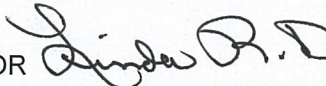

TULSA COUNTY
PURCHASING
DEPARTMENT

MEMO

DATE: AUGUST 17, 2016
TO: BOARD OF COUNTY COMMISSIONERS
FROM: LINDA R. DORRELL
PURCHASING DIRECTOR 
SUBJECT: BID AWARD RECOMMENDATION- CAR RENTALS

IT IS THE RECOMMENDATION OF THE TULSA COUNTY USING DEPARTMENTS AND THE TULSA COUNTY PURCHASING DEPARTMENT TO AWARD THE BID FOR CAR RENTALS TO THE FOLLOWING VENDOR:

EAN HOLDINGS, LLC (dba ENTERPRISE RENT- A- CAR)

THIS WAS THE LOWEST AND BEST BID RECEIVED.

THIS AWARD IS FOR A ONE (1) YEAR PERIOD BEGINNING SEPTEMBER 2, 2016 THROUGH SEPTEMBER 1, 2017.

THIS RECOMMENDATION IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/arh

ORIGINAL: PAT KEY, COUNTY CLERK, FOR THE AUGUST 22, 2016 AGENDA.

COPIES: COMMISSIONER JOHN M. SMALIGO
COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
MICHAEL WILLIS, CHIEF DEPUTY
VICKI ADAMS, CHIEF DEPUTY
BRUCE DART, DIRECTOR, CITY-COUNTY HEALTH DEPARTMENT

August 16, 2016

Amanda Hensley
Buyer, Purchasing Department
Tulsa County Courthouse
500 S. Denver Ave.
Tulsa, OK 74103

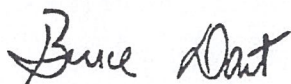
Dear Ms. Hensley

The Tulsa City-County Health Department has reviewed and evaluated the proposals received for the Car Rentals Bid. After our review, it is our recommendation to award the bid to Enterprise Rent-A-Car. They have provided the lowest and best price on the most commonly used items.

If you have any questions please contact Samantha Toothaker at (918) 595-4425

Respectfully submitted for your approval.

Sincerely,



Bruce Dart, Ph.D.
Executive Director

cc: Todd Autry

CONDITIONS

INTENT:

THE PURPOSE OF THIS BID IS TO SECURE A ONE (1) YEAR CONTRACT ON THE RENTAL OF VEHICLES FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT AND ALSO FOR PEOPLE WHO HAVE HAD AUTO DAMAGE CAUSED BY TULSA COUNTY. THIS CONTRACT SHALL BE FOR A PERIOD OF ONE YEAR BEGINNING ON SEPTEMBER 1, 2016.

GENERAL:

THE FIRST PORTION OF THIS BID IS FOR PEOPLE WHO HAVE HAD AUTO DAMAGE CAUSED BY TULSA COUNTY. BID PRICE IS TO BE INDICATED BY COST PER DAY AND COST PER WEEK, WITH AND WITHOUT INSURANCE. IF UNLIMITED MILEAGE IS NOT INCLUDED IN THESE PRICES, THEN MILEAGE RATES WILL ALSO BE LISTED.

BIDDERS MUST SPECIFY WHAT THEY CONSIDER TO BE A MEDIUM SIZE CAR.

THE SECOND PORTION OF THIS BID IS FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT. BIDDERS MUST SPECIFY WHAT THEY CONSIDER TO BE A MID-SIZE CAR, FULL-SIZE CAR, AND WHAT TYPE OF PICK-UP THEY HAVE AVAILABLE FOR RENTAL.

PURCHASE ORDERS WILL BE ISSUED BY TULSA COUNTY ON AN AS NEEDED BASIS DURING THE CONTRACT PERIOD. ALL DELIVERY TICKETS AS WELL AS INVOICES MUST BE COMPLETELY PRICED OUT.

VENDOR: EAN Holdings, LLC - Southwest Division (dba Enterprise Rent-A-Car)

REPRESENTATIVE: Stana Hesse

ADDRESS: 433 E. Memorial Rd, OKC, OK 73114

REMITTANCE ADDRESS: same

TELEPHONE NUMBER: 405-254-9724 OR 405-641-8399

FAX NUMBER: 405-708-4516

Please fill this portion out so that we may update our vendor database. Thank you!

SPECIFICATIONS

RENTAL OF MEDIUM SIZE CAR, WITHOUT INSURANCE

DAILY-RENTAL RATE: \$ 35.00 (CC#7700 024 0001)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

WEEKLY-RENTAL RATE: \$ 192.50 (CC#7700 024 0002)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

RENTAL OF A MEDIUM SIZE CAR, WITH INSURANCE

DAILY-RENTAL RATE: \$ 35.00 (CC#7700 024 0003)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

WEEKLY-RENTAL RATE: \$ 192.50 (CC#7700 024 0004)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

MAKE AND MODEL CONSIDERED TO BE A MEDIUM SIZED CAR:

example - Ford Focus

VENDOR SHALL LIST AND SPECIFY ANY SPECIAL TERMS AND/OR CONDITIONS:

all rates include collision damage waiver and state min limits on liability. Rates will include full tank of fuel and must be returned full, or be charged for pump price. All drivers must be 21 w/valid DL and on business travel. No additance driver fees and no underage fees. All reservations must be made with contract # and billing number.

