Board of County Commissioners  
Karen Keith, Chair  
Tulsa County Administrative Bldg.  
Tulsa, OK 74103

Chairwoman Keith:

The Sheriff’s Office requests your consideration and approval of the Prison Rape Elimination Act Grant application from the Department of Justice, Bureau of Justice Assistance on the BOCC agenda for July 1, 2013. The application is for $136,493.67 in federal funds with a 50% required match.

This is a two year grant in which the David L. Moss Criminal Justice Center will focus on informing and training inmates to recognize and utilize their rights to prevent sexual assault under the PREA act. The requested funds would allow for the hiring of a background investigator, a PREA training instructor, and develop a protocol and curriculum for a training program.

This grant is submitted over the internet. For this application, I would request that Jeff Brown, from my office, be designated as your authorized signing authority.

Sincerely,

Rick Weigel  
Chief Deputy

Cc  Commissioner Smaligo  
Commissioner Perry  
Mark Liotta

Original to Pat Key for the July 1, 2013 agenda.
Grant Application Package

<table>
<thead>
<tr>
<th>Opportunity Title:</th>
<th>BJA FY 13 PREA Program: Demonstration Projects to Establish Protecting Inmates and Safeguarding Communities Discretionary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offering Agency:</td>
<td>Bureau of Justice Assistance</td>
</tr>
<tr>
<td>CFDA Number:</td>
<td>16.735</td>
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<tr>
<td>CFDA Description:</td>
<td>Protecting Inmates and Safeguarding Communities Discretion</td>
</tr>
<tr>
<td>Opportunity Number:</td>
<td>BJA-2013-3656</td>
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<tr>
<td>Competition ID:</td>
<td>BJA-2013-3658</td>
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<tr>
<td>Opportunity Open Date:</td>
<td>05/21/2013</td>
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<tr>
<td>Opportunity Close Date:</td>
<td>07/05/2013</td>
</tr>
<tr>
<td>Agency Contact:</td>
<td>For assistance with any other requirement of this solicitation, contact the BJA Justice Information Center at 1-877-927-5657, via e-mail at <a href="mailto:JIC@telesishq.com">JIC@telesishq.com</a>, or via live web chat at <a href="http://www.justiceinformationcenter.us">www.justiceinformationcenter.us</a>. The BJA Justice Information Center hours of operation are 8:30 a.m. to 4:30 p.m.</td>
</tr>
</tbody>
</table>

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: PREA Program, Tulsa County

Select Forms to Complete

**Mandatory**

- Application for Federal Assistance (SF-424)
- Assurances for Non-Construction Programs (SF-424B)
- Budget Narrative Attachment Form
- Disclosure of Lobbying Activities (SF-LLL)
- Other Attachments Form
- Project Narrative Attachment Form

**Optional**

- Faith Based EEO Survey

Instructions

Show Instructions >>

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here. If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.
Application for Federal Assistance SF-424

Version 02

1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [x] New
   - [ ] Continuation
   - [ ] Revision

If Revision, select appropriate letter(s):
   - [ ] Other (Specify)

3. Date Received:
   - [ ] Completed by Grants.gov upon submission

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

   a. Legal Name: Tulsa County

   b. Employer/Taxpayer Identification Number (EIN/TIN): 73-6006419

   c. Organizational DUNS: 064553571

   d. Address:
      - Street1: 500 S. Denver Ave.
      - City: Tulsa
      - County: Tulsa
      - State: OK: Oklahoma
      - Province: USA: UNITED STATES
      - Zip / Postal Code: 74103

   e. Organizational Unit:
      - Department Name: Tulsa County Sheriff's Office
      - Division Name: David L. Moss Criminal Justice

   f. Name and contact information of person to be contacted on matters involving this application:
      - Prefix: Mr.
      - * First Name: Jeff
      - Middle Name: 
      - * Last Name: Brown
      - Suffix: 
      - Title: Grant Analyst
      - Organizational Affiliation: Tulsa County Sheriff's Office
      - * Telephone Number: 918-596-5643
      - Fax Number: 918-596-5615
      - * Email: jbrown@tcso.org
**Application for Federal Assistance SF-424**

9. Type of Applicant 1: Select Applicant Type:

   | B: County Government |

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

10. Name of Federal Agency:

   Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

   | 16.735 |

   CFDA Title:

   Protecting Inmates and Safeguarding Communities Discretionary Grant Program

12. Funding Opportunity Number:

   | BJA-2013-3656 |

   * Title:

   BJA FY 13 PREA Program: Demonstration Projects to Establish "Zero Tolerance" Cultures for Sexual Assault in Correctional Facilities

13. Competition Identification Number:

   | BJA-2013-3658 |

   Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

   Tulsa County

15. Descriptive Title of Applicant's Project:

   David L. Moss PREA Inmate Education Program

Attach supporting documents as specified in agency instructions.

