

**TULSA COUNTY CRIMINAL JUSTICE
SALES TAX OVERVIEW COMMITTEE
MINUTES OF JANUARY 28, 2019**

A meeting of the Tulsa County Criminal Justice Sales Tax Overview Committee (STOC) was held on Monday, January 28, 2019, in the 2nd Floor Conference Room of David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, Oklahoma at 2:00 p.m. Pursuant to the Open Meeting Law, the agenda was posted on January 18, 2019, 2:57 p.m.

Members Present Robert Breuning, Tom Daniels, Kelly Doyle, Kent Inouye, Erik Stuckey, Dr. Donald Tyler, Richard Waite, and Dan Witham

Members Absent Maisha Cazenave, Paul McCurtain, Joe Shelton, Tommy Thompson, and Pam Vreeland

Others Present David Park, Jail Administrator, Sheriff's Office; Stacey Crawford, Fiscal Office; and Sherry Langston

Call to Order

Chairman Dan Witham called the meeting to order at 2:01 p.m.

Introduction of Guests

Witham introduced new committee member, Richard Waite, explaining he was appointed by Commissioner Peters.

Election of Officers for 2019 Calendar Year Consisting of Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman

Witham requested a motion to approve the nominee slate. Motion was made by Robert Breuning, seconded by Tom Daniels to approve Dan Witham as Chairman and Dr. Tyler as Vice-Chairman. Motion carried

Aye: Breuning, Daniels, Doyle, Inouye, Stuckey, Waite, Tyler and Witham
Nay: None
Abstain: None

Approval of Minutes of Meeting of October 29, 2018

Witham called for discussion of the minutes; there was none.

Motion was made by Dr. Tyler, seconded by Robert Breuning to approve October 29, 2018 minutes. Motion carried.

Aye: Breuning, Daniels, Doyle, Inouye, Stuckey, Waite, Tyler and Witham
Nay: None
Abstain: None

Report and Possible Action Regarding Sales Tax Receipts and Disbursements – Stacey Crawford, Fiscal Office

The Fiscal Office submitted written reports. Stacey Crawford explained the reports reflect information as of January 2019 showing the sales tax is up for the year (which reflects November receipts). Crawford reviewed the combined budget versus actuals. Revenues of \$1.25 million were just released from the general fund appropriation to the Sheriff's Office. The Sheriff's Office will decide how to spend this revenue. Expenditures were provided for October, November and December. Crawford reviewed the reports for the Criminal Justice Authority, County Contribution

Fund, and the commissary revenue. In response to Dr. Tyler's question if the budget is ever adjusted due to additional revenue such as the addition of the commissary, Crawford explained the budget is normally left for the whole year unless they go back to the Budget Board to amend the budget. She explained in the 6 ½ years she has been with Tulsa County the budget has never been adjusted. In response to Witham's question concerning appropriations versus expenses, Crawford explained those designated by "APP" are appropriations and she explained what that applied to; "TRF" means those are transfers between accounts; and those that are listed as "Purchase Orders" are expenditures.

Tulsa County Sheriff's Office Report – David Parker, Jail Administrator

David Parker explained the Nakamoto Audit has been completed and the department will be notified of the results in the next few weeks. In response to Dr. Tyler's question concerning the changes in the standards followed by ICE, Parker explained the ICE contract was renegotiated at the beginning of his tenure by the Sheriff's Department. It put the jail in a different criterion for accountability, the PBNDS 2011 Standards (Performance-Based National Detention Standards) for holding ICE inmates. Most of the ICE detainees come through the system because they have committed a crime and are ready for deportation. Witham explained per the Tulsa County Criminal Justice Authority meeting, the Sheriff was concerned with the ICE numbers and revenue and the fact the ICE inmates had been pulled from the jail. Parker explained we need to begin thinking about a way to fund the jail without having vendors such as ICE, US Marshalls, etc. These vendors are always going to ebb and flow and the jail cannot always be tied to these as the revenue source for the jail. Parker explained the jail had received 150 ICE inmates over the weekend. In response to Witham's question if the Department of Corrections (DOC) could contract with the jail to house their prisoners, Parker responded at \$27/day. In response to Breuning's question concerning the DOC lawsuit, Parker said it was moving forward but he does not have an update and Douglas Wilson, District Attorney's Office, is working diligently on the case. Crawford explained a lot of information has been forwarded to the DOC concerning questions for the lawsuit. In response to Breuning's question concerning the City of Tulsa's jail, Witham said they have refused to talk to the committee about it. In response to Witham's question concerning an update on roof repairs, Parker said nothing has been done. In response to Kent Inouye's question if the gist of the lawsuit is over the daily rate, Parker explained it is. In response to Witham's question concerning the \$600,000 appropriation for building maintenance expense, Parker said the appropriation was for the upgrade of the air handlers, the integration of the detectors and upgrading the Blackcreek System. In response to Witham's question concerning future issues, Parker said the roof still needs to be repaired, floors need to be repaired, tiles are getting bad, continued mechanical failure, fire alarm system has aged out, windows are rusting, plumbing is always an issue, etc. In response to Inouye question concerning equipment that needs to be replaced, Parker explained some of the washing machines have been replaced. Parker explained the new food vendor is Summit. Witham noted the commissary seems to be doing well; Parker explained Brad Johnson operates the commissary. In response to Witham's question concerning revenue alternatives, Parker said he thinks the Sheriff is working on some ideas but does not know the specifics. In response to Witham's question concerning the \$1.25 million appropriation from the general fund, Crawford explained currently there is not a deficit, but the Sheriff's Office may need to reexamine their expenditures to put aside funds for capital expenditures; this appropriation was requested for July 1, 2018 but it was not appropriated until now.

Chairman's Report:

a. STOC Representation for the TCCJA Meetings of February 27, 2019, March 27, 2019, and April 24, 2019, Which Are Held Wednesdays at 8:30 a.m.

STOC members volunteering to represent the STOC committee at the upcoming TCCJA meetings are Kent Inouye who will attend the meeting for February 27, 2019; Dan Witham who will attend the meeting for March 27, 2019; and Dr. Tyler who will attend the meeting for April 24, 2019.

Consider and Vote on Any Other Business to Come Before the STOC not Known About or Which Could Not Have Reasonably Been Anticipated at the Time of Posting of This Notice

Witham explained Troy Zickefoose might be reappointed to the STOC committee by Trustee Burdge.

Vote to Adjourn

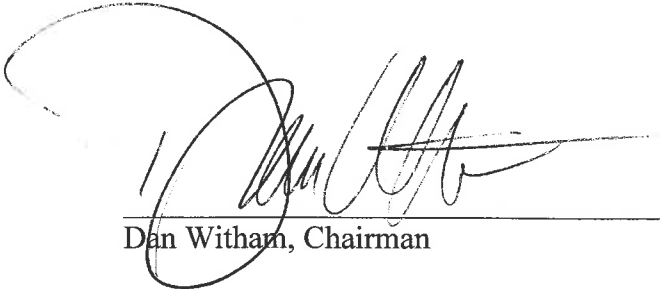
Motion made by Dr. Tyler, seconded by Tom Daniel to adjourn the meeting. Motion carried.

Aye: Breuning, Daniels, Doyle, Inouye, Stuckey, Waite, Tyler and Witham

Nay: None

Abstain: None

Meeting adjourned at 2:40 p.m.



Dan Witham, Chairman