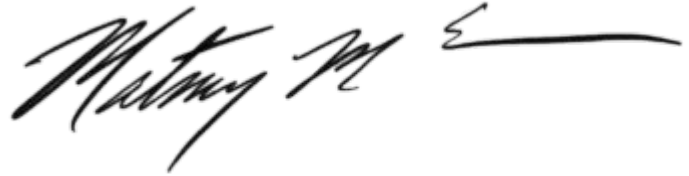

TULSA COUNTY

PURCHASING
DEPARTMENT

APPROVED
11/12/2019

MEMO

DATE: November 6, 2019
FROM: Matney M. Ellis
Purchasing Director
TO: Board of County Commissioners
SUBJECT: Change Order 4 – Talon Commercial Services, LLC



We respectfully request the Board of County Commissioners approve Change Order 4 to the agreement with Talon Commercial Services, LLC for the Tulsa County “HQ” Administration Building Renovations bid package 09A (Drywall), which was approved in the Board of County Commission meeting, June 10, 2019, CMF# 248061.

This change order includes drywall changes necessary for the access control and security rough-in. The contract time is unaffected by this change order. The contract sum will be increased by this change order in the amount of \$3,462.00 which is within the allowable amount for change orders for this project as per O.S. 61. The revised total contract sum is \$2,131,066.00.

MME / mlb

SUBMITTED FOR: The November 12, 2019 BOCC meeting agenda.

CMF# 20191028



Tulsa County Purchasing

Change Order Form

IMPORTANT NOTE: The Work described herein is **NOT** authorized until this Change Order is completed and signed by all entities listed below. Do **NOT** proceed with Work until the Change Order is completed and signed by each party. This form is required and shall be prepared by the Contractor. All costs must be broken down.

Change Order #: HQ092116-004

Change Order Date: 09/26/2019

Project (Name and Address):

HQ Building Renovation
218 W 6th Street
Tulsa, Ok 74119

Original Contract Date: 05/13/2019

Contractor

(Name and Address)

Talon Commercial Services, LLC
7326 State Highway 66
Tulsa, OK 74131

Consultant/Architect (if applicable)

(Name and Address)

GH2 Architects
320 S Boston Ave
Tulsa, Ok 74103

Owner

(Name and Address)

Tulsa County Board of County Commissioners
500 South Denver Ave
Tulsa, Oklahoma 74103

Brief description of Change and Time Delay:

CP 030 ASI 07 Owner Access Control and Security Rough In.

The original	<u>Contract Sum</u>	was.....	<u>\$2,097,182.00</u>
Net change by previously authorized Change Orders.....			<u>\$ 30,422.00</u>
The	<u>Contract Sum</u>	prior to this Change Order was.....	<u>\$ 2,127,604.00</u>
The	<u>Contract Sum</u>	will be <u>increased</u> by this Change Order in the amount of.....	<u>\$ 3,462.00</u>
The new	<u>Contract Sum</u>	including this Change Order will be.....	<u>\$ 2,131,066.00</u>

The Contract Time will be unchanged by _____ calendar days and therefore the date of Substantial Completion as of the date of this Change Order is _____.

Not valid until signed by Contractor, Consultant/Architect (if applicable), and Owner.

APPROVALS:

Contractor

Bennie Skoogs
(Contractor Representative Printed Name)

[Signature]
(Contractor Representative Signature)

10/31/19
(Date)

Consultant/Architect (if applicable)

[Signature]
(Consultant/Architect Printed Name)

[Signature]
(Consultant/Architect Signature)

11/1/19
(Date)

Owner

Karen Keith
(Owner Printed Name)

[Signature]
(Owner Signature)

11/12/2019
(Date)

ATTEST: [Signature]
(County Clerk)

James G. Rea
Digitally signed by James G. Rea
Date: 2019.11.04 14:40:38 -06'00'
(Assistant District Attorney)

APPROVED AS TO FORM:

CMF# 20191028



Tulsa County Purchasing

Breakdown Sheet

If change order is \$10,000.00 or greater, subcontractor invoices MUST be included with breakdown of labor, materials, tax, overhead and profit.

