

Tulsa County Election Board
Precinct Election Official

Provisional Voting Officer Position

Responsibilities

A provisional ballot is issued to a voter who does not appear in the Precinct Registry, but believes they are a registered voter of the precinct. The Provisional Voting Officer (PVO)/Inspector handles provisional voters. A provisional ballot does not go in the voting device on election day. The County Election Board staff will research the eligibility of the provisional voter to determine if the ballot will be counted. The voter must be in the proper precinct in order for the vote to count. The criteria that determines a voter that gets a provisional ballot is covered in detail in the training class for new precinct election officials.

The PVO/Inspector helps the voter cast a provisional ballot after the voter obtains a provisional ballot voucher from the Judge. The voter does not sign the Precinct Registry. The voter signs a Provisional Ballot Roster instead. A Provisional Affidavit Envelope is completed by the PVO/Inspector and signed by the voter and the PVO/Inspector. The PVO/Inspector obtains the proper ballot(s) from the Clerk.

The PVO/Inspector gives the ballot(s) to the voter, along with the Provisional Affidavit Envelope, and directs the voter to the provisional ballot voting booth to complete the ballot with instructions to not put the ballot in the voting device. The voter must bring the Provisional Affidavit Envelope back to the PVO/Inspector. The voter places the completed ballot inside the Secrecy Envelope, seals the Secrecy Envelope, and places the sealed Secrecy Envelope inside the Provisional Affidavit Envelope, which is also sealed by the voter.

When the voter returns the sealed Provisional Affidavit Envelope to the PVO/Inspector, it is placed in the Provisional Ballot Bag immediately and kept there until closing. When closing the polls special instructions are covered in the training class for new precinct election officials regarding provisional ballots that have been cast and when no provisional ballots are cast.

The entire instructions on provisional voting are covered in the Problem Solver publication under the "Provisional Voting Procedure" and a "Checklist for Provisional Voting Officer" is included in the Forms Book for the Provisional Voting Officer, which will be given to you at the training class for new precinct officials.