



LEPC Meeting Minutes
Tulsa County Local Emergency Planning Committee
July 19, 2017

Call to Order

- The meeting was held at Bama Foods, 5377 E 66th St N.
- The meeting was called to order at 09:32 by Chairman Kralicek.
- 24 members and guests were in attendance.

Reports

Treasurer's Report

- Allison Whitsitt reported the current balance in the TCLEPC treasury is \$23,853.18.
- Treasurer's report accepted as presented.

Secretary's Report

- Previous meeting minutes were distributed for review during this meeting.
- There were no corrections or edits voiced by the membership.
- Secretary's report accepted as presented.

Old Business

Funding Subcommittee – Chair Allison Whitsitt

- There are funding opportunities available to LEPCs which could create a revenue stream, such as grants or membership fees.
- Funds could be used to provide meals to members during meetings, which could incentivize attendance at meetings.
- The Funding Committee has no members other than the Chair. General membership discussed the following:
 - Possibly conduct a survey of what people are most concerned about.
 - If LEPC is paying for it, does it bring value to the members or community.
 - Provide overview of projects that would justify the fees and ensure the projects are guided by the LEPC mission statement (see Special Projects Subcommittee).
 - Market for members by engaging media to cover meetings or write articles about purpose and value of LEPC.

Planning Subcommittee – Chair Joe Kralicek

- The committee is formed but has not yet met due to scheduling conflicts. Tulsa Fire Department Hazmat representation is an integral part of the committee and the meeting will be rescheduled when TFD can attend. Work is being done on the plan in preparation for the committee meeting.

Speakers and Training Subcommittee – Chair Alicia Etgen

- The subcommittee met on July 18th; committee members are Artie Palk and Jim Harris. The meeting summary is as follows:
 - Ensure all speakers and trainings tie back to the LEPC mission



- Feature one local industry presentation during each LEPC meeting
- Identify trainings for subjects of interest such as hazardous material transport and incident response via rail and highway, FBI cybersecurity, and DEQ updates.
- Training that offers professional CEUs would be helpful to members.
- General Membership discussed that industries sharing of best practices during LEPC meetings would be valuable to the membership, as well as involving Port of Catoosa.

Special Projects Subcommittee – Chair Dan Miller

- General Membership asked for examples of what projects were priorities, and commodity flow study and school laboratory clean-up were identified as potential projects, if the funding was available.
 - Suggestion was made to solicit contributions from companies for specific clean-up projects.
 - A commodity flow study was done in Tulsa in 1992, then the Chemical Response Tool was created in 2008 which included EHS transportation routes via rail and highway and their associated areas of concern.

Membership Subcommittee – No Chair

- This committee has not been formed, membership was asked for volunteers. Marie Sweet and Megan Wenzell volunteered to work on the committee, with assistance and guidance from others.
- Discussion regarding solicitation of new members and educating the public:
 - Leave out acronyms when speaking to the public about LEPC purpose.
 - LEPC needs an online, social media presence. Website is not interactive and does not reach many people.
 - Establish a marketing or PIO position/committee as part of LEPC.

New Business

DEQ Regional Workshops

- Chairman Kralicek announced the DEQ regional workshops and the email that was distributed. Claremore and McAlester are the locations closest to Tulsa, and members were encouraged to attend.

Presentation – Holly Energy Partners – Pipeline Damage and Prevention

Adjournment

- Meeting was called to adjournment at 10:32.

Next Meeting

- Next meeting is scheduled for October 18, 2017 at 09:30.
- Meeting location will be at Tulsa Health Department, 5051 S. 129th E. Ave., Tulsa.