

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on April 21, 2016 at 2:52 p.m.)

MINUTES
Monday, April 25, 2016

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; John Smaligo, Member; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chairman read the Proclamation from the Board of County Commissioners, recognizing April 2016 as National County Government Month. Details of the Proclamation are available for review in the County Clerk's office. Moved by Smaligo, seconded by Peters, to approve the Proclamation. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237674)

Moved by Peters, seconded by Smaligo, to approve the minutes of the Board of County Commissioners Meeting of April 18, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve the report from Assessor of monthly revolving for 3/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237675)

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Mowing on County Levees were received and opened. The bidders being five (5) in number are as follow:

- | | | |
|---|---------|---------------------------------|
| 1. Cherokee Pride Construction | by item | (Clerk's Misc. File No. 237676) |
| 2. Lot Maintenance of Oklahoma, Inc. | by item | (Clerk's Misc. File No. 237677) |
| 3. MTS Brush Hogging, Dozer and Lawn, LLC | by item | (Clerk's Misc. File No. 237678) |
| 4. Precision Lawn Care of Tulsa, LLC | by item | (Clerk's Misc. File No. 237680) |
| 5. Special Ops Trucking and Excavation | by item | (Clerk's Misc. File No. 237679) |

Moved by Peters, seconded by Smaligo, to refer the bids to Engineers and Purchasing for analysis, report and recommendation on May 2, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bids for Janitorial Supplies were received and opened. The bidders being four (4) in number are as follow:

- | | | |
|---------------------------------------|---------|---------------------------------|
| 1. Advanced Industrial Solutions, LLC | by item | (Clerk's Misc. File No. 237681) |
| 2. Champion Supply Co., LLC | by item | (Clerk's Misc. File No. 237682) |
| 3. Tucker Janitorial Supply | by item | (Clerk's Misc. File No. 237683) |
| 4. Veritiv Operating Company | by item | (Clerk's Misc. File No. 237684) |

Moved by Smaligo, seconded by Peters, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on May 2, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve the following Bid Awards:

1. Juvenile Bureau - Dairy Products, to Borden Dairy Products, the only bid received, however they are a past vendor with satisfactory service history. This award is for one year beginning 5/2/16. (Clerk's Misc. File No. 237685)
2. Parks - Swimming Pool Supplies - Deferred
3. TC Departments - Clinical Supplies, to Moore Medical, LLC, the lowest bid on the majority of items utilized by the Tulsa County Departments and related agencies. This award is for one year beginning 4/25/16. (Clerk's Misc. File No. 237686)
4. TC Departments - Miscellaneous Automotive Parts and Supplies, to O'Reilly Auto Parts, the overall best and lowest bid received. This award is for one year beginning 4/26/16. (Clerk's Misc. File No. 237687)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve Amendment #3 from Purchasing, to the award for Maintenance and Service for Computer Room Air Conditioning Equipment to Amos Electrical and Mechanical, Inc., CMF #227547, to extend the award for one year beginning 5/10/16. Bid prices will remain the same. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237688)

Moved by Peters, seconded by Smaligo, to approve Amendment #3 from Purchasing, to the award for Rental of Shop Towels, Uniforms and Miscellaneous Items to Clean Uniform Company, CMF #227994, to extend award for one year beginning 7/15/16. Bid prices to remain the same. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237689)

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Commission, the Request for Approval from the Board of County Commissioners of the Amended Tulsa County 2016 Holiday Schedule. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237690)

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Commission, the Resolution from the Board of County Commissioners of the Board of County Commissioners Amended 2016 Meeting Schedule. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237691)

Moved by Smaligo, seconded by Peters, to Strike the Resolution from Board of County Commissioners, for the termination of the Tulsa County Jail Commissary Operations Agreement. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve the gasoline and diesel fuel quotes for the week ending 5/2/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237692)

Moved by Smaligo, seconded by Peters, to consider and take action on the approval or disapproval of certain forms of Agreements presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the forms of such Agreements and to execute and deliver these Agreements and all documents and agreements as may be necessary or required:

