

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on April 18, 2013 at 1:54 p.m.)

MINUTES  
Monday, April 22, 2013

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman, represented by Michael Willis, Chief Deputy; Fred Perry, Chairman Pro Tem; John Smaligo, Member; and Pat Key, Tulsa County Clerk.

Fred Perry, Chairman Pro Tem presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Moved by Smaligo, seconded by Willis, to approve the minutes for the Board of County Commissioners Meeting for April 15, 2013. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded Smaligo by, to approve and authorize execution, as needed, the following reports:

1. Sheriff - Monthly Receipts and Disbursements, for 3/13. (Clerk's Misc. File No. 227451)
2. Election Board - Monthly for 3/13. (Clerk's Misc. File No. 227452)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Mowing on County Levees were received and opened. The bidders being two (2) in number are as follow:

- |                                      |         |                                 |
|--------------------------------------|---------|---------------------------------|
| 1. BJ & Company Lake Management      | by item | (Clerk's Misc. File No. 227453) |
| 2. Lot Maintenance of Oklahoma, Inc. | by item | (Clerk's Misc. File No. 227454) |

Moved by Smaligo, seconded by Willis, to refer the bids to Engineers and Purchasing for analysis, report and recommendation on April 29, 2013. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Sealed bids for Maintenance and Service on Computer Room Air Conditioning Equipment were received and opened. The bidders being three (3) in number are as follow:

- |                                       |         |                                 |
|---------------------------------------|---------|---------------------------------|
| 1. Amos Electrical & Mechanical, Inc. | by item | (Clerk's Misc. File No. 227457) |
| 2. McIntosh Services, Inc.            | by item | (Clerk's Misc. File No. 227456) |
| 3. Trane                              | by item | (Clerk's Misc. File No. 227455) |

Moved by Willis, seconded by Smaligo, to refer the bids to IT and Purchasing for analysis, report and recommendation on April 29, 2013. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Sealed proposals for CDBG Urban County Request for Applications from Competitive Category Applicants were received and opened. The proposers being four (4) in number are as follow:

- |                         |         |                                 |
|-------------------------|---------|---------------------------------|
| 1. City of Collinsville | by item | (Clerk's Misc. File No. 227458) |
| 2. City of Glenpool     | by item | (Clerk's Misc. File No. 227459) |
| 3. City of Skiatook     | by item | (Clerk's Misc. File No. 227460) |
| 4. Town of Sperry       | by item | (Clerk's Misc. File No. 227461) |

Moved by Smaligo, seconded by Willis, to refer the bid to INCOG and Purchasing for analysis, report and recommendation on April 29, 2013. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Sealed bids for Janitorial Supplies were received and opened. The bidders being six (6) in number are as follow:

- |   |         |                                 |
|---|---------|---------------------------------|
| 1. AMSAN  | by item | (Clerk's Misc. File No. 227462) |
| 2. Champion Supply Co., LLC                         | by item | (Clerk's Misc. File No. 227463) |
| 3. Empire Paper Company                             | by item | (Clerk's Misc. File No. 227464) |
| 4. Lektron Lighting & Supply, Inc.                  | by item | (Clerk's Misc. File No. 227465) |
| 5. Tucker Janitorial Supply                         | by item | (Clerk's Misc. File No. 227466) |
| 6. Xpedx, A Division of International Paper Company | by item | (Clerk's Misc. File No. 227467) |

Moved by Willis, seconded by Smaligo, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on April 29, 2013. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to approve the recommendation for the following Bid Awards and Recommendations:

1. Highways - Rental of Construction Signs, Lights, and Barricades, to Advanced Workzone Services, LLC, the lowest and best bid received. This award is for 1 year beginning 4/30/13. (Clerk's Misc. File No. 227468)
2. Juvenile Bureau - Dairy Products, to Borden Dairy of Oklahoma, the lowest bid received. This award is for 1 year beginning 5/2/13. (Clerk's Misc. File No. 227469)
3. Metropolitan Tulsa HOME - HOME Buyer Assistance Program - Deferred
4. Parks - Swimming Pool Supplies, to Bel-Aqua Pool Supply, Inc., In the Swim, Recreonics, Inc., Recreation Supply Co., & WMS Aquatics, the lowest and best bids received meeting specifications on a line by line basis and best bid respectively for each bid item. In addition, there are a few items where the vendors did not bid and it is recommended to solicit quotes for the next twelve months. Also, Parks requests to reject the bid received for the Harmsco Portable Electric Vacuum System Filter #ST 105 as it is too high and to seek quotes as needed. This award is good through September 2013. (Clerk's Misc. File No. 227470)

