
TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: February 27, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Change Order #1 – Tri-Star Construction, LLC

We respectfully request the Board of County Commissioners approve Change Order #1 to the agreement with Tri-Star Construction, LLC for the LaFortune Park Trail approved in the Board of County Commission meeting, August 6, 2018, CMF# 245581.

This change order allows for the addition of two (2) additional gates for the fence at the softball fields.

The contract sum will be increased by this change order in the amount of \$1,707.76. The revised total contract sum is \$1,481,729.79.

MLB / arh

ORIGINAL: Michael Willis, County Clerk, for the March 4, 2019 agenda.



Board of County Commissioners
c/o Matney Ellis, Director of Purchasing
Tulsa County Administration Building
500 S. Denver, Room 322
Tulsa, OK 74107

Date: February 25, 2019
Vision 2025 Project: LaFortune Park Trail

Subject: Change Order No. 1
Contractor: Tri-Star Construction

Subfund: **J7**
Contract Description: General Contract

Dear Mr. Ellis,

PMg respectfully requests the consideration and approval by the Board of County Commissioners of the attached Change Order Number One (1) to Tri-Star Construction contract for construction work at the LaFortune Park Trail. Tulsa County Parks has reviewed these changes and agrees with our recommendation. Approval of this request would add \$1,707.76 to the original contract amount.

PMg is familiar with the requested item and the justification for the change follows the item description below:

- | | | |
|----|---|------------|
| 1. | Two (2) additional gates – style CLF (8’ high x 4’ wide)
Justification: New fence at softball field blocks high school access to foul balls. To accommodate the softball coach request for access will install gates near the ball fields adjacent to trail location. | \$1,707.76 |
|----|---|------------|

TOTAL this change order:	\$1,707.76
Funding for this change order is available in the budget.	

Respectfully submitted,
Program Management Group, LLC

Tanita A White
Program Manager

Cc: R. Bales

<u>Contract Summary</u>	
Original Contract Amount	\$1,480,022.03
Previous Changes	0.00
This Change.....Add.....	<u>\$1,707.76</u>
Revised Contract Amount if accepted	\$1,481,729.79

Change Order No. 001

Date of Issuance: February 19th, 2019
 Owner: Tulsa County
 Contractor: TriStar Construction
 Engineer: LandPlan Consultants
 Project: LaFortune Park Trail

Effective Date: February 19, 2019
 Owner's Contract No.: N/A
 Contractor's Project No.: 1803
 Engineer's Project No.: 601.00
 Contract Name: LaFortune Park Trail

The Contract is modified as follows upon execution of this Change Order:

Description: The Contractor shall install (2) additional gates – style CLF (8' high x 4' wide) near the softball fields. The Owner will direct the Contractor where to locate the gates in the field. The gates are being added to the contract after a request was received by Tulsa County from the softball coach to allow entrance to LaFortune Park/Golf Course to retrieve foul balls.

Attachments: *TriStar Proposed Change Order No. 1: Park Gate Entrances Near Softball Fields.*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,480,022.03</u>	Original Contract Times: 240-270 Substantial Completion: <u>240</u> Ready for Final Payment: <u>270</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ <u>1,480,022.03</u>	Contract Times prior to this Change Order: Substantial Completion: <u>240</u> Ready for Final Payment: <u>270</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>1,707.76</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,481,729.79</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>240</u> Ready for Final Payment: <u>270</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>President</u>
Date: <u>2-19-19</u>	Date: _____	Date: <u>2-28-19</u>

Dorcas M. F. [Signature] 2-25-19
APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY

Approved by Funding Agency (if
applicable)

By: _____
Title: _____

Date:

Tri-Star Construction, LLC

**PROPOSED
CHANGE ORDER**

PO Box 400
Catoosa, OK 74015

Phone: 918-439-9155
Fax: 918-439-5802

No. 1

TITLE: Park Gate Entrances Near Softball Fields **DATE:** 01/29/2019

PROJECT: 1803
LAFORTUNE PARK TRAIL

JOB: 245581

TO: Attn: Jeff Morales
LAND PLAN CONSULTANTS, INC.
1110 West 23rd
Tulsa, OK 74107
Phone:918-584-6464 Fax:918-584-6468

CONTRACT/PO: 245581

ORIG: Owner Request

SUBMITTED:

COMPLETED:

REQUIRED:

DESCRIPTION

Tri-Star Construction, LLC ("Tri-Star") was asked by Tulsa County ("Owner") to provide pricing for additional gates added near the softball fields. The gates were a request by the softball coach to allow an entrance into the park to retrieve foul balls. Tri-Star has provided pricing below as options for three different size gates allowing the Owner to choose which gate and size best accommodates their budget and needs. If you have any questions, please feel free to contact me.

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	3880	Gates-Style CLF (8'High x 4'Long)		1.000	Each	853.88	853.88
2	3881	Gates-Style CLF (8'High x 10'Long)		1.000	Each	2,118.88	2,118.88
3	3882	Gates-Style CLF (8'High x 12'Long)		1.000	Each	2,561.64	2,561.64
Item Total:							\$5,534.40
Total:							\$0.00
Total:							\$5,534.40

per R Bales

APPROVAL

By: 
Shaun Hinkle

By: _____

Date: 01/29/2019

Date: _____

Tanita White

From: Richard Bales <rbales@tulsacounty.org>
Sent: Tuesday, January 29, 2019 4:21 PM
To: Jeff Morales; Dominic Donajkowski; Danny Hesterlee
Cc: PMG-Tanita White
Subject: RE: PCO 01 - Park Gates at Softball Fields

Follow Up Flag: Follow up
Flag Status: Flagged

To all, Tulsa County is fine with 4 ft. entry gates. Richard Bales

From: Jeff Morales [mailto:j.morales@lpci.com]
Sent: Tuesday, January 29, 2019 10:55 AM
To: Dominic Donajkowski; Danny Hesterlee
Cc: Richard Bales; PMG-Tanita White
Subject: FW: PCO 01 - Park Gates at Softball Fields

Hi Dom,

Please find the attached estimate for additional gates near the ball fields adjacent to the trail location. Shaun has provided pricing for different sized options. The cost is a little higher because of the 8' high fence in this area. Please discuss with Richard and Danny and let me know how you would like to proceed. I don't know of any reason to use anything wider than 4' unless you want to provide vehicular access for maintenance purposes.
(2) 8' high 4' wide gates: \$1,707.76 total. Please refer to the attachment. Ignore the item total – there is no reason to show this in the PDF.

Please call or email with any questions.
Thank you,
Jeff

Jeffrey Morales, ASLA
LandPlan Consultants, Inc.

From: Shaun Hinkle <Shinkle@tristarllc.net>
Sent: Tuesday, January 29, 2019 10:41 AM
To: Jeff Morales <j.morales@lpci.com>
Subject: PCO 01 - Park Gates at Softball Fields

Jeff,

Please find attached Potential Change Order 01 for the requested Park Gates at the Softball Fields. Tri-Star has provided pricing for three different size gates to help facilitate your needs. If you have any questions or are looking for something different, please let me know.

Regards,