TULSA-CITY COUNTY HEALTH DEPARTMENT

THE MAIN PURPOSE IN USING RENTAL VEHICLES FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT WILL BE FOR RESERVE VEHICLES AND TRIPS TO OKLAHOMA CITY.

RENTAL OF MID-SIZED CAR: (CC#7700 024 0005)

WHAT DO YOU OFFER AS A MID-SIZED CAR? example Ford Focus

DAILY- RENTAL RATE: \$ 35.00

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF FULL-SIZE CAR: (CC#7700 024 0006)

WHAT DO YOU OFFER AS A FULL-SIZE CAR? example Ford Fusion

DAILY- RENTAL RATE: \$ 37.00

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF 8 PASSENGER VAN: (CC#7700 024 0007)

DAILY - RENTAL RATE: \$ 56.00

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF 15 PASSENGER VAN: (CC#7700 024 0008)

DAILY- RENTAL RATE: \$ 130.00 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: includes

RENTAL OF PICK-UP: (CC#7700 024 0009)

WHAT TYPE OF PICK-UP TRUCK DO YOU HAVE AVAILABLE? 1st. Ford F150

DAILY- RENTAL RATE: \$59.00

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included

PLEASE LIST YOUR RENTAL LOCATIONS:

please see attached

WHAT ARE YOUR BUSINESS HOURS?

please see attached

WILL YOU PICK-UP AND DELIVER TO AND FROM OUR LOCATION?

yes

IS THERE A CHARGE FOR PICK-UP AND DELIVERY?

NO

IF WE GO ON A TRIP THAT BEGINS PRIOR TO BUSINESS HOURS THE FOLLOWING MORNING AND WE HAVE THE CAR DELIVERED TO THE TULSA CITY-COUNTY HEALTH DEPARTMENT THE EVENING BEFORE, WILL WE BE BILLED FOR AN EXTRA DAY? all rentals are on a 24 hour clock.

ex. 8am today until 8am tomorrow is 1 day of rental

IF THE TRIP ENDS AFTER BUSINESS HOURS WILL WE BE BILLED AN EXTRA DAY? Rental charges are stopped the next business day we are open

WHAT ARE THE RULES PERTAINING TO GASOLINE?

will come with a full tank and must return with a full tank or you will be charged for full tank @ pump price

WHAT TYPE OF SECURITY DO YOU HAVE FOR EMPLOYEES PERSONAL CARS LEFT IN YOUR LOT?

may leave car on our lots but you are responsible for your own car.

IS THE SECURITY IN YOUR LOT THE SAME NIGHT AND DAY?

yes

DO YOU HAVE A PLAN FOR VEHICLES THAT BREAK-DOWN ON A TRIP? EXPLAIN.