5. Sheriff - New or Used Modular Office Structure, to Kent's Custom Cars & Trucks, Inc., in the amount of \$14,000, although this was the only bid received, it is within the projected budget for this product. (Clerk's Misc. File No. 227471)
6. TC Central Garage - Wrecker Service, to Storey Wrecker Service, Inc., the only bid received. However, we have used this vendor in the past and they have been very satisfactory. This award is for one year beginning 4/30/13. (Clerk's Misc. File No. 227472)
7. TC Departments - Bread - Deferred.
8. TC Departments - Clinical Supplies, to World Medical Government Solutions, LLC, the lowest bid on majority of the items utilized by the using departments and related agencies. This is the best bid meeting specifications. This award is for 1 year beginning 4/22/13. (Clerk's Misc. File No. 227473)
9. TC Departments - Paper Products, to AMSAN and Champion Supply Co., LLC, the lowest and best bids received. This award is for 1 year beginning 4/25/13. (Clerk's Misc. File No. 227474)
10. TC Departments - Rental of Uniforms, Shop Towels and Misc. Items - Deferred
11. TC Departments - Welding Supplies to Best Welders Supply, Inc., the lowest and best bid received. This award is for 1 year beginning 4/30/13. (Clerk's Misc. File No. 227475)
12. TC Maintenance Garages - Dodge Van and Truck Parts, to Chris Nikel Chrysler Jeep Dodge, the only bid received, however, it is within the projected cost of parts. This award is for 1 year beginning 4/30/13. (Clerk's Misc. File No. 227476)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded by Smaligo, to approve Addendum #2 from Purchasing, to Notice to Bidders for Jury Assembly Room Remodel for the Tulsa County Courthouse due by 4:00 p.m. 4/26/13 and to open 4/29/13 at 9:30 a.m., to provide revisions to the specifications, details available in Purchasing and the County Clerk's Office. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227477)

Chairman Pro Tem called the Public Hearing to order. Moved by Smaligo, seconded by Willis, that the board open the Public Hearing, commencing at 9:36 a.m. Chairman Pro Tem stated this Public Hearing is to receive comments on an Application for Certificate of Authority to Locate and Establish a Private, Family Cemetery in Tulsa County. Chairman Pro Tem asked if there was anyone wishing to speak and recognized Mrs. Catherine Conley, a member of the family. She expressed their desire to establish the cemetery on the acreage owned by the family, and asked questions about the process. John David Luton, Assistant District Attorney, was asked to respond and explained the process and answered questions about maintenance requirements. Moved by Smaligo, seconded by Willis to close the Public Hearing at 9:48 a.m. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227346)

Moved by Smaligo, seconded by Willis, to approve and authorize execution by the Chairman Pro Tem, the Zoning Resolution from Tulsa Metropolitan Area Planning

Commission for CZ-289, Owner ENV, LLC/ Applicant Eric & Valerie Davis: Subject Property Southwest corner West 56th Street South and Highway 97 South. The subject property is +/- .72 acres in size (105' x 300'), sloping , non-wooded vacant and zoned RS. TMAPC approved 10-0-0 for CG zoning on 9/5/01. Approved by BOCC 4/15/13. (Clerk's Misc. File No. 227449)

Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Chairman Pro Tem, the Zoning Resolution from Tulsa Metropolitan Area Planning Commission for CZ-423 Owner Guy Pickard/Applicant Eight Sixth Properties, LLC/Brian Green: Subject Property Southwest quarter of Section 23, T 21N, R13E, IBM, Tulsa County. The subject property is 160-acre parcel included in North Tulsa County Comprehensive Plan 1980-2000. TMAPC approved 10-0-0 for RE zoning on 3/3/13. Approved by BOCC 4/15/13. (Clerk's Misc. File No. 227450)

