

Office Case #: _____
 Possible Scheduling Date(s):

 Responded by/Date: _____

**EARLY SETTLEMENT MEDIATION
INTAKE FORM**

Instructions: Complete applicable info, scan & email to susan.johnson@tulsacounty.org
 Questions? Call 918-596-7786 Mail \$5 fee via money order (or pay cash in person) to:
 Early Settlement, 600 Civic Ctr., Suite 108
 Tulsa, OK 74103
 Fax to 918-596-7873

Mediation Scheduling Preferred:
 Date(s): _____
 Time(s): _____

 Mediator(s): _____



Above Line for ES Office Use Only

Is there a restraining/protective order against either party or any allegations of abuse?

Initiator: Yes No
 Respondent: Yes No

Today's Date: _____
 Type of Case: _____
 Referred By: _____
 Judge: _____
 Judge's Fax #: _____
 Court Date: _____
 County: _____
 Court Case #: _____

Is there any active drug use or history of mental illness?

Initiator: Yes No
 Respondent: Yes No

InitiatorPlaintiff:

Name: _____
 Address: _____
 City/St/Zip: _____
 Home #: _____
 Cell #: _____
 Work #: _____
 Fax #: _____
 Email: _____

Initiator's Attorney (if applicable)

Name: _____
 Address: _____
 City/St/Zip: _____
 Business #: _____
 Fax #: _____
 Email: _____

Attorney Plans to Attend Mediation: Yes No

RespondentDefendant:

Name: _____
 Address: _____
 City/St/Zip: _____
 Home #: _____
 Cell #: _____
 Work #: _____
 Fax #: _____
 Email: _____

Respondent's Attorney (if applicable)

Name: _____
 Address: _____
 City/St/Zip: _____
 Business #: _____
 Fax #: _____
 Email: _____

Attorney Plans to Attend Mediation: Yes No

ISSUES TO BE DISCUSSED:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Money/Debt Owed | <input type="checkbox"/> Breach of Contract | <input type="checkbox"/> Landlord/Tenant | <input type="checkbox"/> Consumer/Merchant |
| <input type="checkbox"/> Personal Property | <input type="checkbox"/> Real Property | <input type="checkbox"/> Neighbors | <input type="checkbox"/> Nuisance/Noise |