

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MAY 13, 2019
RAY JORDAN TULSA COUNTY ADMINISTRATION BUILDING
500 S. DENVER, TULSA, OKLAHOMA
ROOM 119 - 9:30 AM

I. CALL TO ORDER

II. MINUTES

- A. Board of County Commissioners Meeting of May 6, 2019

III. REPORTS

- A. Elected Officials:

1. Assessor
2. County Clerk

- B. County Department - Election Board

IV. UNFINISHED BUSINESS

- A. Bid Openings

1. Sheriff - Security Glass

- B. Bid/Proposal Awards

1. Board of County Commissioners - Tulsa County "HQ" Administration Building Renovations:
 - a. Award to Various Vendors
 - b. Defer Various Bid Packages
 - c. Reject All Bids Received for Concrete, Masonry and Millwork Packages
2. CC Health - Environmental Health Database System Software - to Asemio, LLC
3. CC Health - Health Record Management System - to Patagonia Health
4. Sheriff - Janitorial Supplies - to Advanced Industrial Solutions and Empire Paper Company
5. TC Departments - Safety Supplies - to Advanced Industrial Solutions and Medsafe, Inc.

- C. Addendum #1 - (Highways) - to the Notice to Bidders for Reflective Sign Sheeting

- D. Addendum #1A - (CC Health) - to the Notice to Proposers for Video Photo Suite Media Services

- E. Amendment - (Board of County Commissioners) - to the Agreement with INCOG for Planning Services for the Creation of the Tulsa County Comprehensive Plan

- F. Change Order #2 - (Board of County Commissioners) - to the Agreement with A.C. Owen Construction, LLC, for the Construction of Tulsa County Maintenance Facilities, Districts #1 and #3

- G. Public Hearing - (INCOG) - to Receive Comments from the Public on the Final Draft of the Tulsa County Multi-Jurisdictional Multi-Hazard Mitigation Grant Program

V. NEW BUSINESS

- A. Gasoline & Diesel Fuel Quotes
- B. Request for Approval - (Building Operations) - for Apprentice License Renewals for Chad Lewis and Adam McHenry
- C. Request for Approval - (Employees' Retirement System of Tulsa County) - for Fiduciary Liability Insurance Application
- D. Requests for Approval - Juvenile Bureau:
 - 1. for Use of Sales Tax Funds as Needed for Operational Expenses for the New Family Center for Juvenile Justice
 - 2. for Use of Use Tax Funds as Needed for Maintenance Employee and Janitorial Expenses for the New Family Center for Juvenile Justice
- E. Request for Approval - (Purchasing) - Tulsa County "HQ" Building Renovations Concrete and Millwork - After Two Unsuccessful Bid Attempts for Concrete and Millwork Packages, Purchasing Recommends the Concrete Package be Granted to Oakridge Builders and the Millwork Package to Wood Systems, Inc.
- F. Request for Approval - (Sheriff) - Deputy Mark Penley, to Retain Peace Officer Status and be Designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554
- G. Resolution - (Drainage District #12) - to Strike Assessment from the 2018 Tax Roll
- H. Resolution - (Sheriff) - to Designate Viola Jo Taylor as Requisitioning Officer
- I. Agreements
 - 1. Administrative Services - ImageNet Consulting, LLC - for Lease and Service of Copier Equipment
 - 2. Board of County Commissioners - Contract Drapery & Blind, Inc. - Trade Contractor Agreement for Window Treatments for Tulsa County "HQ" Administration Building Renovations
 - 3. Board of County Commissioners - Stava Building Corporation - for Pre-Construction Services for the Tulsa County Ray Jordan Administration Building
 - 4. Board of County Commissioners - U.S. Geological Survey, United States Department of the Interior - Joint Funding Agreement for Dissolved Oxygen Continuous Monitor in the Arkansas River
 - 5. Building Operations - eMaint - for Web Based eMaint Online Application and User Interfaces for Fleet Maintenance Purposes
 - 6. Building Operations - INCOG - Department Maintenance Agreement for INCOG Owned Vehicles
 - 7. Engineers - Federal Highway Administration - Grant Agreement for OK FLAP 0600(1) Wekiwa Road Project

- J. Agreement Renewals
 - 1. Assessor - Standley Systems
 - 2. Board of County Commissioners - River Parks Authority
 - 3. Highways - ImageNet Consulting, LLC
 - 4. OSU Extension - ImageNet Consulting, LLC
 - 5. OSU Extension - MCJ Services, LLC
 - 6. Social Services - The Board of Regents of the University of Oklahoma College of Pharmacy
 - 7. Social Services - Community Food Bank of Eastern Oklahoma
 - 8. Social Services - Cox Communications
 - 9. Social Services - The Parent Child Center of Tulsa
 - 10. Social Services - Push Partner Program
 - 11. Social Services - R. PH. S., Inc.
- K. Request to Advertise for Bids
 - 1. TC Departments - Dodge Automotive Repair
Bids to be received by 4:00 p.m. on 5/31/19 & to open 6/3/19 at 9:30 a.m.
- L. Inventory Resolutions
 - 1. Building Operations
 - 2. Fiscal Office
- M. Utility Permits - Engineers
 - 1. Chris Pillers
 - 2. Oklahoma Communications Systems, Inc., dba TDS Telecom
- N. Travel/Training - OSU Extension
- O. Personnel Actions
 - 1. Building Operations
 - 2. Highways
 - 3. Parks
 - 4. Social Services
- P. CC Health Department Documents to Accept & File
 - 1. Agreements
 - a. Fierce, Inc.
 - b. Family Hope House
 - c. ImageNet Consulting, LLC
 - d. Colleen Ayres-Griffin, LPC, LADC

- e. DuBois Chemicals
- 2. Personnel Actions
- 3. Travel/Training
- Q. Claims to be Disallowed (payments cancelled as of 5/6-10/19)
- R. Claims (payments for bills to be paid by 4/29-5/3/19)
- S. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/6-10/19

VI. PUBLIC COMMENT REGARDING 287(g) CONTRACT

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Fiscal Officer, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

VIII. ADJOURN

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on May 2, 2019 at 2:25 p.m.)

MINUTES
Monday, May 6, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member, represented by Chief Deputy Vicki Adams; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chief Deputy John Fothergill led the Pledge of Allegiance.

Moved by Adams, seconded by Sallee, to approve the minutes of the Management Conference Meeting of April 11, 2019; Management Conference Special Meeting of April 18, 2019; and the Board of County Commissioner’s Meeting of April 29, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Tulsa County “HQ” Administration Building Renovations were received and opened. The bidders being twenty-five (25) in number are as follows:

1. Advantage Glass, LLC	by item	(Clerk’s Misc. File No. 247727)
2. Alamo Structural Steel, LLC	by item	(Clerk’s Misc. File No. 247728)
3. Alpha Insulation & Waterproofing, Inc.	bid rejected Business Relationship Statement on Bid Affidavit Not Completed	
	As Required	(Clerk’s Misc. File No. 247729)
4. Alva Roofing Company	by item	(Clerk’s Misc. File No. 247730)
5. Apax Glass, Inc.	by item	(Clerk’s Misc. File No. 247731)
6. Apex Industries, Inc. dba True Fireproofing Co.	by item	(Clerk’s Misc. File No. 247732)
7. Arrow Construction Resources	by item	(Clerk’s Misc. File No. 247733)
8. Bennett Steel, Inc.	by item	(Clerk’s Misc. File No. 247734)
9. Contech, Inc.	by item	(Clerk’s Misc. File No. 247735)
10. Metro Roofing Company, LLC	by item	(Clerk’s Misc. File No. 247736)
11. Midwest Drywall Co., Inc.	bid rejected Addendum 2A Not Acknowledged	(Clerk’s Misc. File No. 247737)

12. Flintco, LLC dba Oakridge Builders	bid rejected Business Relationship Statement on Bid Affidavit Not Completed	
13. OCE Mechanical, L.L.C.	As Required by item	(Clerk's Misc. File No. 247738) (Clerk's Misc. File No. 247739)
14. Oklahoma Waterproofing Company	by item	(Clerk's Misc. File No. 247740)
15. Osiyo Metal Fabricators, LLC	by item	(Clerk's Misc. File No. 247741)
16. Platinum Mechanical	by item	(Clerk's Misc. File No. 247742)
17. Precision Stone and Design	bid rejected Bid Affidavit Not Completed	
18. Premier Steel Services, LLC	as Required by item	(Clerk's Misc. File No. 247743) (Clerk's Misc. File No. 247744)
19. Rekab Builders, Ltd.	by item	(Clerk's Misc. File No. 247745)
20. S&A Installation, LLC	by item	(Clerk's Misc. File No. 247746)
21. Shoemaker Mechanical	by item	(Clerk's Misc. File No. 247747)
22. S.M. Clark Services, Inc.	by item	(Clerk's Misc. File No. 247748)
23. SmithCo Construction, Inc.	by item	(Clerk's Misc. File No. 247749)
24. Talon Commercial Services	by item	(Clerk's Misc. File No. 247750)
25. Wood Systems, Inc.	bid rejected Vendor Not Present at Mandatory Pre-Bid Meeting	(Clerk's Misc. File No. 247751)

Moved by Adams, seconded by Sallee, to refer the bids to the Board of County

Commissioners and Purchasing for analysis, report and recommendation on May 13, 2019.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the following bid awards:

1. CC Health - Environmental Health Database System Software - Deferred
2. CC Health - Health Record Management System - Deferred
3. Sheriff - Janitorial Supplies - Deferred
4. TC Departments - Dodge Automotive Repair - No bids were received, due to lack of responses will re-advertise bid (Clerk's Misc. File No. 247752)
5. TC Departments - Safety Supplies - Deferred

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, Amendment #1 from the Juvenile Bureau, to extend the award for Drug Testing for Family Drug Court to Drugs of Abuse Testing Laboratory, Inc., CMF # 244607, for one year beginning 5/23/19, with no changes to pricing or terms of the bid. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247753)

Moved by Sallee, seconded by Adams, to approve Amendment #1 from TC Departments, to the award for Clinical Supplies to Concordance Healthcare Solutions, LLC, CMF# 247561, due to a clerical error Concordance Healthcare Solutions erroneously bid three items on a per bag price instead of a per case price and request a price increase on those items. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247754)

Moved by Adams, seconded by Sallee, to approve Amendment #1 from TC Departments, to extend the award for Paper Products to Office Depot, CMF #244483, for a one-month period beginning 4/30/19 to allow time to rebid with revised conditions and specifications. Office Depot has agreed to hold their original bid prices and conditions for the next month. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247755)

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, Amendment #1 from the Sheriff, to extend the award for TCSO Graphics for Vehicles to Spartan Signs, CMF# 244689, for one year beginning 5/24/19, with no changes to pricing or terms of the bid. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247756)

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, Change Order #8 from the Board of County Commissioners, to the Agreement with Crossland Construction Company, Inc., for the Construction of the Family Center for Juvenile Justice, CMF #244492, to include lobby lighting revisions, replace damaged storm piping, add fire extinguisher cabinets, kitchen electrical revisions, increased security for card readers accesses control system, and electrical panel location to accommodate a larger electrical panel. The contract time will increase by 13 days and the sum will increase in the amount of \$40,482.87 which is within the allowable amount. The revised total contract sum is \$29,803,252.56. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247757)

Moved by Sallee, seconded by Adams, to approve the gasoline and diesel fuel quotes for the week ending 5/13/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247758)

Moved by Adams, seconded by Sallee, to approve the recommendation of the District Attorney for Tort Claim, TC-2019-19, Claimant: Blythe Meeker, to approve in the amount of \$563.76 for incident on 3/6/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247759)

Moved by Sallee, seconded by Adams, to approve and authorize execution, as needed, the following agreements:

1. Administrative Services - ImageNet Consulting, LLC:
 - a. for equipment lease for Kinoca Minolta, Model 6136, located at 633 West 3rd, Tulsa, OK, 74127 (Clerk's Misc. File No. 247760)
 - b. for equipment lease and service for Konica Minolta, Model C3080 located at 633 West 3rd, Tulsa, OK 74127 (Clerk's Misc. File No. 247761)
 - c. for equipment lease and service for five (5) Panasonic, Model KV-S8147 machines and five (5) Panasonic, Model OCR/Compression machines located at 633 West 3rd, Tulsa, OK 74127 (Clerk's Misc. File No. 247762)
2. Engineers - Oklahoma Department of Transportation - for lease with purchase option for road machinery, 2019 Gradall Hydraulic Excavator; cost of \$2,575 per month for 96 months (Clerk's Misc. File No. 247763)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the following agreement renewals:

1. Administrative Services - Heidelberg USA - for renewal of CMF #244911 for FY 2019-2020 (Clerk's Misc. File No. 247764)
2. Administrative Services - Heidelberg USA - for renewal of CMF #244912 for FY 2019-2020 (Clerk's Misc. File No. 247765)
3. Administrative Services - ImageNet Consulting, LLC - for renewal of CMF #244913-244952, 245078, 246941-246944 and 247059 for FY 2019-2020 (Clerk's Misc. File No. 247766)
4. Administrative Services - JD Young - for renewal of CMF #244954 for FY 2019-2020 (Clerk's Misc. File No. 247767)
5. Administrative Services - Xerox Corporation - for renewal of CMF #244956, 244962, 244964, and 244965 for FY 2019-2020 (Clerk's Misc. File No. 247768)
6. Highways - ImageNet Consulting, LLC - for renewal of CMF #244633 for FY 2019-2020 (Clerk's Misc. File No. 247769)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the following request to advertise for bids:

1. Juvenile Bureau and Sheriff - Inmate Clothing, Uniforms, Linens and Bedding (Clerk's Misc. File No. 247770)
- Bids to be received by 4:00 p.m. on 5/24/19 & to open 5/28/19 at 8:30 a.m.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following request to advertise for bids:

1. TC Departments - Paper Products (Clerk's Misc. File No. 247771)

Bids to be received by 4:00 p.m. on 5/24/19 & to open 5/28/19 at 8:30 a.m.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, the following inventory resolutions:

1. Administrative Services - junked; DJI Phantom 4 Quadcopeter kit with 2, SN 07DDD750B11367, purch. 9/29/16 for \$1,398.95 (Clerk's Misc. File No. 247772)
2. Building Operations - junked; Honda Lawnmower Motor #6182423, SN MZAN-6158907, purch. 6/20/01 for \$875 (Clerk's Misc. File No. 247773)
2. IT - surplus; 12-Dell Mobile Precision M6600 Laptops, SN 8HQ5CT1, 8HQ8CT1, 8HQ6CT1, 8HPZBT1, 8HQ9CT1, 8HQ3CT1, 8HP4CT1, 8HPXBT1, 8HQ2CT1, 8HQQBT1, 8HQ1CT1, 8HQ7CT1 purch. 7/27/12 for \$3,042.93 ea.; Dell Mobile Precision M6700 Window, SN 9D6WLX1, purch. 7/11/13 for \$3,371.95; Dell Mobile Precision M6700 Windows, SN 17HGLX1, purch. 6/27/13 for \$3,513.90 (Clerk's Misc. File No. 247774)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the utility permit from Engineers to Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to cross W. 61st St. +/- 2.67 miles N. and 0.97 miles S. of the junction of Gilcrease Expy. & Hwy 244 and further described as 1,350' W of the SE/NE corner of Section 36/1, Township 19N/18N, Range 11E by boring a 3/4" HDPE gas pipeline. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247775)

Moved by Sallee, seconded by Adams, to approve the following Travel/Training requests:

1. Board of County Commissioners - Terry Simonson to meetings from 5/1/19 through 6/30/19 in OKC, OK; cost of \$1,000 (Clerk's Misc. File No. 247776)
2. OSU Extension:
 - a. Tracy McKaughan to RSU-TV Board Meeting on 5/9/19 in Claremore, OK; cost of \$25 (Clerk's Misc. File No. 247777)
 - b. Lisa Nicholson to Multi-County Camp from 6/3-6/19 in Pawhuska, OK; cost of \$125 (Clerk's Misc. File No. 247778)
 - c. Lisa Nicholson to State Record Book Interviews on 6/11/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 247779)
 - d. Lisa Nicholson to State 4-H Parent/Volunteer Conference on 6/22/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 247780)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations</u>			
Harper, Stephanie	Return from Intermittent FMLA	\$2,342.52	4/24/19
Simms, John	End FMLA	\$4,087.86	4/29/19
Simms, John	Intermittent FMLA	\$4,087.86	4/29/19
Stiner, Jon	Retirement/End FMLA		5/31/19

(Clerk's Misc. File No. 247781)

Highways

Channel, Christopher	Resignation		4/30/19
Hickman, Paul	Medical Leave/Corrected Action Sheet dated 1/22/19	\$2,308.00	1/22/19

(Clerk's Misc. File No. 247782)

Parks

Rodelander, Megan	Hire Date Correction	\$1,984.99	4/29/19
Van Gilder, Ian	Seasonal	\$9.25/hr.	5/1/19
Baser, Bonnie	Resignation		4/27/19
Martin, Donovan	Termination		4/27/19
Acosta Michael	FMLA w/Pay	\$2,947.88	4/22/19
Damarque, Shepherd	Pay Increase Correction	\$8.25/hr.	3/30/19
Barajas, Jerry	Deceased		4/27/19
Frieda, Madison	Seasonal	\$9.25/hr.	5/1/19
Mathis, Tanner	Seasonal	\$10.00/ hr.	4/26/19
Stewart, Katelyn	Seasonal	\$9.25/hr.	5/1/19

(Clerk's Misc. File No. 247783)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Olupitan, Martina	End of temp. assignment		4/30/19
Fullerton, Amanda	Salary adj.; end of probation (2% incr.)	\$4,016.27	5/1/19
Acosta-Willis, Clara	Salary adj.; PDIP #1 (2% incr.)	\$3,311.27	5/1/19
Francetic, Paul	Salary adj.; PDIP #1 (2% incr.)	\$6,503.89	5/1/19
Gilton, Denise	Salary adj.; PDIP #1 (2% incr.)	\$3,579.60	5/1/19
Greenquist, Aaron	Salary adj.; PDIP #1 (2% incr.)	\$3,595.53	5/1/19
Cichon, Kelly	Salary adj.; PDIP #3	\$2,766.40	5/1/19
Harris, Tanya	Salary adj.; PDIP #3	\$5,344.24	5/1/19
Haddaway, Jennifer	Resignation		5/16/19

(Clerk's Misc. File No. 247787)

Travel/Training - Abhishek Shakya to Health Behavior & Principles of Epidemiology at Purdue University Global, Summer 2019; cost of \$1,440 (Clerk's Misc. File No. 247788)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 4/22-26/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/29-5/3/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Sallee, seconded by Adams, that this meeting be adjourned. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Tulsa County Assessor's Monthly Revolving Fund Report

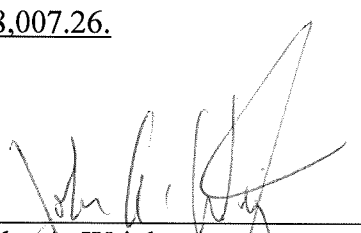
Board of County Commissioners:

In compliance with the provisions of Title 19 O.S. § 684, this report is submitted for the Assessor's Revolving Fund.

A total of \$77.00 was deposited with the Tulsa County Treasurer's Office from the Assessor's Duplicating Fees for the Reporting Period from April 1st 2019 through April 30th 2019.

Disbursements in the amount of \$3,560.57 have been made from this fund for this Reporting Period.

The balance in the Assessor's Revolving Fund at the end of the reporting period is \$8,007.26.



John A. Wright
Tulsa County Assessor

Date

cc: Karen Keith, BOCC Chairman
Ron Peters, Commissioner
Stan Sallee, Commissioner

Placed on commission meeting agenda for May 13, 2019.

**Tulsa County
Assessor Fee Revolving
Fund**

PRINTING AND DUPLICATING

MONTH March

YEAR 2019

	Date	Daily Total	Employee	Weekly Total
Week Beginning	04/01/2019	\$0.00	dz	
	04/02/2019	\$0.00	dz	
	04/03/2019	\$0.00	dz	
	04/04/2019	\$0.00	dz	
Week Ending	04/05/2019	\$0.00	ss	
				\$0.00

Date 4/1/19

[illegible]

Date 4-2-19

[illegible]

Date 4-3-19

[illegible]

Date 4-4-2019

[illegible]

Date 4-5-19

[illegible]

**Tulsa County
Assessor Fee Revolving
Fund**

PRINTING AND DUPLICATING

MONTH March

YEAR 2019

	Date	Daily Total	Employee	Weekly Total
Week Beginning	04/08/2019	\$0.00	dz	
	04/09/2019	\$0.00	dz	
	04/10/2019	\$0.00	ah	
	04/11/2019	\$0.00	dz	
Week Ending	04/12/2019	\$0.00	dz	
				\$0.00

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Date 4/8/19

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Date 4-9-19

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Date 4-10-19

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Date 4-11-19

[illegible]

Date 4-12-19

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**Tulsa County
Assessor Fee Revolving
Fund**

PRINTING AND DUPLICATING

MONTH April

YEAR 2019

	Date	Daily Total	Employee	Weekly Total
Week Beginning	04/15/2019	\$0.00	dz	
	04/16/2019	\$0.00	dz	
	04/17/2019	\$0.00	ah	
	04/18/2019	\$0.00	dz	
Week Ending	04/19/2019	HOLIDAY	dz	
				\$0.00

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Date 4-15-2019

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Date 4-16-19

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Date 4-17-19

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Date 4-18-19

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Date 4-19-19

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**Tulsa County
Assessor Fee Revolving
Fund**

PRINTING AND DUPLICATING

MONTH April

YEAR 2019

	Date	Daily Total	Employee	Weekly Total
Week Beginning	04/22/2019	\$0.00	dz	
	04/23/2019	\$0.00	dz	
	04/24/2019	\$1.00	ah	
	04/25/2019	\$76.00	dz	
Week Ending	4/26/2019	\$0.00	dz	\$77.00

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Date 4-22-19

Date _____

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Date 4-23-19

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Date 4-24-19

Receipt No.	Date Issued			Received from	Item	Quantity	@	Per Item	Total Due	Total Received	Change Returned	Initials
	M	D	Y									
35021	4	23	19	Tiffany Hilton	1 cert. copy	1	@	1.00	1.00	1.00	0.00	JS
<div> <div>all</div> <div>4-24-19</div> <div> <div>Total Due</div> <div>1.00 +</div> <div>1.00 *</div> </div> <div> <div>Total Received</div> <div>1.00 +</div> <div>1.00 *</div> </div> <div> <div>Change Returned</div> <div>0.00 +</div> <div>0.00 *</div> </div> </div>					@							
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Date 4-25-19

[illegible]

Date 4-26-19

[illegible]

**Tulsa County
Assessor Fee Revolving
Fund**

PRINTING AND DUPLICATING

MONTH April/May

YEAR 2019

	Date	Daily Total	Employee	Weekly Total
Week Beginning	04/29/2019	\$0.00	dz	
	04/30/2019	\$0.00	dz	
	05/01/2019	\$175.00	ah	
	05/02/2019	\$0.00	ah	
Week Ending	05/03/2019	\$225.00	ah	\$400.00

0.00 +
0.00 +
175.00 +
0.00 +
225.00 +
400.00 *

Date 4-29-19

[illegible]

Date 4-30-19

[illegible]

Date 5-1-19

[illegible]

Date 5-2-19

[illegible]

Date 5-3-19

[illegible]

Memorandum

Date: May 2, 2019

To: Karen Keith, Chairman
Board of County Commissioners

From: Georgeann Hiebert, Deputy County Clerk

Re: April 2019 – County Clerk Monthly Report

Please place the attached Monthly Report on the Agenda for the regular Board of County Commissioners meeting scheduled for Monday, May 13, 2019.

cc: Georgeann Hiebert, Original
pdf via email to BOCCAgendas@tulsacounty.org

The following report showing, by classes, the amount of receipts and disbursements for the month of balance of cash on hand at beginning of said months, is respectfully submitted.

April

2019, with

[illegible]

RECONCILEMENT

The following is a reconciliation of the within report with the report of the County Treasurer for the month of

April, 2019

Beginning Depository Balance	\$	<u>836,424.50</u>
ADD: Collections	\$	<u>637,546.20</u>
Cancelled Vouchers/Adjustments	\$	<u>22.00</u>
SUBTRACT: Vouchers Issued	\$	<u>836,644.50</u>
Ending Depository Balance	\$	<u>637,348.20</u>
ADD: Vouchers Issued, Not. Reg.	\$	<u>20.00</u>
Deposits in Transit: Beginning	\$	<u>(41,677.50)</u>
End	\$	<u>(27,063.45)</u>
Treasurer Errors	\$	
County Clerk Errors	\$	
TREASURER'S BALANCE	\$	<u>568,627.25</u>

Vouchers Written April, 20 19

Voucher Nos.: 85740 Through 85779

Receipts Issued April, 20 19

Receipt Nos.: 19-16292 Through 19-22689

Receipt Nos.: OL19-1316 Through OL19-1755

Reconcile:

\$	<u>126,919.90</u>	
	<u>129,213.45</u>	
	<u>4,312.50</u>	
	-	
	-	
	-	
	-	
\$	<u>260,445.85</u>	Voucher # 85779
Lien Fees	<u>23,334.00</u>	Voucher # 85778
Record Preservation	<u>62,025.00</u>	Voucher # 85777
OTC	<u>291,543.35</u>	Voucher # 85776
\$	<u>637,348.20</u>	

COUNTY CLERK'S MONTHLY REPORT FOR THE MONTH OF April 20 19

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS 2ND DAY OF May 20 19

CHAIRMAN

MEMBER

MEMBER

MONTHLY REPORT

Of Tulsa

County Clerk of Tulsa County, Okla.

For month ending on 30th day of

April, 20 19

Reconciled and Filed this 2nd day of

May, 20 19

Michael Willis
County Clerk



I, Michael Willis County Clerk,
duly elected, qualified and acting in and for
Tulsa County, Oklahoma, do

solemnly swear that the above is a true and correct report of all fees charged and collected in my office for the month ending on the 30th day of April, 20 19

Michael Willis
County Clerk

Subscribed and sworn to before me this 2nd

of May, 20 19

Traci M. Scullawl
Notary Public

My Commission Expires 05/29/2022
Notary Public
State of Oklahoma
TRACI M. SCULLAWL
TULSA COUNTY
COMMISSION # 02003648

RECONCILEMENT

The following is a reconciliation of the County

Tulsa County Election Board
for the month of April 2019

Beginning Depository Balance	\$	38,615.30
ADD: Collections	\$	35,446.28
Cancelled Vouchers	\$	997.50
SUBTRACT: Vouchers Issued	\$	63,536.72
Ending Depository Balance	\$	11,522.36
ADD: Vouchers Issued, Not Reg	\$	
Deposits in		
Transit - Beginning	\$	
Ending	\$	
Treasurer Error Adjustment	\$	0.00
Officer Error Adjustment	\$	0.00
TREASURER'S BALANCE	\$	11,522.36
Treasurer (or deputy) initials:		

April 2019 monthly report of
Tulsa County Election Board
APPROVED BY THE BOARD OF COUNTY COMMISSIONERS
THIS _____ DAY OF _____, 20____

Chairman _____
Member _____
Member _____

MICHAEL WILLIS
TULSA COUNTY CLERK

2019 MAY -8 AM 9:04

STATE OF OKLAHOMA
TULSA COUNTY
RECEIVED

MONTHLY REPORT

Of Tulsa County Election Board
Tulsa County, Okla.
For month ending on 30 day of
April 2019
Filed this 7 day
of May 2019

County Clerk

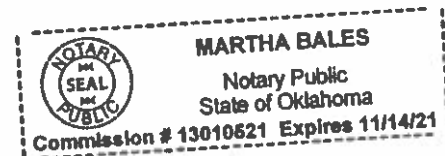
I, Gwen Freeman,
duly elected or appointed, qualified and
acting in and for Tulsa
County Oklahoma, do solemnly swear that the
above is true and correct report of all fees
charged and collected in my office for the month
ending on the 30 April
2019

Gwen Freeman
Name Title
Secretary

Subscribed and sworn to before me this
7 day of May 2019

Martha Bales
Notary Public

My Commission Expires: 11/14/21



S.A. & I. 140(2015)

MONTHLY REPORT OF OFFICERS

Tulsa

County

OFFICE OF Tulsa County Election Board

ACCOUNT

SDA

The following report showing, by classes, the amount of receipts and disbursements for the month of _____ of cash on hand at the beginning and close of said month, is respectfully submitted.

April
Month

2019
Year

, with a balance

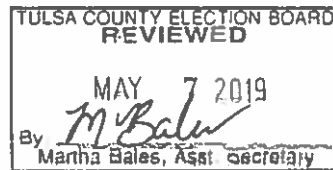
[illegible]

MESA SYSTEM
LEDGER SHEET - SPECIAL DEPOSITORY ACCOUNT
FOR THE MONTH ENDING 04/30/2019

Account: 10900 SPECIAL DEPOSITORY ACCOUNT

Reference Account: 6200

Beginning Balance:	38,315.30
Receipts:	35,446.28
Reversed Expenses:	0.00
Expenses:	(63,536.72)
Reversed Receipts:	0.00
Ending Balance:	<u>10,224.86</u>
LESS:	
Open Transactions: Election Expenses	0.00
Vouchers Written: Not Registered	0.00
Treasurer's Balance:	<u>10,224.86</u>
Election Expenses - Unpaid	0.00
Cancelled Vouchers:	<u>997.50</u>
Total Treasurers Balance plus cancelled vouchers	11,222.36
REASONS FOR BALANCE:	
Candidate Filing Fees	<u>9,253.95</u>
Campaign Finance Processing Fees	<u>1,500.00</u>
State Printout Reimbursement	<u>0.00</u>
Copying Fees - BOCC	<u>0.00</u>
OEMS Voucher	<u>0.00</u>
SQL Vouchers	<u>0.00</u>
Training Funds	<u>717.15</u>
Broken Arrow Public Schools	<u>9.28</u>
City of Bixby	<u>25.93</u>
City of Broken Arrow	<u>(110.57)</u>
City of Glenpool	<u>(8.47)</u>
City of Jenks	<u>12.51</u>
City of Skiatook	<u>32.77</u>
Keystone Public Schools	<u>7.77</u>
Town of Sperry	<u>(3.75)</u>
Tulsa Public Schools	<u>68.74</u>
Tulsa Technology Center	<u>(87.46)</u>
Union Public Schools	<u>11.74</u>
Tulsa County Election Funds	<u>0.00</u>
State State Funds	<u>0.00</u>
Tulsa County Misc Fica Election funds	<u>92.77</u>
FICA Medicare Withholdings Election	<u>0.00</u>
	<u>11,522.36</u>



RECONCILIATION OF TREASURER'S BALANCE

5/7/19 4:26 PM

04/30/19

Complete the following if your actual Treasurer's balance does not match the MESA Treasurer's balance. Use this page only for the report that is formatted by the system at the end of each month.

Item to Review		Report or Screen
MESA Treasurer's Balance	11,522.36	
-	-	
Vouchers registered by Treasurer but not written and registered in MESA	0.00	Precinct Official Training Mileage
-	0.00	Open Transactions Report (EAEA 2200)
-	0.00	Voucher 2439 Cancel issue Wagoner County
-	0.00	
-	0.00	
Written vouchers that should be registered in MESA	0.00	Void Vouchers Screen or Voucher Detail Report (EAEA 2080)
-	11,522.36	
-	-	
-	0.00	
Expenses that have not been entered into MESA	0.00	Ledger Sheet (EAEA 2050)
-	0.00	Election Balance Sheet (EAEA 2060)
-	11,522.36	
+	-	
+	0.00	Cancelled Vouchers
+	0.00	
+	0.00	Ledger Sheet (EAEA 2050)
Expenses that should be reversed	0.00	Open Transactions (EAEA 2200)
+	11,522.36	Balance in SDA
	9,253.95	Expenses in SDA
	1,500.00	Candidate Filing fees
+	0.00	Campaign Finance Processing Fees
	0.00	State Reimbursement for OEMS Lists
	717.15	BOCC Reimbursement for Copies
	92.77	Training Funds/SOL Vouchers
	0.00	Coding error 07/14/2015 Election
	9.28	FICA Medicare Withholdings Election Officials
	25.93	Broken Arrow Public Schools
	(110.57)	City of Bixby
	(8.47)	City of Broken Arrow
	12.51	City of Glenpool
Receipts that should be reversed	32.77	City of Jenks
-	7.77	City of Skiatook
	(3.75)	Keystone Public Schools
	68.74	Town of Sperry
	(87.46)	Tulsa Public Schools
	11.74	Tulsa Technology Center
	0.00	Union Public Schools
		Tulsa County Election Funds

6200 DEPOSITORY ACCOUNT
Apr-19

				ELECTION		NAME	DEPOSITORY INCOME		DEPOSITORY EXPENDITURES	
BALANCE	DEPOSIT	EXPENDITURE	DATE	FILE NO.			RECPT	DEPOSITS	VOUCHER	EXPENDITURES
*****	*****	*****	XXXXXX	XXXXXX		*****	XXXXX	*****	XXXXXX	*****
\$	38,615.30					BEGINNING BALANCE	\$	38,615.30		
38,615.30	10,312.27		04-01-19	4/2/2019		TULSA TECHNOLOGY CENTER	470	10,312.27		
48,927.57	8,967.58		04-01-19	3/5/2019		SAND SPRINGS PUBLIC SCHOOLS	471	8,967.58		
57,895.15	87.00		04-04-19	4/2/2019		PAULA RAE INMAN (CAN VO 25859)		87.00		
57,982.15	113.00		04-04-19	4/2/2019		MONA LISA MOSES (CAN VO 25995)		113.00		
58,095.15	87.00		04-04-19	4/2/2019		PATTY LOU GARREN (CAN VO 25929)		87.00		
58,182.15	168.50		04-04-19	4/2/2019		BARBARA JEAN STRICKLAND (CAN VO 26011)		168.50		
58,350.65	87.00		04-04-19	4/2/2019		BEVERLY ANN MCCLUTCHAN (CAN VO 26019)		87.00		
58,437.65	87.00		04-04-19	4/2/2019		RUBY M ROBERTS (CAN VO 26029)		87.00		
58,524.65	87.00		04-04-19	4/2/2019		JANE A KNOWLES (CAN VO 26029)		87.00		
58,611.65	87.00		04-04-19	4/2/2019		EMMA LAWNYA SIMMONS (CAN VO 26064)		87.00		
58,698.65	87.00		04-04-19	4/2/2019		PATRICIA ANNE PAFFORD (CAN VO 26065)		87.00		
58,785.65		87.00	04-04-19	4/2/2019		DIANA CHRISTENE LEWIS			26070	87.00
58,698.65		87.00	04-04-19	4/2/2019		JAMES DAVID SICKING			26071	87.00
58,611.65		87.00	04-04-19	4/2/2019		ERNESTINE LUCILLE BROOME			26072	87.00
58,524.65		87.00	04-04-19	4/2/2019		DOLORES JUNE FENNELL			26073	87.00
58,437.65		87.00	04-04-19	4/2/2019		JOSEPHINE FRANKLIN READ			26074	87.00
58,350.65		87.00	04-04-19	4/2/2019		CYNTHIA YVETTE HERBERT			26075	87.00
58,263.65		127.00	04-04-19	4/2/2019		CHARLES BEN NELL			26076	127.00
58,136.65		87.00	04-04-19	4/2/2019		JAMES CHARLES RITTER			26077	87.00
58,049.65		222.00	04-04-19	4/2/2019		EDWARD MICHAEL FRITTS			26078	222.00
57,827.65		87.00	04-04-19	4/2/2019		TRACY ANNE WEBB			26079	87.00
57,740.65		87.00	04-04-19	4/2/2019		GLENNA JEANETTE CHAMBERLIN			26080	87.00
57,653.65		138.00	04-04-19	4/2/2019		HUBERT JENNINGS RACKLEY			26081	138.00
57,515.65		87.00	04-04-19	4/2/2019		JIM L PITTS			26082	87.00
57,428.65		97.00	04-04-19	4/2/2019		JIM L PITTS			26083	97.00
57,331.65		39.50	04-04-19	4/2/2019		JIM L PITTS			26084	39.50
57,292.15		19.00	04-04-19	4/2/2019		JIM L PITTS			26085	19.00
57,273.15		87.00	04-04-19	4/2/2019		CATHLEEN LOUISE BENNETT			26086	87.00
57,186.15		109.00	04-04-19	4/2/2019		THERESA L DAVIS			26087	109.00
57,077.15		87.00	04-04-19	4/2/2019		GLENDA V MIMS			26088	87.00
56,990.15		87.00	04-04-19	4/2/2019		PATRICIA M CORE			26089	87.00
56,903.15		87.00	04-04-19	4/2/2019		DIAN SEETIN BRIGHT			26090	87.00
56,816.15		109.00	04-04-19	4/2/2019		VERONICA L MITCHELL			26091	109.00
56,707.15		142.00	04-04-19	4/2/2019		WAYNE EDWARD BRENNAN			26092	142.00
56,565.15		87.00	04-04-19	4/2/2019		MARILYN THERESA TURMELLE			26093	87.00
56,478.15		87.00	04-04-19	4/2/2019		MONA JOYCE BUTTS			26094	87.00
56,391.15		87.00	04-04-19	4/2/2019		LINDA JEAN JACKSON			26095	87.00
56,304.15		104.00	04-04-19	4/2/2019		VIRGINIA PAULINE KUCH			26096	104.00
56,200.15		87.00	04-04-19	4/2/2019		SALLY F WOOD			26097	87.00
56,113.15		87.00	04-04-19	4/2/2019		JEANETTE CLAIRE KOCH			26098	87.00
56,026.15		87.00	04-04-19	4/2/2019		KENNETH EUGENE LODEN			26099	87.00
55,939.15		176.00	04-04-19	4/2/2019		PANFILO GUZMAN ESTRADA			26100	176.00
55,763.15		99.00	04-04-19	4/2/2019		KURT A PRESTON			26101	99.00
55,664.15		100.00	04-04-19	4/2/2019		CARL JOSEPH STEPHANI			26102	100.00
55,564.15		87.00	04-04-19	4/2/2019		ROBERT LEWIS NEERMAN			26103	87.00
55,477.15		151.00	04-04-19	4/2/2019		LINDA FAYEMONT BARNETT			26104	151.00
55,326.15		107.00	04-04-19	4/2/2019		LILLIAN D GRAHAM			26105	107.00
55,219.15		143.00	04-04-19	4/2/2019		KRISTL UHURA HOLMAN			26106	143.00
55,076.15		87.00	04-04-19	4/2/2019		CAROLYN LORRAINE PETERSON			26107	87.00
54,989.15		87.00	04-04-19	4/2/2019		PAMELA GEORGE CRAWFORD			26108	87.00
54,902.15		87.00	04-04-19	4/2/2019		ETHELENE L DAVIS			26109	87.00
54,815.15		87.00	04-04-19	4/2/2019		THEODORE ALTON MCELROY			26110	87.00
54,728.15		87.00	04-04-19	4/2/2019		JANET LEE MCCANN			26111	87.00
54,641.15		99.00	04-04-19	4/2/2019		MARTHA K ADAMS			26112	99.00
54,542.15		106.00	04-04-19	4/2/2019		ROBERT J HENDERSON			26113	106.00
54,436.15		104.00	04-04-19	4/2/2019		FAITH A MINIER			26114	104.00
54,332.15		87.00	04-04-19	4/2/2019		CAROLINE CHEEK			26115	87.00
54,245.15		107.00	04-04-19	4/2/2019		CLAUDIA JANE MEILING			26116	107.00
54,138.15		102.00	04-04-19	4/2/2019		MARY LILLIAN BRINT			26117	102.00
54,036.15		87.00	04-04-19	4/2/2019		RICHARD PAUL IRVING			26118	87.00
53,949.15		137.00	04-04-19	4/2/2019		DWIGHT DANIEL SUTTERFIELD			26119	137.00
53,812.15		87.00	04-04-19	4/2/2019		BETTY LOU CARRINGTON			26120	87.00
53,725.15		134.00	04-04-19	4/2/2019		STACEY ANN RODGERS			26121	134.00
53,591.15		87.00	04-04-19	4/2/2019		CYNTHIA ROWENA STRASHEIM			26122	87.00
53,504.15		87.00	04-04-19	4/2/2019		DONALD ROY SAXTON			26123	87.00
53,417.15		87.00	04-04-19	4/2/2019		LANA KAREN SHARP			26124	87.00
53,330.15		126.00	04-04-19	4/2/2019		CURTIS LYLE NELSON			26125	126.00
53,204.15		87.00	04-04-19	4/2/2019		JODI MICHELLE REYBURN			26126	87.00
53,117.15		87.00	04-04-19	4/2/2019		DAVID ALLEN CARLSON			26127	87.00
53,030.15		137.00	04-04-19	4/2/2019		NICHOLAS PAUL JENKINS			26128	137.00
52,893.15		141.00	04-04-19	4/2/2019		BRUCE ALAN STIVER			26129	141.00
52,752.15		174.00	04-04-19	4/2/2019		PHYLLIS ANN HOLDSCLAW			26130	174.00
52,578.15		136.00	04-04-19	4/2/2019		PHYLLIS ANN HOLDSCLAW			26131	136.00
52,442.15		111.00	04-04-19	4/2/2019		MAUDIE LEE REED			26132	111.00
52,331.15		87.00	04-04-19	4/2/2019		KENDRA ELAINE MANIOS			26133	87.00
52,244.15		133.50	04-04-19	4/2/2019		MARIA ELENA ORTIZ			26134	133.50
52,110.65		137.50	04-04-19	4/2/2019		JENNIFER LYNN IPOCK			26135	137.50
51,973.15		87.00	04-04-19	4/2/2019		KARLA J IPOCK			26136	87.00
51,886.15		142.50	04-04-19	4/2/2019		ALEXANDER THOMAS BARCLAY			26137	142.50
51,743.65		98.00	04-04-19	4/2/2019		JAMES ALLEN STURDIVANT JR			26138	98.00
51,645.65		87.00	04-04-19	4/2/2019		CAROLE ANN GREENFIELD			26139	87.00
51,558.65		87.00	04-04-19	4/2/2019		JAMIE D HAWKINS			26140	87.00
51,471.65		137.00	04-04-19	4/2/2019		MAX EUGENE MUIRHEAD			26141	137.00
51,334.65		107.00	04-04-19	4/2/2019		KENNETH WILLIAM HIETBRINK			26142	107.00
51,227.65		87.00	04-04-19	4/2/2019		ARMINA DALE SCOTT			26143	87.00
51,140.65		134.00	04-04-19	4/2/2019		LOWELL EMIL DODSON			26144	134.00

6200 DEPOSITORY ACCOUNT
Apr-19

BALANCE	DEPOSIT	EXPENDITRE	DATE	ELECTION		NAME	DEPOSITORY INCOME		DEPOSITORY EXPENDITURES	
				FILE NO.	XXXXXXX		RECPT	DEPOSITS	VOUCHER	EXPENDITURES
*****	*****	*****	XXXXXXX	XXXXXXX	*****	*****	XXXXX	*****	XXXXXXX	*****
51,006.65		87.00	04-04-19	4/2/2019	MICHAEL LEE PHILLIPS				26145	87.00
50,919.65		155.00	04-04-19	4/2/2019	BETTY LOU COCHRAN				26146	155.00
50,764.65		87.00	04-04-19	4/2/2019	SHERI MARIE CONDER				26147	87.00
50,677.65		87.00	04-04-19	4/2/2019	SHERI MARIE CONDER				26148	87.00
50,590.65		43.00	04-04-19	4/2/2019	SHERI MARIE CONDER				26149	43.00
50,547.65		24.00	04-04-19	4/2/2019	SHERI MARIE CONDER				26150	24.00
50,523.65		160.00	04-04-19	4/2/2019	EMANUEL ROBERT DAVIS JR				26151	160.00
50,363.65		87.00	04-04-19	4/2/2019	RITA L TALBOTT				26152	87.00
50,276.65		106.00	04-04-19	4/2/2019	BETTY JOANN OWENS				26153	106.00
50,170.65		128.50	04-04-19	4/2/2019	PATTY LOU GARREN				26154	128.50
50,042.15		116.50	04-04-19	4/2/2019	TAMI JEAN THOMAS				26155	116.50
49,925.65	16,166.43		04-05-19	2/12/2019	TULSA PUBLIC SCHOOLS	472	16,166.43			
66,092.08		50.00	04-09-19	2/12/2019	ABERDEEN HEIGHTS				26156	50.00
66,042.08		14,832.64	04-09-19	2/12/2019	ADMINISTRATIVE SERVICES - TC				26157	14,832.64
51,209.44		50.00	04-09-19	2/12/2019	AMAZING GRACE HOLINESS CHURCH				26158	50.00
51,159.44		50.00	04-09-19	2/12/2019	AMERICAN LEGION POST 1				26159	50.00
51,109.44		50.00	04-09-19	2/12/2019	B'NAI EMUNAH				26160	50.00
51,059.44		50.00	04-09-19	2/12/2019	BAPTIST VILLAGE OF OWASSO				26161	50.00
51,009.44		50.00	04-09-19	2/12/2019	BRADEN PARK BAPTIST CHURCH				26162	50.00
50,959.44		50.00	04-09-19	2/12/2019	BROADWAY BAPTIST CHURCH				26163	50.00
50,909.44		3,664.86	04-09-19	2/12/2019	BUDGET TRUCK RENTAL				26164	3,664.86
47,244.58		50.00	04-09-19	2/12/2019	CALVARY BAPTIST CHURCH				26165	50.00
47,194.58		50.00	04-09-19	2/12/2019	CARBONDALE ASSEMBLY OF GOD CH				26166	50.00
47,144.58		50.00	04-09-19	2/12/2019	CHRIST CHURCH EPISCOPAL				26167	50.00
47,094.58		50.00	04-09-19	2/12/2019	CHURCH OF CHRIST				26168	50.00
47,044.58		50.00	04-09-19	2/12/2019	CHURCH OF CHRIST				26169	50.00
46,994.58		50.00	04-09-19	2/12/2019	CHURCH OF CHRIST HOME GARDENS				26170	50.00
46,944.58		578.61	04-09-19	2/12/2019	CREEK COUNTY				26171	578.61
46,365.97		50.00	04-09-19	2/12/2019	CROSSTOWN CHURCH OF CHRIST				26172	50.00
46,315.97		50.00	04-09-19	2/12/2019	CROSSTOWN CHURCH OF CHRIST				26173	50.00
46,265.97		50.00	04-09-19	2/12/2019	CROSSTOWN LEARNING CENTER				26174	50.00
46,215.97		50.00	04-09-19	2/12/2019	DISCOVERY BIBLE FELLOWSHIP				26175	50.00
46,165.97		42.50	04-09-19	2/12/2019	DONALD FLATT				26176	42.50
46,123.47		50.00	04-09-19	2/12/2019	EVERGREEN BAPTIST CHURCH				26177	50.00
46,073.47		50.00	04-09-19	2/12/2019	FAITH LUTHERAN CHURCH				26178	50.00
46,023.47		50.00	04-09-19	2/12/2019	FELLOWSHIP BIBLE CHURCH				26179	50.00
45,973.47		50.00	04-09-19	2/12/2019	FIRST BAPTIST CHURCH				26180	50.00
45,923.47		50.00	04-09-19	2/12/2019	FIRST CHRISTIAN CHURCH				26181	50.00
45,873.47		50.00	04-09-19	2/12/2019	FIRST CHRISTIAN CHURCH OWASSO				26182	50.00
45,823.47		50.00	04-09-19	2/12/2019	FIRST CHRISTIAN CHURCH OWASSO				26183	50.00
45,773.47		50.00	04-09-19	2/12/2019	FIRST UNITED METHODIST CHURCH				26184	50.00
45,723.47		50.00	04-09-19	2/12/2019	FISHER BAPTIST CHURCH				26185	50.00
45,673.47		50.00	04-09-19	2/12/2019	FOREST PARK CHRISTIAN CHURCH				26186	50.00
45,623.47		100.00	04-09-19	2/12/2019	GRACE BAPTIST CHURCH				26187	100.00
45,523.47		50.00	04-09-19	2/12/2019	GRACE LUTHERAN CHURCH				26188	50.00
45,473.47		50.00	04-09-19	2/12/2019	JAMES INHOFE PLAZA				26189	50.00
45,423.47		50.00	04-09-19	2/12/2019	JOY LUTHERAN CHURCH				26190	50.00
45,373.47		50.00	04-09-19	2/12/2019	KIRK OF THE HILLS PRESB CHURCH				26191	50.00
45,323.47		50.00	04-09-19	2/12/2019	LAFORTUNE TOWERS				26192	50.00
45,273.47		50.00	04-09-19	2/12/2019	LEONARD FIRST BAPTIST CHURCH				26193	50.00
45,223.47		50.00	04-09-19	2/12/2019	LIFE PARK CHRISTIAN FELLOWSHIP				26194	50.00
45,173.47		50.00	04-09-19	2/12/2019	MT ZION BAPTIST CHURCH				26195	50.00
45,123.47		50.00	04-09-19	2/12/2019	MYANMAR ZOMI BAPTIST CHURCH				26196	50.00
45,073.47		22.50	04-09-19	2/12/2019	Michael J Broad				26197	22.50
45,050.97		50.00	04-09-19	2/12/2019	NEWSRING FAMILY CHURCH				26198	50.00
45,000.97		50.00	04-09-19	2/12/2019	NOGALES AVE BAPTIST CHURCH				26199	50.00
44,950.97		50.00	04-09-19	2/12/2019	NORTH HEIGHTS CHURCH OF CHRIST				26200	50.00
44,900.97		50.00	04-09-19	2/12/2019	OC EVENT CENTER				26201	50.00
44,850.97		50.00	04-09-19	2/12/2019	OC EVENT CENTER				26202	50.00
44,800.97		50.00	04-09-19	2/12/2019	ORU MABEE CENTER				26203	50.00
44,750.97		50.00	04-09-19	2/12/2019	ORU MABEE CENTER				26204	50.00
44,700.97		675.33	04-09-19	2/12/2019	OSAGE COUNTY				26205	675.33
44,025.64		50.00	04-09-19	2/12/2019	OSAGE HILLS CHRISTIAN CHURCH				26206	50.00
43,975.64		50.00	04-09-19	2/12/2019	OWASSO CHURCH OF CHRIST				26207	50.00
43,925.64		50.00	04-09-19	2/12/2019	OWASSO FIRST ASSEMBLY OF GOD				26208	50.00
43,875.64		50.00	04-09-19	2/12/2019	QUALITY INN				26209	50.00
43,825.64		50.00	04-09-19	2/12/2019	RED FORK BAPTIST CHURCH				26210	50.00
43,775.64		50.00	04-09-19	2/12/2019	RIVER OAKS CHRISTIAN CHURCH				26211	50.00
43,725.64		50.00	04-09-19	2/12/2019	RIVERVIEW BAPTIST CHURCH				26212	50.00
43,675.64		913.82	04-09-19	2/12/2019	ROGERS COUNTY				26213	913.82
42,761.82		50.00	04-09-19	2/12/2019	SHERIDAN CHRISTIAN CENTER				26214	50.00
42,711.82		50.00	04-09-19	2/12/2019	SOLACE CHURCH				26215	50.00
42,661.82		50.00	04-09-19	2/12/2019	SOUTH TULSA BAPTIST CHURCH				26216	50.00
42,611.82		50.00	04-09-19	2/12/2019	SOUTHSIDE BAPT CH OF JENKS				26217	50.00
42,561.82		50.00	04-09-19	2/12/2019	SOUTHWEST BAPTIST CHURCH				26218	50.00
42,511.82		50.00	04-09-19	2/12/2019	ST ANTONY'S ORTHODOX CHR CH				26219	50.00
42,461.82		50.00	04-09-19	2/12/2019	ST BERNARD CHURCH				26220	50.00
42,411.82		50.00	04-09-19	2/12/2019	ST BERNARD CHURCH				26221	50.00
42,361.82		50.00	04-09-19	2/12/2019	ST HENRY CATHOLIC CHURCH				26222	50.00
42,311.82		50.00	04-09-19	2/12/2019	ST JAMES PRESBYTERIAN CHURCH				26223	50.00
42,261.82		50.00	04-09-19	2/12/2019	ST JAMES UNITED METHO CHURCH				26224	50.00
42,211.82		50.00	04-09-19	2/12/2019	ST MATTHEW'S EPISCOPAL CHURCH				26225	50.00
42,161.82		50.00	04-09-19	2/12/2019	THE CHURCH AT JENKS				26226	50.00
42,111.82		50.00	04-09-19	2/12/2019	THE PARK CHURCH OF CHRIST				26227	50.00
42,061.82		12.50	04-09-19	2/12/2019	THOMAS MARFECHUK				26228	12.50
42,049.32		50.00	04-09-19	2/12/2019	TOWN VILLAGE				26229	50.00

DEPOSITORY
EXPENDITURES

RECPT
XXXXX

DEPOSITS

VOUCHER
XXXXXXX

TURES

[illegible]

TULSA COUNTY

**PURCHASING
DEPARTMENT**

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director 

TO: Board of County Commissioners

SUBJECT: Bid Award Recommendation – Tulsa County “HQ” Administration Building Renovations

It is the recommendation of the Tulsa County Purchasing Department and Flintco, LLC to award the individual bid packages for the Tulsa County “HQ” Administration Building Renovations to various vendors for the amounts as indicated in Section A of the attached Bid Award Recap.