Moved by Smaligo, seconded by Willis, to approve the gasoline and diesel fuel quotes for the week ending 4/29/13. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227478)

Moved by Willis, seconded by Smaligo, to approve the request from Parks to accept the following donations to Park Friends:

1. The Hale Family Foundation, in the amount of \$105,000, for the LaFortune Tennis Phase III Project. (Clerk's Misc. File No. 227479)
2. Gold Rule, Inc., in the amount of \$750, for the LaFortune Tennis Ball Fundraiser. (Clerk's Misc. File No. 227480)
3. John Casey Harper, in the amount of \$600, for the LaFortune Tennis Ball Fundraiser. (Clerk's Misc. File No. 227481)
4. M&M Tennis, LLC, in the amount of \$1,000, for the LaFortune Tennis Ball Fundraiser. (Clerk's Misc. File No. 227482)
5. The Orthopedic Center, in the amount of \$1,000, for the LaFortune Tennis Ball Fundraiser. (Clerk's Misc. File No. 227483)
6. The Williams Companies, in the amount of \$1,000, for the LaFortune Tennis Ball Fundraiser. (Clerk's Misc. File No. 227484)
7. The Hale Family Foundation, in the amount of \$17,500, for the LaFortune Tennis Spring and Summer Camps. (Clerk's Misc. File No. 227485)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to approve the Request from Parks to Increase LaFortune Tennis Center Fee effective 5/1/13, details available for review in the County Clerk's Office and Parks Department. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227486)

Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Chairman Pro Tem, Request from Purchasing, for Certificate of Substantial Completion for the Entrance Renovation at the Tulsa County Courthouse & Administration Building, a 4 to Fix II Project, with Magnum Construction, Inc., (CMF #224114), details available for review in the County Clerk's Office and Purchasing Department. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227487)

Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Chairman Pro Tem, the Resolution from the Employees' Retirement System of Tulsa County, changing the contribution rate for the Employee to the Employees' Retirement System of Tulsa County, Oklahoma. The Employers' contribution remains at fourteen percent (14%) of the base salary of each employee-member, and the employee-member contribution will increase from twenty-five basis points (.25%) to one percent (1%) of the base salary of each employee-member, effective on 7/1/13. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227489)

Moved by Smaligo, seconded by Willis, to approve and authorize execution by the Chairman Pro Tem, the resolution from Engineers for Approval of Plat, authorizing the filing of Cornerstone Hardware plat, as required under Title 19 O.S., SS288.1. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227490)

Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Chairman Pro Tem, the resolution Tulsa County Public Facilities Authority, Relating to the Incurring of Indebtedness by the Trustees of the Tulsa County Public Facilities Authority; Waiving Competitive Bidding; and Approving a Projects Agreement. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried. (Clerk's Misc. File No. 227491)

Moved by Smaligo, seconded by Willis, to approve and authorize execution, as needed, for the following Agreements:

1. Board of County Commissioners - Tulsa County Public Facilities Authority, for purchase of one (1) Ford Compressed Natural Gas (CNG) F250 Bi-Fuel truck on or before 5/15/13. (Clerk's Misc. File No. 227492)
2. Court Services - 3M Electronic Monitoring, Inc., for an equipment demonstration on agency personnel, the units are two-piece GPS XT units. (Clerk's Misc. File No. 227493)
3. INCOG - Rural Economic Action Plan Funds-Community Development, for Liberty VFD for purchase of Wildland Gear and Pumps in the amount of \$8,216 from Oklahoma Department of Commerce from 3/18/13-6/30/15; to start no later than 12/1/13. (Clerk's Misc. File No. 227494)

4. IT - Page Surveying & Associates/Nicole Page, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 227495)
5. Sheriff - ImageNet Consulting, for lease of Canon C5240 System Stand. (Clerk's Misc. File No. 227496)
6. Tulsa County Public Facilities Authority - Tulsa Holiday Circuit, for three year lease of premises in Ford Truck Arena, Mustang Arena, Oklahoma Ford Dealers Barn and Explorer Barn. (Clerk's Misc. File No. 227497)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded by Smaligo, to approve the following Requests to Advertise for Bids/Proposal:

1. Sheriff - Bullet Resistant Body Armor. (Clerk's Misc. File No. 227498)
  2. Sheriff - Glock Handguns. (Clerk's Misc. File No. 227499)
  3. Sheriff - Whelen Justice Lightbars. (Clerk's Misc. File No. 227500)
  4. TC Departments - Cleaning Pads. (Clerk's Misc. File No. 227501)
- Bids due by Friday 4:00 p.m. 5/3/13 and to open Monday 5/6/13 at 9:30 a.m.

