



LEPC Meeting Minutes Tulsa County Local Emergency Planning Committee April 26th, 2017

Call to Order

- The meeting was held at the Tulsa Health Department.
- The meeting was called to order at 09:34 by Chairman Kralicek.
- 22 members and guests were in attendance.

Reports

Treasurer's Report

- Allison Whitsitt reported the current balance in the TCLEPC treasury is \$23,853.18.
- Treasurer's report accepted as presented.

Secretary's Report

- Previous meeting minutes had been emailed to members for review prior to this meeting.
- There were no corrections or edits voiced by the membership.
- Secretary's report accepted as presented.

Old Business

- There was no Old Business to discuss.

New Business

LEPC Website

- Chairman Kralicek discussed rebuilding the LEPC website to include pertinent information about the LEPC, its Mission and Vision Statements, past meeting minutes, etc.

LEPC Membership

- Chairman Kralicek discussed the decline in LEPC attendance, and various ways to grow the membership, such as networking events, training exercises, etc.

Organizational Direction

- Chairman Kralicek discussed our present Mission Statement, and stated why he felt it needed to be amended.

Mission Statement - The Tulsa County Local Emergency Planning Committee (TCLEPC) is a non-profit community organization composed of police and fire emergency response personnel, industry and environmental representatives, news media, and interested citizens of Tulsa County. LEPC members work together to develop plans to educate, communicate, and protect our local community in case of a chemical release.

- After brief discussion by the membership, a motion was made and seconded, to amend the current Mission Statement to include the wording "and exercise", as shown underlined below.

Revised Mission Statement - The Tulsa County Local Emergency Planning Committee (TCLEPC) is a non-profit community organization composed of police and fire emergency response personnel,



industry and environmental representatives, news media, and interested citizens of Tulsa County. LEPC members work together to develop **and exercise** plans to educate, communicate, and protect our local community in case of a chemical release.

- The motion carried unanimously.

Vision Statement - The Tulsa County LEPC, over the next two years, will conduct a commodity flow study, create a hazardous materials plan, and exercise the plan.

Sub-committees

- Chairman Kralicek discussed the need to create sub-committees to perform certain functions for the LEPC. Those suggested sub-committees were;
 - Funding
 - ❖ The purpose of this sub-committee would be to work on various grants and/or available public funding.
 - Planning
 - ❖ The purpose of this sub-committee would be to work on planning and exercises
 - Speakers
 - ❖ The purpose of this sub-committee would be to find speakers to present at future LEPC meetings.
 - Membership
 - ❖ The purpose of this sub-committee would be to develop and implement ideas to help grow the membership.

CAMEO & MARPLOT Training

- Tom Bergman (OKDEQ) has offered to teach a class on CAMEO & MARPLOT.
- Chairman Kralicek will contact Mr. Bergman to schedule this class.
- Details will be sent to the membership once the date, time, and location have been determined.

Adjournment

- Meeting was called to adjournment at 10:07.

Next Meeting

- Next meeting is scheduled for July 19th, 2017.
- Meeting location will be at BAMA Foods, 5377 E. 66th Street North **Verify address please**
- Meeting time will be 09:30.

Respectfully Submitted,
Tim Hoss, CHSP, CHEM