[Add Attachments] [Delete Attachments] [View Attachments]
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant  OK-001  
   * b. Program/Project  OK-001  

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 09/01/2013  
   * b. End Date: 08/31/2015  

18. Estimated Funding ($):
   * a. Federal  136,493.67  
   * b. Applicant  136,493.67  
   * c. State  0.00  
   * d. Local  0.00  
   * e. Other  0.00  
   * f. Program Income  0.00  
   * g. TOTAL  272,987.34  

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   - a. This application was made available to the State under the Executive Order 12372 Process for review on
   - b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   - c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)
   - Yes  
   - No  
   - Explanation:  

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
   - I AGREE  
   - ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: Mrs.  
* First Name: Karen  
Middle Name:  
* Last Name: Keith  
Suffix:  
* Title: Chair Board of County Commissioners  
* Telephone Number: 918-596-5000  
* Fax Number: 918-596-5615  
* Email: kkeith@tcsso.org  
Signature of Authorized Representative: Completed by Grants.gov upon submission.  
* Date Signed: Completed by Grants.gov upon submission.
* Applicant Federal Debt Delinquency Explanation

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.
ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM’s Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1996 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL
Completed on submission to Grants.gov

* TITLE
Chair Board of County Commissioners

* APPLICANT ORGANIZATION
Tulsa County

* DATE SUBMITTED
Completed on submission to Grants.gov
Budget Narrative File(s)

* Mandatory Budget Narrative Filename: 

Add Mandatory Budget Narrative  Delete Mandatory Budget Narrative  View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative  Delete Optional Budget Narrative  View Optional Budget Narrative
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

1. * Type of Federal Action:
   a. contract
   X b. grant
   c. cooperative agreement
   d. loan
   e. loan guarantee
   f. loan insurance

2. * Status of Federal Action:
   a. bid/offer/application
   b. initial award
   X c. post-award

3. * Report Type:
   a. initial filing
   X b. material change

4. Name and Address of Reporting Entity:
   X Prime   SubAwardee
   Name
   * Street 1
   500 S. Denver Ave.
   * City
   Tulsa
   * Street 2
   Street 2
   State
   OK: Oklahoma
   Zip
   74103
   Congressional District, if known: OK-001

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency:
   Department of Justice

7. * Federal Program Name/Description:
   Protecting Inmates and Safeguarding Communities Discretionary Grant Program
   CFDA Number, if applicable: 16.735

8. Federal Action Number, if known:

9. Award Amount, if known:
   $136,493.67

10. a. Name and Address of Lobbying Registrant:
    Prefix
    * First Name
    Middle Name
    * Last Name
    Suffix
    * Street 1
    R/A
    * Street 2
    R/A
    * City
    State
    Zip

11. b. Individual Performing Services (including address if different from No. 10a):
    Prefix
    * First Name
    Middle Name
    * Last Name
    Suffix
    * Street 1
    R/A
    * Street 2
    R/A
    * City
    State
    Zip

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact, upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

* Signature:
Completed on submission to Grants.gov

Name: Prefix
* First Name
Middle Name
* Last Name
Suffix
Title:
Telephone No.: Date: Completed on submission to Grants.gov

Authorized for Local Reproduction
Standard Form - LLL (Rev. 7-97)

Federal Use Only:
Other Attachment File(s)

*Mandatory Other Attachment Filename: ___________________________

Add Mandatory Other Attachment  Delete Mandatory Other Attachment  View Mandatory Other Attachment

To add more "Other Attachment" attachments, please use the attachment buttons below.

Add Optional Other Attachment  Delete Optional Other Attachment  View Optional Other Attachment
Project Narrative File(s)

*Mandatory Project Narrative File Filename:

Add Mandatory Project Narrative File  Delete Mandatory Project Narrative File  View Mandatory Project Narrative File

To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File  Delete Optional Project Narrative File  View Optional Project Narrative File
Abstract

Tulsa County and the Tulsa County Sheriff’s Office administer and run the David L. Moss Criminal Justice Center, which serves as the Tulsa County Jail. This facility houses an approximate daily population of 1650 (1400 male/250 female), all of which are adults.

According to the 2012 Survey of Sexual Violence, submitted to the Bureau of Justice Statistics, David L. Moss had two instances of substantiated sexual assault, with 29556 people admitted to the facility, making the rate of sexual assault .0067%, below the national average of 3.2%.

In assessing the facility’s appropriate response to PREA policies and protocols, the Sheriff’s Office has assigned an Accreditation Manager, a Captain-level commissioned deputy, and our Sergeant-level commissioned inmate programs manager.