In addition, we recommend deferring the bid award for the individual bid packages listed in Section B of the attached Bid Award Recap to allow time for further review of the proposed alternate as well as rejecting any and all bids received for the individual bid packages listed in Section C as the bids received either exceeded budgetary expectations or failed to comply with bid requirements.

This recommendation is respectfully submitted for your approval.

MME / mlb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

**Tulsa County "HQ" Administration Building Renovations**

Section A: Award the following bid packages:

Bid Package	Award To	In the Amount of
01A Final Clean	S.M. Clark Services, Inc	\$33,625.00
05D Custom Steel Gates	Osiyo Metal Fabricators, LLC	\$31,327.00
07B Waterproofing	Oklahoma Waterproofing Company	\$17,224.00
07D Intumescent Paint	Apex Industries, Inc dba True Waterproofing	\$140,667.00*
07E Sprayed Fireproofing	Apex Industries, Inc dba True Waterproofing	\$26,374.00*
08D Installation of Doors and Hardware	S&A Installation, LLC	\$59,374.00
09A Drywall	Talon Commercial Services	\$2,097,182.00
23A Mechanical	Platinum Mechanical	\$3,943,800.00

** In addition to the amounts shown above, Tulsa County will take a discount of \$3,573.00 as offered by Apex Industries, Inc dba True Waterproofing for acceptance of all individual base bids offered by the vendor.*

Section B: Defer the award for the following bid packages, allowing time for further review:

Bid Package
05A Structural Steel (Material Only)
05B Structural Steel (Erection Only)
07A Roofing
08E Aluminum and Glazing

Section C: Reject any and all bids received:

Bid Package
03A Concrete
04A Masonry
06A Millwork



Groundbreaking Since 1908.

5/8/19
Matney Ellis
Tulsa County
500 South Denver
Tulsa, Ok 74103

Reference: Tulsa County Administration Building Renovations
Subject: Recommendations regarding Bids opened 05/6/2019

Mr. Ellis,

The following Bids are recommended to be **accepted**:

Bid Package 01A Final Clean – S.M. Clark Services, Inc. \$33,625
Bid Package 05C Gates – Osiyo Metal Fabricators \$31,327
Bid Package 07B Waterproofing – Oklahoma Waterproofing Company \$17,224
Bid Package 07D Intumescent Paint – Apex dba True Fireproofing \$137,094 with discount
Bid Package 07E Sprayed Fireproofing – Apex dba True Fireproofing \$26,374
Bid Package 08D Installation – S&A Installation, LLC \$59,374
Bid Package 09A Drywall – Talon Commercial Services LLC \$2,097,182
Bid Package 23A Mechanical – Platinum Mechanical LLC. \$3,943,800

The following Bid Packages require further review regarding alternate:

Bid Package 05A & 05B Structural Steel
Bid Package 07A Roofing
Bid Package 08E Glass and Glazing

The following bids are recommended to be **rejected**:

Bid Package 03A Concrete
Bid Package 04A Masonry
Bid Package 06A Millwork

If additional information or explanation is required, please let us know and we will address it immediately.

Sincerely,

Mark Knowlton
Senior Project Manager // Flintco, LLC
Direct Phone (918)710-3275 // Cell (918)232-8631
www.flintco.com



TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Recommendation-Request for Proposal-Environmental Health Database
System Software

After a thorough review of all the proposals submitted it is the unanimous recommendation of the evaluation team from the Tulsa City-County Health Department to award the request for proposal for the Environmental Health Database System Software to the following vendor:

Asemio, LLC.

Although their initial start-up costs were higher, the proposal submitted by Asemio, LLC., it has been determined their ongoing maintenance costs were less over time. In addition, this proposal best meets the competitive price and service.

MLB / skb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

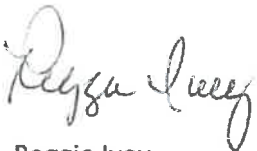
May 8, 2019

Susan Belding
Tulsa County Purchasing Dept.
500 S. Denver Ave.
Tulsa, OK 74103

Dear Mrs. Belding:

The Tulsa City-County Health Department has reviewed and evaluated the bid proposals for the Environmental Health Database System and we would like to proceed with Asemio for this project. They provided the best service for the lowest overall pricing. Although their initial startup costs were higher than other vendors evaluated, their ongoing maintenance costs were less over time. If you have any questions please contact Todd Autry.

Sincerely,



Reggie Ivey
Chief Operating Officer
Tulsa Health Department

cc: Samantha Toothaker
Todd Autry

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Proposal Acceptance Recommendation – Health Record Management System

It is the recommendation of the Tulsa County Purchasing Department and the Tulsa City-County Health Department to accept the proposal for Health Record Management System to the following vendor:

Patagonia Health

Patagonia Health provided the best service, features, reasonable implementation time and support for the lowest overall price.

This recommendation is respectfully submitted for your approval.

MLB / arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

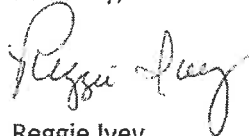
May 8, 2019

Amanda Hensley
Tulsa County Purchasing Dept.
500 S. Denver Ave.
Tulsa, OK 74103

Dear Mrs. Hensley:

The Tulsa City-County Health Department has reviewed and evaluated the bid proposal options for the Health Record Management System and we would like to proceed with Patagonia Health for this project. They provided the best service, features, reasonable implementation time, and support for the lowest overall pricing. If you have any questions please contact Todd Autry.

Sincerely,



Reggie Ivey
Chief Operating Officer
Tulsa Health Department

cc: Todd Autry

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Recommendation – Janitorial Supplies

It is the recommendation of the Tulsa County Purchasing Department and the Tulsa County Sheriff's Office to award the bid for Janitorial Supplies to the following vendor:

Advanced Industrial Solutions and Empire Paper Company

This bid will be split on a line by line item basis, as per attached documentation.

This award is good from May 19, 2019 to May 18, 2020.

This recommendation is respectfully submitted for your approval.

MLB / arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



SHERIFF VIC REGALADO

UNDERSHERIFF GEORGE W. BROWN

TULSA COUNTY SHERIFF'S OFFICE INTEROFFICE MEMORANDUM

To: Sheriff Vic Regalado

From: Corporal Oyedeji Oyedele

Date: 05/01/2019

Subject: Bid Recommendation for Janitorial Supplies

It is my recommendation that the Janitorial Supplies ^{B/S} be awarded to Empire Paper and Advanced Industrial Solutions. Both companies provide needed products at reasonable prices.

CC: Jail Administrator David Parker

Assist. Jail Administrator George Roberts



Undersheriff G.B.
5-3-19



Tulsa County Purchasing

Solicitation Notice

ITB <input checked="" type="checkbox"/> RFP <input type="checkbox"/>	Janitorial Supplies	RETURN SEALED BIDS TO: Office of the County Clerk Tulsa County Administration Building 500 South Denver Avenue, Room 117 Tulsa, Oklahoma 74103 <small>(Note: See Section 2.3.1 in the General Terms & Conditions for Bid Submission procedures. Bidders: Delivering bids to person listed below. Bids will be opened on the date and time shown on the bid before opening. Bids will be opened at the Tulsa County Board of County Commissioners meeting, held in Room 117 of the Tulsa County Administration Building, at the date and time shown above.)</small>
Important Dates / Times* Bid Advertised: April 1, 2019 Questions Due: April 12, 2019 05:00 pm (if applicable) Bid Responses Due: April 26, 2019 04:00 pm Bid Responses Opened: April 29, 2019 09:30 am <small>* All times shown in CST</small>		
Ship To / Place of Performance:		
Tulsa County Contact Information: Purchasing Officer / Agent: Matney Ellis, Purchasing Director Email: Matney.Ellis@tulsacounty.org Phone: 918.596.5022 Department / Project Contact: (if applicable) Email: _____ Phone: _____ <div style="text-align: right;"><small>Digitally signed by Amanda Hensley DN: cn=Amanda Hensley, o=Tulsa County govPurchasing, email=Amanda.Hensley@tulsacounty.org, c=US Date: 2019.04.15 10:02:38 -0500</small></div>		

Bidder Information: (This section to be completed by bidder)

Company Name: Advanced Industrial Solutions	Address: 11702 E 130th St N. Collinsville, OK 74021
Contact Name(s): Jimmy Davis	Remit-to Address: P.O. Box 647 Collinsville, OK 74021
Phone Number(s): 918-371-7500	(if different from above)
Email Address(es): JT30AMMD@SBCGlobal.net	
Additional Info: _____	
Important: Review Solicitation Checklist to ensure all required documents are included with your submission.	



Tulsa County Purchasing Solicitation Notice

Solicitation Type: <input checked="" type="checkbox"/> ITB <input type="checkbox"/> RFP		Solicitation / Project Name: Janitorial Supplies		RETURN SEALED BIDS TO: Office of the County Clerk Tulsa County Administration Building 500 South Denver Avenue, Room 117 Tulsa, Oklahoma 74103 <small>(Note: See Section 5.3. of the General Terms & Conditions for Bid Submission procedures. Bidders delivering bids in person must wait until a County Clerk employee receives and time stamps the bid before leaving. Sealed bids will be opened at the Tulsa County Board of County Commissioners meeting, held in Room 119 of the Tulsa County Administration Building at the date and time shown to the left.)</small>	
Important Dates / Times*: Bid Advertised: <u>April 1, 2019</u> Questions Due: <u>April 12, 2019 05:00 pm</u> (if applicable) Bid Responses Due: <u>April 26, 2019 04:00 pm</u> Bid Responses Opened: <u>April 29, 2019 09:30 am</u> <small>* All times shown in CST</small>					
Ship To / Place of Performance:					
Tulsa County Contact Information: Purchasing Officer / Agent: <u>Matney Ellis, Purchasing Director</u> Email: <u>Matney.Ellis@tulsacounty.org</u> Phone: <u>918.596.5022</u> Department / Project Contact: (if applicable) Email: _____ Phone: _____ <div style="text-align: right;"><i>Amanda Hensley</i> <small>Digitally signed by Amanda Hensley DN: cn=Amanda Hensley, o=Tulsa County Purchasing, email=Amanda.Hensley@tulsacounty.org, c=US Date: 2019.04.19 16:01:38 -0500</small></div>					

Bidder Information: (This section to be completed by bidder)

Company Name: <u>EMPIRE PAPER COMPANY</u>		Address: <u>2708 Central Fwy E</u> <u>Wichita Falls, TX 76301</u>	
Contact Name(s): <u>Michelle Sheeder</u>		Remit-to Address: <u>P.O. Box 733466 Dallas, TX</u> <u>75373</u> <small>(if different from above)</small>	
Phone Number(s): <u>940-766-3216</u>			
Email Address(es): <u>bids@empirepaper.com</u>			
Additional Info: _____ _____			
Important: Review Solicitation Checklist to ensure all required documents are included with your submission.			

CONDITIONS

Intent:

The purpose of this bid is to secure a contract on the purchase of **JANITORIAL SUPPLIES FOR TULSA COUNTY SHERIFF'S OFFICE** and other related agencies, at their discretion, for a one (1) year period beginning May 19, 2019 through May 18, 2020.

General:

The prices are to be quoted net, delivered freight prepaid to the requesting department. Bidders are to offer one price and one item per line item on the bid.

In most instances we will accept bids on equivalent products, however bidder shall indicate on the bid form all details of equivalent item being bid. The final decision on equivalency shall be at the sole discretion of Tulsa County and preference may be given to vendors who bid brand name and unit of measure requested.

Samples are **required on equivalent items only** and must be submitted along with the bid or vendor's bid will be disqualified. Samples in an amount to allow for a thorough evaluation are to be provided at no cost to the County. Samples will be carefully examined as to the compliance to specifications. The final decision on equivalency shall be at the sole discretion of Tulsa County.

Pricing:

All prices must be firm per unit for a one (1) year period. If at any time during the one (1) year period the bid awardee cannot adhere to his bid prices, the purchasing agent shall re-advertise for bids or use the next ranked vendor that was established at the time of the bid award.

Vendors must have local deliveries to Tulsa Daily and must be delivered within 2 business days after order is placed.

Note: Minimum orders on bids will result in disqualification.

ALL ITEMS MUST COMPLY WITH THE AMERICAN CORRECTIONAL ASSOCIATION STANDARDS

SPECIFICATIONS

Please provide unit pricing/product information for the following items (or service). For ease, Please use this fillable PDF form for pricing/product information. Afterward, you may print out to turn in your bid submission to Tulsa County.

Supplier must provide, install and maintain automatic soap dispenser that is compatible with the Speed Queen TR3000WN washing machines at no cost to Tulsa County. A sample of the dispenser is required with bid submission and will be provided to Tulsa County at no cost. Service must be at least quarterly to correct and program washers to the right setting for the chemicals. Please include literature on item you offer in your submittal. *This is for the 5 gallon liquid laundry detergent item only.*

Name of Dispenser (Name Brand/Stock Number): (must be provided at no cost to Tulsa County):

Janitorial Supplies for Sheriff's Office

Vendor Name: Advanced Industrial Solutions
Representative: Jimmy Davis
Address: 11702 E. 130th St. N. Collinsville, OK 74021
Phone: 918-371-7500
Email: JT30Ammo@SBCGlobal.net
 Ea/Cs

Vendor Name: Empire Paper Company
Representative: Michelle Sneider
Address: 2708 Central Fwy E Wichita Falls, TX 76301
Phone: 940-766-3216
Email: bids@empirepaper.com
 Ea/Cs

County Code #	Item Description	Cost	Cost
Mops & Brushes			
Blanket #s		5100 002 0000	5100 005 0000
5100 002 0008	Wet mop head, looped end, cotton, 24 oz. head	2.22/26.64	
	Number per case/Notes	12/case- Zephyr 09005	
5100 002 0011	Mop head, pull through loop, rayon, 24 oz. heads	5.73/68.76	
	Number per case/Notes	12/cs	
5100 002 0014	Handles for mop heads, plastic, 60" handle, must be wooden handle	7.40/88.80	
	Number per case/Notes	12/cs- Zephyr 16076	
5100 002 0017	Dust mops, cotton, canvas, washable 5", 36" dust mop	8.04/96.48	
	Number per case/Notes	12/cs- Zephyr 13436	
5100 002 0021	Frames for dust mops, must be plastic, 36" frame		
	Number per case/Notes		
5100 002 0028/0029	Street brooms, heavy duty 16" stiff speedsweep without handle	6.80/81.60	
	Number per case/Notes	12/cs- Zephyr 39218	
5100 002 0031	Handles for street brooms, 60" speedsweep, threaded end	2.00/24.00	
	Number per case/Notes	12/cs- Zephyr 21261	
5100 002 0036/0037	Plastic brooms, nook & corner angular broom, 12 1/2" surface, no wire	4.18/50.16	
	Number per case/Notes	12/cs- Zephyr 09077	
5100 002 0064	Large upright angle broom with wood handle	4.93/59.16	
	Number per case/Notes	12/cs- Zephyr 34068	
5100 002 0067	Swivel brace for dust mops, no metal, part #PTZ-7NLNV or equal	7.39/88.68	
	Number per case/Notes	12/cs- TuWay PTZ-&-NLNW	
Detergents			
5100 002 0042	Laundry detergent, Blue Ribbon or equal, 50 lbs.		\$21.59
	Number per case/Notes		40#- Generation 4 G4C0005
5100 002 0082	Liquid laundry detergent, 5 gallon *Supplier must provide, install and maintain automatic soap dispenser that is compatible with the Speed Queen TR3000WN washing machines at no cost to Tulsa County		\$60.06
	Number per case/Notes		Pail- Spartan SPA700305
	Name of Dispenser (provided to TC at no cost)		Dispenser included known as "single button" per Michelle Sheeder phone call
Cleaners & Floor Waxes			
5100 002 0038	Glass cleaner, non-ammoniated, concentrated	6.565/26.26	
	Number per case/Notes	4/cs- Summit StreakFree	

Janitorial Supplies for Sheriff's Office

Vendor Name: Advanced Industrial Solutions
Representative: Jimmy Davis
Address: 11702 E. 130th St. N. Collinsville, OK 74021
Phone: 918-371-7500
Email: JT30Ammo@SBCGlobal.net

Empire Paper Company
Michelle Sneider
 2708 Central Fwy E Wichita Falls, TX 76301
 940-766-3216
bids@empirepaper.com

Ea/Cs

Ea/Cs

5100 002 0049	Hospital grade concentrated disinfectant, 1/2 oz. per gallon to water ratio, Gallon size only.		\$52.74
	Number per case/Notes		4/cs- Spartan SPA101804
5100 002 0051	Barbicide, Germicide and Fungicide-64 (for use on barber clippers), 1/2 gallon sizes.		
	Number per case/Notes		
5100 002 0069	Barebones terrazo floor stripper, 5 gallon container		\$35.44
	Number per case/Notes		5 gallon pail- Spartan SPA007505
5100 002 0070	Pro seal floor sealer or equal, 5 gallon		\$65.19
	Number per case/Notes		Spartan SPA400405-Spartan Shinline Sealer
5100 002 0071	Terrazo 24/7 floor finish or equal, 5 gallon		\$69.76
	Number per case/Notes		5 gallon pail- Spartan SPA581005
5100 002 0078	Neutral fresh cleaner, detergent, deodorizer, concentrate or equal, one gallon container		\$28.16
	Number per case/Notes		Spartan SPA001904 4/cs; Spartan Xcelente All Purpose. Dilution Control dispensers at no charge
5100 002 0079	Floor wax, 25% high solids floor finishes, 5 gallon.		\$60.95
	Number per case/Notes		Pail- Spartan SPA405505
5100 002 0080	Rinse free floor stripper, 5 gallon		\$43.55
	Number per case/Notes		Spartan SPA008805; Spartan Rinse Free Stripper; 5 gallon pail
5100 002 0081	Spray Bugg, 1 gallon		\$24.69
	Number per case/Notes		Spartan SPA444004; 4/cs
5100 002 0104	Stainless steel cleaner wipes, oil based.	8.82/52.92	
	Number per case/Notes	6 tubs/case- ITW 91930	
5100 002 0105	Tickle Me Pink hand soap or equal, gallon size only	5.02/20.08	
	Number per case/Notes	4/cs- Summit Tickle Me	
Miscellaneous Supplies			
5100 002 0056	Janitorial dust pan, lightweight, 12" edge	3.34/40.08	
	Number per case/Notes	Zephyr 47212	
5100 002 0057	Lobby dust pan, no warp lip, lightweight, 30" handle, swings freely, locks in upright position, hangable	9.10/109.20	
	Number per case/Notes	Zephyr 47312	
5100 002 0101/0102	22" floor squeegee with plastic frame & foam blade	7.88/94.56	
	Number per case/Notes	12/cs- Zephyr 43322	
5100 002 0062	32 oz. plastic spray bottle	.75/75.00	
	Number per case/Notes	Continental C0932B	

Janitorial Supplies for Sheriff's Office

Vendor Name: Advanced Industrial Solutions
Representative: Jimmy Davis
Address: 11702 E. 130th St. N. Collinsville, OK 74021
Phone: 918-371-7500
Email: JT30Ammo@SBCGlobal.net

Empire Paper Company
Michelle Sneider
 2708 Central Fwy E Wichita Falls, TX 76301
 940-766-3216
bids@empirepaper.com

		Ea/Cs	Ea/Cs
5100 002 0063	Triggers for 32 oz. plasti spray bottle	.46/92.00	
	Number per case/Notes	ITW 192RW	
5100 002 0076	Clear mop bucket with cone style wringer, metal free, 6 quart capacity	41.30 - Lavix RRCombo	
Paper Products			
5100 002 0052	Heavenly Soft toilet paper, standard size, 2 ply *Sample requiered if bidding equivalent and must be submitted with bid. Please provide number of sheets per roll in Vendor's Notes/Exception	.277/26.63	
	Number per case/Notes	96/cs- Nova 4131	
5100 002 0055	Paper hand towels, single fold, one ply, white 10 3/4" x 9 1/2". Please provide dimesions per roll in Vendor's Notes/Expectations	\$17.34	
	Number per case/Notes	4000/cs- Nova 275SK	
Floor Pads			
5100 002 0003	20" Black Stripper Pads	2.28/11.40	
	Number per case/Notes	5/cs- ACS 72-20	
5100 002 0004	20" Red Buffer Pads	2.28/11.40	
	Number per case/Notes	5/cs- ACS 51-20	
5100 002 0005	20" White Polish Pads	2.28/11.40	
	Number per case/Notes	5/cs- ACS 41-20	
5100 002 0006	18" Red Buffer Pads	3.48/17.40	
	Number per case/Notes	ACS 51-19	

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Recommendation – Safety Supplies

It is the recommendation of the Tulsa County Purchasing Department and all using Tulsa County Departments and related agencies to award the bid for Safety Supplies to the following vendors:

Advanced Industrial Solutions and Medsafe, Inc.

These were the lowest and best bids received.

This award is good from May 15, 2019 to May 14, 2020.

This recommendation is respectfully submitted for your approval.

MLB / arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

Tulsa County Human Resources

Memo

To: Matney Ellis, Director of Purchasing
From: Kathy Burrows, Director of Human Resources
CC: David Hayes, Safety Officer
Date: May 6, 2019
Re: 2019 Safety Supply Bid Recommendation



After reviewing all six of the 2019 Safety Supply Bids that were submitted, we arrived at the following determination.

On the most common safety items used by Tulsa County - - *Advanced Industrial Solutions* and *Medsafe, Inc.* submitted the top two bids and were the most comparable in price and quality.

In regard to safety supplies, neither *Advanced Industrial Solutions*, nor *Medsafe, Inc.* could supply 100% of the listed safety supplies.

Therefore, since both bids were very comparable in price and quality on the safety bid, we recommend that Tulsa County split the 2019 Safety Supply bid award between *Advanced Industrial Solutions* and *Medsafe, Inc.*

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019
FROM: Matney M. Ellis
Purchasing Director
TO: Board of County Commissioners
SUBJECT: Addendum 1 – Reflective Sign Sheeting



On April 22, 2019, the notice to bidders was mailed to solicit bids for Reflective Sign Sheeting. This bid is set to open on the 20th day of May, 2019 with bids to be received by the County Clerk's Office until May 17, 2019 at 4:00pm CST.

This addendum is to provide answers to vendor questions.

This addendum is respectfully submitted for your approval.

MME /arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



Solicitation Addendum

Solicitation Name: Reflective Sign Sheeting

Addendum Number: 1

Date of Addendum Issuance: May 13, 2019

This document shall serve as official notice that an addendum has been issued for the solicitation identified above. Suppliers submitting bids shall acknowledge receipt of this addendum prior to the bid response due date and time specified in the solicitation notice. Addendum acknowledgement may be submitted with the bid or may be forwarded separately. If forwarded separately, amendment acknowledgement must contain the solicitation name and response due date and time on the front of the envelope (as shown in the Tulsa County Purchasing – General Terms & Conditions, Section B.3.2.). Failure to acknowledge this solicitation addendum may be grounds for rejection.

Note: In the event the supplier has already submitted a bid response to Tulsa County for the above referenced solicitation and cannot deliver this acknowledgement via mail or in person before the deadline, this acknowledgement may be submitted separately via email to the Tulsa County Purchasing Director (Matney.Ellis@tulsacounty.org). Email must be received prior to the bid response due date and time specified in the solicitation notice.

DESCRIPTION OF ADDENDUM:

A. This is to incorporate the following:

Responses to Vendor-submitted Questions:

1. Does a bidder need to bid all lines? Or can a line/lines be 'No Bid'?

Response: We ask that vendors bid as many line items as they can as we will award to the lowest and best bid received that meets specifications.

B. All other terms and conditions remain unchanged.

(End of Addendum)

ACKNOWLEDGED BY:

Supplier Company Name (PRINT)

Date

Authorized Representative Name (PRINT)

Title

Authorized Representative Signature

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 7, 2019

FROM: Matney M. Ellis
Purchasing Director



TO: Board of County Commissioners

SUBJECT: Addendum 1A – Video Photo Suite Media Services

On April 29th, 2019, the Notice to Proposers was advertised to solicit request for proposals for Video Photo Suite Media Services. This proposal is set to open on the 20th day of May, 2019, with proposals to be received by the County Clerk's Office until May 17th, 2019 at 4:00pm CST.

This addendum is to provide additional information and answers to vendor's questions to the specifications as per attached documentation.

This addendum is respectfully submitted for your approval.

MME / skb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



Solicitation Addendum

Solicitation Name: **Video Photo Suite Media Services**

Addendum Number: **1A**

Date of Addendum Issuance: **May 13, 2019**

This document shall serve as official notice that an addendum has been issued for the solicitation identified above. Suppliers submitting bids shall acknowledge receipt of this addendum prior to the bid response due date and time specified in the solicitation notice. Addendum acknowledgement may be submitted with the bid or may be forwarded separately. If forwarded separately, amendment acknowledgement must contain the solicitation name and response due date and time on the front of the envelope (as shown in the Tulsa County Purchasing – General Terms & Conditions, Section B.3.2.). Failure to acknowledge this solicitation addendum may be grounds for rejection.

Note: In the event the supplier has already submitted a bid response to Tulsa County for the above referenced solicitation and cannot deliver this acknowledgement via mail or in person before the deadline, this acknowledgement may be submitted separately via email to the Tulsa County Purchasing Director (Matney.Ellis@tulsacounty.org). Email must be received prior to the bid response due date and time specified in the solicitation notice.

DESCRIPTION OF ADDENDUM:

A. This is to incorporate the following:

Responses to Vendor-submitted Questions:

1. *May companies from outside of the United State apply and submit a proposal?*

Response: Yes, companies outside of the United States may submit a proposal.

2. *Will the selected vendor need to attend meetings?*

Response: Yes, there will be meetings to discuss the content of the videos as well as communications for the best strategic ability to reach the target demographic.

3. *May the vendor perform any tasks related to the RFP, outside of the United States (e.g. India or Canada)?*

Response: Tasks may be performed outside of United States, however, this project is funded through grant monies and must be used by June 30, 2019.

4. *Can the vendor submit a proposal via email?*

Response: Email submissions are not allowed. Please refer to the "Conditions" page in the RFP at the last paragraph under "General Information", it states a hard copy original (clearly marked original) and two additional hard copies (clearly marked copies) and a USB drive containing an electronic copy of the proposal are required for submission.

5. *Have the topics for the videos been selected?*

Response: Topics have been brainstormed but final selection will be made in conjunction with the selected vendor (after initial meeting and subsequent communication).

6. *If topics have been selected, can you provide more details?*

Response: Topics that are essential and/or relevant to expecting and parenting youth/adults are: Women, Infants, & Children (WIC) Clinics, Healthy Start Program, Children First Program, Immunizations, Family Planning, Child Guidance, and Vital Records.

7. *Regarding the resources and education materials available to a target audience, does this include topics like: physical examinations, laboratory services, pregnancy testing, contraceptives, and counseling?*

Response: Please see the above response in question 6.

8. *Is it possible to shoot the content for all videos in one day?*

Response: Yes, the videos should be able to be shot in one day but the Tulsa Health Department is flexible and can accommodate additional shooting time as needed. For example, if the plan is to shoot everything in one day but need additional time to come back and shoot the following day/week, the Tulsa Health Department will make any adjustments as necessary.

9. *Is filming a necessity or would the Tulsa Health Department consider a purely animated/graphics spots?*

Response: The Tulsa Health Department is open to animated/graphic spots. Also, the Tulsa Health Department is open to recommendations by the selected vendor on the best way to reach the target demographic.

B. All other terms and conditions remain unchanged.

(End of Addendum)

ACKNOWLEDGED BY:

Supplier Company Name (PRINT)

Date

Authorized Representative Name (PRINT)

Title

Authorized Representative Signature



Nolan M. Fields IV

Assistant District Attorney | Civil Division
Tulsa County District Attorney's Office
500 South Denver Avenue, Tulsa, Oklahoma 74103
(918) 596 - 4900 | nfields@tulsacounty.org

TO: Board of County Commissioners
Karen Keith, Chairman
Stan Sallee
Ron Peters

DATE: May 8, 2019

REFERENCE: Amendment to the Agreement with INCOG to Provide Planning Services
for the Creation of the Tulsa County Comprehensive Plan

Please place this item on the agenda for the next meeting of the Board of County Commissioners. It will not be necessary to review this matter in executive session. The original Agreement between the parties, CMF no. 244702, was approved May 21, 2018. INCOG has already signed this Amendment, and it is presented for this Board's review and potential action. Please let me know if you have any questions.

Respectfully,

A handwritten signature in blue ink that reads "Nolan M. Fields IV".

Nolan M. Fields IV
Assistant District Attorney

**AMENDMENT TO
AGREEMENT TO PROVIDE PLANNING SERVICES
FOR THE CREATION OF THE TULSA COUNTY COMPREHENSIVE PLAN**

INCOG and Tulsa County agree to amend the Agreement to Provide Planning Services for the Creation of the Tulsa County Comprehensive Plan, commencing on June 1, 2018, as follows:

INCOG'S Duties

The phases describing INCOG's duties for developing a Tulsa County Comprehensive Plan(s) are modified as shown in the attached Scope of Work.

Term

The term of this Agreement shall be extended to June 30, 2020.

Compensation and Method of Payment

Compensation under the Agreement will remain at \$100,000 made in five installments after receipt of an invoice from INCOG. The benchmarks for payment as set out below reflect the changes in the Scope of Work.

PAYMENT NUMBER	BENCHMARK	AMOUNT
1	Upon completion of Phase I	\$15,000
2	Upon adoption of first group of municipal plans covering unincorporated areas of Tulsa County during Phase II	\$20,000
3	Upon completion of Phase III	\$15,000
4	Upon completion of Phase IV	\$40,000
5	Upon completion of all phases including adoption of only remaining municipal plans covering unincorporated areas of Tulsa County	\$10,000

APPROVED this _____ day of _____, 2019.

TULSA COUNTY

Karen Keith, Chair
Board of County Commissioners

INCOG



Rich Brierre, Executive Director

APPROVED AS TO FORM

Assistant District Attorney

Attest:

County Clerk

AMENDED SCOPE OF WORK

The following is an outline of the principal phases that will be taken to prepare a comprehensive land use plan or plans for the unincorporated areas of Tulsa County.

Phase I: Prepare for the Plan

- Design a vigorous planning process that includes Tulsa County, municipalities within the county, stakeholders and the public
- Establish open communication and ensure participation in the process by Tulsa County municipalities and Tulsa County Board of County Commissioners (BOCC)
- Determine the points in the process at which public input and/or public hearings will be held
- Develop a timeline for the process and determine essential planning activities
- Gather existing municipal comprehensive plans, small area plans, relevant engineering and economic development studies and reports
- Establish standards for adopting community comprehensive plans for unincorporated areas in Tulsa County and draft a resolution template
- Present upcoming process to the Tulsa Metropolitan Area Planning Commission (TMAPC) at a Work Session

Phase II: Prepare and Adopt Municipal Fenceline Plans

- Develop maps that show:
 - Jurisdictional boundaries including corporate limits and fencelines of each municipality
 - Future Land Use Plans within fenceline areas of each municipality in Tulsa County
 - Quantitative data for fenceline areas in Tulsa County
- Draft Chapter for each municipality that includes:
 - Introduction
 - Public Process
 - Land Use Designation Descriptions
 - Land Use Policies
 - Land Use Map
 - Supplemental Information
- Review Chapters and Resolution with appropriate entities
- Present material at a TMAPC Work Session each time a municipal comprehensive plan is ready for adoption (Bixby, Broken Arrow, Collinsville, Glenpool, Jenks, Owasso, Sand Springs, Skiatook, Sperry)
- Present comprehensive plans for portions of unincorporated areas within municipal fencelines to TMAPC for adoption & BOCC for approval (This is an ongoing process until all municipality comprehensive plans have been adopted.)

Phase III: Develop Strategy to Prepare District Plans and Gap Areas

- Determine boundaries of each specific Plan Area
- Create a schedule for focusing on the separate plan areas

For each Plan Area:

- Develop the following data to show:
 - Demographic and socio-economic characteristics
 - Land use including local building and development activity and existing zoning
 - Infrastructure including streets, sewer, water, rail, and levee systems
- Develop maps related to natural features, land uses, and development patterns as necessary:
 - Current land use and zoning for the county planning areas
 - Flood Plains and undevelopable areas (quarries, levees, etc.)
 - Topographical Maps
 - Streets and street designations
 - Railways
 - Major utility infrastructure (water, wastewater, pipelines, etc.)
 - Rural Water District boundaries
 - Electric Utility Service boundaries
 - Soils
 - Vegetation
 - Parks and recreational facilities
 - Government facilities
- Draft preliminary problems, issues, and concerns to begin discussions in each Plan Area

Phase IV: Develop Land Use Comprehensive Plans for District and Gap Areas

For each Plan Area:

- Include the TMAPC, stakeholders, and the public to obtain perspectives on the range of problems, issues, concerns, and opportunities for local communities of interest
- Compile and organize this information so it can function as the foundation for area comprehensive plans
- Establish specific goals and policies for the plan
- Draft the comprehensive land use plan including a future land use map
- Incorporate existing development plans relevant to a specific area of the county
- Hold public meetings to present the draft plan and to gather input
- Develop an implementation strategy and schedule

Phase V: Adoption and Approval of Plan (Completed separately for each plan area)

For each Plan Area:

- Schedule public hearing before TMAPC
- Present to TMAPC for adoption
- Present to Tulsa BOCC for approval

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director



TO: Board of County Commissioners

SUBJECT: Change Order 2 – A.C. Owen Construction, LLC.

We respectfully request the Board of County Commissioners approve Change Order 2 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, which was originally approved in the Board of County Commission meeting, February 25, 2019, CMF# 247111.

This change order results from revised power requirements for the bridge crane. The contract sum will be increased by this change order in the amount of \$7,276.67 which is within the allowable amount for change orders as per O.S. 61. The contract time is unchanged by this change order. The revised total contract sum is \$6,859,276.67.

MME/mlb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



Tulsa County Purchasing

Change Order Form

IMPORTANT NOTE: The Work described herein is **NOT** authorized until this Change Order is completed and signed by all entities listed below. Do **NOT** proceed with Work until the Change Order is completed and signed by each party. This form is required and shall be prepared by the Contractor. All costs must be broken down.

Change Order #: 2 Change Order Date: 5/8/19 Project (Name and Address):
 Original Contract Date: 1/16/19 Tulsa County Maintenance
 Bldg's - District #1 & #3

Contractor (Name and Address)	Consultant/Architect (if applicable) (Name and Address)	Owner (Name and Address)
A.C. Owen Construction, LLC 1376 Fretz Drive Edmond, OK 73003	BKL., Incorporated 1623 East 6th Street Tulsa, OK 74120	Tulsa County Board of County Commissioners 500 South Denver Ave Tulsa, Oklahoma 74103

Brief description of Change and Time Delay:

Conflicting power requirements for Bridge Crane Power. Costs to add transformer to Bridge Crane to adjust to service.

The original Contract Sum was..... \$6,852,000.00
 Net change by previously authorized Change Orders..... \$ 0.00
 The Contract Sum prior to this Change Order was..... \$ 6,852,000.00
 The Contract Sum will be increased by this Change Order in the amount of..... \$ 7,276.67
 The new Contract Sum including this Change Order will be..... \$ 6,859,276.67

The Contract Time will be unchanged by _____ calendar days and therefore the date of Substantial Completion as of the date of this Change Order is _____.

Not valid until signed by Contractor, Consultant/Architect (if applicable), and Owner.

APPROVALS:

Contractor	Consultant/Architect (if applicable)	Owner
Danny Kennedy (Contractor Representative Printed Name)	Kim Reeve, AIA (Consultant/Architect Printed Name)	 (Owner Printed Name)
Danny Kennedy <small>Digitally signed by Danny Kennedy DN: C=US, E=danny@ac-owen.com, O=AC Owen Construction, CN=Danny Kennedy Date: 2019.05.08 13:59:30 -0500</small> (Contractor Representative Signature)	Kim Reeve, AIA <small>Digitally signed by Kim Reeve, AIA Date: 2019.05.09 08:19:52 -0500</small> (Consultant/Architect Signature)	 (Owner Signature)
5-8-19 (Date)	05-09-19 (Date)	 (Date)

ATTEST:

(County Clerk)

APPROVED AS TO FORM:

Nelam Fields 5-9-19
 (Assistant District Attorney)



Tulsa County Purchasing

Breakdown Sheet

If change order is \$10,000.00 or greater, subcontractor invoices MUST be included with breakdown of labor, materials, tax, overhead and profit.

(1) Materials	Unit	Unit Cost	Total
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (1)			\$0.00

(2) Labor	No. Of Hours	Hourly Cost	Total
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (2)			\$0.00

(3) Equipment	No. Of Hours	Hourly Cost	Total
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
Subtotal (3)			\$0.00

(4) Sub Contractors (List each Sub Contractor)	Total
OMI Cranes	6,188.00

Column 1		Column 2	
Insurance Cost	\$18.15	Overhead Costs (15% Maximum of 1,2 & 3)	928.20
Bond Cost	\$142.32	Profit (10% Maximum of 1,2 & 3)	
Social Security Taxes (FICA)		Overhead Costs & Profit (Total limited to 15% of 4)	
Other Taxes		Total of Column 2	\$928.20
Worker's Compensation			
Employee Fringe Benefits		Total for this Page	
Total of Column 1	\$160.47	(Subtotals 1 - 4, and Col. 1 & 2 Totals)	\$7,276.67



Tulsa County Purchasing

Explanation

Requested by: ☒ Contractor ☐ Consultant/Architect ☐ Owner

Reason for Change: (check box) Detailed explanation required below.

- ☐ Unforeseen site condition. ☐ Work not specified in Contract Documents, but essential to completion of the project.
- ☐ Scope change: Owner request. ☒ Other: (Describe) Crane Electrical Requirements and Electrical Service Conf

Provide a detailed description of the proposed change in the Work and provide detailed reasons why this change is necessary.

DETAILED REASON FOR CHANGE IN THE WORK:

The specification for the crane had required 480v power supply and the electrical service was designed to provide 208v power to the two cranes. We looked at increasing the power to the crane and it was more affordable to make the adjustment on the crane with a transformer.

CONTRACT TIME REQUEST EXPLANATION:

(Describe how the time requested will extend the "critical path" of the project schedule and will not be concurrent with other work.)

A|C|OWEN CONSTRUCTION

Change Order Request**No. 4**

PROJECT: Tulsa County Maintenance Buildings District 1 & 3**TO:** Jenni Hammock**DATE:** 4/29/2019**DOCUMENT REFERENCE:** Bridge Cranes**REASON FOR REQUEST:** Power requirements for bridge crane were written differently in the specification book and the blueprints.

Our quote on the following is in the amount of:

\$7,276.67 Seven Thousand Two Hundred Seventy Six Dollars and Sixty Seven Cents

This Request for Change Order is based on the following:

Conflicting power requirements were listed differently on the specifications and the blueprints. Back up to the upcharge on third page email from Jeff Lee.

Additional Calendar Days Added To Contract:

Zero

We look forward to working with you. If you are in need of any other assistance please contact us.

Sincerely,



Todd Bacon

AC Owen Construction

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. AC Owen Construction is authorized to proceed with the additional work as specified by this proposal and all "Doc. Reference" as listed above. Payment to be made 30 days net upon final completion of the work or per the conditions of the existing contract if this proposal is a Change Order.

By: 

Date: 5/7/19

This document may be signed in counterparts and each counterpart shall be deemed an original and as if each party signed the same document. A faxed or electronically submitted signature is acceptable as an original unless the document being signed expressly states otherwise.

AC Owen Construction

1376 Fretz Drive Edmond, OK 73003

(405.285-9333)

fax (405.285-9324)

www.ac-owen.com

ACO-140

A|C|OWEN CONSTRUCTION

Change Order Request

No. 4

PROJECT: Tulsa County Maintenance Buildings District 1 & 3

TO: Jenni Hammock

DATE: 4/29/2019

DOCUMENT REFERENCE: Bridge Cranes

REASON FOR REQUEST: Power requirements for bridge crane were written differently in the specification book and the blueprints.

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This Request for Change Order is based on the following:

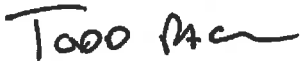
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Additional Calendar Days Added To Contract:

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We look forward to working with you. If you are in need of any other assistance please contact us.

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Todd Bacon

AC Owen Construction

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By: _____

Date: _____

This document may be signed in counterparts and each counterpart shall be deemed an original and as if each party signed the same document. A faxed or electronically submitted signature is acceptable as an original unless the document being signed expressly states otherwise.

