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TULSA COUNTY

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PURCHASING  
DEPARTMENT

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MEMO

DATE: March 13, 2019

FROM: Megan L. Blackford  
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Addendum 1 – Trash Can Liners

On February 25, 2019, the notice to bidders was mailed to solicit bids for Trash Can Liners. This bid is set to open on the 25<sup>th</sup> day of March, 2019 with bids to be received by the County Clerk's Office until March 22, 2019 at 4:00pm CST.

This addendum is to provide answers to vendor questions.

This addendum is respectfully submitted for your approval.

MLB /arh

ORIGINAL: Michael Willis, County Clerk, for the March 18, 2019 agenda.

- Q1. Based upon previous history, how often are orders placed? Monthly, quarterly, annually, other?**  
A1. Monthly.
- Q2. When an order is placed, what is an approximate case size order?**  
A2. Varies by department but Parks usually orders 1-4 cases of each item needed per order. Sheriff typically orders 30 cases of 30x37 and 45 cases of 38x60.
- Q3. Would you please provide the weight, color and case count for the 43x48?**  
A3. 1.7m, clear, 100 cases from Sheriff's Office
- Q4. Would you please provide the case count and weigh for the 24x24, 33x40, 30x37, both 38x60 (black and clear) 24x33 and 40x48?**  
A4. The Sheriff's Office orders: 24x24, 6 Microns, 1000 bags, clear; 33x40, 10 Microns, 500 bags, clear; 30x37, 10 microns, 500 bags, clear; 38x60, 22 Microns, 150 bags, clear; 40x48, 16 Microns, 250 bags, clear
- Q5. Would you also please provide the shipping label(s)/bill of lading?**  
A5. It is the responsibility of the vendor to provide all shipping costs in the pricing on the bid they submit. It is also the vendor's responsibility to provide shipping label(s) and bill of lading.
- Q6. At our expense may we arrange a private courier to pick up samples of the bags currently being procured?**  
A6. Parks department as well as Sheriff's Office would be willing to allow this.
- Q7. How many delivery locations are there?**  
A7. We have eight (8) departments that typically order from this bid but any Tulsa County department could order. Parks department has approximately 10 locations that order from this bid. Sheriff's Office has one delivery location.
- Q8. Are there specific delivery requirements/equipment necessary? (I.e. gate lift, pallet jack or inside delivery?)**  
A8. Parks requests that courier call in advance of delivery as the hours of operation differ at each location.  
Sheriff's Office requests pallet jack.
- Q9. How long will the pricing need to be held?**  
A9. The pricing will need to be held for a six (6) month period with this award to begin on April 9, 2019 and to expire on October 8, 2019 as per our bid conditions.
- Q10. Is this a one time purchase, or will these be multiple shipments?**  
A10. This will be multiple shipments as well as multiple locations placing orders.
- Q11. Do you have estimated quantities that will be ordered?**  
A11. See attachment. There is no guarantee that a specific amount will be ordered as it varies with each department. Attachment is the usage from the past year.

Tulsa County Public Facilities Authority (Fairgrounds), which does not show up on the attachment, uses the following liners with approximate usage from last year:  
24x24- 89 cases; 38x60- 45 cases; 24x33- 45 cases; 40x48- 394 cases; 43x47- 90 cases

**Q12. Will the buyer entertain adjusting quantities for full pallets for further deviated pricing?**

A12. Minimum orders will not be accepted and will result in bid disqualifications as per our bid conditions.

Row Labels	Description	Building Operations	City-County Health Dept.	Highways	Juvenile Bureau	Parks & Recreation	Sheriff	Social Services	Grand Total
51000190001	43x48, 22 microns,outside trash receptacles					\$51.39		\$170.90	\$222.29
51000190002	43x48, 22 microns, outside trash receptacles (5+ cases)	273.68						\$171.30	\$444.98
51000190004	24x24, LW, 7-10 Gallon, 6 microns (5+ cases)						\$102.70		\$102.70
51000190005	33x40, 12 microns, 33 gal.					\$82.88			\$82.88
51000190006	33x40, 12 microns, 33 gal. (5+ cases)					\$124.20			\$124.20
51000190007	30x37, 10 micron, 20-30 gal.		\$291.20		\$116.48		\$1,212.80	\$145.60	\$1,766.08
51000190008	30x37, 10 micron, 20-30 gal. (5+ cases)		\$174.48		\$229.24		\$2,546.40		\$2,950.12
51000190009	38x60, 22mic, 60 gal, black			\$56.70	\$283.20	\$1,039.49	\$37.80		\$1,417.19
51000190010	38x60, 22mic, 60 gal, black (5+ cases)			\$151.20	\$392.40	\$1,245.15			\$1,788.75
51000190011	38x60, 22mic, 60 gal, clear						\$2,204.85		\$2,204.85
51000190012	38x60, 22 mic, 60 gal,clear (5+ cases)		\$294.00			\$86.95	\$5,759.30		\$6,140.25
51000190013	24x33, 9 mic, 12-16 gal		\$188.00			\$38.25			\$226.25
51000190014	24x33, 9 mic, 12-16 gal (5+ cases)		\$377.60			\$271.95			\$649.55
51000190015	40x48, 16 mic, 40-45 gal		\$595.40						\$595.40
51000190016	40x48, 16 mic, 40-45 gal (5+ cases)		\$301.35						\$301.35
51000190017	40x46, 40-45 gal, black					\$130.47			\$130.47
51000190020	33x40, 22 mic, 39 gal, clear		\$421.00	\$84.92					\$505.92
51000190021	33x40, 22 mic, 39 gal, clear (5+ cases)					\$74.51			\$74.51
51000190022	43x47, 1.7 mil, 50-56 gal, black			\$128.46		\$224.81			\$353.27
51000190023	43x47, 1.7 mil, 50-56 gal, black (5+ cases)							\$212.30	\$212.30
Grand Total		273.68	\$2,643.03	\$421.28	\$1,021.32	\$3,370.05	\$11,863.85	\$700.10	\$20,293.31