
TULSA COUNTY

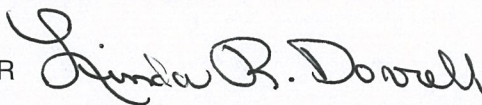
**PURCHASING
DEPARTMENT**

MEMO

DATE: APRIL 6, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LINDA R. DORRELL
PURCHASING DIRECTOR



SUBJECT: REQUEST FOR WAIVER OF SOLICITING BIDS FOR KIRBY-SMITH MACHINERY.

THE TULSA COUNTY PURCHASING DEPARTMENT AND TULSA COUNTY HIGHWAY DEPARTMENT RESPECTFULLY REQUEST THAT THE BOARD OF COUNTY COMMISSIONERS APPROVE THE ATTACHED "REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES" FOR KIRBY-SMITH MACHINERY.

KIRBY-SMITH MACHINERY
PO BOX 270360
OKLAHOMA CITY, OK 73137-0360

RENTAL OF EQUIPMENT FROM KIRBY-SMITH MACHINERY COMPANY FOR WORK ON GARNETT ROAD BETWEEN 81ST AND 91ST STREET HAS EXCEEDED THE TIME LIMITS OF THE ORIGINAL RENTAL. A COUNTY EXCAVATOR WAS PULLED FROM THE PROJECT FOR MAJOR REPAIRS. TO KEEP THE PROJECT MOVING, EQUIPMENT RENTAL WAS VITAL TO KEEPING THE PROJECT MOVING FORWARD. THE COUNTY EQUIPMENT REPAIRS ARE EXPECTED TO BE COMPLETED BY NEXT WEEK, AND RENTAL EQUIPMENT RETURNED AT THE END OF THE CURRENT RENTAL PERIOD.

THIS REQUEST IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/rjm

ATTACHMENTS

ORIGINAL: PAT KEY, COUNTY CLERK FOR THE APRIL 11, 2016 AGENDA

COPIES: COMMISSIONER JOHN M. SMALIGO
COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
CHIEF DEPUTY MICHAEL WILLIS
CHIEF DEPUTY VICKI ADAMS
TOM RAINS, COUNTY ENGINEER

REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES

DATE: APRIL 6, 2016

TO THE BOARD OF COUNTY COMMISSIONERS

It is recommended that soliciting bids/quotes be waived on the following request of TULSA COUNTY HIGHWAY DEPARTMENT for the reason(s) stated below:
REQUESTING DEPARTMENT


PURCHASING DIRECTOR

LINDA R. DORRELL

- † Emergency
- † Sole manufacturer (*must* be documented).
- √ Rental of equipment has exceeded the time limits.
- † Other products of similar nature are incompatible with existing products.
- † Purchase of similar products will adversely affect warranty, guarantee or service agreement on existing products.
- † _____

Description:

RENTAL OF EQUIPMENT FROM KIRBY-SMITH MACHINERY COMPANY FOR WORK ON GARNETT ROAD BETWEEN 81ST AND 91ST STREET HAS EXCEEDED THE TIME LIMITS OF THE ORIGINAL RENTAL. A COUNTY EXCAVATOR WAS PULLED FROM THE PROJECT FOR MAJOR REPAIRS. TO KEEP THE PROJECT MOVING, EQUIPMENT RENTAL WAS VITAL TO KEEPING THE PROJECT MOVING FORWARD. THE COUNTY EQUIPMENT REPAIRS ARE EXPECTED TO BE COMPLETED BY NEXT WEEK, AND RENTAL EQUIPMENT RETURNED AT THE END OF THE CURRENT RENTAL PERIOD.

KIRBY-SMITH MACHINERY
PO BOX 270360
OKLAHOMA CITY, OK 73137-0360

- † Waiver of bidding or quoting process is approved.
- † Waiver of bidding or quoting is *not* justified.
Standard bidding or quoting will be followed.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS


DATE

**TULSA
COUNTY**
Engineering
Division

MEMORANDUM

DATE: March 31, 2016

TO: Linda Dorrell, Purchasing Director

FROM: Tom Rains, County Engineer 

SUBJECT: Rental of Komatsu Excavator

In September, 2015, Tulsa County was approximately 40% to 50% complete on a road widening project on Garnett Road, between 81st and 91st Street South. Tulsa County owns a Cat 325 excavator that was being used on this project. Due to age and wear, this excavator had to be pulled from the project for some major repairs. To keep the project moving, Highway Construction rented a Komatsu 290 Excavator from Kirby Smith Machinery. The rent was \$6700 for the excavator and \$400 for a 48" bucket. While this office failed to recognize that rental fees since that time have exceeded that allowed by Purchasing, the equipment was vital to keeping the project moving forward. We expect the return of the Cat 325 in the next week, and will be returning the Komatsu to Kirby Smith at the end of the current rental period.

TR: am