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to approve and authorize execution by the Chairman Pro Tem, the following Inventory Resolutions:

1. Assessor - surplus: Sony Digital Camera MVC-FD200, SN 368168, purch. 6/24/02 for \$441.33; Sony Digital Mavica Camera, SN 831533, purch. 6/4/99 for \$857.52; Sony Digital Camera MVC FD95, SN 62864, purch. 1/16/01 for \$875; Water Cooler/Heater Dispenser, SN EBV-AHC, purch. 6/20/02 for \$260.95; Steelcase legal file, item #46111040253, purch. 10/28/91 for \$352.50; 2-File cabinets, item #46121040049, 46131040039, purch. 7/26/73 for \$125.60 ea; Chair, item #46111020165, purch. 9/1/78 for \$165; Steelcase bookcase, item #46131060304, purch. 5/22/86 for \$225.10; Lexmark Optra SE 3455N, SN 11-GTH51, purch. 7/2/99 for \$2,503. (Clerk's Misc. File No. 227503)
2. Sheriff - junked: Toshiba T1850 laptop, SN 12214952, purch. 8/2/10 for \$1,694.50; HP C6290A Scanner, SN MY8B7530YX, purch. date & price unknown; Racal Wordnet, SN S16843-01-02, purch. 10/31/01 for \$24,484; Sony Mavica Digital Camera, SN 1235252, purch. 6/6/01 for \$810; Sony Mavica Digital Camera, SN 447318, purch. 5/29/03 for \$356. (Clerk's Misc. File No. 227502)
3. Tulsa Area Emergency Management Agency - junked: Motorola Radio Remote, SN 222CFE0026, purch. 10/31/80 for \$768. (Clerk's Misc. File No. 227504)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Chairman Pro Tem, the following Sole Sources:

1. CC Health - ESi Acquisition, Inc., for WebEOC Software. (Clerk's Misc. File No. 227505)
2. Engineers - Cartegraph, for applications in their software suite. (Clerk's Misc. File No. 227506)
3. Sheriff - M&M Micro Systems, Inc., for Sheriff's Office Management Systems (S.O.M.S.) for propriety features that meet all requirements of the Sheriff's office without customization. (Clerk's Misc. File No. 227507)
4. Sheriff - Pepperball Technologies, Inc., patented brand system accessories. (Clerk's Misc. File No. 227508)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to approve and authorize execution by the Chairman Pro Tem, the following Utility Permits from Engineers:

1. CimTel Broadband, to cross and Parallel 221st W. Ave, 218th Ave, W. 49<sup>th</sup> St., +/- 0.2 mi. east of the Jct. of 225<sup>th</sup> and further described as 130' west SE/C of SW 1/4 of NW 1/4, of Sec. 27, T19N, R10E, by boring, trenching for 12,24,48,96 fiber size with 1.25 HDPE polyduct. (Clerk's Misc. File No. 227509)
2. Oklahoma Natural Gas Company, a division of ONEOK, Inc., to parallel South 145<sup>th</sup> West Avenue, +/- 4.20 mi. south & 1.75 mi. west of the S.H. 412 & S.H. 97 Jct. and further described as 50' north of the SW/C of Sec. 33, T19N, R11E, by trenching for 6" gas line. (Clerk's Misc. File No. 227510)
3. Sapulpa Rural Water Company, to cross West 57<sup>th</sup> St. South, +/- 440' west of the corner of S. 97<sup>th</sup> W. Ave. and W. 57<sup>th</sup> St. S. and further described as 2,600' north SE/C of Sec. 35, T19N, R11E, by boring for 1" water line. (Clerk's Misc. File No. 227511)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded by Smaligo, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services</u>			
McBride, Randy	Promo. Incr. 30%	\$2,868.14	4/1/13
Short, Jennifer (Clerk's Misc. File No. 227512)	Probation. Appt.	\$2,471.00	4/16/13
<u>Building Operations</u>			
Anderson, Kenny Eugene	Provis.	\$2,030.60	4/15/13
Russell, Damarez (Clerk's Misc. File No. 227513)	Resign.		4/30/13
<u>Court Services</u>			
Jones, Karen	FMLA	\$2,071.21	4/5/13
Jumper, Marilyn (Clerk's Misc. File No. 227514)	Move to Reg.	\$2,729.10	5/1/13
<u>Highways:</u>			
Fisher, Terry	Promo.	\$2,448.00	4/1/13
Hamilton, Johnathan (Clerk's Misc. File No. 227515)	Resign.		4/19/13
<u>Parks:</u>			
Ballard, Janiqua	Pvertime.	\$7.25	4/23/13
Coleman, Gandra	Resign.		4/13/13
Fasig, Russell	Resign.		4/4/13
Gardner, Roneisha	Pvertime.	\$7.25	4/23/13
Hawkins, Airel	Pvertime.	\$7.25	4/23/13
Redmond, Lucille	Pvertime.	\$7.25	4/23/13
Sizemore, David	Pvertime.	\$11.00/hr.	4/23/13
Tate, Keath	Rtn. from FMLA	\$2,525.64	4/15/13
Thomas, Tamara (Clerk's Misc. File No. 227516)	Pvertime.	\$7.25/hr.	4/23/13
<u>Social Services</u>			
Cady, Loren	FMLA	\$2,667.47	4/22/13
Lee, Hattye K. (Clerk's Misc. File No. 227517)	Provis. Hire	\$1,494.90	4/10/13

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to accept and file the following Juvenile

Bureau Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
VanMeter, Jaymie	Provis. Appt.	\$3,090.00	4/9/13
Smith, Walter	Retire.		4/30/13
Gater, Deverick	Dschrg.		4/5/13
Bowlin, Michael D. (Clerk's Misc. File No. 227521)	Provis. Appt.	\$1,901.00	4/15/13

Travel/Training:

- a) Cyndy Malwick, to Ethics workshop through Creoks Behavior Health on 4/27/13 in Tulsa, OK; cost not to exceed \$50. (Clerk's Misc. File No. 227522)
- b) Cyndy Malwick, to Anxiety Treatment Techniques that Really Work on 5/1/13 in Tulsa, OK; cost not to exceed \$90. (Clerk's Misc. File No. 227523)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Willis, seconded by Smaligo, to accept and file the following CC Health

Documents:

Agreements:

- a) Everclean Janitorial Service, Inc., for janitorial services at all WIC Clinics, from 4/2/13-4/1/14; cost of \$1,307/mo. (Clerk's Misc. File No. 227524)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Nguyen, Tony	Sal. Adj.; End Probat.	\$3,087.00	4/1/13
Maysundo, Antuanette (Clerk's Misc. File No. 227525)	Resign.		4/8/13

Travel/Training:

a) Katrena Jones attended Breastfeeding Educator Course in Moore, OK from 4/9-11/13; cost not to exceed \$456.78. b) Cheryl McGuirk to AHIMT-Logistics Section Chief (LSC in OKC, OK from 5/19-24/13; cost not to exceed \$943.40. c) Deborah Trujillo to 2013 Nutrition & Breastfeeding Conference in Norman, OK from 5/29-31/13; cost not to exceed \$260.36. d) Carrie Suns to Points of Light Conference-Conference on Volunteering and Service in Washington, DC from 6/18-23/13; cost not to exceed \$3,116. e) \*Leslie Ireland to course; Lactation Consultant Training Program Enriched, Lactation Education Resources, 3/2013-3/2014; cost not to exceed \$895. f) \*Betsy Mathai to course; Health Behavior Kaplan University, 5/15/13-7/23/13; cost not to exceed \$1,240. (Clerk's Misc. File No. 227526)

Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Moved by Smaligo, seconded by Willis, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 4/8-12/13), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.



Moved by Willis, seconded by Smaligo, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/15-19/13. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.

Chairman Pro Tem advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Smaligo, seconded by Willis, that this meeting be adjourned. Upon roll call, Smaligo, yes; Perry, yes; Willis, yes. Motion carried.