

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on September 22, 2011 at 4:25 p.m.)

**APPROVED**

MINUTES

Monday, September 26, 2011

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Fred R. Perry, Chairman; John Smaligo, Member; Karen Keith, Member; and Earlene Wilson, Tulsa County Clerk, represented by Kathy Hall.

Fred Perry, Chairman presiding, called the meeting to order at 9:31 a.m., and the following business was transacted:

Moved by Keith, seconded by Smaligo, to approve the minutes of the Board of County Commissioners Meeting for September 19, 2011. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution as needed, the report from the Treasurer, of the Depository Summary of Daily Analysis for 8/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222665)

Moved by Keith, seconded by Smaligo, to approve the following Bid Recommendation:

1. CC Health - North Regional Health and Wellness Center Water and Fire Line Utilities-2D - Deferred

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, Amendment #1 from Purchasing, to the resolution to renew agreement with Correctional Healthcare Management, CMF #221698, to correct a typographical error made by the vendor on the per month cost, erroneously listed as \$405,779.79; the correct cost is \$403,779.79. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222666)

Moved by Keith, seconded by Smaligo, to approve a Sole Source Designation Cancellation, from Purchasing, to Holliday Sand & Gravel, due to a change in their sand screening techniques. It is critical for the greens to use identical sand to prevent layering at the LaFortune Park Golf Course. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222667)

Moved by Smaligo, seconded by Keith, to approve the gasoline and diesel fuel quotes for week ending October 3, 2011. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222668)

Moved by Keith, seconded by Smaligo, to approve a request from the Sheriff for Loren Dean Laughlin, to Retain Peace Officer Status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 & Sec 554; retirement effective 9/4/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222669)

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, the resolution from Parks, to designate replacement Receiving Officer naming Leolita Kelly to replace Allyson Britton, with authority to receive authorized purchases. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222670)

Moved by Keith, seconded by Smaligo, to approve and authorize execution as needed, the following Agreements:

1. Administrative Services - JD Young, for parts, labor, maintenance, staples, and toner for OCE Ultra Print 6250 digital press. (Clerk's Misc. File No. 222671)
2. Administrative Services - JD Young, for OCE Ultra Print 6250 digital press installation, supplies and maintenance. (Clerk's Misc. File No. 222672)
3. Administrative Services - Mail Finance (Neopost USA Company), for renewal of CMF #219322 for FY 2011-12. (Clerk's Misc. File No. 222673)
4. Board of County Commissioners - American Demolition and Site Services, LLC, for Tulsa County CDBG Unincorporated Areas demolition of vacant structures, detail listing available in the County Clerk's office and Purchasing Department. (Clerk's Misc. File No. 222674)
5. Engineers - Oklahoma Natural Gas Company, a Division of ONEOK, Inc., for pipeline facilities relocations on South Garnett Road project; estimated expenses to be \$187,061. (Clerk's Misc. File No. 222675)
6. Human Resources - Tulsa Technology Center, School District #18, for software training program of Tulsa County Employees. (Clerk's Misc. File No. 222676)
7. IT - eCivis, Inc., for the GN: Research-5 user licenses for Federal, State, and Foundation Grants and GN: Knowledge Base-5 user licenses for courses, subject briefs and project trends. (Clerk's Misc. File No. 222677)
8. Parks - Farm Sanctuary, for Walk-A-Thon Event on the LaFortune Park Trail, Saturday, 10/22/11 from 7:00 a.m. to 3:00 p.m. (Clerk's Misc. File No. 222678)
9. Sheriff - Advanced Medical Systems, Inc., for professional services. (Clerk's Misc. File No. 222679)
10. Sheriff - BMI Leasing, Ltd, for lease of Canon IR C5045. (Clerk's Misc. File No. 222680)
11. Sheriff - BMI Leasing, Ltd, for lease of Canon IR C5050N. (Clerk's Misc. File No. 222681)
12. Sheriff - Tulsa Zoo Management, Inc., for the \$2,000 Goblin Stop Sponsorship at HallowZOOeen, from 10/27-31/11 at the Tulsa Zoo. (Clerk's Misc. File No. 222682)
13. Treasurer - J.R.W., Inc., dba Financial Equipment Company, for services for Glory Currency Discriminators and corresponding Glory Teller Counts software. (Clerk's Misc. File No. 222683)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve the following Requests to Advertise for Bids/Proposals:

1. Parks - Park and Recreation Equipment and Furnishings. (Clerk's Misc. File No. 222684)
  2. Human Resources - Section 125 Flexible Spending Accounts. (Clerk's Misc. File No. 222685)
- Bid #1 to open 10/10/11 at 9:30 a.m.  
Proposal #2 to open 10/17/11 at 9:30 a.m.

