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**TULSA COUNTY**  
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**PURCHASING  
DEPARTMENT**

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# MEMO

**Date:** June 1, 2018

**From:** Matney M. Ellis  
Purchasing Director



**To:** Board of County Commissioners

**Subject:** Change Order #3-United Golf, LLC.

We respectfully request the Board of County Commissioners approve Change Order #3 to the agreement with United Golf, LLC. for the Tulsa County LaFortune Park Par 3 Golf Course Renovation, as approved in the Board of County Commission meeting, April 16, 2018, CMF# 244331.

The changes are to relocate soil from one area on the course to Hole #18, which includes excavate, load, and haul. This method will provide the appropriate soil that is needed.

The contract sum will be increased by this change order in the amount of \$7,361.99 from a total sum of \$2,404,729.40 to a total sum of \$2,412,091.39.

MME/skb

**Original:** Michael Willis, County Clerk, for the June 11, 2018 agenda.

**Copies:** Michael Craddock, Acting Commissioner  
Commissioner Karen Keith  
Commissioner Ron Peters  
John Fothergill, Chief Deputy  
Vicki Adams, Chief Deputy  
Richard Bales, Director, Park Department



Board of County Commissioners  
c/o Matney Ellis, Director of Purchasing  
Tulsa County Administration Building  
500 S. Denver, Room 322  
Tulsa, OK 74107

Date: June 1, 2018  
Vision 2025 Project: LaFortune Park Par 3 Golf Course Renovation

Subject: Change Order No. 3  
Contractor: United Golf

Subfund: J9  
Contract Description: General Contract

Dear Mr. Ellis,

PMg respectfully requests the consideration and approval by the Board of County Commissioners of Change Order Number Three (3) to United Golf contract for construction work at the LaFortune Park Par 3 Golf Course Renovation. Tulsa County Parks has reviewed these changes and agrees with the recommendations. Approval of these requests would add a total of \$7,361.99 to original contract amount.

PMg is familiar with the requested item and the justification for the change follows the item description below:

CO3.	Relocate soil from one area on the course to Hole #18. Includes excavate, load and haul.	\$7,361.99
	Justification: The fill material being provided is too sandy and unsuitable for the application. This method will provide the appropriate soil and be the most cost effective.	
	<b>TOTAL CHANGE ORDER #3</b>	<b>\$7,361.99</b>

Contract time will be increased by 2 days.

Funding for these change orders is available in the budget.

Respectfully submitted,

Program Management Group, LLC

Tanita A White  
Program Manager

Contract Summary

Original Contract Amount	\$2,382,049.70
Previous Changes	\$22,679.70
<b>This Change.....Add.....</b>	<b>\$7,361.99</b>
Revised Contract Amount if accepted	\$2,412,091.39
% increase over Original Contract	1.26%

## Change Order

<b>PROJECT:</b> LaFortune Par 3 Golf Course	<b>CONTRACT INFORMATION:</b> Contract For: LaFortune Par 3 Date: Golf Course April 16, 2018	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: #3 Date: May 29, 2018
<b>OWNER:</b> Tulsa County Parks 2315 Charles Page Blvd. Tulsa, OK 74127	<b>ARCHITECT:</b> Heckenkemper Golf 5314 S. Yale Ave., Suite 510 Tulsa, OK 74135	<b>CONTRACTOR:</b> United Golf, LLC 2108 N. 129th E. Ave. Tulsa, OK 74116

**THE CONTRACT IS CHANGED AS FOLLOWS:**

This work will include United Golf relocating soil on site from one area to another. This is needed due to the fill material that was being provided from the County being unsuitable for the application.