AC Owen Construction

1376 Fretz Drive Edmond, OK 73003

(405.285-9333)

fax (405.285-9324)

www.ac-owen.com

ACO-140

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
LABOR						
1		0.00			\$0.00	
2		0.00			\$0.00	
3		0.00			\$0.00	
4		0.00			\$0.00	
5		0.00			\$0.00	
6		0.00			\$0.00	
7		0.00			\$0.00	
8		0.00			\$0.00	
9		0.00			\$0.00	
10		0.00			\$0.00	
11		0.00			\$0.00	
12				Labor Burden	\$0.00	
LABOR TOTAL						\$0.00

MATERIALS/RENTALS						
13		0.00			\$0.00	
14		0.00			\$0.00	
15		0.00			\$0.00	
16		0.00			\$0.00	
17		0.00			\$0.00	
18		0.00			\$0.00	
19		0.00			\$0.00	
20		0.00			\$0.00	
21		0.00			\$0.00	
22		0.00			\$0.00	
23		0.00			\$0.00	
MATERIALS TOTAL						\$0.00

SUBCONTRACTORS & OTHER SUPPORT						
24	OMI Cranes	2.00	LS	\$3,094.00	\$6,188.00	
25		0.00			\$0.00	
26		0.00			\$0.00	
27		0.00			\$0.00	
28		0.00			\$0.00	
29		0.00			\$0.00	
30		0.00			\$0.00	
31		0.00			\$0.00	
32		0.00			\$0.00	
33		0.00			\$0.00	
34		0.00			\$0.00	
35		0.00			\$0.00	
SUBCONTRACTORS & OTHER SUPPORT TOTALS						\$6,188.00

COMMENTS:	SUB-TOTAL	\$6,188.00
	O & P	\$928.20
	Bond	\$142.32
	Insurance	\$18.15
	TOTAL	\$7,276.67

Todd Bacon

From: jlee@omicranes.com
Sent: Monday, April 29, 2019 7:29 AM
To: Todd Bacon; 'Craig Bradley'; Danny Kennedy
Cc: rwestbrook@omicranes.com; riasinschi@omicranes.com
Subject: RE: Tulsa County Maintenance Building RFI #33

Todd,

Engineering has reviewed the voltage change requirement for this project and the 208v will add \$3,094.00 per crane. The voltage change requires larger wire size in the crane wiring & festooning, causes an up size of the inverter drives, mainline contactor & fusing for both of the units

Please get back to us as soon as possible with your approval of this adder to the contract amount for the voltage change. Hoist delivery is about 14-16 weeks after your approval.

Thanks,

Jeff Lee
OMi Crane Systems Inc.
214-843-3237
jlee@omicranes.com

From: jlee@omicranes.com <jlee@omicranes.com>
Sent: Wednesday, April 17, 2019 10:51 AM
To: 'Todd Bacon' <todd@ac-owen.com>; 'Craig Bradley' <bradleyelectricalsolutions@gmail.com>; 'Danny Kennedy' <danny@ac-owen.com>
Cc: Roger Westbrook rwestbrook@omicranes.com <rwestbrook@omicranes.com>; Craig Jaska <cjaska@omicranes.com>; Rafael lasinschi riasinschi@omicranes.com <riasinschi@omicranes.com>
Subject: RE: Tulsa County Maintenance Building RFI #33

Todd,

Thanks for the clarification/update on the power supply voltage required for the bridge cranes. I have copied OMi engineering so they can take a look at what all will be required for this change.

Let us know how we can help

Jeff Lee
OMi Crane Systems Inc.
214-843-3237
jlee@omicranes.com

From: Todd Bacon <todd@ac-owen.com>
Sent: Wednesday, April 17, 2019 10:43 AM
To: Craig Bradley <bradleyelectricalsolutions@gmail.com>; jlee@omicranes.com; Danny Kennedy <danny@ac-owen.com>
Subject: FW: Tulsa County Maintenance Building RFI #33

All-

Please see attached answer to RFI #33 stating the power requirements for the crane.

From: Jenni Hammock <Hammock@bklinc.com>
Sent: Wednesday, April 17, 2019 10:19 AM
To: Todd Bacon <todd@ac-owen.com>; Kim D. Reeve <Reeve@bklinc.com>
Subject: RE: Tulsa County Maintenance Building RFI #33

Response attached.

Jenni Hammock, AIA, NCARB
Project Manager
Main 918-835-9588 | Direct 918-359-8019 | Fax 918-835-9119
hammock@bklinc.com

BKL, Inc. | Architecture Group
Engineers & Architects
1623 E. 6th Street | Tulsa, OK 74120 | www.bklinc.com

PLEASE NOTE: This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.

From: Todd Bacon [<mailto:todd@ac-owen.com>]
Sent: Tuesday, April 16, 2019 8:30 AM
To: Jenni Hammock <Hammock@bklinc.com>; Kim D. Reeve <Reeve@bklinc.com>
Subject: Tulsa County Maintenance Building RFI #33

Jenni-

Please see attached for RFI #33, I have marked it urgent as we are trying to get our bridge crane submittal completed and electricians are roughing in the electric.

Thanks,

Todd Bacon

Project Manager

A|C|OWEN
CONSTRUCTION

Tulsa Office
2504 E. 71st Street
Suite B
Tulsa, OK 74136
Office: 918-574-8744
Todd's cell: 918-998-1290
WWW.AC-OWEN.COM

Oklahoma City Office
1376 Fretz Drive
Edmond, OK 73003
Office-405-285-9333

Public Hearing Notice
Tulsa County Hazard Mitigation Plan Update

Tulsa County has received a grant from the Oklahoma Department of Emergency Management to update the Tulsa County Multi-Jurisdiction Multi-Hazard Mitigation Plan. A public hearing on the final draft of the plan update shall be held on May 13, 2019, at 9:30 am at the Tulsa County Commission Room at 500 S Denver, Tulsa, OK, to receive public comments on the final draft of the updated plan. The final draft of the updated Tulsa County Multi-Jurisdiction Multi-Hazard Mitigation Plan is available for public inspection at the Tulsa Area Emergency Management Agency office by calling 918-596-9899 for an appointment, or at the INCOG web site at www.incog.org/Environmental_Planning/Documents/TulsaCounty2018_DRAFT.pdf



Public comments can be made at the Tulsa Area Emergency Management Agency office prior to the public hearing and will be delivered to the public hearing. For information regarding the plan update, contact Joe Kralicek, TAEMA, at 918-596-9899, or Justin Dowd, INCOG, at 918-584-7526. Comments received will be considered by the Tulsa County Hazard Mitigation Planning Committee when finalizing the update to the Tulsa County Multi-Jurisdictional Multi-Hazard Mitigation Plan.



BUILDING OPERATIONS
DEPARTMENT OF THE
BOARD OF COUNTY COMMISSIONERS

Tulsa County Administration Bldg.
500 South Denver
Tulsa, OK 74103

918.596.5000

DATE: May 2, 2019
TO: Board of County Commissioners
FROM: Troy McDaniel 
RE: Apprentice License renewal for Chad Lewis and Adam McHenry 

I respectfully request the Board's consideration and approval for the apprentice license renewal for Chad Lewis and Adam McHenry. The total cost of the apprentice license will be \$50.00, and the funding is available within our current budget.

Thank you in advance for your consideration in this matter.

TM:pf

Original: Michael Willis, County Clerk, for the May 13, 2019 Agenda

Underwritten in Federal Insurance Company or Vigilant Insurance Company

Labor Management Trust Fiduciary Liability Coverage is written on a claims-made basis. Except as otherwise provided, this policy will cover only claims first made against the Insured during the Policy Period. Please read the policy carefully.

Defense Cost Provision:

Please note that the Defense Cost provision of this policy stipulates that the Limits of Liability may be completely exhausted by the defense costs. Any deductible may be similarly reduced or exhausted by defense costs.

1. GENERAL INFORMATION

Name of trust or plan _____

Insurance Representative _____

Address of Insurance Representative _____

Industries or Trades Represented _____

2. MATERIAL CHANGE

Signing of this application does not bind the applicant or the Company. If there is any material change in the answers to the questions prior to the policy inception date the applicant will notify the Company in writing and any outstanding quotation may be modified or withdrawn.

3. UNDERWRITING INFORMATION

As part of this application, please attach the following (where applicable):

- Copy of the most recently filed Form 5500 and all schedules for the trust or plan.
- Audited financial statements for the trust or plan.
- List of all current Trustees and their Employers Name or Local.

4. LIMIT REQUESTED

Coverage

Limit Requested

Labor Management Trust
Fiduciary Liability

\$ _____

5. POLICY PERIOD REQUESTED

From _____ to _____ both days at 12:01 am at the principal address of the Insurance Representative.

6. PLAN ADMINISTRATION

Name

Years Employed

Fund Manager or Contract Administrator (Firm Name)

Consultant/Actuary

CPA

Legal Counsel

Investment Manager

Custodian of Assets

How are plan benefits provided? By insurance (e.g. annuity, medical, etc.) ☐ Self-insured ☐ Combination ☐
If insured, give the name of the insurance company _____

If the trust or plan does not retain an independent investment manager, who makes the investment decisions?

Who administers the daily operations of the trust or plan? Please give the name of the firm _____

How often are formal trustee meetings held? _____

7. SIZE OF PLAN

Year	Total Assets	Annual Contributions	Number of Participants
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. RECENT PLAN CHANGES

Has the name of the trust or plan been changed? ☐ Yes ☐ No

If yes, when _____ and attach details.

Has any other trust or plan been added or merged into the trust or plan? ☐ Yes ☐ No

Have there been any trust or plan terminations in the past 3 years? ☐ Yes ☐ No

If yes, attach details.

Were benefits from terminated plans secured by the purchase of annuities? ☐ Yes ☐ No

If yes, attach details.

Please list annuity carrier _____

9. COMPLIANCE

Do the plans conform to the standards of eligibility, participation, vesting, funding and other provisions of ERISA? ☐ Yes ☐ No

If no, please explain: _____

Have the plans been reviewed to assure that there are no violations of prohibited transactions and party-in-interest rules? ☐ Yes ☐ No

If no, please explain: _____

If yes, by whom and when? _____

Has an actuary certified that the plans are adequately funded? ☐ Yes ☐ No

If no, please explain: _____

Are there any outstanding delinquent contributions? ☐ Yes ☐ No

If yes, attach details.

Have any plans experienced any event reportable to the PBGC? ☐ Yes ☐ No

If yes, attach details.

Were any plan loans or obligations due the plan in default or classified as uncollectible during the plan year? ☐ Yes ☐ No

If yes, attach details.

10. PAST ACTIVITIES

Has any fiduciary been:

(a) accused, found guilty or held liable for a breach of trust? ☐ Yes ☐ No

If yes, attach details.

(b) convicted of criminal conduct? ☐ Yes ☐ No

If yes, attach details.

(c) refused coverage under a fidelity bond? ☐ Yes ☐ No

If yes, attach details.

Have any claims (other than for benefits) been made during the past 5 years against any trust or plan or any current or past fiduciaries? ☐ Yes ☐ No

If yes, attach details.

11. PRIOR INSURANCE

Does the applicant currently have fiduciary liability Insurance? ☐ Yes ☐ No
If no, skip to Section 13 and answer the warranty statement. If yes, please provide the following:

Insurer	Limits	Deductible	Policy Period
_____	_____	_____	_____

Has the applicant given written notice under the provisions of any prior or current fiduciary liability policy of specific facts or circumstances which might give rise to a claim being made against any applicant? ☐ Yes ☐ No
If yes, attach details.

Have any loss payments been made on behalf of any Insured under any fiduciary liability policy or similar insurance? ☐ Yes ☐ No
If yes, attach details.

12. CONTINUITY WITH PRIOR COVERAGE

Note: This section applies only if you currently have coverage and request continuity of coverage

Continuity date requested: _____

If continuity of coverage is requested:

- (a) attach a copy of the prior application with which continuity of coverage is to be maintained.
- (b) the Company will be relying upon the declarations and statements contained in such prior application and those declarations and statements shall be considered to be incorporated in and form a part of the policy of the Company.

13. PRIOR KNOWLEDGE/WARRANTY

Note: This section applies if you have requested continuity of coverage and your request has not been accepted or granted or if there is no prior coverage.

It is important that you fill in the blank in this paragraph. No person proposed for coverage is aware of any facts or circumstances which he or she has reason to suppose might give rise to a future claim that would fall within the scope of the proposed coverage, except:(if no exceptions, please state.)

It is agreed that if such facts or circumstance exist, whether or not disclosed, any claim arising from them is excluded from this proposed coverage.

14. FALSE INFORMATION

Any person who, knowingly and with the intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

15. DECLARATION AND SIGNATURE

The undersigned declares that to the best of his or her knowledge and belief the statements set forth herein are true. Although the signing of this application does not bind the undersigned on behalf of the applicants to the effect insurance, the undersigned agrees that this application and its attachments shall be the basis of the contract should a policy be issued and shall be deemed attached to and shall form a part of the policy. The Company is hereby authorized to make any investigation and inquiry in connection with this application that it deems necessary.

This section of the application must be signed by a current fiduciary.

_____	_____	_____
Date	Signature	Title

False Information

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

Notice to Florida Applicants: Any person who knowingly and with intent to injure, defraud or deceive any employer or employee, insurance company, or self-insured program, files a statement of claim containing any false or misleading information is guilty of a felony of the third degree.

Notice to Kentucky Applicants: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act which is a crime.

Notice to Minnesota and Ohio Applicants: Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud, which is a crime.

Notice to New Jersey Applicants: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Notice to New York Applicants: Any person who knowingly and with intent to defraud any insurance company or their person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Notice to Oklahoma Applicants: Any person who knowingly and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of any insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Notice to Pennsylvania Applicants: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading information concerning any fact material thereto commits a fraudulent insurance act which is a crime and subjects such person to criminal and civil penalties.

Request for Approval

To: Karen Keith, Chairman, Tulsa County Board of Commissioners

From: Diane Hamilton, Senior Budget Analyst, Tulsa County Clerk

Date: 5/7/19

Re: Request for approval for use of sales tax funds

A Resolution was approved by the Board of County Commissioners on January 29, 2014, allowing for the levying and collecting of a .041% sales tax for the purpose of acquiring, constructing, furnishing, equipping, operating, maintaining, remodeling and repairing a Juvenile Justice Courts and Detention Center, to be collected through July 1, 2019, CMF # 230124.

Until now, sales tax collections have been used for the acquiring and constructing of said facility. Construction is expected to be complete in the upcoming fiscal year (2019/2020). As a result, permission is requested to begin using the funds as needed for operational expenses, specifically court guards and utilities.

Request for Approval

To: Karen Keith, Chairman, Tulsa County Board of Commissioners

From: Diane Hamilton, Senior Budget Analyst, Tulsa County Clerk

Date: 5/7/19

Re: Request for approval for use of use tax funds

A Resolution was approved by the Board of County Commissioners on November 27, 2017 authorizing the use of a .041% use tax for the purpose of maintenance, equipment, and furnishing needs of the Tulsa County Juvenile Bureau to be collected through July 1, 2019 CMF # 243250.

Construction of the new Juvenile Justice Courts and Detention Center is expected to be complete in the upcoming fiscal year, 2019/2020. As a result, permission is requested to begin using the use tax as needed for a maintenance employee and for janitorial expenses.



Purchasing Department

A Department of the Tulsa County Budget Board
Tulsa County Administration Bldg. • 500 South Denver
Tulsa, Oklahoma 74103-3832 • (918) 596-5000
FAX (918) 596-4647

Matney M. Ellis
Purchasing Director

May 7, 2019

To: Tulsa County Board of County Commissioners
From: Matney Ellis, Purchasing Director
RE: Request for Approval Tulsa County HQ Building Renovation Concrete & Millwork

After two (2) unsuccessful bids attempts for the concrete and millwork packages for the renovation of the Tulsa County HQ building, it is my recommendation the concrete package be granted to Oakridge in the amount of four hundred ninety-two thousand eight hundred dollars (\$492,800.00). I also recommend the millwork package be granted to Wood Systems in the amount of five hundred fifteen thousand nine hundred thirty dollars (\$515,930.00). My recommendation is pursuant to Okla. Stat. tit. 19 § 1505.2.

Sincerely,

A handwritten signature in black ink, appearing to read "Matney M. Ellis", with a long horizontal flourish extending to the right.

Matney M. Ellis
Purchasing Director

SHERIFF VIC REGALADO



UNDERSHERIFF GEORGE W. BROWN

TULSA COUNTY SHERIFF'S OFFICE
303 W. 1ST ST. TULSA OK 74103

May 8, 2019

Ms. Whitney Alexander
Tulsa County Clerk's Office
Tulsa County Administration Bldg.
500 S. Denver Ave.
Tulsa, OK 74103

Dear Ms. Alexander,

Please place the Request for Retired Commission for Deputy Mark Penley on the BOCC agenda for the May 13th meeting.

Thank you for your time on this matter.

Sincerely,

Christina Morrison
TCSO Chief Financial Officer

Attachment A

Date: April 29, 2019
Name: Mark William Penley
Address: 12520 E. 82nd Pl. N.
City, State, Zip: Owasso, OK. 74055

Chairman
Board of County Commissioners
Tulsa County Courthouse
Tulsa, OK 74103

Dear Commissioner,

I am currently employed as a deputy sheriff for the Tulsa County Sheriff. I have been employed in this position since March 18, 1987. I am retiring effective May 31, 2019.

I request that upon my retirement from the Tulsa County Sheriff's Office that I be allowed to retain my peace officer status and be designated as a Peace Officer, Retired, with full rights as authorized under Title 19 Oklahoma Statutes Sections 553 and 554.

I have enjoyed my employment with Tulsa County and the Tulsa County Sheriff's Office.

Sincerely,

Mark William Penley
Deputy Sheriff
Tulsa County, OK

cc: Sheriff Vic Regalado

STATE OF OKLAHOMA)
) SS.
COUNTY OF TULSA)
)
BEFORE THE BOARD OF COUNTY
COMMISSIONERS OF TULSA COUNTY
OKLAHOMA, EX OFFICIO COMMISSIONERS
FOR TULSA COUNTY DRAINAGE DISTRICT
NO. 12

RESOLUTION TO STRIKE ASSESSMENT
FROM THE 2018 TAX ROLL OF DRAINAGE DISTRICT NO. 12

WHEREAS, the hereinafter described parcels appearing on the 2018 Tax Roll of Drainage No. 12 was erroneously assessed as this business filed an amended rendition and assessment was lowered and a portion should be stricken from the 2018 Tax Roll of Drainage District 12, and

NOW, THEREFORE, BE IT RESOLVED, that the Tulsa County Board of County Commissioners should and does strike on the 2018 Tax Roll of Drainage District No 12, the assessments in the following amount

<u>Parcel No.</u>	<u>Item NO.</u>	<u>Assessed Value</u>	<u>Tax Amt</u>	<u>Amt to strike</u>
Sandlot Snow Balls 00000-51-80-015936	18-20-5001600-020-8	15,062	166.00	160.00

AND BE IT FURTHER RESOLVED, that the County Clerk and the County Treasurer be and they are hereby directed to correct their records accordingly.

Upon Motion by Commissioner _____ and seconded by
Commissioner _____, Resolution was unanimously adopted this ____ day of
_____, _____.

Chairman, Board of County Commissioners Tulsa County
Oklahoma and Ex-Officio Commissioners of Tulsa County
Drainage District No. 12

ATTEST:
MICHAEL WILLIS, COUNTY CLERK

By _____

SHERIFF VIC REGALADO



UNDERSHERIFF GEORGE W. BROWN

TULSA COUNTY SHERIFF'S OFFICE

303 W. 1ST ST. TULSA OK 74103

May 8, 2019

Ms. Whitney Alexander
Tulsa County Clerk's Office
Tulsa County Administration Bldg.
500 S. Denver Ave.
Tulsa, OK 74103

Dear Ms. Alexander,

Please place the Resolution for Designating a Replacement Requisitioning Officer on the BOCC agenda for the May 13th meeting.

Thank you for your time on this matter.

Sincerely,

Christina Morrison
TCSO Chief Financial Officer



RESOLUTION

TO DESIGNATE NEW OR REPLACEMENT
REQUESTING, REQUISITIONING OR RECEIVING OFFICER

BE IT RESOLVED that Viola Jo Taylor, employee of Sheriff's Office
(Department/Division)
has been designated as

(Check One) ☐ Requesting Officer (to sign in absence of Official)
☒ Requisitioning Officer
☐ Receiving Officer

to replace Jeff L. Brown
(Previous Designee)

OFFICIAL/DEPUTY

The above newly designated person shall have authority to

(Check One) ☒ Make requisitions
☐ Receive authorized purchases

from the indicated appropriation accounts in compliance with Oklahoma Purchasing Procedures and Tulsa County policies.

APPROVED this _____ day of _____, _____.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

ATTEST:

COUNTY CLERK

INSTRUCTIONS:

1. Department: a) Complete the top section of this form. Official/Deputy's signature is required.
b) Forward the form to the Office of the County Clerk.
c) Additional copies of this form are available from the County Forms Desk.
2. County Clerk: Place the Resolution on the agenda of the next regularly scheduled BOCC meeting, in accordance with established procedures.
3. BOCC Chairman: Upon BOCC approval, sign the Resolution in the designated blank.
4. County Clerk: a) Sign and date the approved Resolution in the designated blanks.
b) Enter into BOCC meeting minutes the designee's name from the approved Resolution.
c) Copy Resolution to:
 - Purchasing Department (County Purchasing Agent)
 - County Clerk's Office (Bookkeeping Supervisor)
 - IT Division (Programmers assigned to Bookkeepers' Purchasing System)
 - Administrative Services (County Procedures Writer)
d) Retain original Resolution in permanent files.
5. Procedures Writer: a) Update Roster of Authorized Requesting, Requisitioning and Receiving Officers.
b) Copy revised Roster to:
 - Purchasing Department (County Purchasing Agent)
 - County Clerk's Office (4 copies)
 - IT Division (Programmers assigned to Bookkeepers' Purchasing System)
6. County Clerk: File one copy of revised Roster with original Resolution. Distribute remaining copies within County Clerk's Office.

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director



TO: Board of County Commissioners

SUBJECT: Lease and Service Agreement -ImageNet Consulting

Respectfully submitted for your approval and execution is the attached Lease and Service Agreement between the Tulsa Board of County Commissioners on behalf of the Tulsa County Administrative Services and ImageNet Consulting for equipment lease on Konica Minolta, Model C458 located in Tulsa County Engineering, 500 S. Denver, 3rd Floor, Tulsa, Oklahoma 74103.

MME / arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

- 9 -

Customer Information

Service Agreement # 310693

Legal Name:	Board of County Commissioners Tulsa County, OK				
Billing Address:	Tulsa County Administrative Services Carol Crowson Annex Bldg. 633 West 3 rd Street				
City:	Tulsa	State:	OK	Zip:	74127
Equipment Address:	Engineering, 500 S Denver, 3 rd Floor				
City:	Tulsa	State:	OK	Zip:	74103
Main Contact:	Victoria Wilson	E-Mail:	vmwilson@tulsacounty.org	Phone:	918-596-5881
Meter Contact:	Tom Rains	E-Mail:	trains@tulsacounty.org	Phone:	918-596-5743
A/P Contact:	Victoria Wilson	E-Mail:	vmwilson@tulsacounty.org	Phone:	918-596-5881

Equipment Description

Make	Model	Serial #	Make	Model	Serial #
Konica Minolta	C458				

Agreement Terms

Term in Months	Base to be billed in advance:	Overages/Images to be billed:
60	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly

Service Plan

Base Payment & Overage / Cost per Image Terms

<input type="checkbox"/> = Parts, Drums & Labor <input checked="" type="checkbox"/> = Parts, Drums, Labor & Toner <input type="checkbox"/> = Parts, Drums, Labor, Toner & Staples <input checked="" type="checkbox"/> = OEM Supplies <input type="checkbox"/> = Compatible Supplies					Monthly Base Charge: \$.0 <table border="1"> <tr> <td>BW images included:</td> <td>0</td> <td>images/overages billed @:</td> <td>.0089</td> <td>per image</td> </tr> <tr> <td>Color images included:</td> <td>0</td> <td>images/overages billed @:</td> <td>.055</td> <td>per image</td> </tr> </table>					BW images included:	0	images/overages billed @:	.0089	per image	Color images included:	0	images/overages billed @:	.055	per image
BW images included:	0	images/overages billed @:	.0089	per image															
Color images included:	0	images/overages billed @:	.055	per image															

Standard Services

- Implementation:** ImageNet Consulting, LLC will inspect any existing equipment currently located at Customer's site and is to be covered under this Agreement to determine that it is in good mechanical condition prior to this Agreement's Effective Date. Should the equipment require significant repair or overhaul, such repairs may be charged to the Customer at current ImageNet Consulting, LLC rates. Such repairs will be performed and charged only upon agreement of both parties. Any new equipment to be installed by ImageNet Consulting, LLC as part of this agreement will be covered upon installation and execution of this agreement.
- Quick-Response Technical Service:** In accordance with the selected "Service Plan" listed above ImageNet Consulting, LLC will provide service and all maintenance, including unlimited service calls, parts (as classified by the manufacturers) and consumable supplies including: maintenance kits, transfer kits, fuser kits, process kits, developer and imaging drums and toner on the equipment listed above or attached schedule(s) for the term of the Agreement with the following stipulations and exceptions.
- Quality Assurance:** ImageNet Consulting, LLC will ensure reasonable equipment uptime through ImageNet Consulting, LLC performance management and reporting tools. Performance reviews may be scheduled at Customer's request.
- Web-Based Support Services:** ImageNet Consulting, LLC will provide its standard web-based support services including but not limited to: service call dispatch, supply orders, and meter-read input available at www.imagenetconsulting.com.
- Meter Reading:** Customer may report meters either by phone, email, facsimile, or ImageNet Consulting, LLC on-line web-reporting tool. ImageNet Consulting, LLC may activate and use monitoring software to provide meter readings as well as report service issues and provide supply levels for networked equipment. A key Customer contact will be responsible for providing access to allow ImageNet Consulting, LLC to collect meters when needed. If no meter is received, ImageNet Consulting, LLC reserves the right to utilize past meters to estimate any required meter in order to process billing.
- Correspondence:** All correspondence relating to the notifications within this agreement are to be sent via registered letter to the Contracts Department at: 913 N. Broadway, Oklahoma City, OK 73102 attention Contracts.

Key Contact: Customer agrees to make available and designate a key contact for general administration of this Agreement. If the employment status of Customer key contact changes so as to affect the contact's availability to perform this assignment, Customer shall promptly inform ImageNet Consulting, LLC and replace with a new key contact.

Software & Connectivity: ImageNet Consulting, LLC will connect up to four (4) workstations during initial installation; additional workstations will be subject to additional charges. ImageNet Consulting, LLC will provide to customer a Connectivity Information Sheet ("CIS") prior to installation of any equipment that requires software or connectivity. The CIS form will cover the entire scope of work to be performed during the initial set up of the equipment. Issues relating to software and/or connectivity within the installation scope of work after ninety (90) days of the initial set up are independent of this agreement. At the Customer's request ImageNet Consulting, LLC will provide a new scope of work related to any issues that arise after ninety (90) days of the initial install. Any additional charges that may apply will not be performed unless both parties have agreed to and executed a new scope of work.

TIPS Contract #180103 Initial _____

Board of County Commissioners Tulsa County, OK Authorized Signature:

ImageNet Consulting, LLC Authorized Signature:

Accepted by:

Title:

Date:

Accepted by:

Title: Manager Date: 4-9-19

Approved as to form: Nolan M. Feldt 5-8-19, Asst. Dist. Atty.

Standard Terms & Conditions

1. General

- a. Upon request ImageNet Consulting, LLC will supply the manufacturer's suggested yield and fill rates. If the supply consumption exceeds the manufacturer's suggested yield and fill rates by more than twenty percent (20%) ImageNet Consulting, LLC may assess a surcharge equal to the manufacturer's suggested retail price (MSRP) of the additional usage.
- b. ImageNet Consulting, LLC may reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as print quality is not affected.
- c. ImageNet Consulting, LLC will not be obligated to provide service on Printers or Multi-Function Printers (MFP) where Customer uses (i) supplies; (ii) printer parts; or (iii) paper that does not meet manufacturer's specifications and/or Customer uses supplies or spare parts not obtained through ImageNet Consulting, LLC. ImageNet Consulting, LLC may charge its standard hourly rates to repair Printers or MFPs with service problems as a result of Customer's misuse of these items. The term supplies includes: toner, developer, drums and supply modules.
- d. If the Equipment is modified, altered, or serviced by personnel other than ImageNet Consulting, LLC representative, ImageNet Consulting, LLC may charge Customer for any damage resulting from such modification, alteration, or improper service.
- e. ImageNet Consulting, LLC will not be responsible for delays, inability to provide service calls due to strikes, accidents, acts of God or any other event beyond its control. All Service under this agreement will be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday unless otherwise agreed upon in writing by both parties.
- f. In the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of this Agreement can be transferred to a new machine purchased through ImageNet Consulting, LLC.
- g. In the event of rising fuel costs ImageNet Consulting, LLC reserves the right to add a fuel charge to the monthly, quarterly or annual invoice.
- h. If applicable Customer may exercise the right to reduce the "Base Charge" and "images included" by up to 10%. A reduction of a greater percentage will require that this agreement be terminated and new agreement signed with new billing rates.

2. Coverage Excluded: This Agreement excludes the following unless otherwise specified:

- a. ☒ Paper and staples;
- b. ☐ Any and all equipment not listed on Schedule A or on front of this agreement; external cards, hard drives or supplemental hardware; and software;
- c. Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/Multi-Function Printer ("MFP"). Issues relating to software and/or connectivity after ninety (90) days of installation will require a new scope of work at the Customer's request and does not effect this Agreement.
- d. ☐ Items damaged by Customer, including but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current ImageNet Consulting, LLC rates.
- e. ☐ It is client's responsibility to insure that any connected device meets with their network security policy, included but not limited to any malware protection.

3. Equipment Guidelines: All equipment covered under this Agreement must adhere to the following guidelines:

- a. Equipment must be placed in a normal office setting with sufficient amount of space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
- b. Equipment must always be operated on an electrical circuit, with proper current, voltage and type of outlets as specified by the original equipment manufacturer. Moreover, if stipulated by the Scope of Services Agreement, Equipment must be operated on an isolated electrical line.
- c. Equipment must be operated within the specified operational (including usage) specifications.
- d. Only ImageNet Consulting, LLC furnished supplies and parts may be used on the Equipment.
- e. ImageNet Consulting, LLC supplies and parts found in equipment not covered within this agreement will be invoiced at the manufacturer's suggested MSRP.

4. Additional Equipment: Customer must immediately notify ImageNet Consulting, LLC upon installation and network connection of any additional equipment at Customer's site capable of using ImageNet Consulting, LLC supplied toner cartridges. Upon installation, such equipment will automatically be included as the Equipment under this Agreement and billed accordingly to Customer.

5. Back Orders. Unless otherwise noted within this agreement ImageNet Consulting, LLC may provide to customer compatible supplies if unable to receive supplies from the manufacturer due to back orders.

6. Term: This Agreement will begin on the Effective Date and continue for a term designated in the Agreement Terms section of this Agreement (the "Initial Term"). This Agreement may renew annually upon mutual agreement of both parties; unless Customer provides written notice to ImageNet Consulting, LLC of its intent to cancel the Agreement at least thirty (30) days prior to the last day of the then current term. ImageNet Consulting, LLC may cancel this Agreement at the end of each term without written notice. ImageNet Consulting, LLC reserves the right to increase contract rates annually, not to exceed 0% of the previous Base Coverage & Excess terms.

7. Payment: Payment is due thirty (30) days from date of invoice. Customer will pay all federal, state and local sales, use property, excise or other taxes imposed with respect to the equipment listed on this Agreement.

8. Assignment: ImageNet Consulting, LLC may sell, assign or transfer this Agreement, without notice. Customer agrees that if ImageNet Consulting, LLC sells, assigns or transfers this Agreement, the new owner will have the same rights and benefits that ImageNet Consulting, LLC now has. Customer agrees that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us. In the event of a sale, assignment or transfer, ImageNet Consulting, LLC agrees to remain responsible for our obligations hereunder. Customer may not sell, transfer and/or assign this Agreement without the prior written consent of ImageNet Consulting, LLC, such consent not to be unreasonably withheld.

9. Miscellaneous: This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by both parties. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable. No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.

10. Breach or Default: If the Customer does not pay all charges for services as provided hereunder, promptly when due: (1) ImageNet Consulting, LLC may (a) refuse to provide service or supplies for the Equipment or (b) furnish service and supplies on a C.O.D. (cash on deliver) "Per Call" basis at published rates Jurisdiction: This Agreement will be governed by and construed according to the laws of the State of Oklahoma applicable to agreements wholly negotiated, executed and performed in Oklahoma. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officers of ImageNet Consulting, LLC and the Customer.

11. OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, IMAGENET CONSULTING, LLC DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. IMAGENET CONSULTING, LLC WILL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF THE PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF THE USE OF THE EQUIPMENT AND THE CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THERETO.

Initial _____

Non-Appropriations Rider

Agreement No. 310693

between "Lessor" ImageNet Consulting, LLC
and "Lessee" Board of County Commissioners Tulsa County, OK

THIS RIDER to the above mentioned lease, loan or financing agreement (collectively the "Agreement") between the Lessor, acting solely as an independent funding source, and the Lessee, a government entity, is intended to be effective as of the same date as the Agreement. This Rider is hereby incorporated into the Agreement as a supplement thereto and amends the Agreement to the extent expressly provided below.

THE AGREEMENT IS HEREBY AMENDED AS FOLLOWS:

- 1. NON-APPROPRIATION OF FUNDS.** In the event no, or insufficient, funds are appropriated and budgeted, in any fiscal period for payments due under the Agreement, Lessee will immediately notify Lessor, or its assignee, in writing of such occurrence, and the Agreement shall terminate, without penalty to Lessee, on the last day of the fiscal period for which appropriations have been received or made, except: (a) as to the portions of payments for which funds have been appropriated and budgeted, or are otherwise available, and (b) as to the Lessee's other obligations and liabilities under the Agreement, accruing or arising prior to or in connection with such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of all Equipment to Lessor, or its assignee, on the date of such termination in the manner set forth in the Agreement. Lessor will have all legal and equitable rights and remedies under the Agreement in addition to the right to possession and control of the Equipment.
- 2. CONTINUATION OF LEASE BY LESSEE.** Lessee intends to continue making the payments under the Agreement. Lessee reasonably believes that legally available funds in an amount sufficient to make all payments during the term of the Agreement can be obtained. Lessee agrees that, during the budgeting process for each budget year, the Lessee's staff will provide to the appropriate governing body proper notification of any payments due under the Agreement during the applicable budget year. Notwithstanding this covenant, if Lessee fails to appropriate funds sufficient for the payments under the Agreement, the Agreement shall terminate as provided above.
- 3. PAYMENTS TO BE UNCONDITIONAL.** SUBJECT TO THE TERMS OF THIS RIDER, THE OBLIGATIONS OF LESSEE TO PAY THE PAYMENTS DUE UNDER THE AGREEMENT AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED THEREIN SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET OFF OR DEFENSE, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, ANY DEFECTS, MALFUNCTIONS, BREAKDOWNS OR INFIRMITIES IN THE PROPERTY OR ANY ACCIDENT, CONDEMNATION OR UNFORESEEN CIRCUMSTANCES. THIS PROVISION SHALL NOT LIMIT LESSEE'S RIGHTS, CLAIMS OR ACTIONS AGAINST ANY EQUIPMENT VENDOR, DEALER OR MANUFACTURER.
- 4. CONTROLLING TERMS; MISCELLANEOUS.** If there are any inconsistencies between the provisions of this Rider and the provisions of the Agreement, the express provisions of this Rider shall control. Except as expressly set forth in this Rider, all of the terms and conditions of the Agreement remain binding and in full force and effect as set forth in the Agreement. Lessee confirms that to date both Lessor and Lessee have fully and properly performed under the Agreement and that Lessee remains bound to Lessor by said Agreement. To the extent not otherwise defined in this Rider, the terms used herein shall have the same meaning herein as in the Agreement.

This Rider is executed below to be effective as of the date of the Agreement first given above.

Lessor:

ImageNet Consulting, LLC

Signature ►



Print Name: BEN BERGHALL

Print Title: Sales Manager

Date: 4-9-19

Lessee:

Board of County Commissioners Tulsa County, OK

Signature ►

Print Name:

Print Title:

Date:

 5-8-19

**APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY**

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director



TO: Board of County Commissioners

SUBJECT: Agreement – Contract Drapery & Blind, Inc.

Bids for the Tulsa County “HQ” Administration Building Renovations were opened on February 25, 2019 and the recommendation to award Bid Package 12A (Window Treatments) to Contract Drapery & Blind, Inc. was approved by the Board of County Commissioners on March 11, 2019, CMF# 247245.

The Tulsa County Purchasing Department respectfully requests the Board of County Commissioners approve and execute the attached Trade Contractor Agreement between the Board of County Commissioners and Contract Drapery & Blind, Inc. for the scope of work as defined in the agreement and referenced bid documents.

Respectfully submitted for your approval and execution.

MME / mlb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

TRADE CONTRACTOR AGREEMENT

1. Effective Date, Parties and Notice

This Agreement is entered into this 11 day of March in the year 2019 by and between
Tulsa County, referred to in this Agreement as the Owner, and the

TRADE CONTRACTOR Contract Drapery & Blind, Inc.
12804 S Memorial, Ste 125
Bixby, OK 74008

Tax ID/EIN/SSN: 73-1571062

ATTENTION: Mary Holder

referred to in this Agreement as the Trade Contractor for services in connection with this

PROJECT NAME Tulsa County Administration Building Renovations

PROJECT NUMBER HEADQ

LOCATION 218 W 6th St
Tulsa, OK 74119

whose

CONSTRUCTION FLINTCO, LLC
MANAGER is 1624 W 21st St
Tulsa, OK 74107

and whose

ARCHITECT is GH2 Architects
320 S Boston Ave
Suite 100
Tulsa, Ok 74103

NOTICE TO THE PARTIES SHALL BE GIVEN AT THESE ADDRESSES

2. Safety

2.1 The Trade Contractor agrees that the prevention of accidents to workmen and property engaged upon or in the vicinity of the Trade Work is its responsibility. The Trade Contractor agrees to comply with all Federal, State, Municipal and local laws, ordinances, rules, regulations, codes, standards, orders, notices and requirements concerning safety as shall be applicable to the Trade Work, including, among others, the Federal Occupational Safety and Health Act of 1970, as amended, and all standards, rules, regulations and orders which have been or shall be adopted or issued thereunder, and with the safety standards established during the progress of the Trade Work by the Construction Manager (referred to herein as "CM").

2.2 When so ordered, the Trade Contractor shall stop any part of the Trade Work which the CM deems unsafe until corrective measures satisfactory to the CM have been taken. The Trade Contractor agrees that it shall not have nor make any claim for damages arising from such stoppages. Should the Trade Contractor fail to take appropriate corrective measures in a timely manner, the CM may do so at the cost and expense of the Trade Contractor and may deduct the cost and expense thereof from any payments due or to become due to the Trade Contractor. Failure on the part of the CM to stop unsafe practices shall in no way relieve the Trade Contractor of its responsibility therefor.

2.3 The Trade Contractor will follow the provisions of all applicable statutes and ordinances which require persons or firms doing excavation to do so only after giving notice to utility companies and obtaining information on the location of utilities (such as "one-call" systems).

3. Trade Contractor Representations

3.1 The Trade Contractor acknowledges receipt of all policies listed in Exhibit C. Subject to applicable law the Trade Contractor further agrees to be bound by these policies as part of this Agreement. The Trade Contractor represents and agrees that it has carefully examined and understands this Agreement and the other Trade Contract Documents, has investigated the nature, locality and site of the Trade Work and the conditions and difficulties under which it is to be performed, and that it enters into this Agreement on the basis of its own examination, investigation and evaluation of all such matters and not in reliance upon any opinions or representations of the CM, the Owner or any of their respective officers, agents or employees.

3.2 The commencement of the Trade Work by the Trade Contractor on the site of the Project shall constitute the legal and binding acceptance by the Trade Contractor of this Agreement. For purposes of this paragraph the mobilization of equipment, delivery of materials or the performance of actual labor on the Project site, whichever occurs first, shall constitute a "commencement" of Trade Work by the Trade Contractor. The Owner reserves the right, however, to insist on a signed Agreement prior to the making of any payment to the Trade Contractor.

4. Bonds

The Trade Contractor shall furnish a Performance Bond and a Separate Payment Bond satisfactory to the CM, in its sole determination, in the full amount of the Agreement Amount. Bonds shall be furnished by a surety acceptable to the CM, in the full amount of the Agreement Amount, and on the forms attached as Exhibit G. Trade Contractor must also furnish any applicable statutory bonds if required by the state in which the Project is located.

5. Trade Contractor Duties

5.1 Trade Work. The Owner retains the Trade Contractor as an independent contractor, to provide all labor, materials, equipment and services necessary or incidental to complete that portion of the work on the Project as set forth in Exhibit A to this Agreement, consistent with the Project Schedule and in strict accordance with and reasonably inferable from the Trade Contract Documents. The Trade Contractor agrees to perform such part of the work (hereafter called "Trade Work") for the Project under the general direction of the CM and subject to the final approval of the CM, Architect/Engineer or other specified representative of the Owner.

5.2 Trade Contract Documents. The Trade Contract Documents include this Agreement, Agreement between the Owner and the CM ("CM Agreement"), including all addenda, modifications, revisions, plans, drawings, specifications, details, together with all general, technical, supplementary and special terms and conditions, any Invitations for bids or information for bidders, if any, to the extent applicable, and all other documents listed in or referred to by the CM Agreement. The Owner and the Trade Contractor are mutually bound by the terms of this Agreement. To the extent the terms of the CM Agreement apply to the work of the Trade Contractor, then the CM on behalf of the Owner assumes toward the Trade Contractor all the obligations, rights, duties and redress that the Owner under the CM Agreement assumes toward the CM. In the identical way, the Trade Contractor assumes toward the CM all the same obligations, rights, duties and redress that the CM assumes toward the Owner and Architect/Engineer under the CM Agreement. This Agreement and the rest of the Trade Contract Documents are intended to supplement and complement each other and shall, where possible, be so interpreted. However, if any provision of this Agreement

irreconcilably conflicts with a provision of the Trade Contract Documents, the provision granting greater rights or remedies to the Owner or imposing the greater duty, standard or responsibility or obligation on the Trade Contractor shall govern.

5.3 Design Delegation. If the Trade Contract Documents (1) specifically require the Trade Contractor to provide design services and (2) specify all design and performance criteria, the Trade Contractor shall provide the design services necessary to satisfactorily complete the Trade Work. Design services provided by the Trade Contractor shall be procured from licensed, design professionals (the "Designer") retained by the Trade Contractor as permitted by the law of the place where the Project is located. The Designer's signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by the Designer. Shop Drawings and other submittals related to the Trade Work designed or certified by the Designer, if prepared by others, shall bear the Trade Contractor's and the Designer's written approvals when submitted to the CM. The Owner and the CM shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications or approvals performed by the Designer.

5.3.1 If the Designer is an independent professional, the design services shall be procured pursuant to a separate agreement between the Trade Contractor and the Designer. The Trade Contractor-Designer agreement shall not provide for any limitation of liability or exclusion from participation in the multiparty proceedings requirement of Paragraph 21.6. If applicable, the Designer(s) is (are)

The Trade Contractor shall notify the CM in writing if it intends to change the Designer. The Trade Contractor warrants the design furnished by the Designer will be in conformance with the information given and the design concept expressed in the Trade Contract Documents. The Trade Contractor shall not be responsible for the adequacy of the performance or design criteria required by the Trade Contract Documents furnished by the Owner, Architect/Engineer or CM

5.3.2 The Trade Contractor shall not be required to provide design services in violation of any applicable law.

5.4 Clean Up. The Trade Contractor is responsible for its own "clean-up" and keeping the Trade Work areas "broom clean". If the CM determines the Trade Work area to be unsatisfactorily cleaned, the CM will so advise the Trade Contractor. If the Trade Contractor fails to commence cleaning procedures within twenty four (24) hours and continue to clean said area to the CM's satisfaction, the CM may without further notice execute and complete such clean up activities as the CM deems necessary and charge the cost to the Trade Contractor or deduct such cost from payments due to the Trade Contractor. The Trade Contractor is responsible to clean the mud and gravel off its vehicles (including vehicles operated by its lower tier contractors and suppliers) prior to leaving the site. Any mud or gravel that is tracked onto the surrounding roads shall be removed immediately. The CM has the right to clean up surrounding roads immediately upon the Trade Contractor's failure to do so, the cost of which shall be deducted from the Trade Contractor's next payment.

5.5 Protection of Trade Work. The Trade Contractor is responsible for protection of its material, equipment and installation until the final acceptance by the Owner and the Architect.

5.6 Protection of the Project. The Trade Contractor shall confine operations at the Project site to areas permitted by the CM and shall not unreasonably encumber the Project site with materials or equipment. The Trade Contractor is responsible for any damage caused to adjacent property or access roads by the Trade Contractor, its lower tier contractors or suppliers during the course of the Trade Work.

5.7 Supervision. All of the Trade Work is the sole and absolute responsibility of the Trade Contractor; shall be initiated, managed, performed and completed by qualified, competent, skilled and reputable supervisors, administrators, mechanics and laborers, all of which are satisfactory to the CM; shall be in full compliance with the Trade Contract Documents including this Agreement; and shall meet the approval and acceptance of the CM and the Owner or its authorized representative.

6. Schedule

Time is of the essence. The Trade Contractor shall commence the Trade Work under this Agreement when notified by the CM and shall complete the Trade Work in a diligent manner in accordance with the Trade Contract Documents and the Schedule of Work as set forth in Exhibit E so that progress or completion of the Project will not be delayed and in such a manner that the CM, any other Trade Contractors, and any separate contractors of the Owner shall not be delayed or impeded in their work. The Trade Contractor shall participate and cooperate in the development of schedules and other efforts to achieve timely completion of the Trade Work by providing information on the timing and sequence of operations so as to meet the CM's overall schedule requirements. The Trade Contractor shall continuously monitor the Project Schedule including any revisions thereto, and other work on the Project so as to execute the Trade Work in accordance with the requirements of the Project Schedule.

The Trade Contractor agrees to be responsible for, carry out, and perform all time guarantees upon work or materials referred to in the Trade Contract Documents relating to any labor performed or material furnished under this Agreement.

7. Payment

7.1 In consideration of faithful and timely performance by the Trade Contractor of all the covenants and the conditions aforesaid, the Owner agrees to pay the Trade Contractor, subject to other provisions hereof, including authorized additions and deletions, the sum of
Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 DOLLARS (\$99,625.00)

(the "Agreement Amount") [which amount is Tax Exempt in accordance with attached Exhibit H]. Payment shall only be due for the portion of the Trade Work actually completed to the satisfaction of the CM, the Architect and the Owner. Trade Contractor shall submit a progress payment application to the Owner, with a copy to the CM and the Architect, for Trade Contractor Work properly performed during that month. Within thirty (30) days after Trade Contractor's complete, proper and timely payment application has been received by the Owner, the Owner shall make payment to Trade Contractor, less any applicable retainage or other set off. The Owner may withhold payment of part or all of Trade Contractor's payment application upon notice to Trade Contractor as allowed by law. Progress payment applications must be submitted by the Trade Contractor each month in an amount equal to ninety percent (90%) of the estimated value of the labor, materials and equipment incorporated in the construction and materials and equipment suitably stored at the Project site, less the aggregate of previous payments. The Trade Contractor's Affidavit and Waiver of Lien for prior payments must be properly executed by an authorized representative of the Trade Contractor and returned to the Owner and the CM prior to issuance of subsequent payments.

