TULSA COUNTY
INVENTORY RESOLUTION

Original to the County Clerk's Office for placement on the Board of County Commissioners meeting agenda for

BOCC Meeting Date

WHEREAS, the following inventory has been (please mark one):

☐ LOST  ☐ LEASE-PURCHASE  ☐ TRANSFERRED
☐ SOLD  ☐ RENTAL  ☐ CONFISCATED
☐ STOLEN  ☐ JUNKED

From: (DEPARTMENT / LOCATION) Tulsa County Highway Construction
To: (DEPARTMENT / LOCATION)

Item Name/Description: Unit 4956 Lexmark T620N Printer
Asset No.: 0003132
Tag No.: 20312360101 Serial No.: 41RF448

Comments:
Non repairable Purchased 6.20.2002 cost $1900.63

BE IT RESOLVED this change shall be made in the records filed with the Tulsa County Clerk, and in the computerized inventory program for capital assets.

6-24-2013
Initiating Elected Official or Division Director

Date
Receiving Elected Official or Division Director

Date

Date
Chairman, Board of County Commissioners

Form 1169 - Computer Simulation (Rev.6-09) Front
REMOVAL OF ITEM FROM CAPITAL INVENTORY

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO MARTHA NICHOLAS INVENTORY OFFICER.

(PLEASE CHECK ONE)

☐ TRADE-IN  ☐ LOST  ☐ STOLEN  ☐ SOLD  ☑ JUNKED  ☐ TRANSFERRED

☐ OTHER

DATE: 6/21/13

ASSET NUMBER 0003132  UNIT NUMBER: 419540

DESCRIPTION OF ITEM: Lexmark T620N Printer

SERIAL NUMBER: HRF448

PLEASE WRITE A BRIEF EXPLANATION OF HOW ITEM WAS DISPOSED OF. THIS IS VERY IMPORTANT FOR AUDITING PURPOSES.

Non-registrable Purchased 6/29/2002
Cost $1903.46

Eugene Campbell

SIGNATURE OF PERSON REQUESTING REMOVAL OF ITEM

SIGNATURE OF APPROVAL (DEPARTMENT HEAD)