(1) Materials	Unit	Unit Cost	Total
see breakouts below	1	306	306
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (1)			\$306.00

(2) Labor	No. Of Hours	Hourly Cost	Total
see breakouts below	1	2704.80	2,704.80
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (2)			\$2,704.80

(3) Equipment	No. Of Hours	Hourly Cost	Total
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (3)			\$0.00

(4) Sub Contractors (List each Sub Contractor)	Total	
Subtotal (4)		\$0.00

Column 1		Column 2	
Insurance Cost		Overhead Costs (15% Maximum of 1,2 & 3)	301.08
Bond Cost		Profit (10% Maximum of 1,2 & 3)	150.54
Social Security Taxes (FICA)		Overhead Costs & Profit (Total limited to 15% of 4)	
Other Taxes		Total of Column 2	\$451.62
Worker's Compensation			
Employee Fringe Benefits		Total for this Page	
Total of Column 1	\$0.00	(Subtotals 1 - 4, and Col. 1 & 2 Totals)	\$3,462.42



Tulsa County Purchasing

Explanation

Requested by: Contractor Consultant/Architect Owner

Reason for Change: (check box) Detailed explanation required below.

- Unforeseen site condition. Work not specified in Contract Documents, but essential to completion of the project.
- Scope change: Owner request. Other: (Describe) _____

Provide a detailed description of the proposed change in the Work and provide detailed reasons why this change is necessary.

DETAILED REASON FOR CHANGE IN THE WORK:

CP 030 costs for ASI 07 Owner provided access control and security. Cost is for removal of sheetrock to allow access to change electrical rough in to meet new requirements for access control and security. Cost includes repairs to walls.

CONTRACT TIME REQUEST EXPLANATION:

(Describe how the time requested will extend the "critical path" of the project schedule and will not be concurrent with other work.)

TALON

COMMERCIAL SERVICES

Proposal

9/10/2019

Bowie Skaggs
7329 State HWY 66 Tulsa, OK. 74131
Office: (918) 940-7497
Fax: (918) 994-6414
Cell: (918) 807-8788
bskaggs@taloncs.com

PAGE # 1 OF 1 PAGES

DRYWALL, PAINTING, FLOORING, STUCCO AND STONE

Submitted to:	Flintco		
Contact and phone:			
Job Information:	Tulsa HQ		
Architect:		Date of plans:	10/07/14

We, as Talon Commercial Services LLC do hereby propose to furnish materials and labor - complete in accordance with the specifications below:

ASI #007
to demo and re-install sheetrock due to access control revision
on the 4th and 5th floors

Does not include restroom walls or any other floors

All material is guaranteed to be as specified, and above work completed in a substantial workmanlike manner for the sum of \$ (3,462.00)
three thousand four hundred sixty two Dollars

Respectfully submitted by: Bowie Skaggs

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Talon Commercial Services

Talon

Commercial Services

ASI #007
Title:
9/10/19

Material								
Metal studs		X	/lf			\$0.00		
R-11 unfaced sheetrock	660	X	/sf			\$0.00		
1/2 Plywood		X	\$0.35 /sf			\$231.00		
Metal track		X	/sf			\$0.00		
slotted track		X	/lf			\$0.00		
2X materials		X	/ea			\$0.00		
Masonite		X	/sf			\$0.00		
Expansion Joint Covers		X	/lf			\$0.00		
Misc. Materials	1	X	\$75.00 /ea			\$75.00		
Material Sub-Total							\$306.00	
Sales Tax @							0.000%	\$0.00
Consumables								
Carpenter	56 Manhours @		35 /Hour			\$1960.00		
Finisher	Manhours @		/Hour			\$0.00		
Laborer	Manhours @		/Hour			\$0.00		
Foreman	Manhours @		/Hour			\$0.00		
Supervision	Manhours @		/Hour			\$0.00		
Project Manager	Manhours @		/Hour			\$0.00		
Labor, Insurance & Taxes			38.00%			\$744.80		
Overtime / Travel						\$0.00		
Labor Sub-Total							\$2704.80	