7.2 Progress payment applications are to be submitted on AIA G702 with Schedule of Values AIA G703. With each progress payment application, the Trade Contractor shall furnish a tabulated breakdown of the portion of the Trade Work included in the payment request, listing items of the work in sufficient detail as determined by the Owner and the CM to easily facilitate payment requests to be checked by the CM as the work progresses.

7.3 Each payment request or invoice must be received by the Owner by the last day of the month to be processed with other progress payment applications for that month. Invoices and payment requests received that are inaccurate or without substantiation, or after said day of the month will be held until corrected and substantiated, and then processed with the following month's payment application.

7.4 The Trade Contractor shall submit its request for partial payment conforming to the standard CM billing form, with schedule of values attached thereto, representing a true and accurate estimate of the Trade Work completed, and materials stored during the immediately preceding month or such other immediately preceding period as directed by the CM. In addition, if allowed by the Trade Contract Documents, all invoices and insurance certificates shall be included for all stored materials in an off-site storage area applicable to the payment request.

7.5 The Trade Contractor shall, additionally with each payment request, submit copies of payrolls to document the value of work in place and a Partial Release of Lien from all lower tier contractors and major material suppliers for which payment has previously been made to the Trade Contractor.

7.6 If the Owner or the CM on behalf of the Owner, in their sole discretion, deem it necessary, the Trade Contractor agrees to receive each of its progress payments and final payment in the form of multiple checks issued jointly between the Trade Contractor's lower tier contractors and major material suppliers and the Trade Contractor. Lower tier contractors that are to receive part or all of their progress payments as joint checks shall additionally submit with their Payment Requests all invoices from each lower tier contractor and major supplier and the net payments to be issued to each.

7.7 No partial payment, or certificate therefore, shall constitute acceptance or approval by the Owner, the CM or the Architect of the Trade Work or material for which the partial payment is made. No partial payment shall constitute a waiver by the Owner of any right to require fulfillment of all the terms of this Agreement. Neither the final payment nor any partial payment, nor any certificate for either, shall constitute acceptance by the Owner of defective work or improper materials or of any element of the Trade Contractor's performance determined to be at variance with this Agreement.

7.8 The Owner shall have the right to set off any amounts the Trade Contractor owes to the Owner under this Agreement or by law against the remaining balance under this Agreement, or against any amounts due the Trade Contractor under any other agreements with the Owner.

7.9 Final Payment. Final payment by the Owner to the Trade Contractor shall not become due and payable to the Trade Contractor until the following express conditions precedent have been met: (1) The completion of the Trade Work required by this Agreement and acceptance of the Trade Work by the CM, the Owner and the Architect; (2) execution and delivery by the Trade Contractor, in a form satisfactory to the CM, of a general release running to and in favor of the CM and the Owner; and (3) complete and full satisfaction of all claims, demands, disputes and obligations of the Trade Contractor arising out of or related to this Agreement, including those between the Owner and the Trade Contractor and between the Trade Contractor and any third party. Should there be any such claim, lien or unsatisfied obligation, whether before or after final payment is made, the Trade Contractor shall deliver payment to the Owner an amount equal to whatever cost the Owner must pay to discharge or defend against any such claim, obligation, lien or action brought, or any judgment thereon and all costs, including legal fees and expenses and a 15% Administrative Fee, incurred in connection therewith.

8. Hazardous Materials

The Trade Contractor shall at all times comply with all rules and regulations of any municipality, state or federal environmental protection, and toxic waste and hazardous substances laws, ordinances and regulations, and how they relate to the Trade Work, and shall be equally responsible for actions and inactions of Trade Contractors, lower tier contractors, and any other agents or independent contractors of the Trade Contractor. The Trade Contractor shall be deemed to, and shall, have included in the Agreement Amount the containment, removal, disposal or neutralization of all toxic wastes and hazardous substances created, generated or transported to or from the Project site in conjunction with the Trade Work. The Trade Contractor will be responsible for identifying toxic wastes and hazardous substances generated, released, caused by or resulting from the Trade Work and notifying the CM of its presence in writing as soon as it is identified. The terms "toxic wastes" and "hazardous substances" shall have the same meaning as defined under federal environmental laws and regulations. At all times the Trade Contractor shall defend, indemnify and hold harmless the Owner and the CM from any and all expenses, costs, damages, suits, fines, assessments, penalties and/or causes of action, including attorney's fees through all investigations, negotiations, hearings or appeals, relating to or arising out of the Trade Contractor's failure to strictly comply with the terms of this paragraph.

9. Compliance with Laws

9.1 The Trade Contractor agrees to be bound by, and at its own costs comply with, all federal, state and local laws, ordinances and regulations (the "Laws") applicable to the Trade Work, including but not limited to safety, equal employment opportunity, minority business enterprise, women's business enterprise, disadvantaged business enterprise, sexual and racial harassment, and all other Laws with which the Owner or CM must comply.

9.2 Where prescribed by Law pursuant to direct Federal contracts or Federally-financed or aided contracts, or otherwise required by Law, the Trade Contractor agrees the following clauses found in the Trade Contract Documents or in the Code of Federal Regulations (CFR) are incorporated in this Agreement and binding on Trade Contractor as if written herein word for word: the clauses entitled "Equal Opportunity Clause" (41 CFR Sections 60-1.4 & 60-4.3); "Affirmative Action Obligations of Contractors and Subcontractors for Disabled Veterans of the Vietnam Era" (41 CFR Section 60-250.4); "Affirmative Action Obligations of Contractors and Subcontractors for Handicapped Workers" (41 CFR Section 60-741.1); "Contract Work Hours and Safety Standards Act-Overtime Compensation"; "Apprentices and Trainees"; "Payrolls and Basic Records"; "Compliance with Copeland Act Requirements"; "Withholding"; "Subcontracts"; "Contract Termination-Department"; "Disputes Concerning Labor Standards"; "Compliance with Davis-Bacon and Related Act Requirements"; and "Certification of Eligibility" and such other clauses as the Federal Government has required by law or contract. Trade Contractor agrees to include all such clauses in any non-exempt, lower-tier contracts.

9.3 Immigration Compliance. The Trade Contractor represents and warrants that the Trade Contractor is in compliance with, and shall remain in compliance with, the provisions of the Immigration Reform and Control Act of 1986 (The "Act") and all other Federal, State, and/or local immigration statutes/ordinances, as applicable, including, but not limited to the provisions of the Act prohibiting hiring and continued employment of unauthorized aliens, requiring verification and record keeping with respect to identity and eligibility for employment and prohibiting discrimination on the basis of national origin, United States citizenship, or intending citizen status. The Trade Contractor agrees to indemnify the Owner and the CM and to hold the Owner and the CM harmless from all liability, including liability for interest and penalties, the Owner and/or the CM incurs with results from or is attributable to the Trade Contractor's failure to comply with any provisions of the Act, and/or applicable Federal, State, and/or local immigration statute/ordinance, including reimbursing the Owner and the CM any monies expended by either of them in participating in or responding to any investigation/suit/civil or criminal immigration matter involving the Trade Contractor. As it relates to immigration compliance, the Trade Contractor shall be responsible for completing any and all required documentation in accordance with requirements put forth by the Owner, CM or applicable law.

9.4 The Trade Contractor shall be liable to the CM and the Owner for all loss, cost and expense attributable to any acts of commission or omission by the Trade Contractor, its contractors at any tier, and its and their respective employees and agents resulting from the failure to comply with Laws, including, but not limited to, any fines, penalties

10. Insurance

10.1 The Trade Contractor agrees to procure, pay for and maintain in full force and effect during the course of the performance of the Agreement all insurance required by the laws of the state in which the Trade Work covered by this Agreement is being performed, and in such form and amounts as described in Exhibit B which is attached hereto and incorporated into this Agreement. The Trade Contractor shall not commence the Trade Work nor receive any payment hereunder until Certificate of such insurance is furnished to the CM.

10.2 The CM shall have no duty to the Trade Contractor or to any of its insurers or their insurance agents to review any certificates or copies of insurance furnished to the CM or to determine whether the terms of each certificate or policy of insurance comply with the insurance-related provisions of the Agreement. A failure of the CM to detect that the Trade Contractor has not submitted certificates, or proper certificates, or is

otherwise not in compliance with the insurance-related provisions of the Agreement shall not be construed as a waiver or other impairment of any of the Owner's or CM's rights under such insurance-related provisions.

10.3 If the Trade Contractor fails to procure and maintain such insurance, in addition to the option of declaring the Trade Contractor in default for breach of a material provision of this Agreement, the Owner or the CM shall have the right, but not the duty, to procure and maintain the same insurance, or other insurance that provides the Owner and the CM with equivalent protection, and the Trade Contractor shall furnish all necessary information to make effective and maintain such insurance. At the option of the Owner, the cost of said insurance purchased by the Owner or the CM shall be charged against and deducted from any monies then due or to become due to the Trade Contractor or the CM shall notify the Trade Contractor of the cost thereof and the Trade Contractor shall promptly pay such cost.

10.4 The Trade Contractor shall identify by certificate any Residential, Mold, EIFS, Silica or other major exclusions that impact the Trade Contractor's ability to insure its risk. If the Project includes any Residential components or the proposed design includes EIFS systems, then the Trade Contractor shall obtain appropriate endorsements acceptable to the CM as a condition of this Agreement.

10.5 The Trade Contractor shall at its own expense provide insurance coverage for materials stored off the site after written approval of the CM at the value established in the approval, and also for portions of the Trade Work in transit until such materials are permanently incorporated into the Project. The risk of loss for material and equipment provided by this Agreement, whether in a deliverable state or otherwise, shall remain with the Trade Contractor. Any damages to the material and equipment or loss of any kind occasioned in transit shall be borne by the Trade Contractor, notwithstanding the manner in which the goods are shipped or who pays the freight or other transportation costs.

11. Indemnity

11.1 General Indemnity. To the fullest extent allowed by law, the Trade Contractor shall defend, indemnify and hold harmless the CM, the Owner's other Trade Contractors, the Architect/Engineer, the Owner and their agents, consultants, members and employees (the "Indemnitees") from and against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees, costs and expenses for bodily injury and property damage that may arise from the performance of the Trade Work to the extent of the negligent acts or omissions by, or the fault of, the Trade Contractor, the Trade Contractor's lower tier contractors or anyone employed directly or indirectly by any of them or by anyone for whose acts or omissions any of them may be liable. The Trade Contractor agrees to purchase and maintain contractual liability insurance covering its obligations in this article. These obligations shall not be interpreted to reduce or negate any other rights or obligations of Indemnity otherwise existing with regard as to any party or person described in this Article.

11.2 Patents. The Trade Contractor hereby agrees to defend, indemnify and hold harmless the CM and the Owner from and against any and all liability, loss or damage and to reimburse the CM and the Owner for any costs, including legal fees and expenses, which the CM and the Owner may incur because of claims or litigation on account of infringement or alleged infringement of any letters patent or patent rights by reason of the Trade Work, or materials, equipment or other items used by the Trade Contractor in its performance.

11.3 No Limitations. In furtherance to, but not in limitation of the indemnity provisions in this Agreement, the Trade Contractor hereby expressly and specifically agrees that its obligation to indemnify, defend and hold harmless as provided in this Agreement shall not in any way be affected or diminished by any statutory or constitutional immunity it enjoys from suits by its own employees or from limitations of liability or recovery under worker's compensation laws.

12. Termination for Convenience

12.1 It is understood that the basic assumption underlying the mutual obligations and responsibilities entered into by the parties to this Agreement is the continued performance with respect to the CM Agreement that exists between the CM and the Owner. If, for any reason, the CM Agreement is breached, rescinded or terminated, the Owner shall have the right to immediately terminate this Agreement. In no event shall the CM or the Owner be obligated to the Trade Contractor for any anticipatory profits or any damages incurred by the Trade Contractor as a result of the termination of this Agreement, unless approved and paid by the Owner. The Trade Contractor agrees that it shall have no claim or cause of action against the CM arising from or relating to Owner's termination of this Agreement or Owner's determination of any amount it agrees to pay Trade Contractor upon termination of this Agreement.

12.2 The Owner shall have the right at any time by written notice to the Trade Contractor, to terminate this Agreement without cause and require the Trade Contractor to cease work. In the event of such a termination for convenience, the Trade Contractor shall be entitled to payment pursuant to the terms of the Agreement for the portion of the Trade Work actually completed as of the date of termination, provided that such amount may be reduced by all amounts for which the Trade Contractor is liable or responsible. However, the Trade Contractor shall only be entitled to profit on that portion of the work actually completed and approved for payment to the date of termination together with retainages withheld from prior payments. The Trade Contractor waives any claim for loss of anticipated profits or other damages against the Owner or the CM in the event the Owner exercises this clause.

13. Failure of Performance

13.1. Non-Conforming Trade Work. The Trade Contractor shall provide sufficient, safe and proper facilities at all times for inspection by the Architect, the Owner or the CM of the Trade Work in the field, at shops or at any other place where materials required hereunder are in course of preparation, manufacture, treatment or storage. The Trade Contractor shall, within twenty four (24) hours after receiving written notice from the CM to that effect, proceed to remove from the site any materials condemned by the Architect, the Owner, or the CM, whether worked or unworked, and to take down all portions of the Trade Work which the Architect, the Owner or the CM has condemned in writing, as unsound or improper, or as in any way failing to conform to the drawings, specifications and addenda and shall take full financial responsibility for all damage caused by such removal. In the event that all or any portion of the Trade Work as condemned should be of such a nature, or the time available should be so limited, that in the judgment of the Architect, the Owner or the CM it would not be expedient to order the same replaced or corrected, the Owner, at its option, may deduct from the payments due or to become due to the Trade Contractor such amount or amounts as in the opinion of the Architect, the CM or the Owner shall represent the difference between the fair and reasonable value of the Trade Work so condemned and its value had it been executed in conformity with the Trade Contract Documents.

13.2 Notice to Cure If the Trade Contractor is unable, refuses or fails to supply enough properly-skilled workers, proper materials, correct non-conforming Trade Work, or maintain the Schedule of Work, or fails to make prompt payment to its workers, Trade Contractors or suppliers, or disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of a material breach of a provision of this Agreement, the Trade Contractor shall be deemed in default of this Agreement. If the Trade Contractor fails within three (3) business days after written notification to commence and continue satisfactory correction of the default with diligence and promptness, then the Owner without prejudice to any other rights or remedies, shall have the right to any or all of the following remedies:

13.2.1 to supply workers, materials, equipment and facilities as the Owner deems necessary for the completion of the Trade Work or any part which the Trade Contractor has failed to complete or perform after written notification, and charge the cost, including reasonable overhead, profit, attorneys' fees, costs and expenses to the Trade Contractor;

13.2.2 to contract with one or more additional contractors to perform such part of the Trade Work as the CM determines will provide the most expeditious completion of the Trade Work, and charge the cost to the Trade Contractor;

13.2.3 withhold any payments due or to become due the Trade Contractor pending corrective action in amounts sufficient to cover losses and compel performance to the extent required by and to the satisfaction of the Owner and the CM.

13.2.4 terminate the Trade Contractor for default by delivering written notice of such termination to the Trade Contractor.

13.2.5 to charge to the Trade Contractor an Administrative Fee of 15% of all costs incurred by the Owner or the CM in exercising any of the above remedies.

In the event of an emergency affecting the safety of persons or property, the CM on behalf of the Owner may proceed as above without notice, but the Owner shall give the Trade Contractor notice promptly after the fact as a precondition of cost recovery.

13.3 Termination for Default. If the Trade Contractor has been terminated for default, the Owner may take possession of the plant and Trade Work, materials, tools, appliances and equipment of the Trade Contractor at the Project site, and through itself or others provide labor, equipment and materials to prosecute Trade Work on such terms and conditions as shall be deemed by the Owner as necessary, and shall deduct the cost, including without restriction all claims, charges, expenses, losses, costs, damages, and attorneys' fees, incurred as a result of the Trade Contractor's failure to perform, from any money then due or thereafter to become due to the Trade Contractor under this Agreement.

13.3.1 If the Owner so terminates the employment of the Trade Contractor, the Trade Contractor shall not be entitled to any further payments under this Agreement and no sum shall be deemed due or to become due to the Trade Contractor until Trade Work has been completed and accepted by the Owner, all Agreement requirements have been fulfilled, and payment has been received by the CM from the Owner. In the event the unpaid Agreement Amount earned by Trade Contractor exceeds the cost of completion and any and all incidental costs, including administrative, legal and other professional fees, the difference shall be paid to the Trade Contractor, but if such expenses exceed the unpaid earned Agreement Amount, the Trade Contractor agrees to pay the difference to the Owner within thirty (30) days following receipt of written notice.

13.3.2 If it is determined or agreed that the Owner wrongfully exercised any option under this Article, the Owner shall be liable to the Trade Contractor solely for the reasonable value of Trade Work performed by the Trade Contractor prior to such action, including reasonable overhead and profit on the Trade Work performed, less prior payments made. Under no circumstances shall the Trade Contractor be entitled to recovery of claimed lost future profits.

14. Delays

14.1 Should the progress of the Trade Work be delayed, obstructed or interfered with through any fault, action or failure to act by the Trade Contractor or any of its officers, agents, employees, Trade Contractors or suppliers so as to cause any additional cost, expense, liability or damage to the CM or the Owner, including legal fees or expenses incurred in defending claims arising from such delay or seeking reimbursement and indemnity from the Trade Contractor and its surety hereunder, the Trade Contractor and its surety agree to compensate and indemnify the CM and the Owner against all such costs, expenses, damages and liabilities.

14.2 In addition, the Trade Contractor, at the CM's direction and at the Trade Contractor's own cost and expense, shall work such overtime as may be necessary to make up for all time lost in the completion of the Trade Work and in the completion of the Project due to such delay. If the Trade Contractor fails to make up for the time lost by reason of such delay, the CM has the right to use other Trade Contractors or suppliers and to take whatever other action the CM deems necessary to avoid delay in the completion of the Trade Work and the Project, the cost of which shall be borne by the Trade Contractor. In the event Trade Contractor delays timely performance of the Trade Work or to the completion of the Project, either by its acts or omissions, and such delays result in the CM being charged by the Owner with actual or liquidated damages, then the Trade Contractor shall reimburse the CM the full amount of all such damages and charges resulting from the delays caused by the Trade Contractor. The CM may offset any such damages against the remaining balance due to the Trade Contractor on the Agreement Amount, if any.

14.3 If the commencement and/or progress of the Trade Work is delayed without the fault or responsibility of the Trade Contractor, the time for the Trade Work shall be extended by Change Order to the extent obtained by the CM from the Owner pursuant to the CM Agreement, and the Schedule of Work shall be revised accordingly.

15. Changes

15.1 Trade Work Changes. The Owner and the Trade Contractor agree the Owner may make changes to the Trade Work, including but not limited to; additions, deletions or revisions. Any changes made to the Trade Work involved, or any other parts of this Agreement, shall be by a written Change Order. To the extent that any such change impacts Trade Contractor's cost of or time for performance, the Agreement Amount and Agreement Schedule shall be equitably adjusted to compensate for such impact. Changes shall be initiated by one of the three methods outlined below, or as provided in the CM Agreement and shall be incorporated into the Agreement by a Change Order.

15.1.1. Request for Change Proposal. A Request for Change Proposal ("RFCP") is a written request that informs Trade Contractor about a potential change in the Trade Work and requests a proposal for the potential change. Trade Contractor shall promptly reply with such request. Trade Contractor shall not implement the change or incur any costs until a Change Order is fully executed.

15.1.2. Construction Change Directive. A Construction Change Directive ("CCD") is a written directive that instructs Trade Contractor to take some immediate action in connection with the Trade Work. CCDs are issued when there is not time to issue a RFCP or Change Order. Trade Contractor shall immediately proceed so as not to delay the progress of the Work and in accordance with the terms of the CCD. Any impact of a CCD on the Contract Price or Schedule shall be adjusted by a Change Order.

15.1.3. Change Order Requests. Within seven (7) calendar days after the occurrence of any event or observance of any condition that Trade Contractor believes entitles Trade Contractor to an adjustment in Agreement Amount and/or Agreement Schedule, Trade Contractor shall prepare and submit a Change Order Request ("COR") to CM. The COR shall include a detailed factual narrative, a detailed analysis showing entitlement and a detailed analysis of the proposed change to the Agreement Amount and/or Agreement Schedule.

15.2 Change Orders. A Change Order ("CO") is a written instrument prepared by the CM or Owner and signed by the Trade Contractor stating their agreement with the change in the Trade Work and any adjustment to the Agreement Amount and/or Agreement Work Schedule. All changes and/or additions in the Trade Work ordered in writing by the Owner or CM shall be deemed a part of the Trade Work and shall be performed and furnished in strict accordance with all terms and conditions of this Agreement and the Trade Contract Documents, including the current Schedule of Work.

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Change Orders will be used to implement approved Requests for Change Proposals, Construction Change Directives and Change Order Requests. Upon receipt of a properly documented COR or CCD, the parties shall negotiate in good faith to determine if the Trade Contractor is entitled to a Change Order and, if so, the appropriate equitable adjustment. Any adjustment to the Agreement Amount shall be established by one of the following methods:

- a. mutual acceptance of an itemized lump sum, or
- b. unit prices as indicated in the Trade Contract Documents or as subsequently agreed to by the parties; or
- c. costs determined in a manner acceptable to the parties and a mutually acceptable fixed or percentage fee; or
- d. another method provided in the Trade Contract Documents.

If the Parties are unable to agree on the dispositions of a COR or CCD, CM or Owner will either (i) issue a Notice denying Trade Contractor's request or (ii) issue a unilateral Change Order setting forth the final determination regarding the adjustments. Any cost and schedule adjustments shall be a full accord and satisfaction for all cumulative impacts of the underlying change.

15.3 The Trade Contractor shall not be entitled to receive additional compensation for extra work or materials or changes of any kind except to the extent the same was ordered by the CM. The Trade Contractor shall be responsible for any costs incurred by the Owner or the CM for changes of any kind made by the Trade Contractor that increase the cost of the Work for either the Owner, the CM or other Trade Contractors when the Trade Contractor proceeds with such changes without a Change Order or Construction Change Directive.

15.4 Determination by Owner, CM or Architect/Engineer. Notwithstanding any other provision, if the Trade Work for which the Trade Contractor claims additional compensation is determined by the Owner, the CM or Architect/Engineer not to entitle the Trade Contractor to a Change Order, additional compensation or a time extension, the Owner and the CM shall not be liable to the Trade Contractor for any additional compensation or time extension for such Trade Work, unless the Owner agrees in writing to pay such additional compensation or to grant such extension.

16. Claims

16.1 A Claim is a written demand by Trade Contractor seeking an adjustment in the Agreement Amount and/or Agreement Schedule or some other relief under the terms of the Agreement for events other than a RFCP that has been denied in writing. Trade Contractor shall provide Notice to the Owner and the CM of any potential Claim within seven (7) calendar days after the event giving rise to the Claim. Within fifteen (15) calendar days thereafter, Trade Contractor shall submit a detailed factual narrative, a detailed analysis showing entitlement and a detailed analysis of the alleged change to the Agreement Amount and/or Agreement Schedule. Claims not timely made, in writing, by the Trade Contractor shall be deemed to have been abandoned and waived. The acceptance and consideration of any claim out of time by the Owner shall not create any precedent nor "course of dealing" between the Owner and the Trade Contractor, nor shall it waive the Owner's right to insist on strict adherence by the Trade Contractor to the contract claims procedures. If Owner denies Trade Contractor's Claim, Trade Contractor may pursue the matter under Article 21 Dispute Resolution.

16.2 The Trade Contractor shall not delay or suspend the Trade Work because of the pendency of or the denial by the Owner of any such claim or because of the continuance of the condition out of which the claim arose, but shall proceed diligently in performing the Trade Work while the claim is being resolved by agreement or being fully adjudicated.

16.3 In the event the Trade Contractor asserts that it should receive additional compensation because of an act or omission on the Owner's part, or someone for whom the Owner is responsible, the Trade Contractor shall promptly submit the claim to the Owner and the CM in writing within the time required in Section 16.1. Failure of the Trade Contractor to submit such claims in a timely and proper manner shall result in a waiver of such claim.

16.4 The Trade Contractor shall fully cooperate with the CM in the submission of such claims described in Section 16.3, shall prepare all supporting data and do everything else necessary to properly present the claims, including payment of legal fees incurred by the CM to prepare, submit and negotiate or otherwise resolve such claim. Should the Owner allow and pay additional compensation to the CM on account of such claim asserted by the Trade Contractor, the CM will pay the same to the Trade Contractor.

16.5 It shall be an express condition precedent to any obligation on the part of the CM to make payment of any cost, reimbursement, compensation or damages to the Trade Contractor hereunder that the CM shall first be determined to be entitled to such compensation on behalf of the Trade Contractor and then receive such payment from Owner, and Trade Contractor expressly acknowledges that the CM is not obligated or required to pursue the Trade Contractor's claim against the Owner if the CM, in its sole discretion, after review of the Trade Contractor's claim, has deemed the claim to lack merit in whole or in part.

16.6 If at any time a controversy should arise between the CM and the Trade Contractor with respect to any matter in this Agreement which the CM determines is not a claim, dispute or controversy which should involve or be asserted against the Owner, the decision of the CM relating to the subject of the controversy shall be followed by the Trade Contractor.

17. Taxes

The Agreement Amount includes all sales, excise, transportation, unemployment compensation, social security, and any other taxes presently existing or subsequently imposed and levied and the Trade Contractor agrees to pay all of the above and to conform to all applicable municipal, state and federal laws in connection with such taxes. The Trade Contractor further agrees to withhold taxes from the wages and salaries of all employees of the Trade Contractor and pay the same in accordance with the federal and state laws and regulations pertaining thereto. The Agreement Amount includes federal, state and municipal taxes now levied or in force or hereafter imposed on any and all tangible personal property sold or transferred to the Owner under this Agreement and the Trade Contractor agrees to pay such tax or taxes on such property, the cost of which is included in the Agreement Amount.

18. Liens

18.1 The Trade Contractor shall promptly pay when due all its project creditors, together with the project creditors of all those below it in the contractual chain.

18.2 If the Project involves private work, the Trade Contractor shall keep the property and improvements free and clear of all mechanic, materialmen and similar lien claims or statements. In the event any such lien is filed, asserted or claimed, the Trade Contractor shall immediately secure its release either by paying the lien claimant, by filing a lien release bond, or by any other means permitted by law. If not so released, the Owner may retain an amount equal to 150% of the lien or claim and may pay the claimant and offset that amount, plus any legal fees from the amount so retained. If the Project involves public work, the Trade Contractor shall promptly pay and secure releases from all of its project creditors, including all those below it in the contractual chain, who are entitled to assert claims against the Owner, the CM or its surety.

18.3 If any claim or lien is made or filed with or against the CM, the Owner, the Project, 218 W 6th St, Tulsa, Ok 74119 or the Project funds by any person claiming that the Trade Contractor or any Trade Contractor or other person under contract to the Trade Contractor, or any person or entity employed or engaged by the Trade Contractor at any tier, has failed to make payment for any labor, services, materials, equipment, taxes or other obligations furnished or incurred in connection with the Trade Work, or if the Trade Contractor or any Trade Contractor or other person under contract to the Trade Contractor, or any person or entity employed or engaged by the Trade Contractor at any tier causes damage to the Trade Work or any other work on the project, or if the Trade Contractor fails to perform or is otherwise in default of any term or provision of this Agreement, the Owner shall have the right to retain from any payment then due or thereafter due an amount which the Owner deems sufficient to (1) satisfy, discharge and/or defend against any such claim or lien, (2) make good any such nonpayment, failure, damage or default, and (3) defend, indemnify and hold harmless the CM and the Owner against any and all losses, damages and costs, including legal fees and expenses, incurred by either or both of them. The Owner shall require proof that any such nonpayment, claim or lien is fully satisfied, dismissed and discharged before any remaining retained funds will be released. The Owner shall, in addition, have the right to apply and charge against the Trade Contractor so much of the amount retained as may be required for the foregoing purposes and the Trade Contractor shall pay and reimburse the CM and the Owner all such losses, damages, and costs incurred by them which exceed the retained funds.

19. Assignment

To the fullest extent permitted by law, the Trade Contractor agrees that it shall not assign, sell, transfer, delegate or encumber any rights, duties or obligations arising under this Agreement including, but not limited to, any right to receive payments hereunder, without the prior written consent of the Owner in its sole discretion and the giving of any such consent to a particular assignment shall not dispense with the necessity of such consent to any further or other assignments. In the event the Trade Contractor assigns, sells, encumbers or otherwise transfers its right to any funds due or to become due under this Agreement as security for any loan, financing or other indebtedness ("Assignment"), notification to the Owner and the CM of such Assignment must be sent by certified mail, return receipt requested, to the Owner and the CM and the Assignment shall not be effective as against the Owner until the Owner provides its written consent to such Assignment. The Trade Contractor agrees that any such Assignment shall not relieve the Trade Contractor of any of its agreements, duties, responsibilities or obligations under this Agreement and the Trade Contract Documents and shall not create a contractual relationship or a third party beneficiary relationship of any kind between the Owner or the CM and such assignee or transferee.

20. Guarantee/Warranty

For a period of one year from the date of the Owner's final acceptance of the Trade Work, the Trade Contractor guarantees and warrants that the Trade Work complies with the Trade Contract Documents requirements and is free from defects in material and workmanship. This guarantee/warranty shall include, but is not limited to, the cost of all labor, material and related items necessary to correct any such defect, plus the cost of repairing any damage to other items which may have been caused by the defective material or workmanship. If the Trade Contractor fails to begin warranty work within forty-eight (48) hours of being notified that such work is necessary, the Owner may, at its option, perform the necessary remedial work or secure its performance by others and charge the Trade Contractor with the cost thereof, plus a 15% Administrative Fee. Nothing in this paragraph shall shorten the statute of limitations on any action by the Owner for breach of contract, negligence or other cause of action against the Trade Contractor.

21. Dispute Resolution

21.1 Scope of Disputes Provisions. All Claims, disputes or other matters in question between the parties to this Agreement which arise out of or relate to this Agreement (or the breach thereof), whether in contract or tort, (hereinafter "Dispute") shall be subject to the dispute resolutions set forth below.

21.2 Initial Dispute Resolution/Mediation. A Dispute which either party desires to pursue shall be set forth in a detailed written statement of claim submitted to the other party providing the specific basis upon which monetary or other relief is claimed to be due, the specific contractual provision(s) supporting the claim and an itemization of the amount claimed to be due. Following submission of the detailed statement of claim, Owner and Trade Contractor shall endeavor to settle the Dispute first through face to face direct discussions between corporate officers of the Owner and Trade Contractor which discussions shall be held at the Owner's office location involved with the Project within thirty (30) calendar days of a request by either party. If the Dispute cannot be resolved through direct discussions, the parties shall participate in mediation under the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent and before recourse to any other form of binding dispute resolution. The location of the mediation shall be the same city as the location of the Project, unless the parties agree on another location. Upon written notice requesting mediation provided to the other party and the American Arbitration Association, the parties agree to proceed with the mediation as scheduled by the mediator. Either party may terminate the mediation at any time after the first session, but the decision to terminate must be personally delivered to the other party and the mediator.

21.3 Binding Dispute Resolution. In the event Owner and Trade Contractor cannot resolve the Dispute through direct discussions or mediation as contemplated above, then the Dispute shall, at the sole discretion of Owner, be decided either by submission to (a) arbitration administered by the American Arbitration Association or other arbitration tribunal mutually agreed upon by the parties; or (b) litigation subject to the exclusive jurisdiction and venue of the location of the Project.

21.4 Arbitration Election

21.4.1 In the event Owner exercises its exclusive right to resolve the Dispute in arbitration, such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association or the applicable rules of such other arbitration tribunal as the parties may mutually determine in effect at the time the arbitration is commenced as modified by the terms hereof. Any arbitration hereunder shall be held at the location of the Project.

21.4.2 Should Owner exercise its exclusive right to resolve the Dispute by arbitration, then within fourteen (14) days after Owner gives Trade Contractor notice of Owner's election of arbitration, the parties shall use good faith efforts to select a single arbitrator mutually acceptable to both parties. If the parties are unable to select an arbitrator, then the parties will select the arbitrator(s) from a panel of experienced construction arbitrators on the American Arbitration Association's large complex case panel or a comparable panel of experienced construction arbitrators maintained by such other arbitration tribunal mutually selected by the parties then in effect. In the event the amount in Dispute exceeds \$1,000,000.00, Owner and Trade Contractor agree the arbitration shall be heard by a panel of three (3) arbitrators; otherwise, the Dispute shall be heard by a single arbitrator.

21.4.3 The parties will enter into an Electronically Stored Information Agreement outlining the scope and volume for ESI discovery, which shall take into account the amount and complexity of the Dispute.

21.4.4 The arbitration award shall be final and binding upon the parties, shall include attorneys' fees and costs to the prevailing party or parties, and may be entered as a judgment in any court having proper jurisdiction. In any arbitration the Arbitrator(s) shall have no power to render an award which has the effect of altering or amending or changing in any way any provisions of this Agreement.

21.4.5 The parties stipulate and agree that the performance of this Agreement is a transaction involving interstate commerce. Notwithstanding other provisions in the Agreement, or choice of law provisions to the contrary, this agreement to arbitrate shall be enforced pursuant to, and governed by, the Federal Arbitration Act, 9 U. S. C. §1 et seq., which shall not be superseded or supplemented by any other arbitration act, statute or regulation.

21.4.6 At the sole discretion of Owner, any arbitration with Trade Contractor shall be consolidated with any other arbitration proceeding relating to the work under the CM Agreement.

21.5 Litigation Election. In the event Owner elects not to exercise its exclusive right to resolve the Dispute by arbitration, or in the event the Dispute between Owner and Trade Contractor, or any portion thereof, is found to be non-arbitrable, then the parties hereby agree that the Dispute or a portion thereof (as the case may be) shall be subject to exclusive jurisdiction and venue at the location of the Project. In any such Dispute or portion thereof which is resolved by litigation, Trade Contractor expressly waives any right to trial by jury.

21.6 Multiparty Proceeding. To the extent permitted by Trade Contract Documents, all parties necessary to resolve a claim shall be parties to the same dispute resolution proceeding. To the extent Disputes between the Owner and the Trade Contractor involve in whole or in part disputes between the CM and the Owner, Disputes between the Trade Contractor and the Owner shall be decided by the same tribunal and in the same forum as disputes between the CM and the Owner.

21.7 Stay of Proceedings. (a) In the event the provisions for resolution of disputes between the CM and the Owner contained in the Trade Contract Documents do not permit consolidation or joinder with disputes of third parties, such as the Trade Contractor, resolution of any Dispute between Owner and Trade Contractor involving in whole or in part disputes between CM and Owner shall be stayed pending conclusion of any dispute resolution proceeding between CM and Owner. (b) In the event that any action is filed prior to exhaustion of remedies under the Agreement; such action shall be stayed pending conclusion of any dispute resolution proceedings.

21.8 Work Continuation and Payment. Unless otherwise agreed in writing, Trade Contractor shall continue the Trade Work and maintain the Schedule of Work during any dispute resolution proceedings. As Trade Contractor continues to perform, Owner shall continue to make payments in accordance with this Agreement.

21.9 Cost of Dispute Resolution; Attorneys' Fees. The cost of any mediation proceeding shall be shared equally by the parties participating.

21.9.1 The prevailing party in any Dispute arising out of or relating to this Agreement or its breach that is resolved by a dispute resolution procedure designated in the Trade Contract Documents shall be entitled to recover from the other party any remedies available under Oklahoma law after direct discussions and mediation.

21.9.2 In the event the Trade Contractor is awarded an amount equal to or less than the last written offer of settlement from Owner, prior to the commencement of binding dispute resolution, Owner shall be deemed prevailing party and be entitled to recover those reasonable attorneys' fees, costs and expenses (including expert fees and expenses) incurred by the Owner.

22. Miscellaneous

22.1 No one, other than the parties hereto, their successors, trustees and assigns, shall be entitled to bring action on this Agreement or the Performance Bond provided by the Trade Contractor, it being the express intent of the parties that this Agreement shall not be for the benefit of any third party.

22.2 Any term or provision of this Agreement which is held to be invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement or affecting the validity or enforceability of any of the terms or provisions of this Agreement in any other jurisdiction.

22.3 This Agreement, together with the documents referred to or incorporated herein by reference, constitute the complete agreement between the parties. No agent or employee of either party possesses the authority to make, and the parties shall not be bound by nor liable for, any statement, representation, promise or agreement not set forth herein. Any article, section, paragraph or other headings contained in this Agreement are for reference purposes and shall not affect in any way the meaning or interpretation of this Agreement.

22.4 The terms and provisions shall extend to and be binding upon the successors, trustees and assigns of the parties hereto, and shall be governed and controlled, except as expressly provided herein or as required by the Trade Contract Documents, by the laws of the State of the Oklahoma.

22.5 The Trade Contractor agrees to comply with the provisions and any applicable local, state or federal ordinance, regulation, status, or other mandate regarding affirmative action and/or minority/women's business enterprise participation.

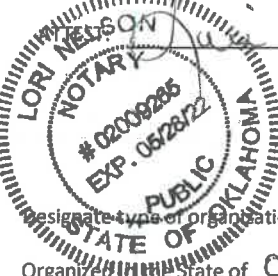
22.6 This Agreement has not been altered in any manner from its original form as sent to the Trade Contractor except for required signatures and dates, or as clearly marked and initialed by this Trade Contractor. Any changes to this Agreement not initialed by the Owner will not be binding.

23. Schedule of Exhibits to the Agreement

The following Exhibits are attached to and are a part of this Agreement.

- Exhibit A: The Trade Contractor's Scope of Work, including alternative or unit prices
- Exhibit B: Insurance Requirements
- Exhibit C: Flintco Policies/Procedures Acknowledgement of Obtaining Form
- Exhibit D: List of Drawings, Specifications and Addenda
- Exhibit E: Schedule of Work
- Exhibit F: Certification of Non-Segregated Facilities
- Exhibit G: Payment and Performance Bond Forms
- Exhibit H: Tax Exemption Certificate

This Agreement is entered into as of the date entered in Article 1.

 Lori Nelson
Designate type of organization: (☒) Corporation () Partnership () Sole Proprietorship () LLC () Other
Organized in the State of Oklahoma

With its principal place of business at Tulsa Oklahoma

Contract Drapery & Blind, Inc.

BY: Mary Holder

PRINT NAME: Mary Holder

PRINT TITLE: President

ATTEST: _____

Tulsa County

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

ATTEST: _____

County Clerk

BY: _____

PRINT NAME: Michael Willis

ATTEST: 5-8-19

Approved as to form:

BY: Nolan M. Fields II

PRINT NAME: Nolan Fields

PRINT TITLE: Assistant District Attorney

TRADE CONTRACTOR - SCOPE OF WORK

Exhibit A
Page 1 of 1

BID PACKAGE 12A: WINDOW TREATMENT - COMPLETE

Specification Section	Description
DIVISION 0	Procurement and Contracting Requirements
DIVISION 1	General Requirements
122216	Drapery Track and Accessories, complete
122400	Window Shades, complete

(In addition to the Specification Sections listed, Bidders will include work from referenced specifications and other work normally associated with this trade whether referenced or not.)

Definition of Terms

Contractor = Bidder

Construction Manager = Flintco, LLC

Owner = Tulsa County

Architect = GH2 Architects

The scope of work of this bid package shall also include the following items, but without limiting the scope of work as provided above:

- 1.) Furnish and install all window blinds, roller shades and curtains in strict accordance with the contract documents at locations indicated on the contract documents including but not limited to those listed in specification sections
- 2.) Furnish and install the control wiring required for the window treatment control systems and switches as shown on the Contract Documents.
- 3.) Furnish and install all required mounting devices, surface backing/blocking, accessories, and fasteners necessary to complete the installation of all window treatments.
- 4.) Contractor shall provide all labor, on-site supervision, services, material, fasteners, equipment, tools and supplies necessary for or incidental to the complete installation of all items as described above.
- 5.) Finishes and colors shall be as specified in the contract documents.
- 6.) Contractor shall handle, ship, and store materials in such a manner that it will not be damaged or deformed. Upon receipt, all material having defects that may affect serviceability of use for the intended purpose or appearance will be rejected, shall not be used, and shall be replaced immediately by this contractor at no additional cost.
- 7.) Contractor shall be responsible for verifying in-place construction and primary supports including field measuring. Report, in writing to Construction Manager and Architect any conditions detrimental to proper and timely completion of work in accordance with the contract documents.
- 8.) Contractor shall coordinate scheduling of installation with Construction Manager.
- 9.) Coordinate shipping and installation sequence with the Construction Manager to coincide with the scheduled phasing of other work in progress.
- 10.) Upon delivery, contractor shall inventory all materials with installer(s) and construction manager. All shortages must be documented in writing and delivered within 24 hours.

Items specifically excluded from this package:

1. Shower curtains listed in Division 10

The Liquidated Damages for this Package are \$0 per day

TRADE CONTRACTOR INSURANCE REQUIREMENTS

The contractor (and any Sub-contractors) shall carry and keep in force during this Contract, policies of insurance in minimum amounts as set forth below, or as required by the laws of the State of Oklahoma:

1. General Liability Insurance providing for a combined amount of not less than \$200,000 for all damages arising out of bodily injury, death and property damage for each occurrence with an aggregate limit of \$300,000, and an excess umbrella liability coverage of \$2,000,000;
2. Workers Compensation Insurance and Employee Liability Insurance as required by Workers Compensation laws of the State of Oklahoma;
3. Comprehensive Automobile Insurance; and
4. Errors and Omissions Coverage (only applicable to Architect or Engineering Services).

Note: Builders Risk Insurance will be the responsibility of the Construction Manager and therefore should not be included.

IMPORTANT:

The Contractor shall name the Board of County Commissioners of Tulsa County, Oklahoma as an additional insured;

The Contractor shall furnish Certificates of Insurance which shall provide that said insurance will not be cancelled by the Insurer without Insurer providing thirty (30) days written notice to the Board of County Commissioners of Tulsa County;

The Insurance specified shall be acquired from an Insurance Company properly licensed by the State of Oklahoma to provide such coverage in the State of Oklahoma.



CONTDRA-01

SSANDERS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURICA - Tulsa 406 S. Boulder Ave. Suite # 500 Tulsa, OK 74103	CONTACT NAME:	
	PHONE (A/C, No, Ext): (918) 660-0090	FAX (A/C, No): (918) 660-0836
INSURED Contract Drapery & Blind, Inc 4143 S 88th E Ave Tulsa, OK 74146	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Casualty Ins. Co. of America	
	INSURER B: The Travelers Indemnity Company	
	INSURER C: Farmington Casualty Company	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	680009M711804	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BA009M710820	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	CUP009M740001	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB009M712757	01/01/2019	01/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Inland Marine			680009M711804	01/01/2019	01/01/2020	Installation Floater 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Tulsa County Administration Building Renovations, Tulsa, OK

Flintco LLC and Board of County Commissioners of Tulsa County, Oklahoma are hereby named as additional insured on the General Liability, Auto Liability, and Excess Liability (Umbrella). Coverage afforded the additional insured provides coverage at least equal to ISO CG 20 10 for ongoing operations and CG 20 37 for completed operations. General Liability is primary and non-contributory. Waiver of subrogation applies to the General Liability, Automobile Liability, Excess Liability (Umbrella), and Workers Compensation. 30 Day notice of cancellation applies. Umbrella policy is follow-form.

CERTIFICATE HOLDER

CANCELLATION

Tulsa County 500 S Denver Ave, Ste 120 Tulsa, OK 74103-3832	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

FLINTCO POLICIES/PROCEDURES ACKNOWLEDGEMENT OF OBTAINING FORM

The following Policies and Procedures are part of the Agreement by reference. (Obtain documents at www.flintco.com, Select Subcontractors tab and then click on Forms.)

- **Substance Free Workplace:** I acknowledge that I have obtained a copy of the Flintco, LLC policy statement regarding Substance Free Workplace and have read and understand my obligations under this policy.
- **Firearm, Weapons-Free Workplace Policy:** I acknowledge that I have obtained a copy the Flintco, LLC policy statement regarding Firearm, Weapons-Free Workplace and have read and understand my obligations under this policy.
- **Smoke-Free Workplace:** I acknowledge that I have obtained a copy of the Flintco, LLC policy statement regarding a Smoke-Free Workplace and have read and understand my obligations under this policy.
- **Safety Manual:** I acknowledge that I have obtained a copy of the Flintco, LLC Safety Manual and have read and understand my obligations regarding Job Site safety.
- **Certification of Nonsegregated Facilities:** I acknowledge that I have obtained a copy of the Flintco, LLC policy statement regarding a Nonsegregated Facility and have read and understand my obligations under this policy.

Trade Contractor acknowledges obtaining a copy of and agrees to comply with CM policies and procedures related to Trade Contractor performance on the jobsite.

Contract Drapery & Blind, Inc.

Trade Contractor Name


Signature of Trade Contractor Representative

4-30-19.
Date

Return this signed form with your executed Trade.

DRAWINGS, SPECIFICATIONS & ADDENDA

Specifications: Tulsa County Administration Building
20180005
Project Manual
Volume 1 & 2
12/20/2018

Addenda: Addendum #1 Dated 01/09/2019
Addendum #2 Dated 01/17/2019
Addendum #3 Dated 01/23/2019
Addendum #4 Dated 02/06/2019

CM Clarification #1 Dated 01/14/2019
CM Clarification #3 Dated 01/28/2019
CM Clarification #4 Dated 02/11/2019

Drawings: As listed in Sheet Index on Sheet CS1 Cover Sheet
Tulsa County Administration Building
GH2 Architects
Project #20180005
12/20/2018 Construction Documents

SCHEDULE OF WORK

THE CONSTRUCTION SCHEDULE WILL BE MAINTAINED AT THE PROJECT SITE AND WILL BE UPDATED AS WORK PROGRESSES. TRADE CONTRACTOR WILL GIVE INPUT REGARDING THE SCHEDULE AT REGULARLY SCHEDULED PROGRESS MEETINGS. TRADE CONTRACTOR SHALL FOLLOW THE MOST CURRENT VERSION OF THE SCHEDULE MAINTAINED BY CM AND PERFORM THE SUBCONTRACT WORK ACCORDING TO THAT SCHEDULE.

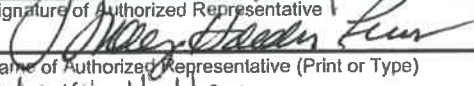
CERTIFICATION OF NON-SEGREGATED FACILITIES

By the submission of this bid, the bidder, offeror, applicant, or subcontractor certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control where segregated facilities are maintained. The bidder, offeror, applicant or subcontractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin, because of habit, local custom or otherwise. He further agrees that (except where he has obtained identical certifications from proposed subcontractors or specific time period) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provision of Equal Opportunity clause; that he will retain such certifications in his files; and that he will forward the following notice to such subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

Notice to Prospective Subcontractors of Requirements for Certifications of Nonsegregated Facilities.

Notification of Nonsegregated Facilities, as required by the May 9, 1967, order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, May 19, 1967), must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontractor or for all subcontracts during a period (i.e. quarterly, semiannually, or annually).

Note: The penalty for making false statement in offers is prescribed in 18 U.S.C. 1001.

Firm Company Name	Contract Drapery & Blind, Inc.
Signature of Authorized Representative	
Name of Authorized Representative (Print or Type)	MARY HOLDER
Title of Authorized Representative	President

Return this signed form with your executed subcontract.