The David L. Moss Criminal Justice Center has been on a flat budget for the past three years, and as a result of chronic over-crowding in the past year, the jail is approximately $1.3 million over budget for fiscal year 2013. As a result, the implementation of PREA compliant inmate education programs has been slow. This project would seek to remedy that problem.

Tulsa County requests $136,493.67 in grant funding over the two year project period. This funding would allow the filming and post production of a 5 to 10 minute video informing inmates regularly of their rights as it pertains to PREA. In order to facilitate this regular information, the Sheriff’s Office would purchase 15 televisions to allow the dissemination of the video. In addition, funds would be used to post PREA information on permanent posters in each pod of the jail, medical units, and booking. Lastly, this project would pay for 50% of the salary and benefits for a full time background investigator for all Sheriff’s Office employees and 50% of the salary and benefits for a training instructor to focus on PREA matters.

Tulsa County gives permission to OJP to share this project abstract.
Program Narrative

a. Statement of the Problem

The David L. Moss Criminal Justice Center (DLM) has been on a flat budget for the past three years, and as a result of chronic over-crowding in the past year, the jail is approximately $1.3 million over budget for fiscal year 2013. As a result, the implementation of PREA compliant inmate education programs has been slow. This project would seek to remedy that problem.

At this time, the only information that can be given to inmates is available through an inmate handbook, or through direct training of inmates, but this project will make certain that on a daily basis, inmates are informed of their rights and responsibilities that are necessary to help create a zero tolerance atmosphere at DLM.

According the 2012 Survey of Sexual Violence, submitted to the Bureau of Justice Statistics, David L. Moss had two instances of substantiated sexual assault, with 29556 people admitted to the facility, making the rate of sexual assault .0067%, below the national average of 3.2%. While this statistic reflects well on Tulsa County’s ability to address PREA concerns, the specific concern is with respect to funding concerns.

This project will not address the stated Priority Considerations.

b. Program Design and Implementation

Tulsa County requests $136,493.67 in grant funding over the two year project period. This funding would allow the filming and post production of a 5 to 10 minute video informing inmates regularly of their rights as it pertains to PREA. In order to facilitate this regular information, the Sheriff’s Office would purchase 15 televisions to allow the dissemination of the video. In addition, funds would be used to post PREA information on permanent posters in each pod of the jail, medical units, and booking. Lastly, this project would pay for 50% of the salary and benefits for all Sheriffs Office employees and 50% of the salary and benefits for a training instructor to focus on PREA matters.

The first and most important goal of the project is to raise the awareness level of inmates in the David L. Moss Criminal Justice Center in regards to their rights as related to PREA. The specific objective of the project is to reduce the number of inmates who do not know about PREA resources by at least 10%. The baseline number for this objective will be determined at the start of the project through an inmate release survey.

The purpose of the background investigator is to ensure that the PREA required background checks of all employees are performed efficiently and on time. The objective in this case is to ensure that 100% of all Sheriff’s Office employees are checked upon hiring (a policy already in place) and that 100% of five year employees receive a background check as well.
The purchase of televisions and posters, the production of the educational video, and the employment of a full time training instructor for PREA fall under the Offender Education allowable use of funds. The employment of a background investigator would fall under Leadership, Organizational Culture, and Performance.

c. Capabilities and Competencies

The grantee for this application would be Tulsa County, with the administering division being the Tulsa County Sheriff’s Office. Chief Deputy Michelle Robinette is in direct command of the David L. Moss Criminal Justice Center and would have oversight of the project. Until such time as a PREA director for the Sheriff’s Office is hired, the administrators of the project would be Brandi Holland, Accreditation Manager, Captain Billy McKelvey, Detention Administrative Captain, and Sergeant Stacie Holloway, Detention Inmate Programs Manager. The Financial Director for the project would be Jeff Brown, Grant Analyst.

The Sheriff’s Office has been the administrator of David L. Moss since 2005, and is the only agency qualified to prepare the facility for PREA compliance within the scope of this project.

d. Plan for Collecting the Data Required for this Solicitation’s Performance Measures

The PREA director for the Sheriff’s Office will work directly with Jail Investigations staff and Jail Administration in order to collect the performance data for the project by reviewing past complaints and reports.

Much of the information contained in the project’s proposed educational video and the classes taught by the PREA training instructor will be fully determined by the information revealed by the performance data statistics.
Budget Narrative

Personnel

Requested for the purposes of this project is 50% of the two year salaries of a Background Investigator and a PREA Training Instructor. The background investigator will be tasked with confirming that all Sheriff’s Office employees are cleared to work with inmates while the PREA training instructor will help to train inmates according to their rights and detention officers according to their responsibilities. Each position receives a two year salary of $77,232.00, for a total of $154,464.00. The requested federal portion of this is $77,232.00 with the Sheriff’s Office paying the remaining 50%.

