



MEMORANDUM

DATE: 23 Jan. 19
TO: Tulsa County Clerk
Cc: BOCC
FROM: Tracy Lane, CED, Tulsa County
RE: Out of County Travel Request

VL

I am requesting out-of-county travel reimbursement for the following:

Tracy R. Lane
Name

Oklahoma City
Destination

FCS Ambassador Board Meeting
Reason

Jan. 30, 2019
Time Frame

\$12500
Approximate Cost

Personal car
Mode of Transportation

Funds for this request are available in our County budget. Thank you for your attention to this request.