
TULSA COUNTY

PURCHASING
DEPARTMENT

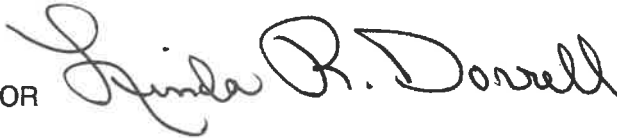
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VENDOR#: 3654
CC#: 4100 052 0000

MEMO

DATE: JUNE 7, 2017

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LINDA R. DORRELL
PURCHASING DIRECTOR



SUBJECT: REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES & SOLE SOURCE DESIGNATION
TO INTERSTATE PROMOTIONAL DISTRIBUTORS INC DBA INTERSTATE BOOKS4SCHOOL.

THE PURCHASING DEPARTMENT AND THE TULSA CITY-COUNTY HEALTH DEPARTMENT
RESPECTFULLY REQUESTS THE BOARD OF COUNTY COMMISSIONERS APPROVE THE ATTACHED
"REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES" AND SOLE SOURCE DESIGNATION TO
INTERSTATE PROMOTIONAL DISTRIBUTORS INC DBA INTERSTATE BOOKS4SCHOOL.

INTERSTATE PROMOTIONAL DISTRIBUTORS INC
DBA INTERSTATE BOOKS4SCHOOL
201 E. BADGER ROAD
MADISON, WI 53713
BOOKS4SCHOOL.COM

INTERSTATE PROMOTIONAL DISTRIBUTORS INC DBA INTERSTATE BOOKS4SCHOOL IS THE SOLE
SOURCE DISTRIBUTOR FOR THEIR PROPRIETARY PUBLISHED PRODUCT.

THIS REQUEST IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/rjm
ATTACHMENT

ORIGINAL: MICHAEL WILLIS, COUNTY CLERK, FOR THE JUNE 13, 2017 AGENDA.

COPIES: COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
COMMISSIONER JOHN SMALIGO
JOHN FOTHERGILL, CHIEF DEPUTY
BRUCE DART, DIRECTOR, HEALTH DEPARTMENT

REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES

DATE: JUNE 7, 2017

TO THE BOARD OF COUNTY COMMISSIONERS

It is recommended that soliciting bids/quotes be waived on the following request of
TULSA COUNTY HEALTH DEPARTMENT for the reason(s) stated below.
REQUESTING DEPARTMENT


PURCHASING DIRECTOR

LINDA R. DORRELL

- † Emergency
- † Sole manufacturer (*must* be documented).
- Sole supplier (*must* be documented).
- † Other products of similar nature are incompatible with existing products.
- † Purchase of similar products will adversely affect warranty, guarantee or service agreement on existing products.
- † _____

Description:

INTERSTATE PROMOTIONAL DISTRIBUTORS INC DBA INTERSTATE BOOKS4SCHOOL IS THE SOLE SOURCE DISTRIBUTOR FOR THEIR PROPRIETARY PUBLISHED PRODUCT.

INTERSTATE PROMOTIONAL DISTRIBUTORS INC.
DBA INTERSTATE BOOKS4SCHOOL
201 E BADGER ROAD
MADISON, WI 53713
Amy Fields
608-277-2407
Fax: 608-277-2410
BOOKS4SCHOOL.COM

- † Waiver of bidding or quoting process is approved.
- † Waiver of bidding or quoting is *not* justified.
Standard bidding or quoting will be followed.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

DATE



Interstate Books4School is a division of Interstate Promotional Distributors, Inc.

March 27, 2017

Todd Autry, CPO
Purchasing Specialist
Tulsa Health Department

Dear Todd,

Thank you for your time on the phone this afternoon. This letter is to confirm that we are requesting a sole source vendor designation because of the high percentage of proprietarily published product that Tulsa Health Little by Little Program would like to order.

Interstate Books4School is a leader in providing quality, low-priced books to health, reading and school readiness programs coast to coast.

Please let us know if you need additional information or references.

Sincerely,

A handwritten signature in blue ink that reads "Amy Fields".

Amy Fields

Randall Fields

A handwritten signature in blue ink that reads "Randall Fields".

201 E. Badger Road
Madison, WI 53713

.....

608.277.2407
608.277.2410 fax



BOOKS4SCHOOL.COM