Fringe Benefits

The total fringe benefits for the two grant funded personnel comes to $110,408.48. The federal portion of this is $55,204.24 with the Sheriff’s Office paying the remaining 50%.

Travel

No travel budget is requested.

Equipment

No equipment budget is requested

Supplies

Tulsa County proposes to purchase 15 Insignia televisions at a unit price of $229.99, for a total of $3,449.85. These televisions will be used to assist in the PREA related education of inmates, with an informational video to play regularly. The quote for these televisions comes from the most recently purchased television in the David L. Moss Criminal Justice Center. In addition, 100 24” x 36” posters will be purchased from Tulsa County’s Admin Services at a cost of $26.49 per unit for a total of $2,649.00. These posters will have vital PREA information printed on them and will be mounted in every area regularly inhabited by inmates. The total supplies budget comes to $6,098.85. The federal portion of this is $3,049.43 with the Sheriff’s Office paying the remaining 50%.

Construction

No construction budget is requested.

Consultants/Contracts

No consultants/contracts budget is requested.

Other Costs

$2,016.00 is requested for the filming, crew costs, and post-production of a 5-10 minute informational video on PREA rights and responsibilities. This quote is based on basic rates given for 8 hours of filming,
equipment rental, and editing time from a video production studio. The federal portion of this is $1,008.00, with the Sheriff’s Office paying the remaining 50%.

Indirect Costs

No indirect cost budget is requested.

Budget Summary

The total project cost is $272,987.33.

The federal portion of this project is $136,493.67, with the Sheriff’s Office paying the remaining 50%.
## BUDGET DETAIL WORKSHEET

### Personnel

<table>
<thead>
<tr>
<th>Name/Position</th>
<th>Computation</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Background Investigator</td>
<td>Yearly salary of $38,616 times two years</td>
<td>$77,232.00</td>
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<tr>
<td>PREA Training Instructor</td>
<td>Yearly salary of $38,616 times two years</td>
<td>$77,232.00</td>
</tr>
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Subtotal $154,464.00
## Fringe Benefits

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<th>Type of Benefit</th>
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Subtotal: $110,408.48
Travel

NONE REQUESTED
Equipment

NONE REQUESTED
### Supplies

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<th>Supply Items</th>
<th>Computation</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Insignia Television for Jail Pod Display</td>
<td>$229.99 Per Unit for 15 Televisions</td>
<td>$3,449.85</td>
</tr>
<tr>
<td>24&quot; x 36&quot; permanent posters for detention display</td>
<td>$26.49 per unit for 100 posters</td>
<td>$2,649.00</td>
</tr>
</tbody>
</table>

Subtotal: $6,098.85
Construction

NONE REQUESTED
Consultants

NONE REQUESTED
Other Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Video filming, crew, and post production for 5-10 minute informational video</td>
<td>$2,016.00 quote</td>
<td>$2,016.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subtotal</td>
</tr>
</tbody>
</table>

Indirect Costs

NONE REQUESTED
### Budget Summary

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$154,464.00</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$110,408.48</td>
</tr>
<tr>
<td>Travel</td>
<td>$0.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$0.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$6,098.85</td>
</tr>
<tr>
<td>Construction</td>
<td>$0.00</td>
</tr>
<tr>
<td>Consultants/Contracts</td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td>$2,016.00</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT COSTS</strong></td>
<td><strong>$272,987.33</strong></td>
</tr>
</tbody>
</table>

Federal Request $136,493.67
Non-Federal Amount $136,493.67
STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).


7. If a governmental entity--

   a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.§ 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

   b) it will comply with requirements of 5 U.S.C.§§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature Date

Date
DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice
Office of Justice Programs
ATTN: Control Desk
810 Seventh Street, N.W.,
Washington, D.C. 20531

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Tulsa County

500 S. Denver Ave., Tulsa, OK 74103

2. Application Number and/or Project Name:

CFDA 16.735 PREA Program: Demonstration Projects

3. Grantee IRS/Vendor Number 73-6006419

4. Type/Print Name and Title of Authorized Representative

Karen Keith, Chair, Board of County Commissioners

5. Signature

6. Date

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 4061/2, 4061/3 AND 4061/4 WHICH ARE OBSOLETE.
OFFICE OF JUSTICE PROGRAMS BJA NIJ OJJDP BJS OVC
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.
2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

   Department of Justice
   Office of Justice Programs
   ATTN: Control Desk
   810 Seventh Street, N.W.,
   Washington, D.C. 20531

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.