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve and authorize execution by the Chairman, the Inventory Resolution from Building Operations, surplus: 2002 Chevrolet 3500 Cab/C Silverado Crew, VIN# 1GCJC33U62F200733, purch. 3/30/02 for \$22,464.60; 1982 Jeep Truck, VIN# 1JTNE25N1BT079864, purch. 1/20/82 for \$11,150; 1999 Chevrolet Blazer, VIN# 1GNCS13W2XK178091, purch. 3/19/99 for \$19,690. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222686)

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, the following Sole Sources:

1. Building Operations - Boone & Boone Sales Co., Inc., for Bell and Gossett/Domestic Pump parts and service. (Clerk's Misc. File No. 222687)
2. Building Operations - Veolia Energy Tulsa, Inc., for District heating and cooling service. (Clerk's Misc. File No. 222688)
3. CC Health - IDEXX Laboratories, Inc., for Colilert Reagent, Colilert Comparator (WP104), Colilert-18 Reagent, Colisure Reagent, Enterolert Reagent, IDEXX Vessels Quanti-tray sealer, Quanti-tray, all Colilert starter kits, Colilert Quanti-cult QC kit, Simplate for HPC test kit, and Filta-max automatic wash station and Filta-max express elution station and filters. (Clerk's Misc. File No. 222689)
4. CC Health - Siemens Water Technologies Corp., for service and maintenance for organic filters, deionizers and carbon tanks. (Clerk's Misc. File No. 222690)
5. CC Health - Viviant Solutions, LLC, for license of Intranet Dashboard software, which includes an ID Administrator license and Quick Start software. (Clerk's Misc. File No. 222691)
6. Court Clerk - Walz Certified Mail Solutions, LLC, for certified mail forms, detail listing available in County Clerk's office and Purchasing Department. (Clerk's Misc. File No. 222692)
7. Highways - Kirby-Smith Machinery, Inc., for Komatsu, Gallion and Dresser parts and service. (Clerk's Misc. File No. 222693)
8. Highways - The Pump Shop, for distribution and repair for Alemite Corporation products. (Clerk's Misc. File No. 222694)
9. Parks - Chandler Materials Company, for Versa-Lok Segmental Retaining Wall Block. (Clerk's Misc. File No. 222695)
10. Parks - Kee Wes Equipment Co., Inc., for Speed Queen Appliances, services and repairs. (Clerk's Misc. File No. 222696)
11. Parks - Luber Bros., Inc., for all Textron golf, turf and specialty products, parts and service, (Jacobson, Ransomes, Cushman, and Ryan). (Clerk's Misc. File No. 222697)
12. TC Departments - Wright Line, LLC, for their products. (Clerk's Misc. File No. 222698)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve and authorize execution by the Chairman, a Utility Permit from Engineers, for Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to cross N. 58<sup>th</sup> East Avenue 1,380' north of its intersection with Hwy 20, located in the SW/4, Sec. 22-T22N-R13E, by boring for ¾" gas line. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 222699)

Moved by Smaligo, seconded by Keith, to approve the following Travel/Training requests:

1. Court Services - Diane Miller, to How to Communicate with Tact and Professionalism training session, from 10/18-19/11; cost of \$299. (Clerk's Misc. File No. 222700)
2. OSU Extension - Jim Rexwinkle, to pickup decorations for 4-H Banquet in Stillwater, OK, on 9/21/11; cost of \$80.48. (Clerk's Misc. File No. 222701)
3. OSU Extension - Jim Rexwinkle, to pickup materials for 4-H Banquet in OKC, OK, on 9/27/11; cost of \$127.65. (Clerk's Misc. File No. 222702)
4. OSU Extension - Sue Gray, to help Ag Agent with Pecan trees at the Courthouse in Okmulgee, OK, on 9/22/11; cost of \$45. (Clerk's Misc. File No. 222703)
5. OSU Extension - Jim Rexwinkle, Judge of 4-H Exhibits in Osage County, OK, on 9/9/11; cost of \$67.16. (Clerk's Misc. File No. 222704)
6. Public Information Office - Michael Willis, to Tulsa Chamber Intercity Visit to Indianapolis, IN, from 10/10-12/11; estimated cost of \$2,000. (Clerk's Misc. File No. 222705)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services:</u>			
Higgins, Chad M.	Retire.		9/30/11
Winslow, Thomas	Retire.		9/30/11
Tankersley, Nathan (Clerk's Misc. File No. 222706)	Pvertime. Appt.	\$9.20/hr.	9/21/11
<u>Board of County Commissioners:</u>			
Arterburn, Karen Deneice (Clerk's Misc. File No. 222707)	New Hire-Reg. Appt.	\$3,350.00	9/26/11
<u>Building Operations:</u>			
Belding, Daniel (Clerk's Misc. File No. 222708)	Promo. w/10% Incr.	\$4,380.68	9/21/11
<u>Election Board</u>			
Hill, Katherine	Promo.	\$2,568.72	9/19/11
Fidler, Jerry (Clerk's Misc. File No. 222709)	Temp. On Call	\$8.00/hr.	9/26/11
<u>Highways:</u>			
Contreras, Roberto (Clerk's Misc. File No. 222710)	Resign.		9/23/11

Parks:

