
TULSA COUNTY

**PURCHASING
DEPARTMENT**

MEMO

DATE: April 3, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Request for Approval – Letter of Notice - Oklahoma State Fire Marshal

In order to complete the renovations at the Tulsa County “HQ” Administration Building located at 218 W. 6th Street, the existing fire protection system must be drained for demolition. As such, the fire protection system will be inoperative throughout demolition and until the new system is installed. Through Flintco, Inc., the project’s Construction Manager, we will have Builder’s Risk insurance in place.

The Oklahoma State Fire Marshal has requested written notice from the building owner that the above referenced work is being proposed. Therefore, we respectfully request your approval and execution of the attached Letter of Notice.

MLB

ORIGINAL: Michael Willis, County Clerk, for the April 8, 2019 agenda.



Board of County Commissioners

Tulsa County Administration Bldg.
500 South Denver
Tulsa, Oklahoma 74103-3832
918.596.5000

STAN SALLEE
DISTRICT 1
918.596.5020

KAREN KEITH
DISTRICT 2
918.596.5015

RON PETERS
DISTRICT 3
918.596.5010

April 8, 2019

Oklahoma State Fire Marshal
2401 NW 23rd St., Ste. 4
Oklahoma City, OK 73107

RE: Tulsa County Administration Building

To Whom it May Concern,

Tulsa County is the owner of the property at 218 West 6th Street, Tulsa, Oklahoma. We understand that in order for renovations to take place, the existing fire protection system will need to be inoperative during demolition through to portions of the build back. We will have Builder's Risk insurance in place through our construction manager, Flintco, Inc., for this project.

Thank you for your help and attention in this matter.

Respectfully Yours,

Commissioner Karen Keith
Chairperson, Tulsa County Board of County Commissioners

Approved as to form:

Attest:


Assistant District Attorney 4-3-19

Michael Willis, County Clerk