

**TULSA COUNTY  
REQUEST FOR PERSONNEL ACTION**

**ELECTION BOARD**

Department \_\_\_\_\_

Please write in one of following actions under "nature of action"

**APPOINTMENTS**  
Regular  
Probationary  
Part-Time  
Temporary  
On-call

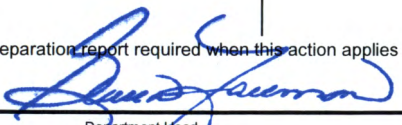
**SEPARATIONS**  
Resignation Retirement  
\*Discharge Death  
\*Reduction in Force  
End of Temp. Employment

**PAY CHANGES**  
Performance Increase  
Promotion - Demotion  
Re-classification  
Salary Adjustment

**OTHER**  
Leave of Absence  
Rehire  
Transfer  
Lateral Transfer

NAME and ORG. and ACCT. NO.	Employee NO.	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
10002925/505030  Phyllis Holdsclaw				NEW HIRE TEMPORARY ON CALL	H239 Election Aide II	40	11.00	2/19/2019

\*Separation report required when this action applies to a Board of County Commissioner's employee.

  
\_\_\_\_\_  
Department Head

2/19/2019  
Date

2/20/19   
DATE

STATE OF OKLAHOMA  
TULSA COUNTY  
RECEIVED  
2019 FEB 20 PM 12:32  
PHYLIS  
TYLER

**TULSA COUNTY  
REQUEST FOR PERSONNEL ACTION**

ENGINEERING  
DEPARTMENT

PLEASE TYPE IN ONE OF THE FOLLOWING ACTIONS UNDER NATURE OF ACTION:

**APPOINTMENTS**

REGULAR  
PART-TIME  
TEMPORARY  
PROBATIONARY

**\*SEPARATIONS**

\*RESIGNATION    \*RETIREMENT  
\*DISCHARGE    \*DEATH  
\*REDUCTION IN WORK FORCE  
\*END OF TEMPORARY EMPLOYMENT

**PAY CHANGES**

PERFORMANCE INCREASE  
PROMOTION / DEMOTION  
RECLASSIFICATION  
SALARY ADJUSTMENT

**OTHER**

LEAVE OF ABSENCE  
REHIRE  
TRANSFER  
FMLA

NAME AND ORG. WITH ACCT. NO.	EMPLOYEE ID NUMBER	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE AND JOB TITLE CODE	GRADE	STEP	NEW SALARY	EFFECTIVE DATE
G. Tom Rains 10002525-505010  STATE OF OKLAHOMA TULSA COUNTY RECEIVED 2019 FEB 20 PM 12:32 JUDGE WILLIS TULSA COUNTY CLERK	10035			Return from FMLA					2/11/2019

\*SEPARATION AND COBRA REPORT REQUIRED WHEN THE ACTION APPLIES TO A BOARD OF COUNTY COMMISSIONERS EMPLOYEE.

*A. C. Calk*

DEPARTMENT HEAD

*2/14/19*  
DATE

*Kathryn Burrows*  
HUMAN RESOURCES

*2/20/19*  
DATE

**TULSA COUNTY  
REQUEST FOR PERSONNEL ACTION**

**HWY. DISTRICT 2**

Department

Please write in one of the following actions under "nature of action"

**APPOINTMENTS**

Regular  
Part-time  
Temporary  
On-call

**OFFICE USE ONLY****SEPARATIONS**

Resignation Retirement  
\*Discharge Death  
\*Reduction in Force  
End of Temp. Employment

**PAY CHANGES**

Performance Increase  
Promotion - Demotion  
Re-classification  
Salary Adjustment

**OTHER**

Leave of Absence  
Rehire  
Transfer

NAME and ORG. and OBJECT NO.	MUNIS I.D.	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
RON CRABTREE 30002335-505010	17907	HWY. OPERATOR I G079	\$2,393.12	BEGIN F.M.L.A. WITH PAY	N/A	D	N/A	2/19/2019
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> STATE OF OKLAHOMA TULSA COUNTY RECEIVED 2019 FEB 20 PM 12:32 MICHAEL WILLIS TULSA COUNTY CLERK </div>						STEP 1		

\*Separation report required when this action applies to a Board of County Commissioner's employee

Department Head *J.R.*

2-20-19  
Date

2/20/19  
Date

*Rachyl B...*

**TULSA COUNTY  
REQUEST FOR PERSONNEL ACTION**

Page 1 of 1

HUMAN RESOURCES

Department

Please write in one of following actions under "nature of action".

**APPOINTMENTS**

Regular  
Provisionary  
Part-Time  
Temporary

**SEPARATIONS**

Resignation Retirement  
\*Discharge Death  
\*Reduction in Force  
End of Temp. Employment

**PAY CHANGES**

Performance Increase  
Promotion-Demotion  
Re-classification  
Salary Adjustment

**OTHER**

Leave of Absence  
Rehire  
Transfer  
Lateral Transfer

NAME and ORG. and ACCOUNT	Employee NO.	PRESENT TITLE and JOB TITLE CODE NO.	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
TERESA SNOW 1000 1550 505010	13475	HUMAN RESOURCES CLERK		END OF FMLA		40		1/30/2019
TERESA SNOW 1000 1550 505010	13475	HUMAN RESOURCES CLERK		LEAVE WITHOUT PAY		40		02/01/19

STATE OF OKLAHOMA  
TULSA COUNTY  
RECEIVED

2019 FEB 20 PM 12:32

MICHAEL WILLIS  
TULSA COUNTY CLERK

\* Separation report required when this action applies to a Board of County Commissioner's employee.

Kathy Bismore 2/20/19  
Department Head Date

2/20/19  
Date

Kathy Bismore

STATE OF OKLAHOMA  
TULSA COUNTY  
RECEIVED

2019 FEB 20 PM 12:32

Tulsa County Park Department

Department

Please write in one of following actions under "nature of action".

**APPOINTMENTS**

Regular  
Provisionary  
Part-Time  
Temporary

**SEPARATIONS**

Resignation Retirement  
\*Discharge Death  
\*Reduction in Force  
End of Temp. Employment


**PAY CHANGES**

Performance Increase  
  
Re-classification  
Salary Adjustment

**OTHER**

Leave of Absence  
Rehire  
Transfer  
Lateral Transfer

NAME and ORG. and ACCOUNT	Employee NO.	PRESENT TITLE and JOB TITLE CODE NO.	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
Beard, Raymond 10002575-505010	13002	Golf Course Superintendent LaFortune Golf B152	\$5,666.76	Retirement		80		02/28/19
Owen, Kasey 10002575-505010	17059	Recreation Leader I Chandler Rec E166	\$2,079.51	Resignation		30		2/12/19
Trude, Marichu 10002575-505010	17997			Regular	Recreation Leader I Chandler Rec E166	30	\$2,079.51	02/19/19

  
Department Head

2/13/2019

2/20/19  
Date

