TULSA COUNTY
INVENTORY RESOLUTION

Original to the County Clerk's Office for placement on the Board of County Commissioners meeting agenda for

BOCC Meeting Date

WHEREAS, the following inventory has been (please mark one):

☐ LOST     ☐ LEASE-PURCHASE     ☐ TRANSFERRED
☐ SOLD     ☐ RENTAL             ☐ CONFISCATED
☐ STOLEN   ☑ JUNKED            ☐ ☐

From: (DEPARTMENT/LOCATION) Tulsa County Hwy. Dept. Construction

To: (DEPARTMENT/LOCATION)

Item Name/Description: Bush Hog / Bush Hog Mower

Asset No.: 0003690

Tag No.: 2031-430-0003  Serial No.: 07342

Comments:

This mower was replaced by new. Unrepairable

BE IT RESOLVED this change shall be made in the records filed with the Tulsa County Clerk, and in the computerized inventory program for capital assets.

6-24-2013

Date

Initiating Elected Official or Division Director

Date

Receiving Elected Official or Division Director

Date

Chairman, Board of County Commissioners
REMOVAL OF ITEM FROM CAPITAL INVENTORY

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO MARTHA NICHOLAS INVENTORY OFFICER.

(PLEASE CHECK ONE)

☐ TRADE-IN  ☐ LOST  ☐ STOLEN  ☐ SOLD  ☑ JUNKED  ☐ TRANSFERRED

☐ OTHER

DATE: 6/20/2013

ASSET NUMBER 0003690  UNIT NUMBER: 4039

DESCRIPTION OF ITEM: Bush hog mower

SERIAL NUMBER: 07242

PLEASE WRITE A BRIEF EXPLANATION OF HOW ITEM WAS DISPOSED OF. THIS IS VERY IMPORTANT FOR AUDITING PURPOSES.

This mower was replaced by new.
unrepairable.

Signature of Person Requesting Removal of Item

Signature of Approval (Department Head)