1. Amendment to Capital Improvements Agreement, by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Rose District Improvements Project). (Clerk's Misc. File No. 237693)
2. Amendment to Capital Improvements Agreement, by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Skiatook, Oklahoma (Streetscaping Project). (Clerk's Misc. File No. 237695)
3. Amendment to Capital Improvements Agreement, by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Sand Springs, Oklahoma (River City Park Project #1). (Clerk's Misc. File No. 237694)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve the following requests from the Sheriff, to retain peace officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554:

1. Reserve Deputy Curt Nichols. (Clerk's Misc. File No. 237696)
2. Reserve Deputy Thomas Payne. (Clerk's Misc. File No. 237697)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Chairman, the Resolution from the Board of County Commissioners to Consider and Adopt a Resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority; approving issuance of bonds Pursuant to Section 147 (F) of the

Internal Revenue Code. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237699)

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the resolution from Board of County Commissioners to designate Diane Hamilton as Requisitioning Officer to replace Pam Kincade. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237700)

Moved by Peters, seconded by Smaligo, to approve and authorize execution, as needed, the following Agreements:

1. District Attorney - Copy World Business Solutions, LLC, for maintenance on copier equipment, Canon IR adv 6075 and Canon IR-3035. (Clerk's Misc. File No. 237701)
2. INCOG - CDBG Urban County - FY 2014 City of Sand Springs, for the construction of a new, 6 ft. wide ADA sidewalk along the south side of East 10th Street between North Adams Road and North Maple Avenue (\$73,388). (Clerk's Misc. File No. 237702)
3. INCOG - CDBG Urban County - FY 2015 City of Sand Springs, for the construction of a new, 6 ft. wide ADA sidewalk along the south side of East 10th Street between North Adams Road and North Maple Avenue (\$62,323). (Clerk's Misc. File No. 237703)
4. Tulsa County Public Facilities Authority - Starbird Productions, for three year lease of River Spirit Expo and Lot 13 for National Rod & Custom Car Show. (Clerk's Misc. File No. 237704)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the following Agreement Renewals:

1. District Attorney - Dotcom Leasing, LLC, for renewal of CMF #234435 for FY 2016-2017. (Clerk's Misc. File No. 237705)
2. Human Resources - Discovery Benefits, for renewal of CMF #235738 for FY 2016-2017. (Clerk's Misc. File No. 237706)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Sole Sources:

1. Parks - Municipal Industries, for Axiall Water Treatments Accu-Tab Chlorination System Tablets. (Clerk's Misc. File No. 237707)
2. Sheriff - TASER Industrial, Inc., for the TASER brand CEW products and repair. (Clerk's Misc. File No. 237708)
3. TC Departments - Brooks Grease Service, Inc., for the disposal of waste cooking oils and the removal of waste cooking oils from various facilities. (Clerk's Misc. File No. 237709)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the Utility Permit from Engineers from Cox Communications, to cross 41st St.

S. and 49th W. Ave. Intersection +/- .17 miles SW of 41st St. South and further described as 262' N of the Corner of Section 28, Township T19N, Range 12E by boring at 12' in depth N. & S. across intersection East side of 49th W. Ave for a 1" cable with a 3" orange hard poly conduit casing. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237710)

Moved by Peters, seconded by Smaligo, to approve the following Travel/Training

Requests from OSU Extension:

1. Clinton Laflin to Oklahoma State 4-H Horse Show on 6/23/16 in Guthrie, OK; cost of \$125. (Clerk's Misc. File No. 237711)
2. Clinton Laflin to Multi County 4-H Camp from 6/6-9/16 in Pawhuska, OK; cost of \$175. (Clerk's Misc. File No. 237712)
3. Clinton Laflin to NE District Contest Days on 6/2-3/16 in Kellyville, OK; cost of \$50. (Clerk's Misc. File No. 237713)
4. Clinton Laflin to OAE 4-HA State Conference on 5/24-26/16 in Lawton, OK; cost of \$500. (Clerk's Misc. File No. 237714)
5. Clinton Laflin to Northeast District Horse Show on 5/13-14/16 in Claremore, OK; cost of \$75. (Clerk's Misc. File No. 237715)
6. Clinton Laflin to 4-H Curriculum In-Service on 4/28/16 in Stillwater, OK; cost of \$80. (Clerk's Misc. File No. 237716)
7. Clinton Laflin attended 4-H Camp Counselor In-Service on 4/14/16 in Pryor, OK; cost of \$75. (Clerk's Misc. File No. 237717)
8. Clinton Laflin attended 4-H Camp Fun In-Service on 4/13/16 in Pryor, OK; cost of \$75. (Clerk's Misc. File No. 237718)
9. Clinton Laflin attended 4-H Day at the Capital on 4/6/16 in OKC, OK; cost of \$150. (Clerk's Misc. File No. 237719)
10. Tracy R. Lane to In-Service Training on 4/27/16 in Guthrie, OK; cost of \$120. (Clerk's Misc. File No. 237720)
11. Tracy R. Lane attended In-Service Training on 4/20/16 in OKC, OK; cost of \$132. (Clerk's Misc. File No. 237721)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Court Services</u>			
Lawson, Ashlynn (Clerk's Misc. File No. 237722)	New Hire/Probationary	\$2,130.60	4/13/16
<u>Election Board</u>			
Jones, Debbra	Intermittent FMLA		4/15/16
Hollingsworth, Judy Larie	Temp. on Call	\$11.00/hr.	4/25/16
Hartman III, Richard A.	Temp. on Call	\$16.00/hr.	4/25/16
Broad, Bradley	New Job Assignment	\$12.00/hr.	4/1/16
Garbey, Jacob L.	Temp. on Call	\$12.00/hr.	4/1/16
Rugg, Konner G. (Clerk's Misc. File No. 237723)	Temp. on Call	\$12.00/hr.	4/1/16
<u>Highways</u>			
Jones, Harvey	Rehire as Seasonal	\$13.50/hr.	4/19/16
Ellis, Seth	Probationary Hire	\$2,225.78	4/14/16
Potts, Tyler (Clerk's Misc. File No. 237724)	Job Assignment and Title Change	\$2,225.78	4/13/16

Parks

Cherry, Kyle	Part Time	\$10.00/hr.	4/19/16
Bryan, Lindsay	Rehire	\$8.00/hr.	5/1/16
Bledsoe Jr., Elvin	Resignation		4/18/16
Morsman, William	Rehire	\$8.00/hr.	5/1/16
Ornelas, Emily	Temporary	\$8.00/hr.	5/1/16
Walters, Rebecca	Temporary	\$8.00/hr.	5/1/16
Rutter, Jennifer	Part Time	\$10.00/hr.	4/15/16
Coker, Thurman	Resignation		4/30/16

(Clerk's Misc. File No. 237725)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Chaney, Monica	Change Job Class	\$11.34/hr.	4/18/16
Thomas, Michael	Change Job Class	\$11.34/hr.	4/18/16
Caldwell, Ladarien	Change Job Class	\$11.00/hr.	4/18/16
Harris, Curtis	Discharged		4/6/16
Vanfield, Jenny	Resignation		4/28/16

(Clerk's Misc. File No. 237731)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to accept and file the following CC Health

Documents:

Agreement:

- a. Brooke Allen, d/b/a b. allen photography for production of Healthy Executive Campaign video from 4/1/16 to 5/31/16; cost of \$1,225. (Clerk's Misc. File No. 237732)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Lambert, Elizabeth	New Hire/Regular Full Time	\$6,545.00	4/18/16

(Clerk's Misc. File No. 237734)

Travel/Training:

- a) Leslie Springs attended Licensure Update Workshop on 4/14/16 in Tulsa, OK; cost of \$30. b) Eliana Quintero attended CPR Class on 4/20/16 in Tulsa, OK; cost of \$44.86. c) Patrice Hendrickson to 2016 Oklahoma Human Resources State Conference and Expo from 4/25-28/16 in Tulsa, OK; cost of \$400. d) Kathy Crabtree to 2nd Annual Celebration of Social Work in Healthcare on 4/25/16 in OKC, OK; cost of \$166. e) Isaiah Persson to APWAOK/OWEA Spring Technical Conference on 5/2-4/16 in Tulsa, OK; cost of \$345. f) Luisa Krug to NACTO Urban Street Design Guide Workshop on 5/4/16 in Tulsa, OK; cost of \$180.40. (Clerk's Misc. File No. 237735)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 4/11-15/16), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or

salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/18-22/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Chairman advised the announcements of County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Smaligo, that this meeting be adjourned. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.