
TULSA COUNTY

**PURCHASING
DEPARTMENT**

VENDOR#: 28731
CC#: 7400 046 0000

MEMO

DATE: FEBRUARY 27, 2019

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MATNEY M. ELLIS
PURCHASING DIRECTOR



SUBJECT: SOLE SOURCE DESIGNATION- KODAK ALARIS

THE TULSA COUNTY PURCHASING DEPARTMENT AND THE TULSA COUNTY COURT CLERK DEPARTMENT RESPECTFULLY REQUESTS THE BOARD OF COUNTY COMMISSIONERS APPROVE THE ATTACHED "REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES" AND SOLE SOURCE DESIGNATION TO KODAK ALARIS

KODAK ALARIS
336 INITIATIVE DR
ROCHESTER, NEW YORK 14626
(585) 310-5402 – PHONE
(585) 477-4379 – FAX
Atten: Susan Choma

KODAK ALARIS IS THE AUTHORIZED SOLE SOURCE PROVIDER FOR PARTS, MAINTENANCE, SUPPORT, REPAIR, AND OTHER SERVICES UNDER WARRANTY, SERVICE CONTRACT, AND ON A TIME AND MATERIALS BASIS FOR EASTMAN PARK MICROGRAPHICS PRODUCTS AND KODAK SCANNERS AND SOFTWARE. KODAK ALARIS DOES NOT AUTHORIZE THIRD PARTIES TO SERVICE THEIR PRODUCTS, NOR DOES IT SELL REPAIR PARTS TO THIRD PARTY SERVICE PROVIDERS.

THIS REQUEST IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

MME/jdf
ATTACHMENT


ORIGINAL: MICHAEL WILLIS, COUNTY CLERK FOR THE MARCH 4, 2019 AGENDA.

REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES

DATE: FEBRUARY 27, 2019

TO THE BOARD OF COUNTY COMMISSIONERS

It is recommended that soliciting bids/quotes be waived on the following request of
TULSA COUNTY COURT CLERK for the reason(s) stated below.
REQUESTING DEPARTMENT


PURCHASING DIRECTOR
MATNEY M. ELLIS

- ↑ Emergency
- ↑ Sole manufacturer (*must* be documented).
- Sole supplier (*must* be documented).
- ↑ Other products of similar nature are incompatible with existing products.
- ↑ Purchase of similar products will adversely affect warranty, guarantee or service agreement on existing products.
- ↑ _____

Description:

KODAK ALARIS IS THE AUTHORIZED SOLE SOURCE PROVIDER FOR PARTS, MAINTENANCE, SUPPORT, REPAIR, AND OTHER SERVICES UNDER WARRANTY, SERVICE CONTRACT, AND ON A TIME AND MATERIALS BASIS FOR EASTMAN PARK MICROGRAPHICS PRODUCTS AND KODAK SCANNERS AND SOFTWARE.

KODAK ALARIS
336 INITIATIVE DR
ROCHESTER, NY, 14626
(585) 310.5402 PHONE
(585) 477.4379 FAX
ATTN: SUSAN CHOMA
susan.choma@kodakalaris.com

- ↑ Waiver of bidding or quoting process is approved.
- ↑ Waiver of bidding or quoting is *not* justified.
Standard bidding or quoting will be followed.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

DATE

February 5, 2019

Dear Ms. Freeman,

Kodak Alaris Inc. is the manufacturer of your Kodak scanner and Software. Kodak Alaris Field Engineers are factory-trained and certified by professional trainers and service engineers. They are required to pass yearly certification tests.

From experience, our Field Engineers have acquired volumes of knowledge in the repair of Kodak Alaris products. They also have access to the Kodak Alaris Technical Assistance Center (TAC) for any problem that requires escalation to a higher technical level. This would include the engineers that designed and manufactured the equipment.

Kodak Alaris does not authorize third parties to service its products, nor does it sell repair parts to third party service providers. Kodak Alaris also has the exclusive status of being the only authorized support for software and hardware for the Eastman Park Micrographic products and Service.

Kodak Alaris Field Engineers usually carry the necessary parts to correct a problem on the first visit. If not, we can have the proper part sent overnight to get your system up and running. In addition, for repair parts that have been discontinued by the manufacturers, only Kodak Alaris Field Engineers have access to the Kodak Alaris end of manufacturing parts.

Sincerely,



Susan R Choma | Channel Sales Analyst - Operations
Alaris, a Kodak Alaris business
336 Initiative Dr., Rochester, NY 14626
susan.choma@kodakalaris.com | 585-310-5402



Tulsa County Purchasing
Sole Source or Sole Brand Acquisition Certification

Date: 02/13/2019
County Department: Tulsa County Court Clerk
Supplier Name: Kodak Alaris
Supplier Address: 336 Initiative Dr., Rochester, NY 14626
Supplier Phone: (918) 310-5402

I hereby affirm that pursuant to the provisions of the attached requisition or contract that

Kodak Alaris
(Name of Supplier)

is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

Kodak Alaris does not authorize 3rd parties to work on their products nor do they sell parts to 3rd party service providers.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

A supervisor in this office has attempted to find people to work on the microfilm machinery; however, microfilming is being replaced by digitalization. Other offices in the county utilize the services of Kodak Alaris.

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.


(Signature of Certifying Officer)