The original Contract Sum was	\$ <u>2,382,049.70</u>
The net change by previously authorized Change Orders	\$ <u>22,679.70</u>
The Contract Sum prior to this Change Order was	\$ <u>2,404,729.40</u>
The Contract Sum will be increased by this Change Order in the amount of	\$ <u>7,361.99</u>
The new Contract Sum, including this Change Order, will be	\$ <u>2,412,091.39</u>
The Contract Time will be <b>increased by</b>	( 2 ) days.
The new date of Substantial Completion will be unchanged	

*NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor. in which case a Change Order is executed to supersede the Construction Change Directive.*

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Heckenkemper Golf Course Design</u> ARCHITECT (Firm name)	<u>United Golf LLC</u> CONTRACTOR (Firm name)	<u>Tulsa County Parks Department</u> OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
<u>Geoffery Evans, Project Manager</u> PRINTED NAME AND TITLE	<u>Dale Forrest, Managing Member</u> PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
<u>May 18, 2018</u> DATE	<u>5/31/18</u> DATE	 DATE

 to H-9  
**APPROVED AS TO FORM  
ASSISTANT DISTRICT ATTORNEY**

**United Golf LLC  
Change Order Request**

**Date:** 5/24/18

**UG Change Order #** 4      **UG Project #** 20067

**To:** PDG      **Project:** La Fortune Par 3 Golf Course  
Randy Heckenkemper  
Geoff Evans

We hereby agree to make the change (s) specified below:

<b>Haul Fill for #18 Creek</b>	
1,476 cy - Excavate, load and haul material	\$7,217.64
	\$7,217.64
	Bond Fee      \$144.35

Original Contract Amount	\$2,382,049.70
Net Change by Previous Change Order (s)	\$22,679.70
Contract Amount Prior to this Change Order	\$2,404,729.40
Contract Sum Will Increase/Decrease by this Change Order	\$7,361.99
New Contract Amount Including Change Order (s)	\$2,412,091.39

***Contract time will be changed by 2 days for this change order.***

Accepted: All work to be performed under same terms and conditions as specified in the original contract unless otherwise stipulated:

United Golf, LLC      Planning Design Group  
Company Name

Dale Forrest, Managing Member      Signature, Title      Date

Please sign and return one (1) copy.      Printed Name Above

## Tanita White

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**From:** Richard Bales <rbales@tulsacounty.org>  
**Sent:** Friday, May 25, 2018 10:05 AM  
**To:** 'Randy Heckenkemper'; 'Conor Cummings'; 'Geoff Evans'  
**Cc:** Rick Barnett; Raymond Beard; Lance Parker; PMG-Tanita White  
**Subject:** FW: La Fortune Par 3 - UG CO 004 Haul Fill for #18 Creek  
**Attachments:** La Fortune Par 3 - UG CO 004 Haul Fill for #18 Creek.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Seems reasonable to me, please proceed. Richard

**From:** Geoff Evans [mailto:gevans@pdgtulsa.com]  
**Sent:** Friday, May 25, 2018 9:49 AM  
**To:** Richard Bales; Rick Barnett  
**Cc:** Randy Heckenkemper; Conor Cummings; PMG-Tanita White; Lance Parker; Raymond Beard  
**Subject:** FW: La Fortune Par 3 - UG CO 004 Haul Fill for #18 Creek

Richard and Rick,

Attached is the Cost Proposal for moving soil on site to backfill the drainage pipe at the creek. This seems reasonable at just under \$5/CY.

Please review and let me know how you would like to proceed.

Thank you,  
Geoffery Evans, PLA, ASLA



5314 S. Yale Ave, Suite 510  
Tulsa, OK 74135  
office 918-628-1255  
cell 918-605-6075  
fax 918-628-1256  
[www.planningdesigngroup.com](http://www.planningdesigngroup.com)



**From:** Nicole Tigges [mailto:Nicole@neirrigationlandscape.com]  
**Sent:** Thursday, May 24, 2018 11:09 AM  
**To:** Geoff Evans <gevans@pdgtulsa.com>  
**Cc:** Dale Forrest <DaleF@theforrestgroup.com>  
**Subject:** La Fortune Par 3 - UG CO 004 Haul Fill for #18 Creek

Geoff,  
Please see attached CO.

*Nicole Tigges*

Northeastern Irrigation & Landscape

P: 918-392-7695

F: 539-664-5103

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