Tulsa County "HQ" Administration Building Renovations

Bond #: 54-226369



Tulsa County Purchasing

Payment Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable. This document may not be altered or modified.

CONTRACTOR (Name and Address):

Contract Drapery & Blind, Inc
4143 S 88th E Ave
Tulsa, OK 74145

SURETY (Name and Principal Place of Business):

United Fire & Casualty Company
118 Second Avenue SE
Cedar Rapids, Iowa 52407-3909

OWNER: Tulsa County Board of County Commissioners

Tulsa County Administration Building
500 South Denver Avenue
Tulsa, Oklahoma 74103

CONSTRUCTION CONTRACT

Date: 3/11/2019

Amount: \$ Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 Dollars (\$99,625.00)

Description (Name and Location):

Tulsa County Administration Building Renovations, 218 W 6th St, Tulsa, OK 74107

BOND:

Date (Not earlier than Construction Contract Date): 4/1/2019

Amount: \$ Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 Dollars (\$99,625.00)

CONTRACTOR (Representative): Contract Drapery & Blind, Inc.

Signature: Mary Holder

Name and Title: Mary Holder
President

SURETY (Representative): United Fire & Casualty Company

Signature: Patricia Nipper

Name and Title: Patricia Nipper, Attorney In Fact



(FOR INFORMATION ONLY-Name, Address and Telephone)

AGENT or BROKER:

INSURICA Insurance Management of Tulsa

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

1 The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.

2 With respect to the Owner, this obligation shall be null and void if the Contractor:

2.1 Promptly makes payment, directly or indirectly, for all sums due Claimants, and

2.2 Defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity whose claim, demand, lien or suit is for the payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits to the Contractor and the Surety, and provided there is no Owner Default.

3 With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.

4 The Surety shall have no obligation to Claimants under this Bond until:

4.1. Claimants who are employed by or have a direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.

4.2. Claimants who do not have a direct contract with the Contractor:

4.2.1. Have furnished written notice to the Contractor and sent a copy, or notice thereof, to the Owner, within 90 days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and

4.2.2. Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and

4.2.3. Not having been paid within the above 30 days, have sent a written notice to the Surety (at the address listed on Page 1) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.

5 If a notice required by Paragraph 4 is given by the Owner to the Contractor or to the Surety, that is sufficient compliance.

6 When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:

6.1 Send an answer to the Claimant, with a copy to the Owner, within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.

6.2 Pay or arrange for payment of any undisputed amounts.

7 The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

8 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

9 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

10 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4.1 or Clause 4.2.3, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

11 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.

12 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

13 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy to be made.

14 DEFINITIONS

14.1. Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

14.2. Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

14.3. Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract.



Tulsa County Purchasing Performance Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable. This document may not be altered or modified.

CONTRACTOR (Name and Address):
Contract Drapery & Blind, Inc.
4143 S 88th E Ave
Tulsa, OK 74145

SURETY (Name and Principal Place of Business):
United Fire & Casualty Company
118 Second Avenue SE
Cedar Rapids, Iowa 52407-3909

OWNER: Tulsa County Board of County Commissioners
Tulsa County Administration Building
500 South Denver Avenue
Tulsa, Oklahoma 74103

CONSTRUCTION CONTRACT

Date: 3/11/2019

Amount: \$ Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 Dollars (\$99,625.00)

Description (Name and Location):
Tulsa County Administration Building Renovations, 218 W 6th St, Tulsa, OK 74107

BOND:

Date (Not earlier than Construction Contract Date): 4/1/2019

Amount: \$ Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 Dollars (\$99,625.00)

CONTRACTOR (Representative): Contract Drapery
& Blind, Inc.

Signature: Mary Holder

Name and Title: Mary Holder President

SURETY (Representative): United Fire & Casualty Company

Signature: Patricia Nipper

Name and Title: Patricia Nipper, Attorney In Fact



(FOR INFORMATION ONLY - Name, Address and Telephone)

AGENT or BROKER:
INSURICA Insurance Management of Tulsa

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.

3. The Surety's obligation under this Bond shall arise after:

3.1 The Owner has notified the Contractor and the Surety at its address on Page 1 that the Owner is considering declaring a Contractor Default as described in Paragraph 10 and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than ten (10) days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor's Default; and

3.2 The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than seven (7) days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1; and

3.3 The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.

4. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions.

4.1 Arrange for a Contractor, with consent of the Owner, to perform and complete the Construction Contract; or

4.2 Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors; or

4.3 Obtain proposals or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 6 in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default; or

4.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with

reasonable promptness under the circumstances:

4.1.1. After investigation, determine the amount for which it may be liable to the Owner, and as soon as practicable after the amount is determined, tender payment therefor to the Owner; or

4.1.2. Deny liability in whole or in part and notify the Owner citing reasons therefor.

5. If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fourteen (14) days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

6. After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:

6.1 The responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;

6.2 Additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and

6.3 Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

7. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

8. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.

9. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provisions in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

10. DEFINITIONS

10.1Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in Settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

10.2Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

10.3Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.

10.4Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract.



Bond #: 54-226369

Tulsa County Purchasing

Statutory Defect Bond

61 O.S. 1991, Section 113 (B)(3)

KNOW ALL MEN BY THESE PRESENTS,

That Contract Drapery & Blind, Inc., as Principal and United Fire & Casualty Company
 a corporation organized under the laws of the State of Iowa and authorized to transact business
 in the State of Oklahoma, as Surety, are held and firmly bound unto the Board of County Commissioners of Tulsa County, Oklahoma,
 in the penal sum of
Ninety-Nine Thousand, Six Hundred, Twenty-Five and 00/100 Dollars Dollars (\$ 99,625.00)
 in lawful money of the United States of America, said sum being equal to One Hundred percent (100%) of the Contract price, for the
 payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees,
 successors, and assigns, jointly and severally, firmly by these presents:

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written contract with the Board of County Commissioners of Tulsa County,
 dated 3/11/2019, for Tulsa County Administration Building Renovations, 218 W 6th St, Tulsa, OK
74107 all in compliance with the plans and specifications therefore, made
 a part of said contract and on file in the Tulsa County Clerk's Office, 500 South Denver Avenue, Tulsa, Oklahoma 74103.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the Board of County Commissioners of Tulsa County
 all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work,
 occurring within a period of one (1) year from and after the acceptance of said project by the Board of County Commissioners of
 Tulsa County; then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations
 from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of
 this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to
 be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its
 corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year set forth below.

DATED this 1st day of April, 2019 **PRINCIPAL: Contract Drapery & Blind, Inc.**

By: Mary Holder
 (Authorized Representative Printed Name)
Mary Holder
 (Authorized Representative Signature)
President
 (Authorized Representative Printed Title)

ATTEST:

Lori Nelson
 (Notary Public Seal)

SURETY: United Fire & Casualty Company

(Attorney-in-Fact Signature)

By: Patricia Nipper
 (Attorney-in-Fact Printed Name)
118 Second Ave SE
 (Surety Address)
Cedar Rapids, IA 52401
 (City, State, Zip)
319-399-5700
 (Telephone) (Email)





UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa; UNITED FIRE & INDEMNITY COMPANY, a corporation duly organized and existing under the laws of the State of Texas; and FINANCIAL PACIFIC INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint PATRICIA NIPPER, SUSAN GRODEN, ROBERT TURNER, EACH INDIVIDUALLY OF TULSA OK

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$10,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted shall expire the 31st day of July, 2019 unless sooner revoked by UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, AND FINANCIAL PACIFIC INSURANCE COMPANY.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 31st day of July, 2017

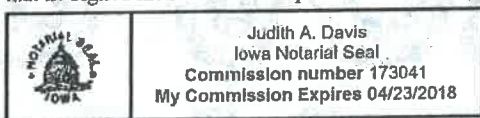
UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann* Vice President

State of Iowa, County of Linn, ss:

On 31st day of July, 2017, before me personally came Dennis J. Richmann

to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of UNITED FIRE & CASUALTY COMPANY, a Vice President of UNITED FIRE & INDEMNITY COMPANY, and a Vice President of FINANCIAL PACIFIC INSURANCE COMPANY the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations:



Judith A. Davis Notary Public
My commission expires: 04/23/2018

I, David A. Lange, Secretary of UNITED FIRE & CASUALTY COMPANY and Assistant Secretary of UNITED FIRE & INDEMNITY COMPANY, and Assistant Secretary of FINANCIAL PACIFIC INSURANCE COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 1 day of April, 2019.



By: *David A. Lange*

Secretary, UF&C
Assistant Secretary, UF&I/TPIC



Board of County Commissioners

Tulsa County Administration Bldg.
500 South Denver
Tulsa, Oklahoma 74103-3832
918.596.5000

STAN SALLEE
DISTRICT 1
918.596.5020

KAREN KEITH
DISTRICT 2
918.596.5015

RON PETERS
DISTRICT 3
918.596.5010

January 2, 2019

Dear Vendor:

The Oklahoma Sales Tax Code, 68 O.S. 1991 Section 1356, exempts from the payment of sales taxes all political subdivision of the State of Oklahoma.

Because each County in this State is a political subdivision of the State (Article 17, Section 1 of the Constitution of Oklahoma: Herndon v. Anderson, 1656 Okla. 104, 25P2d 326), Tulsa County is exempt from all sales tax.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen Keith".

Karen Keith, Chairman
Tulsa County Board of County Commissioners

KK:sl

Approved:

A handwritten signature in cursive script, appearing to read "Douglas Wilson".

Douglas Wilson
Chief of the Civil Division

Note: Tulsa County's Federal Identification Tax Number 73-6006419



Oklahoma Tax Commission

www.tax.ok.gov

Date Issued: March 21, 2014

Letter ID: L0891154944

Taxpayer ID: **-***6419



TULSA COUNTY
500 S DENVER AVE STE 120
TULSA OK 74103-3832

AMY

Oklahoma Sales Tax Exemption Permit Oklahoma State Government

Non-Transferable

68 Oklahoma Statutes 2002 Supp., Section 1356(1): Sales of tangible personal property or services to the United States Government or to the State of Oklahoma, any political subdivision of this state or any agency of a political subdivision of this state are hereby exempted from the tax levied by this article.

Permit Number

EXM-10028212-06

Business Location	Industry Code	City Code	Permit Effective	Permit Expires
TULSA COUNTY BOARD OF COUNTY COMMISSIONERS 5051 S 129TH EAST AVE TULSA OK 74134-7004	921190	7281	February 10, 2006	NON-EXPIRING

Thomas Kemp Jr., Chairman
Jerry Johnson, Vice-Chairman
Dawn Cash, Secretary-Member

TULSA COUNTY



PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director

TO: Board of County Commissioners

SUBJECT: Pre-construction Services Agreement – Stava Building Corporation

The Statement of Qualifications for Construction Management Advisor Services for the Tulsa County Ray Jordan Administration Building located at 500 S. Denver Ave., Tulsa, Oklahoma was accepted from Stava Building Corporation by the Board of County Commissioners on September 4, 2018, CMF# 245836.

Submitted for your approval and execution is the attached Pre-construction Services Agreement between the Tulsa County Board of County Commissioners and Stava Building Corporation for the pre-construction services as defined in the attached.

Respectfully submitted for your approval and execution.

MME / mlb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.

INTERIM LETTER OF AGREEMENT

PRECONSTRUCTION SERVICES

for

Tulsa County Ray Jordan Renovation 500 S. Denver,

Tulsa, OK 74119 (Hereafter known as "Project")

OWNER

Tulsa County

Attn.: Board of County Commissioners

500 S Denver

Tulsa OK 74103

Hereafter known as "Owner"

CONSTRUCTION MANAGER

Stava Building Corporation

LouAnn Smith, Vice President

1525 West 6th Place

Tulsa OK 74107

Hereafter known as "Stava"

1. SERVICES OF STAVA

Stava shall provide preconstruction services on a timely basis when requested and as required by Owner during the schematic design phase, design development phase and the construction document phase of the Project. The services to be provided:

- Develop Master Schedule (showing all parties milestone activities)
- 3 Detailed Cost Estimates (SD, DD, 75% CD)
- Detailed Breakdown of Quantity of all materials
- Current Market Unit Prices on all materials
- Mechanical/Electrical/Plumbing Systems Study
- Constructability Review (during SD / DD Estimates)
- Value Analysis (during SD / DD Estimates)
- Site Study (ex: lay down area/staging area)
- Establish General Conditions Requirements
- Identify Long Lead Time Procurement
- Evaluate Labor/Material Market
- Prepare Qualified Subcontractors List
- Prepare "scopes of work" documents
- Host Workshops for Subcontractors if desired by Owner
- Prepare Detailed Schedule for Bidders
- Publish Construction Managers Bid Manual
- Issue CM Bid Documents to Owner
- Provide Bid Document Retrieval Information to Trade Contractors

- Recap and Recommend Bid Awards

2. PAYMENT FOR SERVICES

Owner shall pay to Stava for the services under this contract agreement a total of \$10,000 which shall be payable as follows:

a. Schematic Design Phase	\$5,000
b. Design Development Phase	\$4,000
c. Bid Phase	<u>\$1,000</u>
d. Reproducible & Travel Expenses	
TOTAL	\$10,000

These amounts will be billed at the completion of each Phase.

Such amount shall constitute Stava's total compensation for in-house services. These items shall be payable within Net thirty (30) days of receipt of invoice. Stava and its consultants are not responsible for design errors and omissions of documents prepared by other consultants.

3. SCHEDULE OF PERFORMANCE OF SERVICE

Stava shall cooperate and coordinate with Owner so as to perform its services and produce the estimates and other materials required by this contract agreement when and as needed so as not to delay or hinder the completion of the architectural documents. The duration of these services is through March 2020. If the schedule is extended, through no fault of Stava, an equitable adjustment will be mutually agreed upon and added to the contract for Preconstruction Services.

4. RIGHT TO TERMINATE

Owner shall have the right, at any time, upon notice to Stava to terminate, suspend or cancel this contract agreement. In the event of such termination, Owner shall pay a fair and reasonable amount, including pro-rated amounts based on paragraph 2 above to Stava for all services performed to the date of termination and Stava shall accept same as its sole compensation hereunder.

5. CONFIDENTIALITY

Stava shall receive and maintain as strictly private and confidential all information and documents, drawings and other data received from Owner in connection with this project and all costs estimates, materials and other studies and work product. Stava shall not disclose such information and data to any party other than an employee, consultant, or subcontractor/supplier of Stava where necessary to permit Stava to perform its services hereunder.

6. RELATIONSHIP OF THE PARTIES

The relationship of the parties shall be strictly and solely as construction manager performing pre-construction services. No other legal or business relationship shall be deemed or interpreted to have been created by this agreement.

If the above and foregoing is in accordance with your understanding, please sign and accept this Letter of Agreement on the space provided below and return one copy of this contract. Upon receipt of a signed and accepted copy of this contract agreement, this shall constitute the agreement between the parties in accordance with the terms and conditions stated herein.

Board of County Commissioners of Tulsa County

By: _____
Printed: Commissioner Karen Keith
Title: Chairperson
Date: _____

Attest: _____
Michael Willis, County Clerk

Approved as to Form: Nolan M. Fields IV 5-8-19
Nolan Fields, Assistant District Attorney

Stava

By: LouAnn Smith
Printed: LouAnn Smith
Title: Vice President
Date: May 8, 2019

Attest: Patricia Sharp
(Signature of Notarial Officer)

Date: May 8, 2019
(Date of Attestation)



TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Matney M. Ellis
Purchasing Director



TO: Board of County Commissioners

SUBJECT: Agreement-U.S. Geological Survey United States Department of Interior

Submitted for your approval and execution is the attached joint funding agreement between the Board of County Commissioners and U.S. Geological Survey United States Department of Interior for the Dissolved Oxygen Continuous Monitor in the Arkansas River to cover all the costs of the necessary field and analytical work that is related to this program. This agreement is from July 1, 2019 through June 30, 2020.

MME / skb

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Oklahoma Water Science Center
202 NW 66th St, Building 7
Oklahoma City, OK 73116

April 17, 2019

John Smaligo
Chair, Board of County Commissioners
Tulsa County Board of County Commissioners
500 South Denver Avenue
Tulsa, Oklahoma 74103-3838

Dear Smaligo:

Enclosed are two signed originals of our standard joint-funding agreement for Dissolved Oxygen Continuous Monitor in the Arkansas River at Tulsa, Oklahoma, July 1, 2019 through June 30, 2020 in the amount of \$3,400 from your agency. Please sign and return one fully-executed original to Julie Murray at the address above.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **July 1, 2019**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Jason Lewis by phone number (405) 651-2029 or email jmlewis@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Julie Murray at phone number (405) 205-1952 or email at jamurray@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Jason M. Lewis
Director

Enclosure
19SHJFA26 (2)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000223
Agreement #: 19SHJFA26
Project #: SH00AA5
TIN #: 73-6006419

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the July 1, 2019, by the U.S. GEOLOGICAL SURVEY, Oklahoma Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Tulsa County Board of County Commissioners party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$0 by the party of the first part during the period
July 1, 2019 to June 30, 2020
- (b) \$3,400 by the party of the second part during the period
July 1, 2019 to June 30, 2020
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs,
in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fsp/>).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000223
Agreement #: 19SHJFA26
Project #: SH00AA5
TIN #: 73-6006419

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Jason Lewis
Director
Address: 202 NW 66th Street
Oklahoma City, OK 73116
Telephone: (405) 651-2029
Fax:
Email: jmlewis@usgs.gov

Customer Technical Point of Contact

Name: Board of County Commissioners
Chairman
Address: 500 South Denver Avenue
Tulsa, Oklahoma 74103-3838
Telephone: (918) 596-5004
Fax:
Email:

USGS Billing Point of Contact

Name: Julie Murray
Budget Analyst
Address: 202 NW 66th Street
Oklahoma City, OK 73116
Telephone: (405) 205-1952
Fax:
Email: jamurray@usgs.gov

Customer Billing Point of Contact

Name: Gaylon Pinc
Address: Program Mgmt Group, LLC 601 South
Boulder Ave Suite 1200
Tulsa, Oklahoma 74119
Telephone: (918) 582-7595
Fax:
Email: ggpinc@pmgtulsa.com

U.S. Geological Survey
United States
Department of Interior

Tulsa County Board of County Commissioners

Signature

By  Date: 04/17/2019
Name: Jason M. Lewis
Title: Director

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

 5-8-19
**APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY**

TULSA COUNTY

PURCHASING
DEPARTMENT

MEMO

DATE: May 8, 2019

FROM: Megan L. Blackford
Assistant Purchasing Director



TO: Board of County Commissioners

SUBJECT: Agreement- eMaint

Submitted for your approval and execution is the attached Master Subscription agreement between the Board of County Commissioners on behalf of the Tulsa County Building Operations and eMaint for web-based eMaint Online application and user interfaces for Fleet Maintenance purposes.

MLB / arh

ORIGINAL: Michael Willis, County Clerk, for the May 13, 2019 agenda.



Subscription and Order Form

Created Date 4/18/2019
Quote Number Q-37637

Contact Name Troy McDaniel
Customer SHI C/O Tulsa County
Mailing Address 500 S. Denver Ave.
Tulsa, OK 74103

Initial Term Start: 6/1/2019

Prepared By: Nicholas Fusaro

Email: nicholas.fusaro@emaint.com

Product	Description	Charge Type	Unit Price	Quantity	Extended Price
Professional Edition User	Professional Edition Annual Subscription includes: - 24/7 access, daily data backups, automatic system updates and upgrades - Designated Customer Success Manager/Account Manager for the full term of your contract - Toll-Free Access with Priority Response - Unlimited technical helpdesk support via phone, live chat & email - eMaint University unlimited access (e-learning & reliability portal) - Choice of Work Requester Options - Look & feel Branding option - "Sandbox" staging account - Advanced storeroom features - Integrated Document Storage feature (includes 100GB of storage) - Experience Center Access	Recurring	USD 948.60	20.00	USD 18,972.00
Tech Select (Technician Limited User License)	Tech Select (Technician Limited User License) Annual Subscription includes: -Access to MX Mobile, a wireless mobile version of eMaint for use with mobile devices, such as bar code scanners, tablets, and smart phones. MX Mobile functionality provides limited work order management access and inventory control.	Recurring	USD 223.20	38.00	USD 8,481.60
Integrated Document Storage - Supplemental Storage	Annual fee for 50GB of supplemental storage for the Integrated Document Storage feature.	Recurring	USD 24.99	2.00	USD 49.98

Initials: _____



Subscription and Order Form

Created Date 4/18/2019
Quote Number Q-37637

Contact Name Troy McDaniel
Customer SHI C/O Tulsa County
Mailing Address 500 S. Denver Ave.
Tulsa, OK 74103

Product	Description	Charge Type	Unit Price	Quantity	Extended Price
Advanced Implementation Onboarding Service	<p>This service -- honed from hundreds of successful implementations-- is designed to match your eMaint system with you business processes, get you up and running efficiently, and help you achieve a measurable return on investment (ROI) as quickly as possible.</p> <p>This service is delivered remotely. Your Customer Success Manager in conjunction with eMaint's team of certified and trained implementation experts perform the following over an 8-week period:</p> <ul style="list-style-type: none"> • Project kick-off meeting (video conference) with client stakeholder team • Develop your implementation timeline and manage the implementation process and activities • eMaint University set-up and overview of course assignment process with role-based course recommendations for you and your users • Users/User Rights setup assistance • System setup and configuration to align the system to your business processes, including filtered list views, forms, fields, workflows for work requests, work orders, contacts, assets, parts and PMs • Configure basic dashboards and reports • Setup your Sandbox test environment • Test configurations • Remote overview with your system administrator on the configuration that has been applied to your eMaint system • Assist you in defining initial reports and dashboards • Plan your go-live activities and process • Assistance with Data Import Tool usage 	Non-Recurring	USD 3,000.00	1.00	USD 3,000.00
Custom Development	Interface between eMaint CMMS and Fuel Master	Non-Recurring	USD 4,800.00	1.00	USD 4,800.00
Executive Dashboard	Type of a user account access that limits an individual to only have Dashboard visibility. This is useful for Corporate and Executive levels to view real time dashboards of an account.	Recurring	USD 480.00	2.00	USD 960.00
DISCOUNT:					USD 4,216.34
TOTAL:					USD 36,263.58

Initials: _____



A Fluke Company

Subscription and Order Form

Created Date 4/18/2019
Quote Number Q-37637

Contact Name Troy McDaniel
Customer SHI C/O Tulsa County
Mailing Address 500 S. Denver Ave.
Tulsa, OK 74103

Subscription Term

Initial Term (Months): 12
The initial subscription term will run through the last day of: 5/31/2020

Renewal Term

Renewal Term (Months): 12

Payment Terms and Schedule

Payment Frequency Annual Payment Terms Net 30

Usage Rights

Customer is licensed to use eMaint products and services for the Subscription Term and Quantities as defined in the pricing table above.

Additional Terms

If on-site services are included in this order, travel and living expenses will be billed separately.

Users may be added after order is signed by contacting eMaint. eMaint will pro-rate the fees of additional users to your existing subscription term.

Contract renewal must be agreed to by both parties prior to entering into a subsequent annual agreement. By signing below, you indicate that you agree to the subscription terms and pricing above and that you are authorized and empowered by the Subscriber to execute and deliver this Agreement for and on behalf of the Subscriber.

Agreement is effective upon signature. Unsigned agreements will expire 30 days from create date.

Customer listed at top of form represents that its signatory below has the authority to bind Customer to the terms of this Order and the Agreement. The terms of this Order are eMaint Confidential Information.

This offer is expressly conditioned upon and subject to the eMaint Enterprises LLC (eMaint) terms referenced herein and referenced on the eMaint.com website at <https://emaint.com/terms>. It is expressly agreed that any terms and conditions in Customer's Order and/or acknowledgement of acceptance which are different from or contrary to eMaint's Terms shall be of no force nor effect unless modified and agreed to in writing by an authorized eMaint representative.

Initials: _____



A Fluke Company

Subscription and Order Form

Created Date 4/18/2019
Quote Number Q-37637

Contact Name Troy McDaniel
Customer SHI C/O Tulsa County
Mailing Address 500 S. Denver Ave.
Tulsa, OK 74103

Payment Method

Please indicate your payment preference:

P.O.

Credit Card

Do you prefer to have a copy of
the invoice emailed to you?

Yes

No

Purchase Order Number: _____

Please include a copy of your Purchase Order with your signed agreement

OR

Credit Card Information:

Unless otherwise agreed to, the credit card used for this transaction will be the same credit card used for the renewal transaction on the last day of the current subscription term.

Visa American Express
MasterCard Discover

*Please note that the credit card owner will be contacted at the time of invoicing to obtain verbal authorization and complete credit card details for processing payment.

Last 4 of Credit Card Number: _____

Cardholder Name: _____

Cardholder Phone: _____

Initials: _____



A Fluke Company

Subscription and Order Form

Created Date 4/18/2019
Quote Number Q-37637

Contact Name Troy McDaniel
Customer SHI C/O Tulsa County
Mailing Address 500 S. Denver Ave.
Tulsa, OK 74103

Signature and Acceptance

Please complete this section of the form, sign it, and return via email to sales@emaint.com OR via fax at 253-323-6353.

Accounts Payable Name: Tulsa County Building Operations - Patti Farrar

Accounts Payable Email: pfarrar@tulsacounty.org

Accounts Payable Phone: 918-596-5502

Signature: _____ Date: _____

Name: _____ Title: _____

Email: _____

BY SIGNING ABOVE, YOU CERTIFY THAT YOU HAVE READ THIS AGREEMENT, THAT YOU KNOW AND UNDERSTAND THE MEANING AND INTENT OF THIS AGREEMENT AND AGREE TO THE TERMS AS STATED WITHIN THIS DOCUMENT AND REFERENCED ON THE EMAINT.COM WEBSITE AT <https://www.emaint.com/terms>

This offer is expressly conditioned upon and subject to the eMaint Enterprises LLC (eMaint) terms referenced herein and referenced on the eMaint.com website at <https://emaint.com/terms>. It is expressly agreed that any terms and conditions in Customer's Order and/or acknowledgement of acceptance which are different from or contrary to eMaint's Terms shall be of no force nor effect unless modified and agreed to in writing by an authorized eMaint representative.

Debra M. Fildes 5-8-19
APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY

Initials: _____



Statement of Work (SOW) for Tulsa County

Interface between eMaint CMMS and Fuel Master

Version History

6/15/2018: Version 1.0 - Document created

Overview

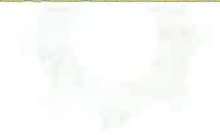
eMaint will provide programming services necessary to work with customer personnel to develop and implement an interface between customer's Fuel Master and eMaint CMMS, the details of which are outlined below.

Fuel Master will send an automated email containing a text file that details the Vehicle ID, Odometer, UserID, Fuel Price, and Fuel quantity via eMail. This email will be received by eMaint. The text file will be extracted and parsed for the relevant information contained within the string provided by Fuel Master within the text file. Once extracted, the data will be inserted into Tulsa County's instance of eMaint on the meter readings table for each vehicle.

If possible, Tulsa would also like us to calculate fuel economy.

eMaint Interface Services for file receipt

- Fuel Master software will automatically send an email containing a text file to an email address of our eMaint's choosing daily.
- eMaint will extract the attached text file.
- The text file that Fuelmaster sends will contain the following fields in the following order:
 - Vehicle ID
 - Odometer
 - User ID
 - Fuel Price
 - Fuel Quantity
- Tulsa County personnel will be responsible for setting up the automated text file export to the email address that eMaint provides.
- This is a one-way push of data from Fuel Master to eMaint via email text file. Any error messaging will be delivered via email.



eMaint Interface Services for text file parsing

- eMaint will develop a script to parse the provided Fuel Master text file to extract the relevant information from the data string that Fuel Master provides
- Once data is identified and extracted, data will be inserted into the meter readings table.
- Extracted data will be the following:
 - Asset ID = Vehicle ID
 - Current odometer reading
 - User ID of user who did the fuel refill
 - Fuel Price
 - Fuel Quantity



Pricing and Assumptions for Proposed Services

Activity	Estimated Hours
Project Management	4
Development	12
Quality Assurance Testing	6
Guided User Acceptance Testing	2
TOTAL WORK EFFORT (HOURS)	24
PROJECT HOURLY RATE	\$200
TOTAL PROFESSIONAL FEE ESTIMATE	\$4,800

Project Fee Terms

- Purchase Order: Your purchase order for this project needs to include the estimate amount listed above.
- The estimated fees for this SOW are predicated on the timely completion of project milestones. The fees may change for a variety of reasons, including but not limited to: a) implementation complexity; b) project management overhead; c) dependencies with third party providers; or d) eMaint reasonably believes the level of effort for implementation has changed.
- Change Orders may add additional services and on-site days plus travel expenses based on signed Change Order Agreement between both parties, and need to be approved within three (3) business days of delivery to avoid a halt of work on the engagement.
- Change management: If any changes are required that are deemed out of scope, eMaint will provide a quote in writing that will overview the required changes, timeline impact and any associated costs.

Pricing is valid 30 days from proposal date.

Assumptions

The following assumptions have been made with regard to pricing of the Interface Services. If these assumptions are inaccurate, then this may affect the pricing of the service.



- Tulsa county will maintain an "Professional" managed service subscription level.
- Fuelmaster has or will have the emailing and text exporting capabilities to reliably meet the needs of this project.
- Tulsa County personnel will be responsible for setting up the automated text file export to the email address that eMaint provides.
- Tulsa County is responsible to have their technical resources available to participate in scheduled conference calls and remote web meetings with eMaint personnel as required.
- Tulsa County will actively participate in the user acceptance testing phase of the project.

Acceptance

Sign-off for Proposed Interface Project.

- Before proceeding with development of the application, we ask that your team carefully review and indicate acceptance of this specification by signing off on the specification document below. If your team requests changes be made to the specification, we will incorporate those changes into the specification prior to you signing off.
- By signing below, you indicate acceptance of the specification and agree that the proposed design and description meets your requirements. Please note that after the revised product is put into production, if additional changes are requested, a new change order specification will be required, and associated development costs may be incurred.

Name _____

Signature _____

Organization _____

Date _____

PO # _____

Debra M. Field ID 5819
APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY

Master Subscription Agreement

EMAINT.COM TERMS OF USE:

BY SIGNING THIS AGREEMENT, YOU AGREE TO THE FOLLOWING TERMS AND CONDITIONS (THE "AGREEMENT") GOVERNING YOUR USE OF THE EMAINT ENTERPRISES LLC ("EMAINT") ONLINE SERVICE, INCLUDING OFFLINE COMPONENTS (COLLECTIVELY, THE "SERVICE"). THIS AGREEMENT INCLUDES THE DATA PROTECTION APPENDIX WHERE YOU HAVE USERS IN THE EUROPEAN ECONOMIC AREA (EEA) USING EMAINT AND HAVE AGREED TO THE INCLUSION OF THE DATA PROTECTION APPENDIX IN THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, DO NOT SIGN THIS AGREEMENT.

Welcome

As part of the Service, eMaint will provide you with use of the Service, including a browser interface and data encryption, transmission, access and storage. Your registration for, or use of, the Service shall be deemed to be your agreement to abide by this Agreement including any materials available on the eMaint website incorporated by reference herein, including but not limited to eMaint's privacy and security policies. For reference, a Definitions section is included at the end of this Agreement. The Service is offered as the eMaint Online hosted edition, and has several add-on services available, including eMaint University, eMaint MX Mobile Wireless and eMaint MX Mobile.

In addition, we offer a 30-day free trial of our eMaint Online hosted edition with no further obligation.

1. Service Level

eMaint provides 24-hour access to its web-based eMaint Online hosted application, and users may access their eMaint Online account any time. Availability of eMaint Online may be hampered by circumstances and events beyond eMaint's reasonable control, such as power outages, disruptions along Internet pathways, or a force majeure.

eMaint monitors its servers and website availability 24/7. Upon discovery of service disruptions due to server-related issues, eMaint will notify immediately its third-party web hosting provider(s) and will work with the third-party provider(s) to resolve any issue(s) as quickly as possible so as to minimize any disruptions of service to eMaint customers. Should an unplanned service outage occur, and should such an outage result in the service being unavailable for more than 2 consecutive hours, eMaint will notify its customers, via email, of the disruption in service and of the steps eMaint and/or its third-party provider(s) is taking to resolve the matter. Service outages that are reported to eMaint by eMaint customers will be investigated immediately, and eMaint will inform the customer, via email, of the resolution of the matter. For planned outages, such as for server upgrades or maintenance, eMaint will notify, via email, its eMaint Online customers of a disruption in service at least 48 hours in advance of the planned outage.

2. License Grant & Restrictions

eMaint hereby grants you a non-exclusive, non-transferable, worldwide right to use the Service, solely for your own internal business purposes, subject to the terms and conditions of this Agreement. All rights not expressly granted to you are reserved by eMaint and its licensors.

You may not access the Service if you are a direct competitor of eMaint, except with eMaint's prior written consent. In addition, you may not access the Service for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes.

You shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service or the Content in any way, except with eMaint's prior written consent; (ii) modify or make derivative works based upon the Service or the Content; (iii) create Internet "links" to the Service or "frame" or "mirror" any Content on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the Service in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the Service, or (c) copy any ideas, features, functions or graphics of the Service. User licenses cannot be shared or used by more than one individual User but may be reassigned from time to time to new Users who are replacing former Users who have terminated employment or otherwise changed job status or function and no longer use the Service.

You may use the Service only for your internal business purposes and shall not: (i) send spam or otherwise duplicative or unsolicited messages in violation of applicable laws; (ii) send or store infringing, obscene, threatening, libelous, or otherwise unlawful or tortious material, including material harmful to children or violative of third party privacy rights; (iii) send or store material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (iv) interfere with or disrupt the integrity or performance of the Service or the data contained therein; or (v) attempt to gain unauthorized access to the Service or its related systems or networks.

3. Your Responsibilities

You are responsible for all activity occurring under your User accounts and shall abide by all applicable local, state, national and foreign laws, treaties and regulations in connection with your use of the Service, including those related to data privacy, international communications and the transmission of technical or personal data. You shall: (i) notify eMaint immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (ii) report to eMaint immediately and use reasonable efforts to stop immediately any copying or distribution of Content that is known or suspected by you or your Users; and (iii) not impersonate another eMaint user or provide false identity information to gain access to or use the Service.

4. Account Information and Data

eMaint does not own any data, information or material that you submit to the Service in the course of using the Service ("Customer Data"). You, not eMaint, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Data, and eMaint shall not be responsible or liable for the deletion, correction, destruction, damage, loss or failure to store any Customer Data. In the event this Agreement is

terminated (other than by reason of your breach), eMaint will make available to you a file of the Customer Data within 30 days of termination if you so request at the time of termination. eMaint reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, your non-payment. Upon termination for cause, your right to access or use Customer Data immediately ceases, and eMaint shall have no obligation to maintain or forward any Customer Data.

5. Intellectual Property Ownership

eMaint alone (and its licensors, where applicable) shall own all right, title and interest, including all related Intellectual Property Rights, in and to the eMaint Technology, the Content and the Service and any suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by you or any other party relating to the Service. This Agreement is not a sale and does not convey to you any rights of ownership in or related to the Service, the eMaint Technology or the Intellectual Property Rights owned by eMaint. The eMaint name, the eMaint logo, and the product names associated with the Service are trademarks of eMaint or third parties, and no right or license is granted to use them.

6. Third Party Interactions

During use of the Service, you may enter into correspondence with, purchase goods and/or services from, or participate in promotions of advertisers or sponsors showing their goods and/or services through the Service. Any such activity, and any terms, conditions, warranties or representations associated with such activity, is solely between you and the applicable third-party. eMaint and its licensors shall have no liability, obligation or responsibility for any such correspondence, purchase or promotion between you and any such third-party. eMaint does not endorse any sites on the Internet that are linked through the Service. eMaint provides these links to you only as a matter of convenience, and in no event shall eMaint or its licensors be responsible for any content, products, or other materials on or available from such sites. eMaint provides the Service to you pursuant to the terms and conditions of this Agreement. You recognize, however, that certain third-party providers of ancillary software, hardware or services may require your agreement to additional or different license or other terms prior to your use of or access to such software, hardware or services.

7. Charges and Payment of Fees

You shall pay all fees or charges to your account in accordance with the fees, charges, and billing terms in effect at the time a fee or charge is due and payable. The initial charges will be equal to the current number of total User licenses requested times the User license fee currently in effect. Payments must be made annually in advance unless otherwise mutually agreed upon in an Order Form. All payment obligations are non-cancelable and all amounts paid are nonrefundable. You are responsible for paying for all User licenses ordered for the entire License Term, whether or not such User licenses are actively used. You must provide eMaint with valid credit card or approved purchase order information as a condition to signing up for the Service. An authorized License Administrator may add licenses by executing an additional written Order Form or using the 'Add New User' feature in the Service. Added licenses will be subject to the following: (i) added licenses will be coterminous with the pre-existing License Term (either Initial Term or renewal term); (ii) the license fee for the added licenses will be the

then current, generally applicable license fee; and (iii) licenses added in the middle of a billing month will be charged in full for that billing month. eMaint reserves the right to modify its fees and charges and to introduce new charges at any time, upon at least 30 days prior notice to you, which notice may be provided by e-mail.

8. Contingency, Backup and Disaster Recovery

eMaint performs data backups of all paying customers' eMaint Online account data. The servers' data backup procedure typically occurs between the hours of 12 midnight and 2 a.m. Eastern Time, seven days a week. During the backup process, you may incur a momentary pause (up to 90 seconds) should you be accessing your data at the precise moment the backup of your account data is taking place. Backup functions on other client data will have no effect on your access to your data. In the event that a web server ceases to function or that data files become corrupt, a system restore from backup will be performed, with every reasonable attempt being made to recover lost data. In the event that such a system restore from backup is required, eMaint will seek to have the system fully operational and back on-line within 48 hours. eMaint will notify its customers, via email, that such a procedure is taking place and will inform customers of the estimated date and time that the server is due to be operational.

9. Billing and Renewal

eMaint charges and collects in advance for use of the Service. eMaint will issue an invoice to you each year on the subsequent anniversary or as otherwise mutually agreed upon. The renewal charge will be equal to the then-current number of total User licenses times the license fee in effect during the prior term, unless eMaint has given you at least 30 days prior written notice of a fee increase, which shall be effective upon renewal and thereafter. Fees for other services will be charged on an as quoted basis. eMaint's fees are exclusive of all taxes, levies, or duties imposed by taxing authorities, and you shall be responsible for payment of all such taxes, levies, or duties, excluding only United States (federal or state) taxes based solely on eMaint's income.

You agree to provide eMaint with complete and accurate billing and contact information. This information includes your legal company name, street address, e-mail address, and name and telephone number of an authorized billing contact and License Administrator. You agree to update this information within 30 days of any change to it. If the contact information you have provided is false or fraudulent,

eMaint reserves the right to terminate your access to the Service in addition to any other legal remedies. Unless eMaint in its discretion determines otherwise, all entities will be billed in U.S. dollars and be subject to U.S. payment terms and pricing schemes at the discretion of eMaint.

If you believe your bill is incorrect, you must contact us in writing within 60 days of the invoice date of the invoice containing the amount in question to be eligible to receive an adjustment or credit.

10. Non-Payment and Suspension

In addition to any other rights granted to eMaint herein, eMaint reserves the right to suspend or

terminate this Agreement and your access to the Service if your account becomes delinquent (falls into arrears). You will continue to be charged for User licenses during any period of suspension. If you or eMaint initiates termination of this Agreement, you will be obligated to pay the balance due on your account computed in accordance with the Charges and Payment of Fees section above. You agree that eMaint may charge such unpaid fees to your credit card or otherwise bill you for such unpaid fees. eMaint reserves the right to impose a reconnection fee in the event you are suspended and thereafter request access to the Service. You agree and acknowledge that eMaint has no obligation to retain Customer Data and that such Customer Data may be irretrievably deleted if your account is 30 days or more delinquent.

11. Termination upon Expiration/Reduction in Number of Licenses

This Agreement commences on the Effective Date of your use of the Service. The Initial Term will be as you elect during the online subscription process or as otherwise mutually agreed upon in an Order Form. Upon the expiration of the Initial Term, you will have the option to continue with successive renewal terms equal in duration to the Initial Term (or one year, if the Initial Term is greater than one year) at eMaint's then current fees. Either party may terminate this Agreement or reduce the number of licenses, effective only upon the expiration of the then current License Term, by notifying the other party in writing at least five (5) business days prior to the date of the invoice for the following term. In the case of free trials, notifications provided through the Service indicating the remaining number of days in the free trial shall constitute notice of termination. In the event this Agreement is terminated (other than by reason of your breach), eMaint will make available to you a file of the Customer Data within 30 days of termination if you so request at the time of termination. You agree and acknowledge that eMaint has no obligation to retain the Customer Data, and may delete such Customer Data, more than 30 days after termination.

12. Termination for Cause

Any breach of your payment obligations or unauthorized use of the eMaint Technology or Service will be deemed a material breach of this Agreement. eMaint, in its sole discretion, may terminate your password, account or use of the Service if you breach or otherwise fail to comply with this Agreement. In addition, eMaint may terminate a free account at any time in its sole discretion. You agree and acknowledge that eMaint has no obligation to retain the Customer Data, and may delete such Customer Data, if you have materially breached this Agreement, including but not limited to failure to pay outstanding fees, and such breach has not been cured within 30 days of notice of such breach.

13. Representations & Warranties

Each party represents and warrants that it has the legal power and authority to enter into this Agreement. eMaint represents and warrants that it will provide the Service in a manner consistent with general industry standards reasonably applicable to the provision thereof and that the Service will

perform substantially in accordance with the online eMaint help documentation under normal use and circumstances. You represent and warrant that you have not falsely identified yourself nor provided any false information to gain access to the Service and that your billing information is correct.

14. Indemnification

eMaint shall indemnify and hold you and your parent organizations, subsidiaries, affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all third-party claims, costs, damages, losses, liabilities and expenses (including attorneys' fees and costs) to the extent caused by: (i) a claim alleging that the Service directly infringes a copyright, a U.S. patent issued as of the Effective Date, or a trademark of a third party; (ii) a claim, which if true, would constitute a violation by eMaint of its representations or warranties; or (iii) a claim arising from breach of this Agreement by eMaint; provided that you (a) promptly give written notice of the claim to eMaint; (b) give eMaint sole control of the defense and settlement of the claim (provided that eMaint may not settle or defend any claim unless it unconditionally releases you of all liability); (c) provide to eMaint all available information and assistance; and (d) have not compromised or settled such claim. eMaint shall have no indemnification obligation for claims arising from any infringement arising from the combination of the Service with any of your products, service, hardware or business process(s).

15. Disclaimer of Warranties

EMAINT AND ITS LICENSORS MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICE OR ANY CONTENT. EMAINT AND ITS LICENSORS DO NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICE WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THE SERVICE WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, (C) ANY STORED DATA WILL BE ACCURATE OR RELIABLE, (D) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, (E) ERRORS OR DEFECTS WILL BE CORRECTED, OR (F) THE SERVICE OR THE SERVER(S) THAT MAKE THE SERVICE AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. THE SERVICE AND ALL CONTENT IS PROVIDED TO YOU STRICTLY ON AN "AS IS" BASIS. ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT OF THIRD PARTY RIGHTS, ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY EMAINT AND ITS LICENSORS.

16. Internet Delays

EMAINT'S SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. EMAINT IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

17. Limitation of Liability

IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM YOU IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT

GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL EITHER PARTY AND/OR ITS LICENSORS BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY TYPE OR KIND (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THIS SERVICE, INCLUDING BUT NOT LIMITED TO THE USE OR INABILITY TO USE THE SERVICE, OR FOR ANY CONTENT OBTAINED FROM OR THROUGH THE SERVICE, ANY INTERRUPTION, INACCURACY, ERROR OR OMISSION, REGARDLESS OF CAUSE IN THE CONTENT, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S LICENSORS HAVE BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

18. Additional Rights

Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental, consequential or certain other types of damages, so the exclusions set forth above may not apply to you.

19. Local Laws and Export Control

This site provides services and uses software and technology that may be subject to United States export controls administered by the U.S. Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, and other U.S. agencies. The user of this site ("User") acknowledges and agrees that the site shall not be used, and none of the underlying information, software, or technology may be transferred or otherwise exported or re-exported to countries as to which the United States maintains an embargo (collectively, "Embargoed Countries"), or to or by a national or resident thereof, or any person or entity on the U.S. Department of Treasury's List of Specially Designated Nationals or the U.S. Department of Commerce's Table of Denial Orders (collectively, "Designated Nationals"). The lists of Embargoed Countries and Designated Nationals are subject to change without notice. By using the Service, you represent and warrant that you are not located in, under the control of, or a national or resident of an Embargoed Country or Designated National. You agree to comply strictly with all U.S. export laws and assume sole responsibility for obtaining licenses to export or re-export as may be required. This site may use encryption technology that is subject to licensing requirements under the U.S. Export Administration Regulations, 15 C.F.R. Parts 730-774 and Council Regulation (EC) No. 1334/2000.

eMaint and its licensors make no representation that the Service is appropriate or available for use in other locations. If you use the Service from outside the United States of America, you are solely responsible for compliance with all applicable laws, including without limitation export and import regulations of other countries. Any diversion of the Content contrary to United States law is prohibited. None of the Content, nor any information acquired through the use of the Service, is or will be used for nuclear activities, chemical or biological weapons, or missile projects, unless specifically authorized by the United States government for such purposes.

20. Notice

eMaint may give notice by means of a general notice on the Service by written communication sent by first class mail or pre-paid post to your address on record in eMaint 's account information. Such notice shall be deemed to have been given upon the expiration of 168 hours after mailing or posting (if sent by first class mail or pre-paid post). You may give notice to eMaint (such notice shall be deemed given when received by eMaint) at any time by any of the following: letter sent by confirmed facsimile to

eMaint at the following fax number: 253-323-6353; letter delivered by nationally recognized overnight delivery service or first class postage prepaid mail to eMaint at the following address: 438 N. Elmwood Rd., Ste. 201, Marlton, NJ 08053, addressed to the attention of: Financial Department.

21. Modification to Terms

eMaint reserves the right to modify the terms and conditions of this Agreement or its policies relating to the Service at any time, effective upon posting of an updated version of this Agreement on the Service, but subject to mutual written agreement by the parties. You are responsible for regularly reviewing this Agreement. Continued use of the Service after any such changes shall constitute your consent to such changes.

22. Assignment; Change in Control

This Agreement may not be assigned by you without the prior written approval of eMaint but may be assigned without your consent by eMaint to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this section shall be void. Any actual or proposed change in control of you that results or would result in a direct competitor of eMaint directly or indirectly owning or controlling 50% or more of you shall entitle eMaint to terminate this Agreement for cause immediately upon written notice.

23. General

This Agreement shall be governed by Tulsa, Oklahoma law and controlling United States federal law, without regard to the choice or conflicts of law provisions of any jurisdiction, and any disputes, actions, claims or causes of action arising out of or in connection with this Agreement or the Service shall be subject to the exclusive jurisdiction of the state and federal courts located in Tulsa, Oklahoma. No text or information set forth on any other purchase order, preprinted form or document (other than an Order Form, if applicable) shall add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between you and eMaint as a result of this agreement or use of the Service. The failure of eMaint to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by eMaint in writing. This Agreement, together with any applicable Order Form, comprises the entire agreement between you and eMaint and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein.

