
TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

Date: April 2, 2019

From: Matney M. Ellis
Purchasing Director



To: Board of County Commissioners

Subject: Memorandum of Understanding- Tulsa County Social Services

Submitted for your approval and execution is the attached Memorandum of Understanding between the City-County Health Department and the Board of County Commissioners on behalf of the Tulsa County Social Services to provide a maternal child health outreach worker at the Tulsa County Shelter to aid shelter residents in completing on-site Soonercare/Agency View enrollment.

Respectfully submitted for your approval and execution.

MME / skb

ORIGINAL: Michael Willis, County Clerk, for the April 8, 2019 agenda.

MEMORANDUM OF UNDERSTANDING

Between

Tulsa City-County Health Department

And Tulsa County Board of County Commissioners

This Memorandum of Understanding (MOU) describes and documents the understanding and agreement reached between the Tulsa City-County Health Department (CCHD) and the Tulsa County Board of County Commissioners (BOCC) dba Tulsa County Social Services (TCSS), to provide an MCH Outreach worker at the County Shelter for four hours a week, to aid shelter residents in completing on-site Soonercare/Agency View enrollment.

This MOU will be in effect from March 1, 2019 through June 30, 2019 or until terminated by either party with thirty days' prior written notice.

Pursuant to this MOU, TCCHD can provide documentation that any TCCHD employee who will come in direct contact with shelter residents has passed a complete criminal background check.

BOCC/TCSS will provide referrals to MCH Outreach and promote the program to residents of the shelter. BOCC/TCSS will provide a furnished private space for use by the MCH Outreach worker at no charge to TCCHD. TCCHD will furnish its own equipment and supplies.

TCCHD will maintain participation records and outcomes documentation and make them available as needed to BOCC/TCSS, as well as provide BOCC/TCSS with guidance and feedback regarding resident participation in the program.

Both parties will abide by all state and federal privacy regulations and laws with regard to the exchange of service recipient information.

This MOU is intended to be an expression of methods by which BOCC/TCSS and TCCHD may work together. The relationship between the parties is not a partnership and neither party has the right to bind the other party to any obligation.

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NMFN
4-1-19

Any amendment to this MOU shall be made in writing and executed by both parties.

TULSA COUNTY BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chair

Date

TULSA CITY-COUNTY HEALTH DEPARTMENT



Bruce Dart
2019.03.25 15:17:40 -05'00'

Bruce Dart, Executive Director

Date

Approved as to Form:



Chanteau Orr
2019.03.25 15:05:37
-05'00'

Chanteau Orr, Legal Counsel
Tulsa City-County Health Department

Approved as to Form:

 4-1-19

Assistant District Attorney
Tulsa County District Attorney's Office