Yes, we have 24 hour road side assistance

City	Address	Zip Code	Phone Number	Mon-Fri Hours	Sat Hours	Sun Hours	
Ada	516 W. Main St	74820	580-272-0100	8am-5pm	9am-12pm	Closed	513N
Altus	2600 E. Broadway	73521	580-480-1625	8am-6pm	Closed	Closed	513O
Ardmore	826 Grand Ave.	73401	580-226-5200	8am-6pm	Closed	Closed	513I
Bartlesville	145 NE Washington Blvd	74006	918-333-5353	M&F 730a-530p TWT 8am-530p	Closed	Closed	5158
Broken Arrow	1185 S. Aspen Ave	74012	918-251-4880	730am-6pm	9am-3pm	9am-12pm	5153
Chickasha	2900 S. Hwy 81	73018	405-222-4400	8am-5pm	Closed	Closed	513M
Claremore	1130 W. Will Rogers	74017	918-341-8577	8am-530pm	9am-12pm	Closed	5159
Duncan	510 S. Hwy 81	73533	580-255-9777	8am-5pm	9am-12pm	Closed	513B
Edmond	3700 S. Broadway	73013	405-844-6700	730am-6pm	9am-12pm	Closed	513G
Enid	717 S. Hoover St.	73703	580-233-8404	8am-6pm	9am-12pm	Closed	513A
Lawton	6130 NW Cache Road	73505	580-355-0330	M-T 730am-530pm/F 730am-6pm	9am-12pm	Closed	5138
McAlester	1401 S. George Nigh Expressway	74501	918-423-2877	8am-530pm	Closed	Closed	515G
Miami	1012 E. Steve Owens Blvd.	74354	918-541-9967	8am-530pm	Closed	Closed	515F
Midwest City	7015 SE 15th	73110	405-732-6606	730am-6pm	9am-3pm	9am-12pm	5135
Moore	406 N. Telephone Road	73160	405-793-0370	8am-6pm	9am-12pm	Closed	513Z
Muskogee	732 North Main	74401	918-682-3737	8am-530pm	9am-12pm	Closed	5154
Norman	103 Merkle	73069	405-364-0123	730am-6pm	9am-12pm	1pm-4pm	5133
Norman, OK	2590 Boardwalk	73069	405-329-1712	730am-530pm	Closed	Closed	514A
Norman, OK	3101 Bart Conner Dr.	73072	405-579-4158	8am-6pm	Closed	Closed	5146
Oklahoma City	3407 NW Expressway	73112	405-848-2499	730am-6pm	9am-12pm	Closed	5131
Oklahoma City	1615 N. Broadway	73103	405-236-1340	M-T 730am-530pm/F 730am-6pm	9am-12pm	Closed	5132
Oklahoma City	421 E. Memorial Road	73114	405-755-2223	730am-6pm	9am-12pm	1pm-4pm	5134
Oklahoma City	308 E. I 240 Service Road	73149	405-636-0330	730am-6pm	9am-12pm	Closed	5136
Oklahoma City	3200 S. Meridian Ave	73119	405-685-8122	730am-6pm	9am-12pm	Closed	5139
Oklahoma City	8000 N. Rockwell	73132	405-721-7900	730am-6pm	9am-12pm	1pm-4pm	513C
Oklahoma City	420 W. John Kilpatrick TPKE	73114	405-752-4315	730am-530pm	Closed	Closed	5148
Oklahoma City Airport	5201 S. Meridian Ave.	73119	405-685-4193	8am-11:59pm	8am-10pm	8am-11:59pm	513Q
Oklahoma City, OK	601 SE 89th St.	73149	405-416-7368	8am-6pm	Closed	Closed	513T
Oklahoma City, OK	6501 W. Reno Ave.	73127	405-440-2756	730am-530pm	Closed	Closed	5149
Owasso	11440 E. 81st St. N.	74055	918-274-8577	8am-530pm	Closed	Closed	515I
Ponca City	3328 N. 14th St.	74601	580-718-9500	8am-5pm	Closed	Closed	513P
Sapulpa	1119 E. Taft St.	74066	918-224-7909	8am-6pm	Closed	Closed	515C
Shawnee	2202 Airport Rd	74804	405-273-1422	M-T 730am-530pm/F 730am-6pm	9am-12pm	Closed	513E
Stillwater	221 S. Main St.	74074	405-377-0036	M-T 730am-530pm/F 730am-6pm	9am-12pm	Closed	513F
Tahlequah	521 S. Muskogee	74464	918-453-0428	8am-5pm	Closed	Closed	515H
Tulsa	4817 S. Memorial Road	74145	918-622-4880	730am-6pm	9am-12pm	Closed	5151
Tulsa	2228 E. 11th St.	74104	918-583-4880	730am-6pm	9am-12pm	12pm-3pm	5152

City	Address	Zip Code	Phone Number	Mon-Fri Hours	Sat Hours	Sun Hours	
Tulsa	6415 E. Apache	74115	918-835-4884	730am-6pm	9am-12pm	Closed	5155
Tulsa	9233 S. Memorial Dr.	74133	918-250-4886	730am-6pm	9am-3pm	Closed	5156
Tulsa	5416 S. Harvard Ave.	74135	918-743-3220	730am-6pm	9am-12pm	Closed	5157
Tulsa	745 W. 51st St.	74107	918-445-4420	730am-6pm	9am-12pm	Closed	515D
Tulsa	10104 E. 51st St.	74146	918-270-4654	730am-6pm	9am-12pm	Closed	515L
Tulsa	1505 E. Kenosha St.	74012	918-999-9999	8am-5pm	Closed	Closed	515T
Tulsa	6111 S. Sheridan Road	74133	918-477-7660	730am-6pm	9am-12pm	Closed	515B
Tulsa Airport	7777 E. Apache St.	74115	918-832-1818	6am-115pm	7am-10pm	7am-11am	515E
Wichita Falls, TX	2001 Old Jacksboro Hwy	76301	940-767-0174	M-T 730am-530pm/F 730am-6pm	9am-12pm	Closed	5137
Wichita Falls, TX	Sheppard AFB, 220 Community Cent	76311	940-855-7598	2pm-6pm	Closed	Closed	513L
Wichita Falls, TX	3511 Old Jacksboro Hwy	76302	940-716-9834	730am-5pm	Closed	Closed	513
Yukon	730 Garth Brooks Blvd.	73099	405-354-1666	8am-6pm	9am-12pm	Closed	513D

Please Note:

The Tulsa County Health Department currently has it's own contract ID with Enterprise and National Car Rental.

The Contract ID (also called a corporate account number) is XZ51K11

The Tulsa County Health Department also has a billing number. The contact person within the Tulsa County Health currently in our system is Diane Howland. If this is changed please contact Starla Hesse with EAN Holdings at Starla.r.hesse@ehi.com or 405-641-8399 to update.