24. Definitions

As used in this Agreement and in any Order Forms now or hereafter associated herewith: "Agreement" means this master subscription agreement, any written Order Forms, and any Appendices included with or referenced in this Agreement; "Content" means the audio and visual information, documents, "Customer Data" means any data, information or material provided or submitted by you to the Service

in the course of using the Service; "Effective Date" means the earlier of either the date this Agreement is accepted by selecting the "I Accept" option presented on the screen after this Agreement is displayed or the date you begin using the Service; "Initial Term" means the contract term, beginning on the contract start date and ending on the contract end date, specified on the applicable Order Form; "Intellectual Property Rights" means unpatented inventions, patent applications, patents, design rights, copyrights, trademarks, service marks, trade names, domain name rights, mask work rights, know-how and other trade secret rights, and all other intellectual property rights, derivatives thereof, and forms of protection of a similar nature anywhere in the world; "License Administrator(s)" means those Users designated by you who are authorized to purchase licenses online using the 'Add New User' feature in the Service or by executing written Order Forms and to create User accounts and otherwise administer your use of the Service; "License Term(s)" means the period(s) during which a specified number of Users are licensed to use the Service pursuant to the Order Form(s); "Order Form(s)" means the form evidencing the initial subscription for the Service and any subsequent order forms submitted online or in written form, specifying, among other things, the number of licenses and other services contracted for, the applicable fees, the billing period, and other charges as agreed to between the parties, each such Order Form to be incorporated into and to become a part of this Agreement (in the event of any conflict between the terms of this Agreement and the terms of any such Order Form, the terms of this Agreement shall prevail); "eMaint" means collectively eMaint Enterprises LLC, a New Jersey limited liability corporation, having its principal place of business at 438 N. Elmwood Rd., Ste. 201, Marlton, NJ 08053; "eMaint Technology" means all of eMaint's proprietary technology (including software, hardware, products, processes, algorithms, user interfaces, know-how, techniques, designs and other tangible or intangible technical material or information) made available to you by eMaint in providing the Service; "Service(s)" means the specific edition of eMaint's online computerized maintenance management system, or other services identified during the ordering process, developed, operated, and maintained by eMaint, accessible via <http://www.emaint.com> or another designated web site or IP address, or ancillary online or offline products and services provided to you by eMaint, to which you are being granted access under this Agreement, including the eMaint Technology and the Content; "User(s)" means your employees, representatives, consultants, contractors or agents who are authorized to use the Service and have been supplied user identifications and passwords by you (or by eMaint at your request).

Questions or Additional Information:

If you have questions regarding this Agreement or wish to obtain additional information, please send an e-mail to info@emaint.com.

Hannelore Fineman

Signature

Hannelore Fineman

Name

VP, Sales & Special Projects

Title

eMaint Enterprises, LLC

Company Name

5/7/2019 | 9:51 AM PDT

Date

Signature

Name

Title

SHI C/O Tulsa County

Company Name

Date

John M. Faldut 5-8-19
APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNE

Master Subscription Agreement

Data Protection Appendix

THIS DATA PROTECTION APPENDIX FORMS PART OF THE MASTER SUBSCRIPTION AGREEMENT THAT GOVERNS THE SUPPLY OF THE eMAINT ONLINE SERVICE INCLUDING OFFLINE COMPONENTS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Appendix, the following terms shall have the following meanings:

“Client” means you or, if you are entering into this Agreement on behalf of a company or other legal entity, such entity;

“Provider” means eMaint Enterprises, LLC, a company incorporated in New Jersey, United States, having its registered address at The Corporation Trust Company, 820 Bear Tavern Road, West Trenton NJ 08628, U.S.A., and the provider of the Services under this Agreement.

“Services” means the eMaint online service including offline components provided by Provider;

“Appropriate Safeguards” means such legally enforceable mechanism(s) for transfers of Personal Data as may be permitted under Data Protection Laws from time to time;

“Data Processing Losses” means all liabilities, including all:

- (a) costs (including legal costs), claims, demands, actions, settlements, charges, procedures, expenses, losses and damages (including relating to material or non-material damage); and
- (b) to the extent permitted by Applicable Law:
 - (i) administrative fines, penalties, sanctions, liabilities or other remedies imposed by a Supervisory Authority;
 - (ii) compensation to a Data Subject ordered by a Supervisory Authority; and
 - (iii) the reasonable costs of compliance with investigations by a Supervisory Authority;

“Data Protection Laws” means Council Directive 95/46/EC (**“Data Protection Directive”**) or the Regulation of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (**“GDPR”**), once applicable, and all relevant Member State laws or regulations giving effect to or corresponding with them

“Data Subject Request” means a request made by a Data Subject to exercise any rights of Data Subjects under Data Protection Laws;

“Complaint” means a complaint or request relating to either party’s obligations under Data Protection Laws relevant to this Agreement, including any compensation claim from a Data Subject or any notice, investigation or other action from a Supervisory Authority;

“DPIA” means a data protection impact assessment, in accordance with Data Protection Laws;

“GDPR Date” means from when the GDPR applies on 25 May 2018;

“Personal Data Breach” means any breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, any Protected Data;

Master Subscription Agreement

Data Protection Appendix

"Price List" means the Provider's price list for the Services in force as updated from time to time;

"Protected Data" means Personal Data received from or on behalf of the Client in connection with the performance of the Provider's obligations under this Agreement;

"Standard Contractual Clauses" means Schedule 3, attached to and forming part of this Agreement pursuant to the European Commission Decision of 5 February 2010 on standard contractual clauses for the transfer of personal data to processors established in third countries under Directive 95/46/EC.

"Sub-Processor" means another Data Processor engaged by the Provider for carrying out processing activities in respect of the Protected Data on behalf of the Client;

"Supervisory Authority" means any local, national or multinational agency, department, official, parliament, public or statutory person or any government or professional body, regulatory or supervisory authority, board or other body responsible for administering Data Protection Laws;

1.2 Interpretation

In this Appendix:

- 1.2.1 **"Data Controller"** (or "controller"), **"Data Processor"** (or "processor"), **"Data Subject"**, **"international organisation"**, **"Personal Data"** and **"processing"** all have the meanings given to those terms in Data Protection Laws (and related terms such as **"process"** have corresponding meanings);
- 1.2.2 references to the Data Protection Directive and to terms defined in that Directive shall be replaced with or incorporate (as the case may be) references to any laws replacing, amending, extending, re-enacting or consolidating such Directive (including the GDPR) and the equivalent terms defined in such laws, once in force and applicable;
- 1.2.3 to the extent that a term of this Appendix requires the performance by a party of an obligation **"in accordance with Data Protection Laws"** (or similar), unless otherwise expressly agreed in this Appendix, this requires performance in accordance with the relevant requirements of such Data Protection Laws as are in force and applicable at the time of performance (if any);

1. DATA PROTECTION

1.1 Processor/Controller

1.1.1 The parties agree that, for the Protected Data, the Client shall be the Data Controller and the Provider shall be the Data Processor.

1.2 Compliance with Data Protection Laws and obligations

1.2.1 the Provider shall process Protected Data in compliance with:

- (a) the obligations of Data Processors under Data Protection Laws, in respect of the performance of its obligations under this Agreement; and
- (b) this Agreement.

1.2.2 The Client shall comply with:

- (a) all Data Protection Laws in connection with the processing of Protected Data, the Services and the exercise and performance of its respective rights and obligations under this Agreement, including maintaining all relevant regulatory registrations and notifications as required under Data Protection Laws; and
- (b) this Agreement.

1.2.3 The Client warrants, represents and undertakes, that:

- (a) with respect to data being provided to or accessed by the Provider for the performance of the Services under this Agreement, such data shall have been sourced by the Client in all respects in compliance with Data Protection Laws, including in terms of its collection, storage and processing, which for the avoidance of doubt includes the Client providing all required fair processing information to, and obtaining all necessary consents from, Data Subjects;
- (b) all instructions given by it to the Provider in respect of Personal Data shall at all times be in accordance with Data Protection Laws;
- (c) it has undertaken due diligence in relation to the Provider's processing operations, and it is satisfied that:
 - (i) the Provider's processing operations are suitable for the purposes for which the Client proposes to use the Services and engage the Provider to process the Protected Data; and
 - (ii) the Provider has sufficient expertise, reliability and resources to implement technical and organisational measures that meet the requirements of Data Protection Laws.

1.2.4 The Client shall not unreasonably withhold, delay or condition its agreement to any Change requested by the Provider in order to ensure the Services and the Provider (or any Sub-Processor) can comply with Data Protection Laws, and no longer than 1 month.

1.3 Details of processing and instructions

1.3.1 Insofar as the Provider processes Protected Data on behalf of the Client, the Provider:

- (a) unless required to do otherwise by Applicable Law, shall, and shall take steps to ensure each person acting under its authority shall, process the Protected Data only on and in accordance with the Client's documented instructions as set out in this clause 1 and schedule 2 (*Data Processing Details*), as updated from time to time;
- (b) if Applicable Law requires it to process Protected Data other than in accordance with the Processing Instructions, shall notify the Client of any such requirement before processing the Protected Data unless Applicable Law prohibits such information on important grounds of public interest; and
- (c) shall inform the Client if the Provider becomes aware of a Processing Instruction that, in the Provider's opinion, infringes Data Protection Laws:
 - (i) provided that doing so shall be without prejudice to clauses 1.2.2 and 1.2.3;
 - (ii) it being agreed that to the maximum extent permitted by mandatory law, the Provider shall have no liability howsoever arising (whether in contract, tort (including negligence) or otherwise) for any losses, costs, expenses or liabilities (including any Data Processing Losses) arising from or in connection with any processing in accordance with the Client's Processing Instructions following the Provider informing the Client of an infringing Processing Instruction; and
 - (iii) it being understood that this clause 1.3.1(c) shall only apply from the GDPR Date.

1.3.2 The processing of Protected Data to be carried out by the Provider under this Agreement shall comprise the processing set out in schedule 2 (*Data Processing Details*), as may be updated from time to time.

1.4 Technical and organisational measures

1.4.1 The Provider shall implement and maintain, at its cost and expense, the technical and organisational measures:

- (a) in relation to the processing of Protected Data by the Provider, as set out in and substantially in compliance with schedule 2 (*Data Processing Details*) and the Security Measures per schedule 1; and
- (b) from the GDPR Date, taking into account the nature of the processing, to assist the Client insofar as is possible in the fulfilment of the Client's obligations to respond to Data Subject Requests relating to Protected Data.

1.4.2 Any additional technical and organisational measures requested by the Client shall be at the Client's cost and expense and only to the extent reasonably possible to be implemented.

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1.5 Security of processing

- 1.5.1 The Provider shall, in respect of the Protected Data processed by it under this Agreement comply with the requirements regarding security of processing set out in Data Protection Laws as applicable to Data Processors and in this Appendix including clause 1.4.

1.6 Using staff and other processors

- 1.6.1 Client agrees that the Provider may engage Sub-Processors to perform processing activities in respect of Personal Data on behalf of Client, as is necessary for the provision of the Services. The Sub-Processors currently appointed by the Provider are listed in schedule 2. The Provider will inform the Client of any addition to or change of the appointed Sub-Processors by giving no less than thirty (30) days' advance notice, and the Client will have fourteen (14) days after such notice to object to such addition or change. In the case of an objection from the Client, the Provider may choose from the following options to cure the objection:

- (a) the Provider will cancel its plans to use the objectionable Sub-Processor(s) with regard to Personal Data or will offer an alternative to provide the Services without such Sub-Processor(s); or
- (b) the Provider will take the corrective steps requested by the Client in its objection (which remove the Client's objection) and proceed to use the objectionable Sub-Processor(s) with regard to Personal Data; or
- (c) the Provider may cease to provide or the Client may agree not to use (temporarily or permanently) the particular aspect of the Services that would involve the use of the objectionable Sub-Processor(s) with regard to Personal Data, subject to an agreement of the Provider and the Client to adjust the Fees, considering the reduced scope of the Services.

If none of the above options are reasonably available and the objection has not been resolved to the mutual satisfaction of the Client and Provider within 30 days after the Provider's receipt of the Client's objection, either party may terminate this Agreement and the Client will be entitled to a pro-rata refund of pre-paid fees for the Services not performed as of the date of termination.

- 1.6.2 The Provider shall engage Sub-Processors under a written contract containing materially the same obligations as this clause 1, including without limitation clause 1.8 below.
- 1.6.3 The Provider shall take reasonable steps to ensure that all the Provider Personnel who have access to personal data are reliable and, from the GDPR Date, that all the Provider Personnel authorised to process Protected Data are subject to a binding written contractual obligation with the Provider to keep the Protected Data confidential except where disclosure is required in accordance with Applicable Law, in which case the Provider shall, where practicable and not prohibited by Applicable Law, notify the Client of any such requirement before such disclosure.

1.7 Assistance with the Client's compliance and Data Subject rights

- 1.7.1 The Provider shall refer all Data Subject Requests it receives to the Client within three Business Days of actual receipt of the request, and the Client shall pay the Provider reasonable expenses, as set out in the Price List, if any, for recording and referring the Data Subject Requests in accordance with this clause 1.7.1.

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1.7.2 From the GDPR Date, the Provider shall provide such reasonable assistance as the Client reasonably requires, taking into account the nature of processing performed by and the information available to the Provider, to comply with the Client's obligations under Data Protection Laws with respect to the Services as they relate to:

- (a) security of processing;
- (b) DPIAs;
- (c) prior consultation with a Supervisory Authority regarding high risk processing; and
- (d) notifications to the Supervisory Authority and/or communications to Data Subjects by the Client in response to any Personal Data Breach,

provided the Client shall pay the Provider's Charges, per the Provider's applicable pricelist, for providing assistance under this clause 1.7.2.

1.8 International data transfers

1.8.1 The Client agrees that the Provider may transfer Protected Data outside the European Economic Area (EEA) or to any international organisation(s) (individually or collectively, an "International Recipient"), provided all transfers by the Provider of Protected Data to an International Recipient and any onward transfer shall to the extent required under Data Protection Laws be effected by way of Appropriate Safeguards and in accordance with Data Protection Laws. The foregoing sentence shall constitute Client instructions with respect to international data transfers for the purposes of clause 1.3.1.

1.8.2 The Standard Contractual Clauses shall constitute an Appropriate Safeguard and shall only apply to Protected Data that is transferred outside the EEA and to the extent that another Appropriate Safeguard is not applicable to the Protected Data. If the Standard Contractual Clauses apply, nothing in this Agreement shall modify the Standard Contractual Clauses.

1.9 Records, information and audit

1.9.1 The Provider shall maintain, in accordance with Data Protection Laws binding on the Provider, written records of all categories of processing activities carried out on behalf of the Client.

1.9.2 The Provider shall, in accordance with Data Protection Laws, make available to the Client such information as is reasonably necessary to demonstrate the Provider's compliance with the obligations of Data Processors under Data Protection Laws, and allow for and contribute to audits, including inspections, by the Client or another auditor mandated by the Client for this purpose, subject to the Client:

- (a) giving the Provider reasonable prior notice of such information request, audit or inspection being required by the Client;
- (b) ensuring that all information obtained or generated by the Client or its auditor(s) in connection with such information requests, inspections and audits is kept strictly confidential, save for disclosure to the Supervisory Authority or as otherwise required by Applicable Law;
- (c) ensuring that such audit or inspection is undertaken during normal business hours, with minimal disruption to the Provider's business, a Sub-Processor's business, or the business of other clients of the Provider; and

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- (d) paying the Provider's reasonable costs, a pre-estimate of which is set out in the Price List, for assisting with the provision of information and allowing for and contributing to inspections and audits.

1.10 Notification of Personal Data Breaches and Complaints

1.10.1 In respect of any Personal Data Breach involving Protected Data, the Provider shall, without undue delay:

- (a) notify the Client of the Personal Data Breach; and
- (b) provide the Client with details of the Personal Data Breach.

1.10.2 Each party shall promptly, and in any event within three Business Days, inform the other if it receives a Complaint and provide the other party with full details of such Complaint.

1.11 Deletion or return of Protected Data and copies

The Provider shall, at the Client's written request, either delete or return all the Protected Data to the Client within a reasonable time after the end of the provision of the relevant Services related to processing, and delete any other existing copies thereof unless storage of any data is required by Applicable Law and, where this is the case, the Provider shall inform the Client of any such requirement.

1.12 Liability, indemnities and compensation claims

1.12.1 The Client shall indemnify and keep indemnified the Provider in respect of all Data Processing Losses suffered or incurred by, awarded against or agreed to be paid by, the Provider and any Sub-Processor arising from or in connection with any:

- (a) non-compliance by the Client with the Data Protection Laws;
- (b) processing carried out by the Provider or any Sub-Processor pursuant to any Processing Instruction that infringes any Data Protection Law; or
- (c) breach by the Client of any of its obligations under this clause 1,

except to the extent the Provider is liable under clause 1.12.2.

1.12.2 The Provider shall be liable for Data Processing Losses howsoever arising, whether in contract, tort (including negligence) or otherwise under or in connection with this Agreement:

- (a) only to the extent caused by the processing of Protected Data under this Agreement and directly resulting from the Provider's breach of this clause 1; and
- (b) in no circumstances for any portion of the Data Processing Losses (or the circumstances giving rise to them) contributed to or caused by any breach of this Agreement by the Client (including a breach of clause 1.3.1(c)(ii)).

1.12.3 If a party receives a compensation claim from a person relating to processing of Protected Data, it shall promptly provide the other party with notice and full details of such claim, and each party shall:

- (a) make no admission of liability nor agree to any settlement or compromise of the relevant claim without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned or delayed; and

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- (b) consult fully with the other party in relation to any such action, but the terms of any settlement or compromise of the claim will be exclusively the decision of the party that is responsible under this Agreement for paying the compensation.
- 1.12.4 The parties agree that the Client shall not be entitled to claim back from the Provider any part of any compensation paid by the Client in respect of such damage to the extent that the Client is liable to indemnify the Provider in accordance with clause 1.12.1.
- 1.12.5 This clause 1.12 is intended to apply to the allocation of liability for Data Processing Losses as between the parties, including with respect to compensation to Data Subjects, notwithstanding any provisions under Data Protection Laws to the contrary, except:
 - (a) to the extent not permitted by Applicable Law (including Data Protection Laws); and
 - (b) that it does not affect the liability of either party to any Data Subject.

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SCHEDULE 1
SECURITY MEASURES

DESCRIPTION OF TECHNICAL AND ORGANIZATIONAL SECURITY MEASURES IMPLEMENTED BY THE PROVIDER

Technical Measures to Ensure Security of Processing	
1. Inventory and Control of Hardware Assets	Actively manage all hardware devices on the network so that only authorised devices are given access, and unauthorised and unmanaged devices are found and prevented from gaining access.
2. Inventory and Control of Software Assets	Actively manage all software on the network so that only authorised software is installed and can execute, and that unauthorised and unmanaged software is found and prevented from installation or execution.
3. Continuous Vulnerability Management	Continuously acquire, assess, and take action on new information in order to identify vulnerabilities, remediate, and minimize the window of opportunity for attackers.
4. Controlled Use of Administrative Privileges	Maintain processes and tools to track, control, prevent, and correct the use, assignment, and configuration of administrative privileges on computers, networks, applications, and data.
5. Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations, and Servers	Implement and actively manage (track, report on, correct) the security configuration of mobile devices, laptops, servers, and workstations using a configuration management and change control process in order to prevent attackers from exploiting vulnerable services and settings.
6. Maintenance, Monitoring, and Analysis of Audit Logs	Collect, manage, and analyse audit and security logs of events that could help detect, understand, or recover from a possible attack.
7. Email and Web Browser Protections	Deploy automated controls to minimise the attack surface and the opportunities for attackers to manipulate human behaviour through their interaction with web browsers and email systems or content.
8. Malware Defenses	Control the installation, spread, and execution of malicious code at multiple points in the enterprise, while optimising the use of automation to enable rapid updating of defense, data gathering, and corrective action.

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9. Limitation and Control of Network Ports, Protocols, and Services	Manage (track, control, correct) the ongoing operational use of ports, protocols, services, and applications on networked devices in order to minimise windows of vulnerability and exposure available to attackers.
10. Data Recovery Capabilities	Maintain processes and tools to properly back up personal data with a proven methodology to ensure the confidentiality, integrity, availability, and recoverability of that data.
11. Secure Configuration for Network Devices, such as Firewalls, Routers, and Switches	Implement, and actively manage (track, report on, correct) the security configuration of network infrastructure devices using a configuration management and change control process in order to prevent attackers from exploiting vulnerable services and settings.
12. Boundary Defenses	Detect, prevent, and correct the flow of information transferring networks of different trust levels with a focus on personal data.
13. Data Protection	Maintain processes and tools used to prevent data exfiltration, mitigate the effects of exfiltrated data, and ensure the confidentiality and integrity of personal data.
14. Controlled Access Based on the Need to Know	Maintain processes and tools to track, control, prevent, and correct secure access to critical or controlled assets (e.g. information, resources, systems) according to the formal determination of which persons, computers, and applications have a need and right to access these critical or controlled assets based on an approved classification.
15. Wireless Access Control	Maintain processes and tools to track, control, prevent, and correct the secure use of wireless local area networks (WLANs), access points, and wireless client systems.
16. Account Monitoring and Control	Actively manage the life cycle of system and application accounts, their creation, use, dormancy, and deletion in order to minimise opportunities for unauthorised, inappropriate, or nefarious use.

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Organisational Measures to Ensure Security of Processing	
1. Implement a Comprehensive Information Security Programme	Through the implementation of a Comprehensive Information Security Programme (CISP), maintain various administrative safeguards to protect personal data. These measures are designed to ensure: <ul style="list-style-type: none"> • security, confidentiality and integrity of personal data • protection against unauthorized access to or use of (stored) personal data in a manner that creates a substantial risk of identity theft or fraud • that employees, contractors, consultants, temporaries, and other workers who have access to personal data only process such data on instructions from the data controller.
2. Implement a Security Awareness and Training Programme	For all functional roles (prioritizing those mission critical to the business, its security, and the protection of personal data), identify the specific knowledge, skills and abilities needed to support the protection and defense of personal data; develop and execute an integrated plan to assess, identify gaps, and remediate through policy, organisational planning, training, and awareness programmes.
3. Application Software Security	Manage the security life cycle of all in-house developed and acquired software in order to prevent, detect, and correct security weaknesses.
4. Incident Response and Management	Protect the organisation's information, including personal data, as well as its reputation, by developing and implementing an incident response infrastructure (e.g., plans, defined roles, training, communications, management oversight, retainers, and insurance) for quickly discovering an attack and then effectively containing the damage, eradicating the attacker's presence, and restoring the integrity of the organisation's network and systems.
5. Security and Privacy Assessments, Penetration Tests, and Red Team Exercises	Test the overall strength of the organisation's defense (the technology, processes, and people) by simulating the objectives and actions of an attacker; as well as, assess and validate the controls, policies, and procedures of the organisation's privacy and personal data protections.
6. Physical Security and Entry Control	Require that all facilities meet the highest level of data protection standards possible, and reasonable, under the circumstances relevant to the facility and the data it contains, process, or transmits.

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SCHEDULE 2

DATA PROCESSING DETAILS

1. SUBJECT-MATTER OF PROCESSING

The Provider processes Personal Data to provide the Services to the Client in accordance with this Agreement.

2. DURATION OF THE PROCESSING

Duration of the provision of the Services or as per Client's instructions.

3. NATURE AND PURPOSE OF THE PROCESSING

The Provider processes data in order to provide the Services to the Client and its users in accordance with this Agreement, including:

1. To administer subscriptions and purchase orders for the Client's subscription to the Services;
2. To provide technical support to the Client's users who access the Services;
3. To provide remote implementation and setup services to the Client's admin and power users;
4. To provide the Client's users with the option to use the email features that form part of the Services; and
5. To provide the Client's users with invitations to free educational webinars and eMaint University training sessions.

4. TYPE OF PERSONAL DATA

1. First and last name, contact details (email, telephone, address) and/or professional, business title or trade;
2. Employer (Client: name, company number, address);

5. CATEGORIES OF DATA SUBJECTS

The Personal Data processed by Provider concern the following categories of Data Subjects:

- (i) prospective, current and former employees and contractors of the Client and its affiliates; and
- (ii) prospective, current and former employees and contractors of the Client's service providers and contractors.

6. TECHNICAL AND ORGANIZATIONAL MEASURES

See schedule 1, which shall form a part of this schedule 2.

7. APPROVED SUB-PROCESSORS

1. eMaint EMEA Limited, The Old Distillery Building, Beresford Street, Smithfield, Dublin 7, Ireland
 - a. An affiliated company of Provider
 - b. Activities: Points 1. to 5. (inclusive) of Section 3 "NATURE AND PURPOSE OF PROCESSING" above.

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2. Fluke Corporation, 6920 Seaway Blvd, Everett WA 98204, U.S.A
 - a. An affiliated company of Provider
 - b. Activities: Point 5. of Section 3 "NATURE AND PURPOSE OF PROCESSING" above.
3. Amazon Web Services, Inc., 410 Terry Avenue North, Seattle, WA 98109-5210, U.S.A and Amazon Web Services EMEA SARL, 5 rue Plaetis, L-2338 Luxembourg
 - a. Service provider, processing occurs in United States, Germany, or UK, depending on the Client's site location.
 - b. Activities
 - i. Cloud-based service provider, providing hosting for personal data and other infrastructure services

SCHEDULE 3

STANDARD CONTRACTUAL CLAUSES

For the purposes of Article 26(2) of Directive 95/46/EC for the transfer of personal data to processors established in third countries which do not ensure an adequate level of data protection.

The entity identified as “Client” in the Data Processing Appendix to the Master Subscription Agreement
(the “**data exporter**”)

and

eMaint Enterprises, LLC, The Corporation Trust Company, 820 Bear Tavern Road, West Trenton NJ
08628, U.S.A. , Tel.: +1 239-494-8928 ext.2; e-mail: support@emaint.com (the “**data importer**”)

each a “party”; together “the parties”,

HAVE AGREED on the following Contractual Clauses (the Clauses) in order to adduce adequate safeguards with respect to the protection of privacy and fundamental rights and freedoms of individuals for the transfer by the data exporter to the data importer of the personal data specified in Appendix 1.

Clause 1
Definitions

For the purposes of the Clauses:

- (a) *'personal data', 'special categories of data', 'process/processing', 'controller', 'processor', 'data subject' and 'supervisory authority'* shall have the same meaning as in Directive 95/46/EC of the European Parliament and of the Council of 24 October 1995 on the protection of individuals with regard to the processing of personal data and on the free movement of such data;
- (b) *'the data exporter'* means the controller who transfers the personal data;
- (c) *'the data importer'* means the processor who agrees to receive from the data exporter personal data intended for processing on his behalf after the transfer in accordance with his instructions and the terms of the Clauses and who is not subject to a third country's system ensuring adequate protection within the meaning of Article 25(1) of Directive 95/46/EC;
- (d) *'the subprocessor'* means any processor engaged by the data importer or by any other subprocessor of the data importer who agrees to receive from the data importer or from any other subprocessor of the data importer personal data exclusively intended for processing activities to be carried out on behalf of the data exporter after the transfer in accordance with his instructions, the terms of the Clauses and the terms of the written subcontract;
- (e) *'the applicable data protection law'* means the legislation protecting the fundamental rights and freedoms of individuals and, in particular, their right to privacy with respect to the processing of personal data applicable to a data controller in the Member State in which the data exporter is established;
- (f) *'technical and organisational security measures'* means those measures aimed at protecting personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorised disclosure or access, in particular where the processing involves the transmission of data over a network, and against all other unlawful forms of processing.

Clause 2
Details of the transfer

The details of the transfer and in particular the special categories of personal data where applicable are specified in Appendix 1 which forms an integral part of the Clauses.

Clause 3
Third-party beneficiary clause

1. The data subject can enforce against the data exporter this Clause, Clause 4(b) to (i), Clause 5(a) to (e), and (g) to (j), Clause 6(1) and (2), Clause 7, Clause 8(2), and Clauses 9 to 12 as third-party beneficiary.
2. The data subject can enforce against the data importer this Clause, Clause 5(a) to (e) and (g), Clause 6, Clause 7, Clause 8(2), and Clauses 9 to 12, in cases where the data exporter has factually disappeared or has ceased to exist in law unless any successor entity has assumed the entire legal obligations of the data exporter by contract or by operation of law, as a result of which it takes on the rights and obligations of the data exporter, in which case the data subject can enforce them against such entity.
3. The data subject can enforce against the subprocessor this Clause, Clause 5(a) to (e) and (g), Clause 6, Clause 7, Clause 8(2), and Clauses 9 to 12, in cases where both the data exporter and the data importer have factually disappeared or ceased to exist in law or have become insolvent,

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unless any successor entity has assumed the entire legal obligations of the data exporter by contract or by operation of law as a result of which it takes on the rights and obligations of the data exporter, in which case the data subject can enforce them against such entity. Such third-party liability of the subprocessor shall be limited to its own processing operations under the Clauses.

4. The parties do not object to a data subject being represented by an association or other body if the data subject so expressly wishes and if permitted by national law.

Clause 4
Obligations of the data exporter

The data exporter agrees and warrants:

- (a) that the processing, including the transfer itself, of the personal data has been and will continue to be carried out in accordance with the relevant provisions of the applicable data protection law (and, where applicable, has been notified to the relevant authorities of the Member State where the data exporter is established) and does not violate the relevant provisions of that State;
- (b) that it has instructed and throughout the duration of the personal data processing services will instruct the data importer to process the personal data transferred only on the data exporter's behalf and in accordance with the applicable data protection law and the Clauses;
- (c) that the data importer will provide sufficient guarantees in respect of the technical and organisational security measures specified in Appendix 2 to this contract;
- (d) that after assessment of the requirements of the applicable data protection law, the security measures are appropriate to protect personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorised disclosure or access, in particular where the processing involves the transmission of data over a network, and against all other unlawful forms of processing, and that these measures ensure a level of security appropriate to the risks presented by the processing and the nature of the data to be protected having regard to the state of the art and the cost of their implementation;
- (e) that it will ensure compliance with the security measures;
- (f) that, if the transfer involves special categories of data, the data subject has been informed or will be informed before, or as soon as possible after, the transfer that its data could be transmitted to a third country not providing adequate protection within the meaning of Directive 95/46/EC;
- (g) to forward any notification received from the data importer or any subprocessor pursuant to Clause 5(b) and Clause 8(3) to the data protection supervisory authority if the data exporter decides to continue the transfer or to lift the suspension;
- (h) to make available to the data subjects upon request a copy of the Clauses, with the exception of Appendix 2, and a summary description of the security measures, as well as a copy of any contract for subprocessing services which has to be made in accordance with the Clauses, unless the Clauses or the contract contain commercial information, in which case it may remove such commercial information;
- (i) that, in the event of subprocessing, the processing activity is carried out in accordance with Clause 11 by a subprocessor providing at least the same level of protection for the personal data and the rights of data subject as the data importer under the Clauses; and
- (j) that it will ensure compliance with Clause 4(a) to (i).

Clause 5

Obligations of the data importer

The data importer agrees and warrants:

- (a) to process the personal data only on behalf of the data exporter and in compliance with its instructions and the Clauses; if it cannot provide such compliance for whatever reasons, it agrees to inform promptly the data exporter of its inability to comply, in which case the data exporter is entitled to suspend the transfer of data and/or terminate the contract;
- (b) that it has no reason to believe that the legislation applicable to it prevents it from fulfilling the instructions received from the data exporter and its obligations under the contract and that in the event of a change in this legislation which is likely to have a substantial adverse effect on the warranties and obligations provided by the Clauses, it will promptly notify the change to the data exporter as soon as it is aware, in which case the data exporter is entitled to suspend the transfer of data and/or terminate the contract;
- (c) that it has implemented the technical and organisational security measures specified in Appendix 2 before processing the personal data transferred;
- (d) that it will promptly notify the data exporter about:
 - (i) any legally binding request for disclosure of the personal data by a law enforcement authority unless otherwise prohibited, such as a prohibition under criminal law to preserve the confidentiality of a law enforcement investigation,
 - (ii) any accidental or unauthorised access, and
 - (iii) any request received directly from the data subjects without responding to that request, unless it has been otherwise authorised to do so;
- (e) to deal promptly and properly with all inquiries from the data exporter relating to its processing of the personal data subject to the transfer and to abide by the advice of the supervisory authority with regard to the processing of the data transferred;
- (f) at the request of the data exporter to submit its data processing facilities for audit of the processing activities covered by the Clauses which shall be carried out by the data exporter or an inspection body composed of independent members and in possession of the required professional qualifications bound by a duty of confidentiality, selected by the data exporter, where applicable, in agreement with the supervisory authority;
- (g) to make available to the data subject upon request a copy of the Clauses, or any existing contract for subprocessing, unless the Clauses or contract contain commercial information, in which case it may remove such commercial information, with the exception of Appendix 2 which shall be replaced by a summary description of the security measures in those cases where the data subject is unable to obtain a copy from the data exporter;
- (h) that, in the event of subprocessing, it has previously informed the data exporter and obtained its prior written consent;
- (i) that the processing services by the subprocessor will be carried out in accordance with Clause 11;
- (j) to send promptly a copy of any subprocessor agreement it concludes under the Clauses to the data exporter.

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Clause 6
Liability

1. The parties agree that any data subject, who has suffered damage as a result of any breach of the obligations referred to in Clause 3 or in Clause 11 by any party or subprocessor is entitled to receive compensation from the data exporter for the damage suffered.
2. If a data subject is not able to bring a claim for compensation in accordance with paragraph 1 against the data exporter, arising out of a breach by the data importer or his subprocessor of any of their obligations referred to in Clause 3 or in Clause 11, because the data exporter has factually disappeared or ceased to exist in law or has become insolvent, the data importer agrees that the data subject may issue a claim against the data importer as if it were the data exporter, unless any successor entity has assumed the entire legal obligations of the data exporter by contract or by operation of law, in which case the data subject can enforce its rights against such entity.

The data importer may not rely on a breach by a subprocessor of its obligations in order to avoid its own liabilities.

3. If a data subject is not able to bring a claim against the data exporter or the data importer referred to in paragraphs 1 and 2, arising out of a breach by the subprocessor of any of their obligations referred to in Clause 3 or in Clause 11 because both the data exporter and the data importer have factually disappeared or ceased to exist in law or have become insolvent, the subprocessor agrees that the data subject may issue a claim against the data subprocessor with regard to its own processing operations under the Clauses as if it were the data exporter or the data importer, unless any successor entity has assumed the entire legal obligations of the data exporter or data importer by contract or by operation of law, in which case the data subject can enforce its rights against such entity. The liability of the subprocessor shall be limited to its own processing operations under the Clauses.

Clause 7

Mediation and jurisdiction

1. The data importer agrees that if the data subject invokes against it third-party beneficiary rights and/or claims compensation for damages under the Clauses, the data importer will accept the decision of the data subject:
 - (a) to refer the dispute to mediation, by an independent person or, where applicable, by the supervisory authority;
 - (b) to refer the dispute to the courts in the Member State in which the data exporter is established.
2. The parties agree that the choice made by the data subject will not prejudice its substantive or procedural rights to seek remedies in accordance with other provisions of national or international law.

Clause 8

Cooperation with supervisory authorities

1. The data exporter agrees to deposit a copy of this contract with the supervisory authority if it so requests or if such deposit is required under the applicable data protection law.
2. The parties agree that the supervisory authority has the right to conduct an audit of the data importer, and of any subprocessor, which has the same scope and is subject to the same

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conditions as would apply to an audit of the data exporter under the applicable data protection law.

3. The data importer shall promptly inform the data exporter about the existence of legislation applicable to it or any subprocessor preventing the conduct of an audit of the data importer, or any subprocessor, pursuant to paragraph 2. In such a case the data exporter shall be entitled to take the measures foreseen in Clause 5 (b).

Clause 9
Governing Law

The Clauses shall be governed by the law of the Member State in which the data exporter is established.

Clause 10
Variation of the contract

The parties undertake not to vary or modify the Clauses. This does not preclude the parties from adding clauses on business related issues where required as long as they do not contradict the Clause.

Clause 11
Subprocessing

1. The data importer shall not subcontract any of its processing operations performed on behalf of the data exporter under the Clauses without the prior written consent of the data exporter. Where the data importer subcontracts its obligations under the Clauses, with the consent of the data exporter, it shall do so only by way of a written agreement with the subprocessor which imposes the same obligations on the subprocessor as are imposed on the data importer under the Clauses. Where the subprocessor fails to fulfil its data protection obligations under such written agreement the data importer shall remain fully liable to the data exporter for the performance of the subprocessor's obligations under such agreement.
2. The prior written contract between the data importer and the subprocessor shall also provide for a third-party beneficiary clause as laid down in Clause 3 for cases where the data subject is not able to bring the claim for compensation referred to in paragraph 1 of Clause 6 against the data exporter or the data importer because they have factually disappeared or have ceased to exist in law or have become insolvent and no successor entity has assumed the entire legal obligations of the data exporter or data importer by contract or by operation of law. Such third-party liability of the subprocessor shall be limited to its own processing operations under the Clauses.
3. The provisions relating to data protection aspects for subprocessing of the contract referred to in paragraph 1 shall be governed by the law of the Member State in which the data exporter is established.
4. The data exporter shall keep a list of subprocessing agreements concluded under the Clauses and notified by the data importer pursuant to Clause 5 (j), which shall be updated at least once a year. The list shall be available to the data exporter's data protection supervisory authority.

Clause 12
Obligation after the termination of personal data processing services

1. The parties agree that on the termination of the provision of data processing services, the data importer and the subprocessor shall, at the choice of the data exporter, return all the personal

Data Protection Appendix

data transferred and the copies thereof to the data exporter or shall destroy all the personal data and certify to the data exporter that it has done so, unless legislation imposed upon the data importer prevents it from returning or destroying all or part of the personal data transferred. In that case, the data importer warrants that it will guarantee the confidentiality of the personal data transferred and will not actively process the personal data transferred anymore.

2. The data importer and the subprocessor warrant that upon request of the data exporter and/or of the supervisory authority, it will submit its data processing facilities for an audit of the measures referred to in paragraph 1.

APPENDIX 1 TO THE STANDARD CONTRACTUAL CLAUSES

Data exporter

The data exporter is the entity identified as the “Client” in the Data Processing Appendix to the Master Subscription Agreement, and who maintains a subscription to the services provided by data importer in accordance with the Master Subscription Agreement.

Data importer

The data importer is eMaint Enterprises LLC, provider of the services provided by data importer in accordance with the Master Subscription Agreement.

Data subjects

The personal data transferred concern the categories of data subjects identified in Schedule 2 to the Data Processing Appendix to the Master Subscription Agreement.

Categories of data

The personal data transferred concern the categories of data identified in Schedule 2 to the Data Processing Appendix to the Master Subscription Agreement.

Processing operations

The personal data transferred will be subject to the processing activities identified in Schedule 2 to the Data Processing Appendix to the Master Subscription Agreement.

APPENDIX 2 TO THE STANDARD CONTRACTUAL CLAUSES

This Appendix forms part of the Clauses and must be completed by the parties.

Description of the technical and organisational security measures implemented by the data importer in accordance with Clauses 4(d) and 5(c) (or document/legislation attached):

The technical and organizational security measures implemented by the data importer are described in Schedule 1 to the Data Processing Appendix to the Master Subscription Agreement.



Nolan M. Fields IV
Assistant District Attorney | Civil Division
Tulsa County District Attorney's Office
500 South Denver Avenue, Tulsa, Oklahoma 74103
(918) 596 - 4900 | nfields@tulsacounty.org

TO: Board of County Commissioners
Karen Keith, Chairman
Stan Sallee
Ron Peters

DATE: May 8, 2019

REFERENCE: Department Maintenance Agreement for INCOG Owned Vehicles

Please place this item on the agenda for the next meeting of the Board of County Commissioners. It will not be necessary to review this matter in executive session. INCOG has already signed this Agreement, and it is presented for this Board's review and potential action. Please let me know if you have any questions.

Respectfully,

A handwritten signature in blue ink that reads 'Nolan M. Fields IV'.

Nolan M. Fields IV
Assistant District Attorney

CC:
Patti Farrar, Bldg. Ops.

**DEPARTMENT MAINTENANCE AGREEMENT
FOR
INCOG
OWNED VEHICLES**

This Agreement is entered into by and between the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF TULSA, STATE OF OKLAHOMA, hereafter referred to as "County" and the INCOG OFFICE, hereafter referred to as "User."

1. RECITALS: Inasmuch as County owns and operates a maintenance facility for the regular maintenance of motor vehicles, and whereas User, a local unit of government, owns and operates certain motor vehicles as a part of its government operation, and because economics of scale may be achieved by the coordinated efforts of County and User to provide for maintenance of User's vehicle fleet, the parties agree that pursuant to the provisions of 74 O.S. Sec. 1008A, User may utilize the services of County for maintenance of User's vehicle fleet on an as-needed basis under the following terms and conditions.
2. DURATION: The terms of this agreement shall be from the acceptance of this agreement by both County and User until the end of the current fiscal year of the parties, which fiscal year will terminate on June 30, 2020.
3. VEHICLES: County and User agree that User's vehicle fleet to be maintained by County shall not exceed seven (7) vehicles, and shall include those vehicles listed on Exhibit "A" attached hereto and made a part hereof.
4. ORGANIZATION: No new administrative or legal entity is created by this agreement, nor are powers delegated thereto.
5. PURPOSE: The purpose of this agreement is to provide vehicle maintenance to User by County. Maintenance shall include all replacement parts as requested, changing of oil, filters, and lubrication every five thousand (5,000) miles, as well as a complete maintenance check including, but not limited to, transmission, differential, belts, wiper blades, brakes, etc. every five thousand (5,000) miles.
6. FINANCING: Financing of this agreement shall come solely from the operating budget of User. User agrees to establish and maintain as a part of its normal budgetary procedures, sufficient books of account to satisfy the requirements of 74 O.S., Section 1001 and following.
7. PRICE: The parties agree that User shall pay County for parts used in the maintenance of User's vehicles at cost, and for labor at the rate of Twenty Dollars (\$20.00) per hour, or for any part of such hour. The County further agrees to sell to User tires and batteries for User's vehicles, consistent with availability and needs of County to apply its own fleet, at the prices then currently paid by County for such tires or batteries. The County further agrees to sell to User fuel for said vehicles, consistent with availability and needs of County to supply its own fleet, at the prices then currently paid by County for such fuel plus a five cent administrated cost per gallon.

8. ADMINISTRATOR: The parties agree that the Board of County Commissioners of the County of Tulsa shall serve as administrator pursuant to the terms of said 74 O.S., Section 1004 (d) throughout the terms of this agreement.
9. PROPERTY ACQUISITION AND DISPOSAL: The parties agree that no real or personal property will be used as a result of this agreement aside from vehicle parts above-mentioned. County agrees to acquire and hold any parts necessary for the above-mentioned vehicular maintenance and to dispose of same by installing such parts in user's vehicles as needed.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF TULSA COUNTY

County Clerk

By _____
Chairman

APPROVED AS TO FORM:

Assistant District Attorney

USER: Ann Davis

TITLE: Deputy Director

Date 5/6/19

EXHIBIT "A"

**INCOG
LIST OF VEHICLES**

<u>Vehicle</u>	<u>VIN#</u>	<u>Vehicle Number</u>
2006 Ford Hybrid Escape	1FMCU95H16KA08220	0030
2007 Ford Escape	1FMYU49H67KA49818	0084
2007 Toyota Prius Hybrid	JTDKB20U277574750	0580
2011 Toyota Prius Hybrid	JTDKN3DU4B0274149	0581
2012 Ford F250	1FT7X2B62CEC97836	1210
2013 Toyota Prius Hybrid	JTDKN3DU7D1650890	1219
2014 Toyota Prius V Hybrid	JTDZN3EU9EJ001848	1228



Nolan M. Fields IV

Assistant District Attorney | Civil Division
Tulsa County District Attorney's Office
500 South Denver Avenue, Tulsa, Oklahoma 74103
(918) 596 - 4900 | nfields@tulsacounty.org

TO: Board of County Commissioners
Karen Keith, Chairman
Stan Sallee
Ron Peters

DATE: May 8, 2019

REFERENCE: Grant Agreement with the Federal Highway Administration for the OK
FLAP 0600(1) Wekiwa Road Project

Please place this item on the agenda for the next meeting of the Board of County Commissioners. It will not be necessary to review this matter in executive session. The Federal Highway Administration has not yet signed this Agreement, but it is first presented for this Board's review and potential action. Please let me know if you have any questions.

Respectfully,

Nolan M. Fields IV
Assistant District Attorney

CC:
Tom Rains, County Engineer

- | | | |
|---|--|------------------------------|
| 1. Award No.
6982AF1940001 | 2. Effective Date
See Block 17 | 3. CDFA No.
20.224 |
|
 | | |
| 4. Awarded To
Tulsa County
500 South Denver Avenue
Tulsa, Oklahoma 74103-3832

DUNS No.: 64553571 | 5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Central Federal Lands Highway Division | |
|
 | | |
| 6. Period of Performance
From Effective date to 12/31/2019 | 7. Total Amount
Federal Share: \$59,200
Recipient Share: <u>\$14,800</u>
Total Value \$74,000 | |
|
 | | |
| 8. Type of Agreement
Grant | 9. Authority
23 U.S.C. Section 204 | |
|
 | | |
| 10. Procurement Request No.
(HFLCEO190113PR) | 11. Funds Obligated
\$59,200 | |
|
 | | |
| 12. Submit Payment Requests To
See "Financial Administration" under Section C | 13. Payment Office | |
|
 | | |
| 14. Accounting and Appropriation Data

1516400060001-531.PE.K200.40-1640000000 OC 25304 | | |
|
 | | |
| 15. Description of Project

OK FLAP 0600(1) Wekiwa Road | | |
|
 | | |
| 16. Tulsa County | 17. Federal Highway Administration | |

Signature	Date
Name: Karen Keith	
Title: Chairman, BOCC	

Signature	Date
Name: Joseph L. Wilson	
Title: Agreement Officer	

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ATTACHMENT

1. Project Memoranda of Agreement (Project MOA)

SECTION A - PROGRAM DESCRIPTION

1. STATEMENT OF PURPOSE

See Section A of attachment 1, the Project MOA.

2. LEGISLATIVE AUTHORITY

23 U.S.C. Section 204.

3. PROJECT BACKGROUND AND SCOPE

See Section E of attachment 1, the Project MOA.

4. STATEMENT OF WORK

This Grant provides for funding of a progression of project activities. Initially only preliminary design is eligible for reimbursement. Final design, utility relocation, right of way acquisition will not be eligible for reimbursement until an environmental decision document has been completed and approved by Federal Highway Administration-Central Federal Lands Highway Division (FHWA). If the environmental decision document indicates significant impacts or identifies the preferred alternative to be a “no-build” alternative, then this Grant will be terminated with no eligibility for funding post environmental decision activities. Construction will not be eligible for reimbursement until the Final PS&E package is approved.

FHWA and Tulsa County (Recipient) may amend or terminate this Grant to adjust to project development, environmental, or construction needs.

See Section E of attachment 1, the Project MOA, for Design, NEPA, ROW and Utility impact information.

