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TULSA COUNTY



PURCHASING  
DEPARTMENT

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# MEMO

DATE: March 12, 2019

FROM: Matney M. Ellis  
Purchasing Director

TO: Board of County Commissioners

SUBJECT: Addendum 1 – Chevrolet and GMC Automotive Repair

On March 4, 2019, the Notice to Bidders was mailed to solicit request for bids for Chevrolet and GMC Automotive Repair. This bid is set to open on the 25<sup>th</sup> day of March, 2019, with bids to be received by the County Clerk's Office until March 22<sup>nd</sup>, 2019 at 4:00pm CST.

This addendum is to provide additional information and clarifications to the specifications as per attached documentation.

This addendum is respectfully submitted for your approval.

MME / skb

ORIGINAL: Michael Willis, County Clerk, for the March 18, 2019 agenda.



# Solicitation Addendum

Solicitation Name: **Chevrolet and GMC Automotive Repair Bid**

Addendum Number: **1**

Date of Addendum Issuance: **March 18, 2019**

This document shall serve as official notice that an addendum has been issued for the solicitation identified above. Suppliers submitting bids shall acknowledge receipt of this addendum prior to the bid response due date and time specified in the solicitation notice. Addendum acknowledgement may be submitted with the bid or may be forwarded separately. If forwarded separately, amendment acknowledgement must contain the solicitation name and response due date and time on the front of the envelope (as shown in the Tulsa County Purchasing – General Terms & Conditions, Section B.3.2.). Failure to acknowledge this solicitation addendum may be grounds for rejection.

**Note:** In the event the supplier has already submitted a response and cannot deliver this acknowledgement via mail or in person before the deadline, this acknowledgement may be submitted separately directly to the Tulsa County Purchasing Director via email ([Matney.Ellis@tulsacounty.org](mailto:Matney.Ellis@tulsacounty.org)). Email must be received prior to the bid response due date and time specified in the solicitation notice.

## DESCRIPTION OF ADDENDUM:

A. This is to incorporate the following:

### Responses to Vendor-submitted Questions:

1. *Is this bid light/medium mechanical or body & undercarriage repair?*

**Response: This bid is light vehicle mechanical repair. Heavy dump trucks or utility vehicles are not included with this bid.**

B. All other terms and conditions remain unchanged.

(End of Addendum)

## ACKNOWLEDGED BY:

\_\_\_\_\_  
Supplier Company Name (PRINT)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (PRINT)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative Signature