

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: February 27, 2019

FROM: Matney M. Ellis
Purchasing Director 

TO: Board of County Commissioners

SUBJECT: Addendum 1 – Roof Consultant Services

On February 11, 2019, the Notice of Request for Qualifications (RFQ) was mailed for Roof Consultant Services. This RFQ is set to open on the 11th day of March, with statements of qualifications to be received by the County Clerk's Office until March 8th, 2019 at 4:00pm CST.

This addendum serves to provide clarification on minimum insurance requirements; more specifically Builders Risk Insurance.

This addendum is respectfully submitted for your approval.

MME / mlb

ORIGINAL: Michael Willis, County Clerk, for the March 4, 2019 agenda.



Purchasing Department

A Department of the Tulsa County Budget Board

Tulsa County Administration Bldg.
500 South Denver
Tulsa, Oklahoma 74103-3832
P: 918.596.5022
F: 918.596.4647

Matney M. Ellis
Purchasing Director

March 4, 2019

Board of County Commissioners
Tulsa County Administration Building
Tulsa, Oklahoma 74103

On February 11, 2019, the Notice of Request for Qualifications (RFQ) was mailed for **Roof Consultant Services**. This RFQ is set to open on the 11th day of March, with statements of qualifications to be received by the County Clerk's Office until March 8th, 2019 at 4:00pm CST.

This letter is to serve as notice that Addendum 1 has been issued for this solicitation. This addendum serves to provide clarification on minimum insurance requirements; more specifically Builders Risk Insurance.

Addendum 1:

The Minimum Insurance Requirements document included in the Request for Qualifications states:

5. Builders Risk Insurance in an amount dependent on the value of the building and amount of modification required (only applicable to bids for modifications to an existing building).

Please be advised that Builders Risk Insurance is not a requirement of the Roof Consultant responding to this RFQ.

(End of Addendum)

Respectfully Yours,

Matney M. Ellis
Purchasing Director