5. DELIVERABLES

Deliverables will be in accordance with Section P of attachment 1, the Project MOA.

The Recipient will submit a progress report with each invoice indicating dates covered, work that has been completed within the invoice coverage dates, and anticipated dates of major project milestones (i.e. survey completion, preliminary design completion, construction start, and construction completion).

Submit electronic pdf files of all deliverables to FHWA.

6. KEY OFFICIALS

Government – FHWA/Federal Lands Highway Division

Contact: James Herlyck, Agreement Officer's Representative (AOR)

Voice: (720) 963-3698

Email: James.Herlyck@dot.gov

Financial Contact: General Finance

Voice: n/a

Email: CFL.Finance@dot.gov

Agreements Coordinator: Suzanne Schmidt

Voice: (720) 963-3356

Email: Suzanne.Schmidt@dot.gov

Agreements Officer: Joseph L. Wilson

Voice: (720) 963-3769

Email: joe.wilson@dot.gov

Recipient- Tulsa County, OK

Tulsa County Program Contact

Name: Tom Rains

Address: 500 S. Denver Ave.

City, State, Zip: Tulsa, OK 74103

Telephone: 918-596-5736

Email: trains@tulsacounty.org

Tulsa County Finance Contact

Name: Tom Rains

Address: 500 S. Denver Ave.

City, State, Zip: Tulsa, OK 74103

Telephone: 918-596-5736

Email: trains@tulsacounty.org

Fax: 918-596-5743

Tulsa County Cooperative Agreement Contact

Name: Karen Keith, Chairman BOCC

Address: 500 S. Denver Ave.

City, State, Zip: Tulsa, OK 74103

Telephone: 918-596-5015

Email: kkeith@tulsacounty.org

SECTION B – FEDERAL AWARD INFORMATION

1. TYPE OF AWARD

The planned award type is a Grant.

2. COST SHARING OR MATCHING

See Sections J and K of attachment 1, the Project MOA.

3. PERIOD OF PERFORMANCE

The period of performance for this Agreement is in accordance with Block 6 on page one of the Agreement.

4. DEGREE OF FEDERAL INVOLVEMENT

The FHWA anticipates no substantial Federal involvement.

SECTION C - FEDERAL AWARD ADMINISTRATION INFORMATION

1. FEDERAL AWARD NOTICES

Only the AO can commit the FHWA. The award document, signed by the AO, is the authorizing document. Only the AO can bind the Federal Government to the expenditure of funds.

2. ADMINISTRATIVE AND NATIONAL POLICY REQUIREMENTS

General terms, conditions, and governing regulations that apply to this agreement are available online at:

https://www.fhwa.dot.gov/cfo/contractor_recip/gtandc_generaltermsconditions.cfm

The online list dated March 6, 2015 of "GENERAL TERMS AND CONDITIONS FOR ASSISTANCE AWARDS" shall apply to the resulting award.

A. INDIRECT COSTS

Indirect costs are not allowable under this Agreement.

B. DATA RIGHTS

The Recipient must make available to the FHWA copies of all work developed in performance with this Agreement, including but not limited to software and data. Data rights under this agreement shall be in accordance with 2 CFR 200.315, Intangible property.

C. PERSONALLY IDENTIFIABLE INFORMATION (PII)

Personally Identifiable Information (PII) as defined at CFR Part 200.79 and 2 CFR 200.82 at will not be requested unless necessary and only with prior written approval of the AO with concurrence from the AOR.

D. AVAILABLE FUNDING

The cost of the work to be reimbursed by FHWA is Not to Exceed the amount in block 11 of the cover page, unless an amendment to the Agreement is made in writing and agreed to by both parties.

E. KEY PERSONNEL

Pursuant to 2 CFR 200.308(c)(2), the Recipient must request prior written approval from the AO for any change in Key Personnel specified in the award. The following person(s) are/have been identified as Key Personnel:

Name	Title/Position
None	

F. SUBAWARDS AND SUBCONTRACTS APPROVAL

The Recipient has been determined to have a procurement system that is approved and accepted by the Government, so are exempt from the requirements of 2 CFR §200.330.

G. ORDER OF PRECEDENCE

The Project MOA is accepted, approved, and incorporated herein as Attachment 1. In the event of any conflict between this agreement document and the Project MOA, this Agreement document shall prevail.

H. DESIGNATION AS RESEARCH OR NON-RESEARCH AGREEMENT

This agreement is designated as: NON-RESEARCH

I. CONFERENCE SUPPORT RESTRICTIONS

The Recipient must obtain written approval from the AOR prior to incurring any costs for conference support. See the definition of conference as contained in 2 CFR 200.432.

Food and beverage costs are not allowable conference expenses for reimbursement under this Agreement.

Note: Costs of meals are allowable as a travel per diem expense for individuals on travel status and pursuant to the Travel clause of this Agreement.

J. DISPUTES

The parties to this Agreement will communicate with one another in good faith and in a timely and cooperative manner when raising issues under this provision. Any dispute, which for the purposes of this provision includes any disagreement or claim, between the FHWA and the Recipient concerning questions of fact or law arising from or in connection with this Agreement and whether or not involving alleged breach of this Agreement, may be raised only under this Disputes provision.

Whenever a dispute arises, the parties will attempt to resolve the issues involved by discussion and mutual agreement as soon as practical. In no event will a dispute which arose more than three months prior to the notification made under the following paragraph of this provision constitute the basis for relief under this article unless FHWA waives this requirement.

Failing resolution by mutual agreement, the aggrieved party will document the dispute by notifying the other party in writing of the relevant facts, identify unresolved issues and specify the clarification or remedy sought. Within five working days after providing written notice to the other party, the aggrieved party may, in writing, request a decision from the AO. The AO will conduct a review of the matters in dispute and render a decision in writing within thirty calendar days of receipt of such written request. Any decision of the AO is final and binding unless a party will, within thirty calendar days, request further review as provided below.

Upon written request to the FHWA Chief Acquisition Officer or designee, made within thirty calendar days after the AO's written decision or upon unavailability of a decision within the stated time frame under the preceding paragraph, the dispute will be further reviewed. This review will be conducted by the FHWA Chief Acquisition Officer. Following the review, the FHWA Chief Acquisition Officer will resolve the issues and notify the parties in writing. Such resolution is not subject to further administrative review and to the extent permitted by law, will be final and binding. Nothing in this Agreement is intended to prevent the parties from pursuing disputes in a United States Federal Court of competent jurisdiction.

K. Earned Income

No program income will be earned.

3. FINANCIAL ADMINISTRATION

A. Reimbursable Payment: Tulsa County will receive payment on a monthly basis, upon receipt of an invoice of costs incurred and authorized by the FHWA. Tulsa County is limited to recovery of actual costs only, with a progress report reflecting the progress to the date of the invoice. Tulsa County shall not incur costs which exceed the maximum cost stated in this Grant without authorization from the FHWA. Such authorization will be in the form of a modification to this Grant signed by the FHWA Contracting Officer. Tulsa County shall submit a monthly progress report to the CFLHD COTR listed below which notes obstacles encountered and suggested solutions, progress to date, and identifies costs and expenses for services rendered or supplies delivered per the SOW. Include back-up data with each request for payment. Back-up data includes all documents needed to support the requested reimbursement, such as record of contract payments, receipts, payrolls, and so on. Tulsa County will submit all Billings to the Government with Support Data as costs are billed, and one final and complete billing marked **Final Invoice** for reimbursement of all eligible costs incurred no later than 180 days after the end of the period of performance as stated on the Grant. If Tulsa County does not submit a Final Bill within 180 days of the completion date the Government may close the Grant unilaterally and deobligate all remaining funds.

B. Prompt Payment: The Government considers payment as being made the day a check is dated or the date of an electronic funds transfer (EFT). All days referred to in this clause are calendar days. However, when the due date falls on a Saturday, Sunday, or legal holiday, the designated payment office may make the payment on the following working day without incurring a late payment penalty. The due date for making payments by the designated payment office is the 30th day after the designated billing office receives a proper invoice from the servicing agency, or the 30th day after Government acceptance of services performed or supplies delivered. The Prompt Payment regulations do not require the Government to pay interest penalties if based on improper submission of invoices and incorrect EFT information provided by the servicing agency. The Government will compute any interest penalty in accordance with the Office of Management and Budget prompt payment regulations (5 CFR Part 1315).

C. Method of Billing and Proper Submission of Invoices: The Government shall pay the Grant Recipient, upon the submission of proper invoices, the prices stipulated in the agreed-upon cost budget for services rendered or supplies delivered, as stated in the SOW. The Grant Recipient must submit an acceptable invoice to FHWA that, at a minimum, includes the following:

1. Grant Recipient's name/address

2. Grant's Recipient's finance contact with phone number and email address
3. Accounting Information
4. FHWA Grant number: 6982AF1940001
5. Billing period.
6. Documents supporting all costs submitted for reimbursement. (i.e. itemized financial summary of expenditures in accordance with accepted cost budget).
7. Documents supporting all non-Federal share costs incurred (i.e. costs not eligible for reimbursement, but eligible to be counted as matching contributions)

Submit support documents and Progress Report to:

Via Email to:

James Herlyck

FLAP Program Manager

James.Herlyck@dot.gov

(720) 963-3698

Submit invoice to:

US Mail

Federal Lands Highway A/P, AMZ-150

PO Box 268865

Oklahoma City, OK 73125

or

Fed Ex

Federal Lands Highway A/P Branch, AMZ-150

6500 S. MacArthur Blvd

Oklahoma City, OK 73169

or

Email: 9-AMC-AMZ-CFLInvoices@FAA.GOV

D. Administrative Fee: Unless otherwise explicitly stated in this Grant, FHWA shall not be liable for any additional administrative fees.

**Federal Lands Access Program
Project Memorandum of Agreement (MOA)**

STATE OF OKLAHOMA
TULSA COUNTY
2018 FEB 13 PM 3:30

Project / Facility Name: OK FLAP 0600 (1) Wekiwa Road

Project Route: Wekiwa Road, E-W 0600

State: Oklahoma

County: Tulsa County

APPROVED

FEB 20 2018

Owner of Federal Lands to which the Project Provides Access: U.S. Army Corps of Engineers –
Keystone Dam

Entity with Title or Maintenance Responsibility for Facility: Tulsa County

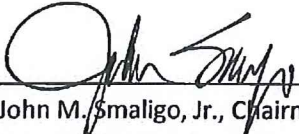
Type of Work: Work to include widening the roadway from 18 feet to 24 feet and placing an asphalt overlay. This work will also include extending or replacing several drainage structures to accommodate the new roadway section.

This Agreement does not obligate (commit to) the expenditure of Federal funds nor does it commit the parties to complete the project. Rather, this Agreement sets forth the respective responsibilities as the project proceeds through the project development process.

Parties to this Agreement: Tulsa County, OK, USACE – Tulsa District, Central Federal Lands Highway Division

The Program Decision Committee approved this project on April 19, 2016.

AGREED:



John M. Smaligo, Jr., Chairman
Board of County Commissioners, Tulsa County, OK

2/20/18

Date



Chief of Business Operations, Central Federal Lands Highway Division

3-28-18

Date

Attest:






**APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY**

243796

A. PURPOSE OF THIS AGREEMENT

This Agreement documents the intent of the parties and sets forth the anticipated responsibilities of each party in the development, construction, and future maintenance of the subject project. The purpose of the Agreement is to identify and assign responsibilities for the environmental analysis, design, right-of-way, utilities, acquisition and construction as appropriate for this programmed project, and to ensure maintenance of the facility for public use if improvements are made. The parties understand that any final decision as to design or construction will not be made until after the environmental analysis required under the National Environmental Policy Act (NEPA) is completed (this does not prevent the parties from assigning proposed design criteria to be studied in the NEPA process.) Any decision to proceed with the design and construction of the project will depend on the availability of appropriations at the time of obligation and other factors such as issues raised during the NEPA process, a natural disaster that changes the need for the project, a change in Congressional direction, or other relevant factors.

Tulsa County agrees to provide a matching share in accordance with the cooperative agreement.

B. AUTHORITY

This Agreement is entered into between the signatory parties pursuant to the provisions of 23 U.S.C. 204 and Tulsa County, Oklahoma.

C. JURISDICTION AND MAINTENANCE COMMITMENT

Tulsa County has jurisdictional authority to operate and maintain the existing facility and will operate and maintain the completed project at its expense.

D. FEDERAL LAND MANAGEMENT AGENCY COORDINATION

Tulsa County has coordinated project development with the USACE – Tulsa District, Keystone Dam. The USACE support of the project is documented within the Letter of Support dated October 6, 2015. Each party to this agreement who has a primary role in NEPA, design, or construction shall coordinate their activities with the USACE.

E. PROJECT BACKGROUND/SCOPE

The project will widen Wekiwa Road to provide a safer roadway for vehicles, pedestrians, and bicyclists accessing the federal lands (USACE Keystone Dam and Keystone Lake).

Roadway Design – The project will widen the roadway to 24 feet, including 11 foot lanes with 1 foot paved shoulders with recoverable foreslopes. New signs and striping will be provided as part of the project, including “share the road” type signing for bicycle traffic. Driveway aprons will be constructed at the numerous driveways along Wekiwa Road. Guardrail will be added to two existing box culverts.

Pavements – The existing roadway consists of concrete pavement with an asphalt overlay. It is anticipated that the widening section, approximately 3 feet on each side, will consist of 6

inches of HACP. Geotextile fabric will be placed over the entire roadway width and an overlay will be provided.

Drainage culverts - The roadway widening will require the extension/modification of several drainage structures; a 28 ft. wide steel I-beam bridge will be removed and replaced with a pipe culvert, a 2ft. x 2ft. reinforced concrete box will be extended or replaced with a culvert pipe, and another 2-cell 10 ft. x 5ft. concrete box culvert will be extended by a total of 6 feet and wingwalls and curb will be installed.

Bridge – An existing 25 ft. long structure that is currently 23 feet wide will be widened to accommodate the new roadway template. This widening is anticipated to include the installation of a steel I-beam girder.

NEPA – NEPA documentation will be completed by Tulsa County with review and oversight provided by the FHWA. This project is anticipated to qualify for a categorical exclusion. It is also anticipated that the categorical exclusion will meet the 23 CFR 771.117(c) list criteria, and therefore will not require further approval by FHWA. If the categorical exclusion does not meet these requirements, or if the NEPA required will be more than a categorical exclusion, approval from FHWA will be required.

ROW – It is anticipated that all construction will take place within the existing right of way. No additional easements or right of way are anticipated for this project. The County will be required to provide a right of way certification for this project.

Utilities – No utilities are anticipated to be impacted by this project. The County will be required to provide a utility certification for this project.

F. PROJECT BUDGET

Item	Estimate (\$)	Comments
Scoping Costs	\$44,000.00	See reimbursable agreement DTFH68-16-E00022
Preliminary Engineering and Environmental Compliance	\$70,000	In House Engineering Design
Construction	\$900,000	Force Account
Construction Engineering	\$72,000	8%
Contingency	\$104,000	Approx. 10% of PE/CE/CN
Total	\$1,190,000	

G. ROLES AND RESPONSIBILITIES

Responsible Party	Product/Service/Role	Comments
Tulsa County	<ul style="list-style-type: none"> • Review and sign the Project Memorandum of Agreement. • Develop plans and specifications as required to construct the project. Develop a cost estimates for all project costs covered within this agreement and develop a match contribution plan showing meeting the minimum match requirements. FHWA will need to provide approval of the PS&E package prior to construction. • Responsible for Right of Way coordination and acquisition as required. Prior to any on-the-ground construction, provide a certification to FHWA that all work proposed is within the existing right of way or that all necessary right of way appraisals and acquisitions have been performed in accordance with the Uniform Relocation Act Amendments of 1987. • Responsible for utility coordination and relocation as required. Prior to any on-the-ground construction, certify that there will be no utilities impacted by the project or that all necessary arrangements have been made regarding utility impacts and relocations. • Obtain permits and right of entry for construction as required. • Construction of proposed work, including all necessary contracting for work to be performed by forces other than the County. • Arrange for and attend a final inspection at completion of project. Provide 2 weeks of notice to CFLHD. 	
Central Federal Lands Highway Division	<ul style="list-style-type: none"> • Develop and sign the Project Memorandum of Agreement. 	

Responsible Party	Product/Service/Role	Comments
	<ul style="list-style-type: none"> Review and approve match contribution plan. Receive, review, and approve project deliverables in accordance with table below. Attend the final inspection as warranted with Tulsa County at completion of construction. Receive, review, and approve project invoices per the reimbursable agreement. 	

H. ROLES AND RESPONSIBILITIES – SCHEDULE

Responsible Lead	Product/Service/Role	Schedule Start-Finish	Comments
Tulsa County	<ul style="list-style-type: none"> Preliminary Design 	Winter 2018	
	<ul style="list-style-type: none"> Environmental Compliance and obtain req'd permits 	Spring 2018	
	<ul style="list-style-type: none"> Final Design 	Winter 2018 through Spring 2018	
	<ul style="list-style-type: none"> Certify to FHWA ROW and Utilities 	Spring 2018	
	<ul style="list-style-type: none"> Advertisement and Award 	N/A	
	<ul style="list-style-type: none"> Notice to Proceed 	N/A	
	<ul style="list-style-type: none"> Contract administration/ Construction Engineering 	Spring 2018 through Summer 2018	
	<ul style="list-style-type: none"> Construction 	Spring 2018 through Summer 2018	

I. PROPOSED DESIGN STANDARDS

Final design standards will be determined through the NEPA process.

Criteria	Minimum Standard	Comments
Roadway Design	AASHTO – A Policy on Geometric Design of Highways and Streets	
Functional Classification	Rural Local Road	

Surface Type	Asphalt	
Design Volume	1500	

J. FUNDING

Fund Source	Amount	Comments
OK Access Program funds	\$35,200	Scoping Costs under reimbursable agreement DTFH68-16-E00022
Local Matching Share – Tulsa County	\$8,800	Scoping Costs under reimbursable agreement DTFH68-16-E00022
OK Access Program funds	\$56,000	Cooperative Agreement Preliminary Engineering Cost
Local Matching Share – Tulsa County	\$14,000	Cooperative Agreement Preliminary Engineering Cost
OK Access Program funds	\$860,800	Cooperative Agreement Construction and Construction Engineering Cost
Local Matching Share – Tulsa County	\$215,200	Cooperative Agreement Construction and Construction Engineering Cost
TOTAL	\$1,190,000	

K. MATCHING SHARE REQUIREMENTS

The minimum local share for this project is 20.00% of the total costs of FLAP eligible portions of the project. Tulsa County is responsible for providing 20.00% of the FLAP eligible costs while OK Access Program funds will provide 80.00% or \$952,000.00, whichever is less.

All cost increases due to cost overruns, contract modifications or claims will be the responsibility of Tulsa County.

L. PROJECT TEAM MEMBERS - POINTS OF CONTACT

The following table provides the points of contact for this project. They are to be the first persons to deal with any issues or questions that arise over the implementation of each party's role and responsibility for this agreement.

Name/Title	Organization	Address/Phone Number/Email
Tom Rains, County Engineer	Tulsa County	Tulsa County 500 S Denver Ave. Tulsa, OK 74103 918-596-5736 trains@tulsacounty.org
Chris Longley Federal Lands Access Program	Central Federal Lands Highway Division	12300 West Dakota Avenue, Suite 380 Lakewood, CO 80228 720-963-3733

Manager		christopher.longley@dot.gov
---------	--	-----------------------------

M. CHANGES/AMENDMENTS/ADDENDUMS

The agreement may be modified, amended, or have addendums added by mutual agreement of all parties. The change, amendment, or addendum must be in writing and executed by all of the parties.

The types of changes envisioned include, but are not limited to, changes that significantly impact scope, schedule, or budget; changes to the local match, either in type or responsibility; changes that alter the level of effort or responsibilities of a party. The parties commit to consider suggested changes in good faith. Failure to reach agreement on changes may be cause for termination of this agreement.

A change in the composition of the project team members does not require the agreement to be amended.

It is the responsibility of the project team members to recognize when changes are needed and to make timely notification to their management in order to avoid project delivery delays.

N. ISSUE RESOLUTION PROCEDURES MATRIX

Issues should be resolved at the lowest level possible. The issue should be clearly defined in writing and understood by all parties. Escalating to the next level can be requested by any party. When an issue is resolved, the decision will be communicated to all levels below.

FHWA	Tulsa County	Time
Access Program Coordinator: Chris Longley	County Engineer: Tom Rains	14 days
Planning and Programming Branch Chief: Anita Gebbie-Deisch, Acting	Deputy Commissioner: John Fothergill	30 days
Chief Engineer: Curtis Scott	Board of County Comm. John M. Smaligo, Jr., Chairman	90 days

O. TERMINATION

This agreement may be terminated by mutual written consent of all parties. This agreement may also be terminated if either the NEPA process or funding availability requires a change and the parties are not able to agree to the change. Any termination of this agreement shall not prejudice any rights or obligations accrued to the parties prior to termination. If Federal

Access funds have been expended prior to termination, the party responsible for the match agrees to provide a match in the applicable percentage of the total amount expended on the project prior to the termination.

P. STEWARDSHIP & OVERSIGHT ACTIVITIES

Item	Responsible Party	FHWA Role
Project agreement (Project MOA)	CFLHD	Develop, Sign, & Execute
Environment – Draft Environmental Documents	Tulsa County	Review
Environment - NEPA Decision Document <i>* Assume project meets the 23 CFR 771.117(c) list criteria</i>	Tulsa County	Review/File
Necessary permits	Tulsa County	File
Design exceptions (if necessary)	Tulsa County	Review/File
Right of Way certification	Tulsa County	Approve
Utility agreement	Tulsa County	Review
Contract package (100% PS&E, contract) ¹	Tulsa County	Approve
Contract award ²	Tulsa County	Concur
Copy of executed award package ²	Tulsa County	File
Contract modifications ²	Tulsa County	File (No impact to federal funding)
Notification of preconstruction meeting (if necessary)	Tulsa County	Attend as warranted
Construction progress payments (follow requirements from the reimbursable agreement)	Tulsa County	File
Final inspection	Tulsa County	Attend as warranted
Final payment voucher/release of claims ²	Tulsa County	File

¹ PS&E Package from County to include elements as agreed to such as typical section drawings, bridge modification details, ODOT standard drawings as appropriate. Drawings to be stamped by an OK registered professional engineer.

² Valid for contract as needed for construction elements that the County will not be self-performing



CONTRACT / AGREEMENT RENEWAL

Department: Tulsa County Assessor

Vendor: Standley Systems

Describe Product / Service provided by this contract: Copier Leases

Original CMF # 241691

Dated: 06/19/2017

Current CMF # 244769

Dated: 05/29/2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year * 2019 - 2020 and shall be effective upon full execution of this contract/agreement renewal. *Note: Fiscal Year is July 1-June 30

Vendor: *Brandon Biggs*

Printed Name: Brandon Biggs

Date: 5/7/18

Approved by the Board of County Commissioners this _____ day of _____, 20____.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda



MICHAEL WILLIS
TULSA COUNTY CLERK

CONTRACT / AGREEMENT RENEWAL

2019 MAY -8 AM 9:53

Department: BOCC/Central Garage

STATE OF OKLAHOMA
TULSA COUNTY
RECEIVED

Vendor: River Parks Authority

Describe Product / Service provided by this contract: Vehicle Maintenance

agreement

Original CMF # 245068

Dated: 06/18/2018

Current CMF # 245068

Dated: 06/18/2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year * 2019 - 2020 and shall be effective upon full execution of this contract/agreement renewal. *Note: Fiscal Year is July 1-June 30

Vendor: Signature [Signature]

Printed Name: MAT MEYER

Date: May 6, 2019

Approved by the Board of County Commissioners this _____ day of _____, 20____.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda



Tulsa County

MAY 08 2019

CONTRACT / AGREEMENT RENEWAL

Engineering Department

Department: Tulsa County Highway District 1

Vendor: ImageNet Consulting LLC

Describe Product / Service provided by this contract: Copier Lease, Konica Minolta
C258 & 3320, 4URA5 & HAY8T, Lease agreement 279969

Original CMF # 238087

Dated: 6-6-17

Current CMF # 244343

Dated: 4-16-18

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year * 2019 - 2020 and shall be effective upon full execution of this contract/agreement renewal. *Note: Fiscal Year is July 1-June 30

Vendor: ImageNet

Printed Name: Ben Berghall

Date: 5/5/19

Approved by the Board of County Commissioners this _____ day of _____, 20____.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda



CONTRACT / AGREEMENT RENEWAL

Department: OSU Extension Service

Vendor: Imagenet Consulting LLC

Describe Product / Service provided by this contract: copier service on

Konica Minolta C454 and C558

Original CMF # 243697

Dated: 2/5/18

Current CMF # 245368

Dated: 6/29/18

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year * 2019 - 2020 and shall be effective upon full execution of this contract/agreement renewal. *Note: Fiscal Year is July 1-June 30

Vendor: ImageNet Consulting LLC.

Printed Name: Ben Berghall

Date: 5/2/19

Approved by the Board of County Commissioners this _____ day of _____, 20____.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda



CONTRACT / AGREEMENT RENEWAL

Department: County Clerk

Vendor: MCJ Services LLC

Describe Product / Service provided by this contract: Janitorial

Original CMF # 246554

Dated: 12/3/18

Current CMF # 246554

Dated: 12/3/18

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year * 2019 - 2020 and shall be effective upon full execution of this contract/agreement renewal. *Note: Fiscal Year is July 1-June 30

Vendor: MCJ Services, LLC

Printed Name: Martha Jordan

Martha Jordan
Date: 5/1/19

Approved by the Board of County Commissioners this _____ day of _____, 20____.

ATTEST:

Michael Willis
Tulsa County Clerk

Chairman, Board of County Commissioners
Tulsa County

NOTE: Original to County Clerk for placement on Board of County Commissioners' Meeting Agenda

RESOLUTION CONTRACT/AGREEMENT RENEWAL

Department: SOCIAL SERVICES

Vendor: The Board of Regents of the University of Oklahoma College of Pharmacy

Describe Product/Service provided by this contract:

We are a Practice Site that provides the students at the OU College of Pharmacy with experiential training.

Original CMF#: 238410 Dated: June 27, 2016

Current CMF#: 244563 Dated: May 7, 2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year 2019 - 2020 and shall be effective upon full execution of this contract / agreement renewal.

Chairman, Board of County Commissioners
Tulsa County

ATTEST:

Date: _____

Michael Willis
County Clerk


Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda

RESOLUTION CONTRACT/AGREEMENT RENEWAL

Department:

SOCIAL SERVICES

Vendor:

COMMUNITY FOOD BANK OF EASTERN OKLAHOMA

Describe Product/Service provided by this contract:

To maintain a central warehouse for USDA Commodity product storage and distribution and provide the qualification oversight for the USDA products given to our facility.

Original CMF#:

192622

Dated:

April 5, 2004

Current CMF#:

246829

Dated:

January 22, 2019

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year 2019 - 2020 and shall be effective upon full execution of this contract / agreement renewal.

Chairman, Board of County Commissioners
Tulsa County

ATTEST:

Date:

Michael Willis
County Clerk


Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda

**RESOLUTION
CONTRACT/AGREEMENT RENEWAL**

Department:

SOCIAL SERVICES

Vendor:

Cox Communications - Tulsa

Describe Product/Service provided by this contract:

Cox Communications provides cable service to our waiting area and Emergency Shelter.

Original CMF#:

221269

Dated:

July 14, 2008

Current CMF#:

244565

Dated:

May 7, 2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year **2019** - **2020** and shall be effective upon full execution of this contract / agreement renewal.

**Chairman, Board of County Commissioners
Tulsa County**

ATTEST:

Michael Willis
County Clerk

Date:



Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda

**RESOLUTION
CONTRACT/AGREEMENT RENEWAL**

Department: SOCIAL SERVICES

Vendor: The Parent Child Center of Tulsa

Describe Product/Service provided by this contract:

PCCT provides Family Support Services to families living in our Emergency Shelter

Original CMF#: 235365 Dated: July 20, 2015

Current CMF#: 244708 Dated: May 21, 2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year 2019 - 2020 and shall be effective upon full execution of this contract / agreement renewal.

Chairman, Board of County Commissioners
Tulsa County

ATTEST:

Michael Willis
County Clerk

Date: 4-11-19

Regina Mon
Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda

**RESOLUTION
CONTRACT/AGREEMENT RENEWAL**

Department: _____

SOCIAL SERVICES

Vendor: _____

Tulsa City-County Health Department

Describe Product/Service provided by this contract: _____

Push Partner Program

Original CMF#: _____

212982

Dated: _____

December 22, 2008

Current CMF#: _____

244568

Dated: _____

May 7, 2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year 2019 - 2020 and shall be effective upon full execution of this contract / agreement renewal.

**Chairman, Board of County Commissioners
Tulsa County**

ATTEST:

Michael Willis
County Clerk

Date: _____

Bruce Dast

Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda

Form 2962 (1-17)

Approved as to Form:

[Signature]
1 April 2019

**RESOLUTION
CONTRACT/AGREEMENT RENEWAL**

Department: SOCIAL SERVICES

Vendor: R. PH. S. Inc.

Describe Product/Service provided by this contract:
On-Call Pharmacist Staffing

Original CMF#: 188967 Dated: May 20, 2003

Current CMF#: 244566 Dated: May 7, 2018

The Board of County Commissioners, on behalf of the department above, by this renewal adopts and ratifies all the provisions and terms in the original or the most recent renewal of the contract/agreement, without amendments or addendums, as if the terms and provisions were set out in full herein.

The terms of this contract/agreement shall be in full force and effect for the fiscal year 2019 - 2020 and shall be effective upon full execution of this contract / agreement renewal.

Chairman, Board of County Commissioners
Tulsa County

ATTEST:

Date: _____

Michael Willis
County Clerk



Vendor Signature

NOTE: Original to County Clerk for placement on Board of County Commissioner's Meeting Agenda



Purchasing Department

A Department of the Tulsa County Budget Board

Tulsa County Administration Bldg.
500 South Denver
Tulsa, Oklahoma 74103-3832
P: 918.596.5022
F: 918.596.4647

Matney M. Ellis
Purchasing Director

May 7, 2019

Board of County Commissioners
Tulsa County Administration Building
Tulsa, Oklahoma 74103

The Tulsa County Purchasing Department respectfully request the Board of County Commissioners advertise for bids for All Using Tulsa County Departments and Related Agencies for the following:

Dodge Automotive Repair

Specifications will be prepared by this department and All Using Tulsa County Departments. Bids must be received no later than 4:00 p.m. on the 31st day of May, 2019. Bids will be opened at the Board of County Commission meeting on the 3rd day of June, 2019. This bid shall advertise one (1) time.

Respectfully yours,

Matney M. Ellis
Purchasing Director

MME/skb

Original: Michael Willis, County Clerk, for the May 13, 2019 agenda

TULSA COUNTY INVENTORY RESOLUTION

Original to the County Clerk's Office for placement on the Board of County Commissioners meeting agenda for

05-13-19

BOCC Meeting Date

WHEREAS, the following inventory has been (please mark one):

<input type="checkbox"/> LOST	<input type="checkbox"/> LEASE-PURCHASE	<input type="checkbox"/> TRANSFERRED
<input type="checkbox"/> SOLD	<input type="checkbox"/> RENTAL	<input type="checkbox"/> CONFISCATED
<input type="checkbox"/> STOLEN	<input checked="" type="checkbox"/> JUNKED	<input type="checkbox"/> _____

From: (DEPARTMENT / LOCATION) BUILDING OPERATIONS

To: (DEPARTMENT / LOCATION) _____

Item Name/Description: _____

Asset No.: _____

Tag No.: _____ Serial No.: _____

Comments:

SEE ATTACHED

BE IT RESOLVED this change shall be made in the records filed with the Tulsa County Clerk,
and in the computerized inventory program for capital assets .

5-7-19

Date



Initiating Elected Official or Division Director

Date

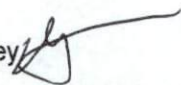
Receiving Elected Official or Division Director

Date

Chairman, Board of County Commissioners

ASSET	DESCRIPTION	SERIAL/PARCEL	DATE ACQ	ACQ COST	UNIT COST
0000628	OIL FILTER CRUSHER - CRUSH1ST100 - # 001	00192	03/10/00	1,149.00	1,149.00
0000720	2002 CHEVROLET ASTRO VAN	1GNDM19X62B131413	02/18/02	18,848.36	18,848.36

Memo

To: Dan Belding
From: Darren Hensley 
CC: Patti Farrar, Connie McCallie, Amanda Cobourn, and File
Date: May 2, 2019
Re: Remove Unit 0040, from Fleet and Inventory

Please remove the following unit from inventory for surplus. The vehicle was wrecked and the cost to repair it exceeds the value of the vehicle.

Unit #	Description	VIN#	Asset #	Mileage
0040	2002 Chevrolet Astro Van	1GNDM19X62B131413	0000720	33,841

If you have any questions, please do not hesitate to contact me.

DH/pf

TULSA COUNTY INVENTORY RESOLUTION

Original to the County Clerk's Office for placement on the Board of County Commissioners meeting agenda for

May 13, 2019

BOCC Meeting Date

WHEREAS, the following inventory has been (please mark one):

<input type="checkbox"/> LOST	<input type="checkbox"/> LEASE-PURCHASE	<input checked="" type="checkbox"/> TRANSFERRED
<input type="checkbox"/> SOLD	<input type="checkbox"/> RENTAL	<input type="checkbox"/> CONFISCATED
<input type="checkbox"/> STOLEN	<input type="checkbox"/> JUNKED	<input type="checkbox"/> _____

From: (DEPARTMENT/LOCATION) Tulsa County Fiscal Office

To: (DEPARTMENT/LOCATION) Tulsa County BOCC

Item Name/Description: HON RIGHT PEDESTAL DESKS/CREDENZAS

Asset No.: 13534, 13535, 13536 and 13605

Tag No.: 13534, 13535, 13535, 13605 Serial No.: H10787R, HON10748LI, HON10708L, HON10787RNN.

Comments: Transfer of 4 assets from Fiscal Office to BOCC.

BE IT RESOLVED this change shall be made in the records filed with the Tulsa County Clerk,
and in the computerized inventory program for capital assets.

5/6/19
Date

5/6/19
Date

Date

[Signature]
Initiating Elected Official or Division Director

[Signature]
Receiving Elected Official or Division Director

Chairman, Board of County Commissioners

ASSET	DESCRIPTION	ADDITIONAL DESCRIPTION
13534	HON H10787R RIGHT PEDESTAL DESK	Tom Gerard Desk
13535	HON 10748L 72"" CREDENZA/LATERAL	Diane Hamilton Credenza
13536	HON 10708L CREDENZA	Marc Langston Desk
13605	HON 10787RNN DESK, RLSGL RED 72 X 3	Diane Hamilton Desk

SERIAL/PARCEL	DATE ACQ	ACQ COST
H10787R	10/31/12	689.00
HON10748LI	10/31/12	589.00
HON10708L	10/31/12	555.00
HON 10787RNN	11/06/12	790.46

**TULSA
COUNTY
Engineering
Division**

MEMORANDUM

DATE: May 6, 2019

TO: Board of County Commissioners

FROM: Tom Rains, County Engineer



SUBJECT: Utility permit for Chris Pillers

We present for your approval a utility permit for a saltwater line to Chris Pillers. Said permit will cross 106th St N approximately .18 mi W of the Highway 11 junction.

Installation will be made with a 3" steel casing for a 2" poly line.

TR:bd
Attachments

Original: Michael Willis, County Clerk, for the May 13, 2019 Agenda

TULSA COUNTY
BOARD OF COUNTY COMMISSIONERS

UTILITY PERMIT

NO. _____
TYPE OF INSTALLATION: Water line under county road
This authority executed in the original and three copies this 29th day of April, 20 19

By the Tulsa County Board of Commissioners, hereinafter called the "COUNTY", witnessed:

That the COUNTY does by these presents, grant to:

Applicant Chris Pillers
Mailing Address 633 S Jovine St
City Tulsa, Ok Skiatook, OK Zip 74070

A permit to erect, construct and maintain a Salt water line along, upon or across the hereinafter described County Highway (s) for the purpose of transporting, selling, and using that portion of said County Highway (s) being shown on the attached drawing (s) and further described as follows:

To Cross 106th St North approximately .18
Cross or parallel County Highway name or number
miles W of the Hwy 11 Junction and further described as 975 feet W of the
N.E.S.W. Junction or other definite point N.E.S.W.
NE corner of Section 14, Township 21 N, Range, 12E, Tulsa County.

The installation will be made in the following manner: Pushing steel casing under roadway
(boring, pushing, cut slab, overhead crossing and other description)

Size of Line: 2" poly Size of Casing: 3" steel

Exhibit A is a part of this permit.

This permit is granted subject to the following conditions, requirements and covenants, to-wit:

1. Work to be performed on County right-of-way must be under the direction of the Tulsa county Engineer, who must be notified of the time when the work is to begin. Under no circumstances will any work be done on County right-of-way until approval of the Tulsa County Engineer has been obtained.
2. One copy of an approved permit must be kept at the work site for inspection by the Tulsa County Engineer or his representative. Applicant will be required to have an inspector or engineer present at all time during construction to insure that installation is made in accordance with plans.
3. The applicant must agree to hold the COUNTY harmless for any damage (s) or injury (ies) to any person(s) or property (ies) caused by or resulting directly or indirectly from the construction, maintenance, operation or repair of the facilities on, under, or over the County right-of-way and must further agree to reimburse the COUNTY for any repair of any damage to COUNTY facilities caused by the construction and/or operation of the applicant's facility.
4. All work on the County right-of-way is to be done in accordance with the current Standard Specifications for Highway Construction, Oklahoma State Highway Commission, and at the conclusion of such work the right-of-way must be cleaned up and left in a presentable condition. This will include replacing any protective grass cover destroyed by trenching or operation of equipment, and correcting any other damage that may have been caused, as directed by the COUNTY. The applicant shall require the contractor or whoever installs the facilities to deposit with the COUNTY a cashier's check, certified check, cash or bond which is to insure the cost to the COUNTY for restoring the area to its original state, if not restored by the installer. The minimum deposit or bond will be based on fifty cents per lineal foot paralleling the highway, two dollars per lineal foot for boring and five dollars per lineal foot for trenching when trenching is necessary. The measurement to determine the amount of deposit shall be measured along centerline of trench for paralleling roadway, and for boring or trenching the measured centerline of trench from right-of-way line to right-of-way line. After final inspection by the County Engineer's Office, and an additional period of ninety days, the deposit less any amount not used to restore the area shall be returned to the depositor.
5. The applicant must furnish all flagmen, lights, barricades, and warning signs deemed necessary by the COUNTY, during the construction maintenance, or repair of its facilities on the County right-of-way.
6. When notified to do so by the COUNTY, the applicant agrees to make all changes in the facilities on a County right-of-way at the applicant's own expense, unless otherwise provided by law or order of the COUNTY.
7. Clearance above the traffic lanes of the highway at all pole line crossings should comply with applicable safety codes, but will not be less than 20 feet at a temperature of 69 degrees Fahrenheit. All poles, posts, stubs, fixtures, down guys, wires, and other appurtenances must be kept in good repair at all times and must be free from weeds and brush within a 5-foot area no more than 4 feet inside the right-of-way line, unless otherwise approved by the COUNTY.

8. All underground crossing of the right-of-way must be encased from right-of-way line to right-of-way line at a minimum depth of 48 inches below the bottom of the surfacing, but not less than 30 inches below the bottom of the ditches, unless otherwise approved by the COUNTY.

All encased crossings must be sealed at both ends and vented outside of right-of-way line. The vents should be sized to allowed proper release of carrier pipe contents in case of failure. The minimum pipe size for vents is 2-inch nominal, and the vent must extend a minimum of 36 inches above natural ground level. The owner must install identification markers at each right-of-way line directly above the facility. Such markers may be attached to vents or to a right-of-way fence. The markers may be in the owner's standard design, but must identify the owner and size of the facility, and must be erected at a location plainly visible from within the highway right-of-way.

The casing must be designed to sustain roadway loadings, contain and divert from the roadway the contents of the carrier pipe, and to have a life expectancy equal to or greater than the carrier pipe.

Encasement for underground telephone and power lines, or similar facilities, should comply with the above except for the installation of vents, end seals, and the ability to contain and divert.

Steel pipelines crossing the right-of-way may be installed without encasement if the installation is in accordance with "Special Provisions for the Installation of Underground Pipelines...". This Special Provision stipulates in part that carrier pipe material within the right-of-way must be superior to the carrier pipe material outside the right-of-way by being of steel at least one grade better, or a minimum of one wall width thicker and the same alloy. Pipe must be 48 inches below the flow line of drainage ditches and all other highway drainage facilities, and must be properly protected from corrosion.

Nonpressurized facilities, such as sanitary sewer lines, crossing the highway right-of-way may be approved without the use of encasement, if cast iron or material of equal or better quality is used, with the understanding that maintenance will be performed by a method that will not disturb the through lanes or interfere with traffic.

All underground crossings must be installed by boring or pushing or other approved methods. The method and equipment for the installation must be approved by the COUNTY. Wet boring or jetting will not be permitted unless special approval is obtained from the COUNTY. If considered necessary, pressure grouting of the voids will be required. This will generally be required when the diameter of the bore exceeds the outside diameter of the pipe by two inches or more. In the interest of safety, trenching and the parking of equipment should be performed as far as possible from traffic lanes. In unusual cases where trenching is necessary, a special plan with specifications will be developed by the owner with assistance from the COUNTY, setting out the method for controlling the traffic, placement of the facility, and proper restoration of the roadway. This method must bear the recommendation of the COUNTY.

Parallel facilities must be installed no more than 4 feet inside the right-of-way line and buried a minimum depth of 30 inches below the ditch flow line. The ditch must be backfilled to a density equal to the adjacent soil, and approved by the COUNTY.

9. The applicant must agree to refrain from disturbing trees, shrubbery or any part of the landscape without approval of the COUNTY. If it becomes necessary to disturb trees or shrubbery, applicant intentions must be plainly stated in the application, which will include size and kind of trees and shrubs, and disposition during installation.
10. Blasting will not be permitted within the highway right-of-way except in unusual cases and only with special approval from the County Engineer.
11. The applicant must agree to hold the COUNTY harmless for any and all damage that the utility facilities might sustain while occupying County right-of-way.
12. Applicant assures that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1973, 33 V.S.C. 1334.

13. Contractor for this project Chris Pillers, address 633 S Jarvine St, Skiatook, OK

This permit may be revoked for noncompliance.

Accepted this _____ day of _____, 20____.



Owner of Utility

Authorized Representative of Company

Manager
Chris Pillers 918-698-2337
Contact Person & Phone #

Attest: _____
Secretary

Accepted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
TULSA COUNTY, OKLAHOMA

Chairman

Attest: _____
County Clerk

137 W 106th St N, Skiatook, OK 74070

Skiatook | OK 74070
36.307517, -95.994490

mapquest



**TULSA
COUNTY**
Engineering
Division

MEMORANDUM

DATE: May 7, 2019

TO: Board of County Commissioners

FROM: Tom Rains, County Engineer



SUBJECT: Utility permit for Oklahoma Communication Systems Inc. dba TDS Telecom

We present for your approval a utility permit for Oklahoma Communication Systems Inc. dba TDS Telecom to cross and parallel E 171st St S at or about 209 E approximately .25 mi E of Elwood Ave.

Installation will be trench/plow approx. 175' with a 45' bore across road with a ½" line and a 1.25" SDR-11 duct.

TR:bd
Attachments

Original: Michael Willis, County Clerk, for the May 13, 2019 Agenda

MAY 06 2019

UTILITY PERMIT

Engineering Department

NO. _____

TYPE OF INSTALLATION: 24 pair copper cable in 1.25" SDR-11 duct

This authority executed in the original and three copies this _____ day of _____, 20 _____

By the Tulsa County Board of Commissioners, hereinafter called the "COUNTY", witnessed:

That the COUNTY does by these presents, grant to:

Applicant Oklahoma Communication Systems dba TDS TelecomMailing Address 912 W 1600 S Bldg. B 103City St George State UT Zip 84770

A permit to erect, construct and maintain a 24 pair copper phone cable along, upon or across the hereinafter described County Highway (s) for the purpose of transporting, selling, and using that portion of said County Highway (s) being shown on the attached drawing (s) and further described as follows:

To cross/parallel E 171st Street South at or about 209 E approximately .25
Cross or parallel County Highway name or number
miles E of the Elwood Ave and further described as 1280 feet E of the
N.E.S.W. Junction or other definite point N.E.S.W.
SW corner of Section 25, Township 17N, Range, 12E Tulsa County.

The installation will be made in the following manner: trench/plow approximately 175' with 45' bore across road
(boring, pushing, cut slab, overhead crossing and other description)

Size of Line: 1/2" Size of Casing: 1.25" SDR-11 duct

Exhibit A is a part of this permit.

This permit is granted subject to the following conditions, requirements and covenants, to-wit:

1. Work to be performed on County right-of-way must be under the direction of the Tulsa county Engineer, who must be notified of the time when the work is to begin. Under no circumstances will any work be done on County right-of-way until approval of the Tulsa County Engineer has been obtained.
2. One copy of an approved permit must be kept at the work site for inspection by the Tulsa County Engineer or his representative. Applicant will be required to have an inspector or engineer present at all time during construction to insure that installation is made in accordance with plans.
3. The applicant must agree to hold the COUNTY harmless for any damage (s) or injury (ies) to any person(s) or property (ies) caused by or resulting directly or indirectly from the construction, maintenance, operation or repair of the facilities on, under, or over the County right-of-way and must further agree to reimburse the COUNTY for any repair of any damage to COUNTY facilities caused by the construction and/or operation of the applicant's facility.
4. All work on the County right-of-way is to be done in accordance with the current Standard Specifications for Highway Construction, Oklahoma State Highway Commission, and at the conclusion of such work the right-of-way must be cleaned up and left in a presentable condition. This will include replacing any protective grass cover destroyed by trenching or operation of equipment, and correcting any other damage that may have been caused, as directed by the COUNTY. The applicant shall require the contractor or whoever installs the facilities to deposit with the COUNTY a cashier's check, certified check, cash or bond which is to insure the cost to the COUNTY for restoring the area to its original state, if not restored by the installer. The minimum deposit or bond will be based on fifty cents per lineal foot paralleling the highway, two dollars per lineal foot for boring and five dollars per lineal foot for trenching when trenching is necessary. The measurement to determine the amount of deposit shall be measured along centerline of trench for paralleling roadway, and for boring or trenching the measured centerline of trench from right-of-way line to right-of-way line. After final inspection by the County Engineer's Office, and an additional period of ninety days, the deposit less any amount not used to restore the area shall be returned to the depositor.
5. The applicant must furnish all flagmen, lights, barricades, and warning signs deemed necessary by the COUNTY, during the construction maintenance, or repair of its facilities on the County right-of-way.
6. When notified to do so by the COUNTY, the applicant agrees to make all changes in the facilities on a County right-of-way at the applicant's own expense, unless otherwise provided by law or order of the COUNTY.
7. Clearance above the traffic lanes of the highway at all pole line crossings should comply with applicable safety codes, but will not be less than 20 feet at a temperature of 69 degrees Fahrenheit. All poles, posts, stubs, fixtures, down guys, wires, and other appurtenances must be kept in good repair at all times and must be free from weeds and brush within a 5-foot area no more than 4 feet inside the right-of-way line, unless otherwise approved by the COUNTY.
8. All underground crossing of the right-of-way must be encased from right-of-way line to right-of-way line at a minimum depth of 48 inches below the bottom of the surfacing, but not less than 30 inches below the bottom of the ditches, unless otherwise approved by the COUNTY.

