

Memorandum

Date: January 3, 2019

To: Karen Keith, Chairman
Board of County Commissioners

From:  Georgeann Hiebert, Deputy County Clerk

Re: December 2018 – County Clerk Monthly Report

Please place the attached Monthly Report on the Agenda for the regular Board of County Commissioners meeting scheduled for Monday, January 14, 2019.

cc: Georgeann Hiebert, Original
pdf via email to BOCCAgendas@tulsacounty.org

RECONCILEMENT

The following is a reconciliation of the within report with the report of the County Treasurer for the month of

December, 2018

Beginning Depository Balance	\$	<u>643,065.25</u>
ADD: Collections	\$	<u>678,539.03</u>
Cancelled Vouchers/Adjustments	\$	<u>6.00</u>
SUBTRACT: Vouchers Issued	\$	<u>661,173.28</u>
Ending Depository Balance	\$	<u>660,437.00</u>
ADD: Vouchers Issued, Not. Reg.	\$	<u>15.00</u>
Deposits in Transit: Beginning	\$	<u>(42,560.25)</u>
End	\$	<u>(34,853.75)</u>
Treasurer Errors	\$	
County Clerk Errors	\$	
TREASURER'S BALANCE	\$	<u>583,038.00</u>

Vouchers Written December, 20 18

Voucher Nos.: 85593 Through 85626

Receipts Issued December, 20 18

Receipt Nos.: 18-65901 Through 18-70962

Receipt Nos.: OL18-4848 Through OL18-5245

Reconcile:

\$	<u>148,566.20</u>	
	<u>116,500.78</u>	
	<u>4,541.25</u>	
	-	
	-	
	-	
	<u>(17,888.53)</u>	
\$	<u>251,719.70</u>	Voucher # 85626
Lien Fees	<u>19,616.00</u>	Voucher # 85625
Record	<u>47,835.00</u>	Voucher # 85624
Preservation		
OTC	<u>341,266.30</u>	Voucher # 85623
\$	<u>660,437.00</u>	

COUNTY CLERK'S MONTHLY REPORT FOR THE
MONTH OF December 20 18

APPROVED BY THE BOARD OF COUNTY
COMMISSIONERS THIS 14th DAY OF
January 20 19

CHAIRMAN

MEMBER

MEMBER

MONTHLY REPORT

Of Tulsa

County Clerk of Tulsa County, Okla.

For month ending on 31st day of

December, 20 18

Reconciled and Filed this 3rd day of

January, 20 19

Michael Willis

County Clerk



I, Michael Willis County Clerk,
duly elected, qualified and acting in and for
Tulsa County, Oklahoma, do

solemnly swear that the above is a true and correct
report of all fees charged and collected in my office

for the month ending on the 31st day
of December, 20 18

Michael Willis

County Clerk

Subscribed and sworn to before me this 3rd

of January, 20 19

Traci M. Scullawl

Notary Public

My Commission Expires

3/29/2022
Notary Public
State of Oklahoma
TRACI M. SCULLAWL
ROGERS COUNTY
COMMISSION # 02005648

[illegible]