Jobe, John	Promo.	\$2,008.60	10/1/11
Scott, Cadero	Rehire	\$7.25/hr.	9/27/11
Turner, Tad	New Hire	\$1,733.60	9/27/11

(Clerk's Misc. File No. 222711)

Social Services:

McMullin, Arthur	On Call	\$50/hr.	10/7/11
Anderson, Ann K.	Reg. Hire	\$1,494.90	10/1/11
Currens, Patrick Sean	End Temp. Empl.		9/16/11
Clardy, Precious M.	Resign.		9/16/11

(Clerk's Misc. File No. 222712)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to accept and file the Personnel Actions from

Juvenile Bureau:

A. Name	B. Action	C. Salary	D. Eff. Date
McGriff, Dexter	Worker's Comp. Lve.	\$2,035.00	9/13/11
Lee, Pam	FMLA w/pay	\$2,031.00	9/9/11
Richardson, David	Provis. Appt.	\$3,063.00	9/19/11
Ferris, William S.	Title Chg.	\$2,729.00	9/1/11
Hawkins, Keithon	Provis. Appt.	\$1,901.00	9/15/11
McGriff, Dexter	Rel. from Worker's Comp. Lve.	\$2,035.00	9/16/11
McGriff, Dexter	Worker's Comp Lve.	\$2,035.00	9/20/11
Cooper, Sherry	FMLA w/pay	\$3,912.00	9/19/11

(Clerk's Misc. File No. 222720)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded Keith by, to accept and file the following CC Health

Documents:

1. Agreements:

- Sage Employer Solutions, for HR Software (ABRA) support and maintenance, from 12/19/11-12/18/12; cost of \$2,475. (Clerk's Misc. File No. 222721)
- Development Dimensions, International, Inc., for software, consulting, and training services, including proprietary materials and travel expenses, from 8/24/11-8/23/14; cost of \$8,000 (+/- for expenses). (Clerk's Misc. File No. 222722)

2. Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Taylor, Marla	Sal. Adj.	\$3,902.00	9/1/11
McGuirk, Cheryl	New Hire-Reg. Fulltime	\$3,025.00	9/12/11
Jameson, Michelle	Reclass. Chg. Org. Code to 41507404; Chg. to Temp./Hourly.	\$25.00/hr.	9/21/11
Rumph, Katie	Temp./Hourly	\$20.00/hr.	9/23/11

(Clerk's Misc. File No. 222723)

3. Travel/Training:

- Katherine Sebert, attended AHA Basic Life Support Healthcare Provider Renewal Course in Tulsa, OK on 8/19/11; cost not to exceed \$25.
- Mary O'Roark, to All Hazards Communications Technician Course in OKC, OK from 10/3-7/11; cost not to exceed \$438.53.
- Vicki Wagner & Ingrid Brown, to Oklahoma Tobacco Control Program Annual Meeting in OKC, OK from 10/4-6/11; cost not to exceed \$724.
- Rita Williams, to How to Talk to Parents About Difficult Issues in Tulsa, OK on

10/7/11; cost not to exceed \$10. e) Reggie Ivey & Bruce Dart, to Intergenerational Summit in Tulsa, OK on 10/10/11; cost not to exceed \$100. f) Leigh Ann Montgomery, Maria Young & Pam Rask, to Dr. Lu-Life Course Perspectives in Tulsa, OK on 10/11/11; cost not to exceed \$75. g) Brenda Butchee, Trena Hickenbotham & Kimberly Whitty, to DECA-C Training in Kansas City, MO on 10/18-19/11; cost not to exceed \$1,388.61. h) Rosaline Cupples, to 2011 Oklahoma Dietetic Association (ODA) Fall Symposium OKC, OK on 10/21/11; cost not to exceed \$210.93. i) Tanya Harris, to Professional Communication: What message are you sending? in Tulsa, OK on 11/10/11; cost not to exceed \$149. j) Cheryl McGuirk, to International Society for Disease Surveillance ISDS 10<sup>th</sup> Annual Conference in Atlanta, GA from 12/5-9/11; cost not to exceed \$1,966.80. k) \*Cindy Spitler, to courses-Environmental Management Leadership & Issues in Environmental Sustainability, OSU, Fall 2011; cost not to exceed \$758.25. (Clerk's Misc. File No. 222724)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 9/12-16/11), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 9/19-23/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to defer the Zoning Appeal from Tulsa Metropolitan Area Planning Commission, for CZ-407, Owner/Applicant: Bill Breisch, Subject Property is: Northwest Corner of West 41<sup>st</sup> Street & South 57<sup>th</sup> West Avenue. Requesting AG/CS/OL/PUD-566-A, Zoning from CA/OL/RS/PUD-566, with Major Amendment, Denied by TMAPC 6-5-0 and 8-3-0 to Deny on Major Amendment PUD-566-A, on 7/6/11, for two weeks to 10/10/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion, departments with information gave a report.

Moved by Smaligo, seconded by Keith, that this meeting be adjourned. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.