All encased crossings must be sealed at both ends and vented outside of right-of-way line. The vents should be sized to allowed proper release of carrier pipe contents in case of failure. The minimum pipe size for vents is 2-inch nominal, and the vent must extend a minimum of 36 inches above natural ground level. The owner must install identification markers at each right-of-way line directly above the facility. Such markers may be attached to vents or to a right-of-way fence. The markers may be in the owner's standard design, but must identify the owner and size of the facility, and must be erected at a location plainly visible from within the highway right-of-way.

The casing must be designed to sustain roadway loadings, contain and divert from the roadway the contents of the carrier pipe, and to have a life expectancy equal to or greater than the carrier pipe.

Encasement for underground telephone and power lines, or similar facilities, should comply with the above except for the installation of vents, end seals, and the ability to contain and divert.

Steel pipelines crossing the right-of-way may be installed without encasement if the installation is in accordance with "Special Provisions for the Installation of Underground Pipelines...". This Special Provision stipulates in part that carrier pipe material within the right-of-way must be superior to the carrier pipe material outside the right-of-way by being of steel at least one grade better, or a minimum of one wall width thicker and the same alloy. Pipe must be 48 inches below the flow line of drainage ditches and all other highway drainage facilities, and must be properly protected from corrosion.

Nonpressurized facilities, such as sanitary sewer lines, crossing the highway right-of-way may be approved without the use of encasement, if cast iron or material of equal or better quality is used, with the understanding that maintenance will be performed by a method that will not disturb the through lanes or interfere with traffic.

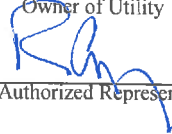
All underground crossings must be installed by boring or pushing or other approved methods. The method and equipment for the installation must be approved by the COUNTY. Wet boring or jetting will not be permitted unless special approval is obtained from the COUNTY. If considered necessary, pressure grouting of the voids will be required. This will generally be required when the diameter of the bore exceeds the outside diameter of the pipe by two inches or more. In the interest of safety, trenching and the parking of equipment should be performed as far as possible from traffic lanes. In unusual cases where trenching is necessary, a special plan with specifications will be developed by the owner with assistance from the COUNTY, setting out the method for controlling the traffic, placement of the facility, and proper restoration of the roadway. This method must bear the recommendation of the COUNTY.

Parallel facilities must be installed no more than 4 feet inside the right-of-way line and buried a minimum depth of 30 inches below the ditch flow line. The ditch must be backfilled to a density equal to the adjacent soil, and approved by the COUNTY.

- 9. The applicant must agree to refrain from disturbing trees, shrubbery or any part of the landscape without approval of the COUNTY. If it becomes necessary to disturb trees or shrubbery, applicant intentions must be plainly stated in the application, which will include size and kind of trees and shrubs, and disposition during installation.
- 10. Blasting will not be permitted within the highway right-of-way except in unusual cases and only with special approval from the County Engineer.
- 11. The applicant must agree to hold the COUNTY harmless for any and all damage that the utility facilities might sustain while occupying County right-of-way.
- 12. Applicant assures that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1973,33 V.S.C. 1334.
- 13. Contractor for this project Landrun LLC , address 28600 S 4240 Road Inola, OK 74036

This permit may be revoked for noncompliance.

Accepted this 24th day of April , 20 19 .

Oklahoma Communication Systems dba TDS Telecom
Owner of Utility
Randall Lopez 
Authorized Representative of Company
Network Specialist
435-319-4596 Title
Contact Person & Phone #

Attest: _____
Secretary

Accepted this _____ day of _____ 20 _____

BOARD OF COUNTY COMMISSIONERS
TULSA COUNTY, OKLAHOMA

Chairman

Attest: _____
County Clerk

TC-190211021_209 East 171st St S

Trench/plow/bore approximately 220' to serve customer.

Legend

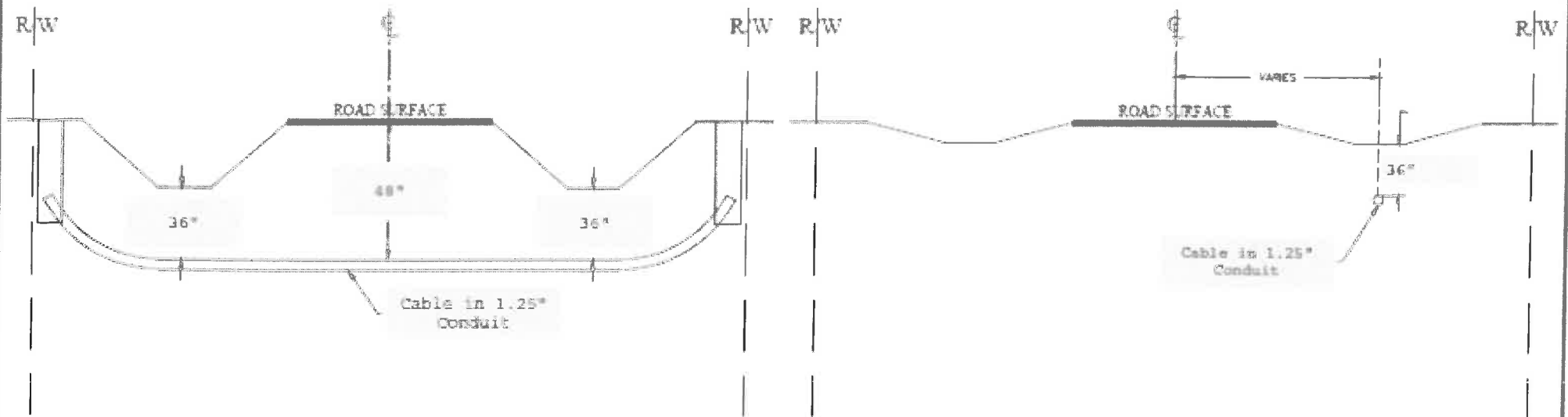
Path Measure



Google Earth

N

TYPICAL SECTIONS



TYPICAL BORE PROFILE
(ROADWAY CROSSING)

TYPICAL PROFILE
(WORK WITHIN ROADWAY)

NOTES:

- Crossing via directional bore

NOTES:

- Crossing installation to be made directional bore.
- Installations to be placed a minimum depth of 48" beneath the road surface and 36" in the shoulder.
- Open trench and bore pits will be restored to ODOT standard.

NOT TO SCALE





MEMORANDUM

DATE: 05-03-19
TO: Tulsa County Clerk
Cc: BOCC
FROM: Tracy Lane, CED, Tulsa County
RE: Out of County Travel Request

JS for KK

I am requesting out-of-county travel reimbursement for the following:

Michelle Bonicelli
Name

OKC
Destination

PAX Good Behavior training
Reason

06-06-19 to 06-07-19
Time Frame

\$300.⁰⁰
Approximate Cost

personal vehicle
Mode of Transportation

Funds for this request are available in our County budget. Thank you for your attention to this request.

**TULSA COUNTY
REQUEST FOR PERSONNEL ACTION**

Building Operations

Department

Please write in one of following actions under *nature of action

APPOINTMENTS

Regular
Provisionary
Part-Time
Temporary

SEPARATIONS

Resignation Retirement
*Discharge Death
*Reduction in Force
End of Temp. Employment

PAY CHANGES

Performance Increase
Promotion - Demotion
Re-classification
Salary Adjustment

OTHER

Leave of Absence
Rehire
Transfer
Lateral Transfer

NAME and ORG. and ACCT. NO.	ID NUMBER	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
McDougal, Chase 10001875 505010	13665	Painter II G028 - Loc. 1044	\$3,019.39	Discharge				5/3/2019
Erichsen, Jon Neil 10001925 505010	18190	Mechanical I G054 - Loc. 1042	\$2,393.12	Resignation				5/6/2019

STATE OF OKLAHOMA
TULSA COUNTY
RECEIVED

2019 MAY -8 PM 3:56

MICHAEL WILLIS
TULSA COUNTY CLERK

*Separation report required when this action applies to a Board of County Commissioner's employee.

Department Head

May 6, 2019

Date

5/8/19
Date

Human Resources Director

**TULSA COUNTY
REQUEST FOR PERSONNEL ACTION**

Building Operations

Department

Please write in one of following actions under "nature of action"

APPOINTMENTS

Regular
Provisionary
Part-Time
Temporary

SEPARATIONS

Resignation Retirement
*Discharge Death
*Reduction in Force
End of Temp. Employment

PAY CHANGES

Performance Increase
Promotion - Demotion
Re-classification
Salary Adjustment

OTHER

Leave of Absence
Rehire
Transfer
Lateral Transfer

NAME and ORG. and ACCT. NO.	ID NUMBER	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
Ross, Shawn Anthony 10001775 505010	xxx-xx-2691			Regular	Auto Tech I H040 - Loc. 1045	B	\$2,001.19	5/1/2019

STATE OF OKLAHOMA
TULSA COUNTY
RECEIVED

2019 MAY - 8 PM 3: 56

MICHAEL WILLIS
TULSA COUNTY CLERK

*Separation report required when this action applies to a Board of County Commissioner's employee.



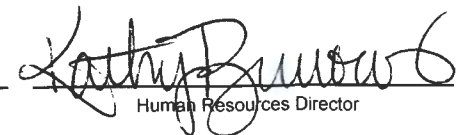
Department Head

May 1, 2019

Date

5/8/19

Date



Human Resources Director

TULSA COUNTY
REQUEST FOR PERSONNEL ACTION

HIGHWAY-CONSTRUCTION
DEPARTMENT

PLEASE TYPE IN ONE OF THE FOLLOWING ACTIONS UNDER NATURE OF ACTION

APPOINTMENTS
REGULAR
PART-TIME
TEMPORARY
PROBATIONARY

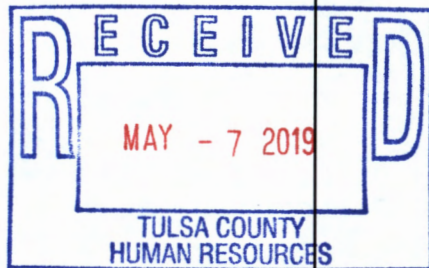
*SEPARATIONS
*RESIGNATION *RETIREMENT
*DISCHARGE *DEATH
*REDUCTION IN FORCE
*END OF TEMPORARY EMPLOYMENT

CHANGES
INCREASE
DEMOTION
CLASSIFICATION
ADJUSTMENT

OTHER
LEAVE OF ABSENCE
REHIRE
TRANSFER

NAME ORG AND ACCT. NO.	EMPLOYEE ID NUMBER	PRESENT TITLE	PRESENT SALARY	NATURE OF ACTION	NEW TITLE AND JOB TITLE CODE	GRADE	DEPT. SA	NEW SALARY	EFFECTIVE DATE
TINSLEY JEREMY 30002325-505010	17416	HWY MECHANIC I G030	\$2,746.62	RESIGNATION		D	HWY CONST		04/30/19

RECEIVED
 STATE OF OKLAHOMA
 TULSA COUNTY
 2019 MAY -8 PM 3:56
 MICHAEL WILLIS
 TULSA COUNTY CLERK



* SEPARATION AND COBRA REPORT REQUIRED WHEN THIS ACTION APPLIES TO A BOARD OF COUNTY COMMISSIONER'S EMPLOYEE

[Signature]
DEPARTMENT HEAD

5-6-19
DATE

5/8/19
DATE

[Signature]

MICHAEL WILLIS
TULSA COUNTY CLERK

Tulsa County Park Department

Department

2019 MAY -8 PM 3:56

Please write in one of following actions under "nature of action".

APPOINTMENTS

Regular
Provisionary
Part-Time
Temporary

SEPARATIONS

Resignation Retirement
*Discharge Death
*Reduction in Force
End of Temp. Employment

PAY CHANGES

Performance Increase

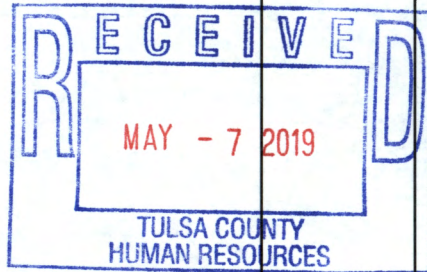
Re-classification
Salary Adjustment

OTHER

Leave of Absence
Rehire
Transfer
Lateral Transfer

STATE OF OKLAHOMA
TULSA COUNTY
RECEIVED

NAME and ORG. and ACCOUNT	Employee NO.	PRESENT TITLE and JOB TITLE CODE NO.	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
Remke, Bradley 10002575-505010	15205	Area Mtce. Suprv. Haikey - 1223 C153	\$4,075.20	Start FMLA w/pay		70		5/6/19
Luellen, Chaney 10002575-505030	17867	Cook/Cashier La Fortune - 1234 H146	\$8.00	Resignation		A		04/21/19
Lee, Janet 10002575-505010	15895	Bookkeeper II Parks-1220 F123	\$2,378.49	Start FMLA w/pay		40		05/14/19
Looper, Cody 10002575-505040	17347			Rehire	Camp Counselor Bixby 1231 E372	A	\$8.00	05/06/19
Castillo, Devin 10002575-505030	17641			Rehire	Cook/Cashier La Fortune - 1234 H146	A	\$7.50	05/06/19



Richard Baker
Department Head

5/8/2019

5/8/19
Date

Kathy Zumbro

MICHAEL WILLIS
TULSA COUNTY CLERK

Tulsa County Park Department

Department

Please write in one of following actions under "nature of action".

APPOINTMENTS

Regular
Provisionary
Part-Time
Temporary

SEPARATIONS

Resignation Retirement
*Discharge Death
*Reduction in Force
End of Temp. Employment

PAY CHANGES

Performance Increase
Promotion-Demotion
Re-classification
Salary Adjustment

OTHER

Leave of Absence
Rehire
Transfer
Lateral Transfer

NAME and ORG. and ACCOUNT	Employee NO.	PRESENT TITLE and JOB TITLE CODE NO.	PRESENT SALARY	NATURE OF ACTION	NEW TITLE and JOB TITLE CODE NO.	GRADE	NEW SALARY	EFFECTIVE DATE
Walters, Rebecca 10002575-505040	16806			Rehire	Camp Mgr. Bixby -1221 E364	A	\$8.25	5/7/2019
Drew, Marjuan 10002575-505030				Rehire	Cook/Cashier La Fortune-1234 H146	A	\$7.50	5/8/2019
Acosta, Michael 10002575-505010	10801	HVAC Technician O'Brien - 1225 G572	\$2,947.88	End of FMLA w/pay		D		5/3/2019
Hesterlee, Danny 10002575-505010	10043	Area Mtce. Suprv. La Fortune - 1224 C153	\$5,481.31	Start FMLA w/pay		70		5/22/2019
Nightingale, Samuel 10002575-505040				Seasonal	Camp Counselor S. County -1236 E372	A	\$8.00	5/9/19
Stottlemire, Douglas 10002575-505010				Regular	Labor Mtce. II Haikey-1223 H159	B	\$1,870.27	05/13/19

* Separation report required when this action applies to a Board of County Commissioner's employee.

Richard Bales
Department Head

5/8/2019

5/8/19
Date

Kathy Zumbro

**TULSA COUNTY
REQUEST FOR PERSONNEL ACTION**

Social Services

Pay Location: 1260

Department

Please write in one of following actions under "nature of action"

APPOINTMENTS

Regular (5010)
Part- Time (5030)
Hourly (5030)
On Call/Daily (5030)
Temporary/Seasonal (5040)

SEPARATIONS

Resignation
Retirement
Reduction in Force*
Discharge*
Did Not Return - FMLA*

PAY CHANGES

Annual Performance Increase
Probationary Increase
Promotion
Re-Classification
Salary Adjustment
Chart Adjustment
Demotion

OTHER

Leave Without Pay
Family Medical Leave (FMLA)
Transfer
Workers' Comp. Leave
Military Leave
Rehire

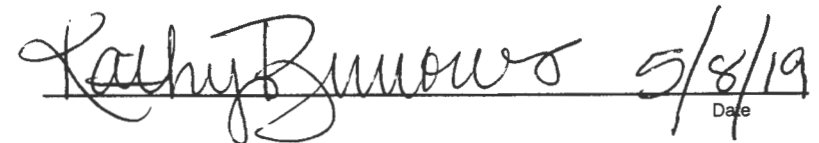
NAME and ORG. and ACCT. NO.	EMPLOYEE NUMBER	PRESENT TITLE and JOB TITLE CODE	PRESENT SALARY	NATURE OF ACTION (IF PAY INCREASE SHOW %)	NEW TITLE and JOB TITLE CODE NO.	GRADE	STEP	NEW SALARY	EFFECTIVE DATE
Gagliardo, Michael R. 10002800-505010				Regular Appointment	Cook H134	A		\$1,830.00	5/1/2019

**Separation report required when this action applies to a Board of County Commissioner's employee.



Department Head

5/2/19
Date



Date

**Tulsa City-County Health Department
Agreements
For BOCC Approval on May 13, 2019**

[illegible]


**TULSA COUNTY
REQUEST FOR PERSONNEL ACTION
Tulsa City-County Health Department**

Page 1 of 1

Please write in one of the following actions under "nature of action"

APPOINTMENTS - New Hire (RFT) - New Hire (RPT) - T/H - Rehire - Reclassification - Promotion		SEPARATIONS - Resignation - Retirement - End of Temporary Assignment - Termination - Death - Reduction in Force			OTHER - LOA - Lateral Transfer - PDIP - LWOP - FMLA/LWOP - Org Change - Probationary Increase			
ORG. and ACCT. No.	SSH / COUNTY ID#	PRESENT TITLE & JOB CODE NO.	MONTHLY	NATURE OF ACTION	NEW TITLE & JOB CODE NO.	GRADE	MONTHLY	EFFECTIVE DATE
Floyd, Leslie A. 41507200-505010	#15371			Rehire; regular full time.	Nurse, Public Health C-1 #1219	12	4,089.53	5/1/2019
Seo, Ha E. 41507200-505010	000-00-7860			New hire; regular full time.	Nurse, Public Health C-1 #1219	12	4,089.53	5/6/2019

* Separation report required when this action applies to a Board of County Commissioner's employee.


Bruce Dart, Executive Director

5/10/2019

Form 471 (Rev. 04/2017)

May 10, 2019

Commissioner Karen Keith, Chairman
Board of County Commissioners of Tulsa County
Ray Jordan Tulsa County Administration Building
500 S. Denver Avenue
Tulsa, OK 74103

Please accept and file Tulsa City-County Health Department's travel/training and actions with the County Clerk's Office for the **May 13, 2019** Board of County Commissioners' Meeting.

James Splawn has attended "Medical Marijuana Processor Training" on May 1-2, 2019 in Oklahoma City, OK at an estimated cost of \$256.42.

Leslie Floyd has attended "OK-1" on May 7-9, 2019 in Oklahoma City, OK at an estimated cost of \$515.20.

Kathleen Turner to attend "2019 HARUV USA International Conference" on May 16-17, 2019 in Tulsa, OK at an estimated cost of \$65.80.

Leslie Floyd to attend "NFP Unit 2 Training" on June 3-7, 2019 in Denver, CO at an estimated cost of \$1,735.00.

Sincerely,


Bruce Dart, Executive Director

cc: Ron Peters, Commissioner
Stan Sallee, Commissioner

ORIGINAL: MICHAEL WILLIS FOR THE **MAY 13, 2019** BOCC AGENDA.

Tulsa County Clerk
Purchase Orders

Department	Project	Org	PO #	Object	Acct Desc	Vendor Name	Inv Nbr	Amount
10001000								
COUNTY COMMISSIONERS		10001000	1920004	505889	PROFESSIONAL & TECH SERVICES	CDW LLC	RVS6962	352.58
Department Total		10001000						352.58
10001100								
PURCHASING		10001100	1900954	505580	EQUIP LEASE-PURCHASE COST	XEROX CORPORATION	096653913	48.59
PURCHASING		10001100	1900982	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090741 BMIT	70.40
PURCHASING		10001100	1901063	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090740 BMIT	323.08
Department Total		10001100						442.07
10001125								
GRACA		10001125	1919454	505204	TRAVEL-OUT OF COUNTY	SIMONSON, TERRY	040119-043019	1,334.00
Department Total		10001125						1,334.00
10001175								
INSURANCE & CLAIMS		10001175	1920828	505892	LEGAL SERVICES	STEIDLEY & NEAL	21696	735.00
Department Total		10001175						735.00
10001200								
GENERAL GOVERNMENT EXPENSE		10001200	1916163	506072	BANK SERVICE CHARGES	RPS HOLDINGS INC	103629	1,961.76
Department Total		10001200						1,961.76
10001400								
COUNTY EXTENSION CENTER		10001400	1901594	505203	MILEAGE REIMB-IN COUNTY	GIES, CATHERINE	040119-043019	145.50
COUNTY EXTENSION CENTER		10001400	1901661	505203	MILEAGE REIMB-IN COUNTY	NICHOLSON, LISA	040219-043019	115.00
COUNTY EXTENSION CENTER		10001400	1912316	505538	OTHER BLDG MAINT SERVICES	MCJ SERVICES LLC	05012019	780.00

Tulsa County Clerk
Purchase OrdersRun Date Printed :
5/9/2019
1:14:20 PM

Department	Project	Org	PO #	Object	Acct Desc	Vendor Name	Inv Nbr	Amount
COUNTY EXTENSION CENTER		10001400	1919518	505204	TRAVEL-OUT OF COUNTY	NICHOLSON, LISA	040119-042219	676.40
COUNTY EXTENSION CENTER		10001400	1919906	607071	DATA PROCESSING EQUIPMENT	CDW LLC	RVR4477	416.79
COUNTY EXTENSION CENTER		10001400	1920794	505849	OPERATING SUPPLIES	OFFICE DEPOT INC	308751312001	132.02
Department Total		10001400						2,265.71
10001550								
HUMAN RESOURCES		10001550	1916142	505890	PUBLICATION & ADVERTISING	INDEED INC	22378305	70.81
Department Total		10001550						70.81
10001575								
SAFETY & EDUCATION		10001575	1914087	505889	PROFESSIONAL & TECH SERVICES	WEAVER DRUG TESTING	8619556	23.00
Department Total		10001575						23.00
10001670								
ADMINISTRATIVE SERVICES		10001670	1902101	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090698 BMIT	156.90
ADMINISTRATIVE SERVICES		10001670	1902101	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090698 BMIT	29.24
ADMINISTRATIVE SERVICES		10001670	1902136	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090891 BMIT	117.60
ADMINISTRATIVE SERVICES		10001670	1902136	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090891 BMIT	27.32
ADMINISTRATIVE SERVICES		10001670	1902161	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	cnin090694b mit	283.40
ADMINISTRATIVE SERVICES		10001670	1902161	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	cnin090694b mit	293.19
ADMINISTRATIVE SERVICES		10001670	1902183	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090797 BMIT	145.84
ADMINISTRATIVE SERVICES		10001670	1902183	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090797 BMIT	15.83
ADMINISTRATIVE SERVICES		10001670	1902205	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090787 BMIT	228.75
ADMINISTRATIVE SERVICES		10001670	1902205	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090787 BMIT	23.52

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ADMINISTRATIVE SERVICES		10001670	1902218	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090689 BMIT	156.90
ADMINISTRATIVE SERVICES		10001670	1902218	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090689 BMIT	7.12
ADMINISTRATIVE SERVICES		10001670	1902229	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090691 BMIT	156.90
ADMINISTRATIVE SERVICES		10001670	1902229	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090691 BMIT	11.64
ADMINISTRATIVE SERVICES		10001670	1902240	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090679 BMIT	174.81
ADMINISTRATIVE SERVICES		10001670	1902240	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090679 BMIT	45.84
ADMINISTRATIVE SERVICES		10001670	1902251	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090796 BMIT	229.27
ADMINISTRATIVE SERVICES		10001670	1902251	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090796 BMIT	217.66
ADMINISTRATIVE SERVICES		10001670	1902297	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090690 BMIT	252.54
ADMINISTRATIVE SERVICES		10001670	1902297	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090690 BMIT	137.99
ADMINISTRATIVE SERVICES		10001670	1902308	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090786 BMIT	228.75
ADMINISTRATIVE SERVICES		10001670	1902308	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090786 BMIT	52.02
ADMINISTRATIVE SERVICES		10001670	1902319	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090785 BMIT	254.10
ADMINISTRATIVE SERVICES		10001670	1902319	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090785 BMIT	142.91
ADMINISTRATIVE SERVICES		10001670	1902353	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090692 BMIT	153.29
ADMINISTRATIVE SERVICES		10001670	1902353	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090692 BMIT	12.07
ADMINISTRATIVE SERVICES		10001670	1902376	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090697 BMIT	153.29
ADMINISTRATIVE SERVICES		10001670	1902376	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090697 BMIT	11.38
ADMINISTRATIVE SERVICES		10001670	1902409	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090795 BMIT	217.50
ADMINISTRATIVE SERVICES		10001670	1902409	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090795 BMIT	142.62

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ADMINISTRATIVE SERVICES		10001670	1902419	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090693 BMIT	153.29
ADMINISTRATIVE SERVICES		10001670	1902419	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090693 BMIT	5.91
ADMINISTRATIVE SERVICES		10001670	1906423	505580	EQUIP LEASE-PURCHASE COST	J D YOUNG	836918	46.95
ADMINISTRATIVE SERVICES		10001670	1916831	505551	POSTAGE	UNITED PARCEL SERVIC	00007E668E 179	59.84
Department Total		10001670						4,346.18
10001725								
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	CM-263495	-134.96
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263179	57.08
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263208	72.40
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263383	260.30
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263143	270.20
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263314	332.06
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263160	390.82
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263382	401.30
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263281	410.00
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263232	704.28
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263178	795.15
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263241	1,124.41
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263415	1,365.18
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263434	1,547.82
CENTRAL OFFICE SUPPLY		10001725	1920089	505739	OFFICE SUPPLIES	W M CORPORATION	263376	2,024.19
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	CM- C2027610-0	-42.16
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2026933-1	2.78
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030101-0	9.70
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028861-0	12.53
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027548-0	15.29
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2029555-0	20.82
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028353-0	28.36
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027246-0	30.44
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028506-0	40.01

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CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030446-0	40.20
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027610-0	42.16
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028074-0	42.16
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2026933-0	52.18
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030195-0	60.23
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2029114-0	63.32
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030781-0	80.82
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030309-0	84.58
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2026755-0	98.81
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2029726-0	138.18
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2031014-0	145.24
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027029-0	164.90
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027497-0	165.67
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2026779-0	187.20
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028772-0	202.12
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028901-0	206.24
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028417-0	226.95
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2030400-0	231.29
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028946-0	248.66
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028687-1	254.25
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2029146-0	270.68
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028636-0	286.20
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027308-0	335.88
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028636-1	373.93
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027616-0	399.19
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2028687-0	399.55
CENTRAL OFFICE SUPPLY		10001725	1920092	505739	OFFICE SUPPLIES	ADMIRAL EXPRESS	2027091-0	424.32
Department Total		10001725						14,962.91
10001750								
PRINTING SERVICE		10001750	1902126	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090784 BIT	769.00
PRINTING SERVICE		10001750	1902525	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090968 1BMIT	1,849.93

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PRINTING SERVICE		10001750	1902525	505855	EQUIP SERVICE AGREEMENTS	IMAGENET CONSULTING	CNIN090968 1BMIT	2,359.60
PRINTING SERVICE		10001750	1904764	707510	LOAN INTEREST PAYMENT	J D YOUNG LEASING LL	5190300	595.64
PRINTING SERVICE		10001750	1904764	707500	LOAN PRINCIPAL PAYMENT	J D YOUNG LEASING LL	5190300	3,539.36
PRINTING SERVICE		10001750	1919976	505564	SOFTWARE NON-CAPITAL	CDW LLC	RVW3883	6,097.32
PRINTING SERVICE		10001750	1920324	505814	PRINTING SUPPLIES	SIGNWAREHOUSE INC	D72918	262.28
Department Total		10001750						15,473.13
10001775								
FLEET MAINTENANCE		10001775	1914511	505709	MOTOR VEHICLES-OPER SUPPLIES	COMDATA INC	20314005	1,648.14
FLEET MAINTENANCE		10001775	1916748	505719	MOTOR VEHICLES- MAINTENANCE	SAFELITE AUTOGLASS	01815- 271288	39.95
FLEET MAINTENANCE		10001775	1916748	505719	MOTOR VEHICLES- MAINTENANCE	SAFELITE AUTOGLASS	01815- 271826	39.95
FLEET MAINTENANCE		10001775	1916748	505719	MOTOR VEHICLES- MAINTENANCE	SAFELITE AUTOGLASS	01815- 272400	39.95
FLEET MAINTENANCE		10001775	1916748	505719	MOTOR VEHICLES- MAINTENANCE	SAFELITE AUTOGLASS	01815-71203	39.95
FLEET MAINTENANCE		10001775	1916748	505719	MOTOR VEHICLES- MAINTENANCE	SAFELITE AUTOGLASS	01815- 271081	325.67
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	CM-0163- 122860	-98.00
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	CM-0163- 122443	-60.00
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-121264	58.00
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-121178	151.83
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122104	155.28
FLEET MAINTENANCE		10001775	1919795	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122175	694.93
FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122657	51.95
FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122308	135.61

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FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122440	137.40
FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122519	195.72
FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122627	222.29
FLEET MAINTENANCE		10001775	1919796	505719	MOTOR VEHICLES- MAINTENANCE	OREILLY AUTOMOTIVE	0163-122455	284.97
FLEET MAINTENANCE		10001775	1920124	505719	MOTOR VEHICLES- MAINTENANCE	AMAZON.COM LLC	47966684498 7	56.89
FLEET MAINTENANCE		10001775	1920272	505719	MOTOR VEHICLES- MAINTENANCE	HOUGH, KEITH ALLEN	9105	640.00
FLEET MAINTENANCE		10001775	1920506	505719	MOTOR VEHICLES- MAINTENANCE	CHRIS NIKEL AUTO	337489	73.24
FLEET MAINTENANCE		10001775	1920623	505719	MOTOR VEHICLES- MAINTENANCE	AMAZON.COM LLC	64749893378 9	113.98
Department Total		10001775						4,947.70
10001850								
BLDG OPS ADMIN		10001850	1914582	505859	OTHER SERVICES	CINTAS CORPORATION	063236107	20.10
BLDG OPS ADMIN		10001850	1914582	505859	OTHER SERVICES	CINTAS CORPORATION	063236106	106.48
BLDG OPS ADMIN		10001850	1914582	505859	OTHER SERVICES	CINTAS CORPORATION	063237620	256.80
BLDG OPS ADMIN		10001850	1914921	505859	OTHER SERVICES	AMERICAN SERVICES IN	0038962-IN	75.00
BLDG OPS ADMIN		10001850	1920459	505859	OTHER SERVICES	CINTAS CORPORATION	063254290	88.68
BLDG OPS ADMIN		10001850	1920459	505859	OTHER SERVICES	CINTAS CORPORATION	063254731	106.48
BLDG OPS ADMIN		10001850	1920459	505859	OTHER SERVICES	CINTAS CORPORATION	063257439	133.28
BLDG OPS ADMIN		10001850	1920459	505859	OTHER SERVICES	CINTAS CORPORATION	063253109	253.84
BLDG OPS ADMIN		10001850	1920459	505859	OTHER SERVICES	CINTAS CORPORATION	063256239	272.54
BLDG OPS ADMIN		10001850	1920460	505859	OTHER SERVICES	CINTAS CORPORATION	063251648	20.10
BLDG OPS ADMIN		10001850	1920460	505859	OTHER SERVICES	CINTAS CORPORATION	063254732	20.10
BLDG OPS ADMIN		10001850	1920460	505859	OTHER SERVICES	CINTAS CORPORATION	063251647	123.53
Department Total		10001850						1,476.93
10001875								
CARPENTRY SHOP		10001875	1913772	505741	BUILDING MATERIALS	ECONOMY LUMBER CO IN	27577	199.90

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CARPENTRY SHOP		10001875	1917921	505741	BUILDING MATERIALS	ECONOMY LUMBER CO IN	27578	399.60
Department Total		10001875						599.50
10001900								
JANITORIAL		10001900	1917234	505859	OTHER SERVICES	FINAL TOUCH CLEANING	15956	37,311.60
Department Total		10001900						37,311.60
10001925								
BLDG MAINTENANCE		10001925	1904372	505539	BLDGS & GROUNDS MAINTENANCE	TULSA COFFEE SERVICE	507033	200.00
BLDG MAINTENANCE		10001925	1904373	505539	BLDGS & GROUNDS MAINTENANCE	TULSA COFFEE SERVICE	507033-2019-A	152.20
BLDG MAINTENANCE		10001925	1917188	505539	BLDGS & GROUNDS MAINTENANCE	BOYLE SERVICES INC	39080	9,100.00
BLDG MAINTENANCE		10001925	1917843	505539	BLDGS & GROUNDS MAINTENANCE	SCOVIL & SIDES HARDW	0102498-IN	1,473.00
BLDG MAINTENANCE		10001925	1918390	505539	BLDGS & GROUNDS MAINTENANCE	TULSA COFFEE SERVICE	730082-2019	401.16
BLDG MAINTENANCE		10001925	1918457	505539	BLDGS & GROUNDS MAINTENANCE	LOWES	1050	105.98
BLDG MAINTENANCE		10001925	1918457	505539	BLDGS & GROUNDS MAINTENANCE	LOWES	001076	120.80
BLDG MAINTENANCE		10001925	1918460	505539	BLDGS & GROUNDS MAINTENANCE	HOME DEPOT USA INC	6423301	169.00
BLDG MAINTENANCE		10001925	1919072	505539	BLDGS & GROUNDS MAINTENANCE	LOWES	01280	122.66
BLDG MAINTENANCE		10001925	1919072	505539	BLDGS & GROUNDS MAINTENANCE	LOWES	01281	480.00
BLDG MAINTENANCE		10001925	1919349	505539	BLDGS & GROUNDS MAINTENANCE	SMITH GARDEN EQUIPME	837010	4.20
BLDG MAINTENANCE		10001925	1919349	505539	BLDGS & GROUNDS MAINTENANCE	SMITH GARDEN EQUIPME	837826	33.90
BLDG MAINTENANCE		10001925	1919349	505539	BLDGS & GROUNDS MAINTENANCE	SMITH GARDEN EQUIPME	839219	47.82
BLDG MAINTENANCE		10001925	1919349	505539	BLDGS & GROUNDS MAINTENANCE	SMITH GARDEN EQUIPME	837240	298.46
BLDG MAINTENANCE		10001925	1919349	505539	BLDGS & GROUNDS MAINTENANCE	SMITH GARDEN EQUIPME	836814	387.01

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BLDG MAINTENANCE		10001925	1920185	505539	BLDGS & GROUNDS MAINTENANCE	ENVIRONMENTAL	36366	725.00
BLDG MAINTENANCE		10001925	1920368	505539	BLDGS & GROUNDS MAINTENANCE	STUART C IRBY COMPAN	SO11343506.001	231.85
BLDG MAINTENANCE		10001925	1920371	505539	BLDGS & GROUNDS MAINTENANCE	LOCKE SUPPLY	CM-37057751-00	-6.96
BLDG MAINTENANCE		10001925	1920371	505539	BLDGS & GROUNDS MAINTENANCE	LOCKE SUPPLY	37048549-00	15.57
BLDG MAINTENANCE		10001925	1920467	505539	BLDGS & GROUNDS MAINTENANCE	W W GRAINGER INC	9162591698	66.76
BLDG MAINTENANCE		10001925	1920467	505539	BLDGS & GROUNDS MAINTENANCE	W W GRAINGER INC	9160511656	142.72
BLDG MAINTENANCE		10001925	1920467	505539	BLDGS & GROUNDS MAINTENANCE	W W GRAINGER INC	9159995068	314.69
BLDG MAINTENANCE		10001925	1920558	505539	BLDGS & GROUNDS MAINTENANCE	W W GRAINGER INC	9160620432	240.38
Department Total		10001925						14,826.20
10001975								
RENTALS & UTILITIES		10001975	1902022	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005284924-A	255.00
RENTALS & UTILITIES		10001975	1912779	505969	UTILITY SERVICES	VEOLIA ENERGY TULSA	207578671826	31,071.79
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283978	42.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283973	57.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283975	62.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005284012	62.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283974	113.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283977	113.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283976	135.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283972	154.00
RENTALS & UTILITIES		10001975	1914865	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005283971	410.00
RENTALS & UTILITIES		10001975	1921048	505969	UTILITY SERVICES	AMERICAN WASTE CONTR	0005284924	255.00
Department Total		10001975						32,729.79
10002000								
IT GENERAL		10002000	1913904	505969	UTILITY SERVICES	CELLCO PARTNERSHIP	322431691-00007	80.02

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IT GENERAL		10002000	1913904	505969	UTILITY SERVICES	CELLCO PARTNERSHIP	442054305-00001	240.06
IT GENERAL		10002000	1913904	505969	UTILITY SERVICES	CELLCO PARTNERSHIP	322431691-00001	1,036.26
IT GENERAL		10002000	1915896	505969	UTILITY SERVICES	BIXBY TELEPHONE CO	9919	153.54
IT GENERAL		10002000	1915900	505969	UTILITY SERVICES	BIXBY TELEPHONE CO	3156	117.94
IT GENERAL		10002000	1916470	505969	UTILITY SERVICES	AT&T CORP	1001-183-4636	1,007.71
IT GENERAL		10002000	1917545	505969	UTILITY SERVICES	COXCOM INC	001-6310-065692201	515.35
IT GENERAL		10002000	1917546	505969	UTILITY SERVICES	COXCOM INC	001-6311-069557001	455.40
IT GENERAL		10002000	1918079	505969	UTILITY SERVICES	COXCOM INC	001-6311-059728301	259.95
IT GENERAL		10002000	1918135	505969	UTILITY SERVICES	AT&T CORP	918-A64-0002-804-8	615.50
IT GENERAL		10002000	1918146	505969	UTILITY SERVICES	COXCOM INC	001-6311-073309501	139.95
IT GENERAL		10002000	1919614	505562	DP-SOFTWARE MAINTENANCE	SHI INTERNATIONAL CO	B09804358	113.00
IT GENERAL		10002000	1919877	607071	DATA PROCESSING EQUIPMENT	DCI COMMUNICATIONS	615517	1,684.50
IT GENERAL		10002000	1919877	505566	NON-CAPITAL HARDWARE	DCI COMMUNICATIONS	615517	345.15
IT GENERAL		10002000	1919879	505562	DP-SOFTWARE MAINTENANCE	CDW LLC	RVL1621	816.81
IT GENERAL		10002000	1919879	505562	DP-SOFTWARE MAINTENANCE	CDW LLC	RVL5937	826.82
Department Total		10002000						8,407.96
10002275								
COUNTY INSPECTOR		10002275	1916402	505203	MILEAGE REIMB-IN COUNTY	TOSH, TERESA J	040419-040819	111.36
COUNTY INSPECTOR		10002275	1920593	505739	OFFICE SUPPLIES	AMAZON.COM LLC	457393497453	21.49
COUNTY INSPECTOR		10002275	1920593	505739	OFFICE SUPPLIES	AMAZON.COM LLC	553494835983	104.52

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COUNTY INSPECTOR		10002275	1921201	505203	MILEAGE REIMB-IN COUNTY	WALDEN, DANIEL	041219	25.52
Department Total		10002275						262.89
10002525								
COUNTY ENGINEERS-GEN		10002525	1920275	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	951-474-907-0-0	39.74
COUNTY ENGINEERS-GEN		10002525	1920275	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-509-416-0-1	58.54
COUNTY ENGINEERS-GEN		10002525	1920275	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	950-147-251-0-5	63.04
COUNTY ENGINEERS-GEN		10002525	1920275	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	93-064-699-0-9	77.26
Department Total		10002525						238.58
10002550								
LEVEE MAINTENANCE		10002550	1912555	505969	UTILITY SERVICES	JENKS PUBLIC WORKS A	03-0010-00	24.85
LEVEE MAINTENANCE		10002550	1913908	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-079-943-0-7	76.95
Department Total		10002550						101.80
10002575								
PARK OPERATIONS-GENERAL		10002575	1916152	505969	UTILITY SERVICES	CITY OF BIXBY	01-0211-00	61.66
PARK OPERATIONS-GENERAL		10002575	1916152	505969	UTILITY SERVICES	CITY OF BIXBY	01-6240-01	139.60
PARK OPERATIONS-GENERAL		10002575	1916853	505969	UTILITY SERVICES	SPERRY UTILITY SERVI	985	24.00
PARK OPERATIONS-GENERAL		10002575	1916894	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	950-082-695-1-6	19.88
PARK OPERATIONS-GENERAL		10002575	1916894	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	955-142-571-2-0	19.88
PARK OPERATIONS-GENERAL		10002575	1916896	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	956-316-103-0-0	19.88
PARK OPERATIONS-GENERAL		10002575	1916896	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-611-203-0-2	23.54
PARK OPERATIONS-GENERAL		10002575	1916896	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	952-994-103-0-8	23.63
PARK OPERATIONS-GENERAL		10002575	1916896	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-194-103-0-3	51.96

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PARK OPERATIONS-GENERAL		10002575	1916896	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-294-103-0-8	75.18
PARK OPERATIONS-GENERAL		10002575	1916907	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	956-490-203-0-2	185.29
PARK OPERATIONS-GENERAL		10002575	1918581	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	950-444-610-0-2	63.64
PARK OPERATIONS-GENERAL		10002575	1918581	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-121-771-0-7	83.99
PARK OPERATIONS-GENERAL		10002575	1918581	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-970-294-0-2	93.04
PARK OPERATIONS-GENERAL		10002575	1918600	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	958-580-139-0-7	63.94
PARK OPERATIONS-GENERAL		10002575	1918600	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	953-908-072-0-4	191.77
PARK OPERATIONS-GENERAL		10002575	1918600	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	950-983-221-1-8	290.56
PARK OPERATIONS-GENERAL		10002575	1918602	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-964-762-0-1	320.40
PARK OPERATIONS-GENERAL		10002575	1918639	505969	UTILITY SERVICES	CITY OF TULSA	1021-2170-4	13.56
Department Total		10002575						1,765.40
10002750								
REMEDIAL AID		10002750	1913549	506080	CONTRACTED MEDICAL SERVICES	BROKEN ARROW FAMILY	041619-041819-SOC	855.00
REMEDIAL AID		10002750	1913549	506080	CONTRACTED MEDICAL SERVICES	BROKEN ARROW FAMILY	042319-042519-SOC	855.00
REMEDIAL AID		10002750	1920612	506030	BURIAL FOR THE POOR	JACKS MEMORY CHAPEL	01092019	190.00
REMEDIAL AID		10002750	1920614	506030	BURIAL FOR THE POOR	MOORE FUNERAL HOME I	1-7290-WHITTEN-ROBIN	190.00
REMEDIAL AID		10002750	1920615	506030	BURIAL FOR THE POOR	SERENITY FUNERALS &	MEGGS-ARTHUR	190.00
REMEDIAL AID		10002750	1920615	506030	BURIAL FOR THE POOR	SERENITY FUNERALS &	WHITTLESEY-JUDITH	190.00
REMEDIAL AID		10002750	1920616	506030	BURIAL FOR THE POOR	STUMPFF CORPORATION	0010-7645-SHIPE	190.00
REMEDIAL AID		10002750	1920616	506030	BURIAL FOR THE POOR	STUMPFF CORPORATION	0010-7689-DETERMAN	190.00
Department Total		10002750						2,850.00

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10002800								
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126617896	-8.00
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126656415	-7.99
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126591858	-3.95
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126639770	-3.94
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126678329	-1.99
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126800180	-1.99
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126571673	-1.98
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126582922	-1.98
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126625901	-1.96
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126633888	-1.96
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126738291	-1.85
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126663635	-1.03
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126672998	-1.03
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126723812	-0.94
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126730982	-0.94
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126784717	-0.94
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	CM-126792506	-0.94
EMERGENCY SHELTER		10002800	1912102	505746	EMERGENCY GROCERIES	SYSCO OKLAHOMA LLC	126809194	1,999.21
EMERGENCY SHELTER		10002800	1912625	505525	EQUIP REPAIR & MAINTENANCE	MCINTOSH CORPORATION	950005066	402.03

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EMERGENCY SHELTER		10002800	1913554	505203	MILEAGE REIMB-IN COUNTY	PATTON, ANGELA D	040819-041719	26.82
EMERGENCY SHELTER		10002800	1918444	505746	EMERGENCY GROCERIES	TULSA BEEF & PROVISI	95395-2019	976.99
EMERGENCY SHELTER		10002800	1919981	506100	EMER SHELTER RESIDENT CARE	AMAZON.COM LLC	437778944944	82.02
EMERGENCY SHELTER		10002800	1920385	505525	EQUIP REPAIR & MAINTENANCE	BEWLEY SWEEPER SERVI	624304	49.95
EMERGENCY SHELTER		10002800	1920385	505525	EQUIP REPAIR & MAINTENANCE	BEWLEY SWEEPER SERVI	624301	56.90
Department Total		10002800						3,550.51
10002875								
PHARMACY		10002875	1900300	505561	DP-SOFTWARE LEASES	WARKENTINE INC	1812036	4,080.00
PHARMACY		10002875	1907516	506170	PHARMACY SUPPLIES	RECYCLE AMERICA HOLD	M167180	29.38
PHARMACY		10002875	1913560	506170	PHARMACY SUPPLIES	WARKENTINE INC	1826900	112.54
PHARMACY		10002875	1919786	506170	PHARMACY SUPPLIES	AMAZON.COM LLC	457465455496	49.77
Department Total		10002875						4,271.69
10002950								
COUNTY TREASURER		10002950	1910242	505920	SUBSCRIPTIONS & MEMBERSHIPS	GLENPOOL CHAMBER OF	2987	110.00
COUNTY TREASURER		10002950	1915150	505940	TRAINING	OKLAHOMA STATE UNIV	SEMLER-106433059	290.16
COUNTY TREASURER		10002950	1916104	505940	TRAINING	PAYNE HOSPITALITY LL	153419	174.72
COUNTY TREASURER		10002950	1916104	505940	TRAINING	PAYNE HOSPITALITY LL	153420	174.72
COUNTY TREASURER		10002950	1916104	505940	TRAINING	PAYNE HOSPITALITY LL	153421	174.72
COUNTY TREASURER		10002950	1916104	505940	TRAINING	PAYNE HOSPITALITY LL	153422	174.72
COUNTY TREASURER		10002950	1916104	505940	TRAINING	PAYNE HOSPITALITY LL	153423	174.72
COUNTY TREASURER		10002950	1918494	505940	TRAINING	SEMLER, J DENNIS	042319-042619	192.50
COUNTY TREASURER		10002950	1920249	505940	TRAINING	WILLARD, STACI	042419-042619	137.50
COUNTY TREASURER		10002950	1920250	505940	TRAINING	MARION, TRISHA	042419-042619	137.50
COUNTY TREASURER		10002950	1920251	505940	TRAINING	BLUE, STEVEN	042419-042619	239.94

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COUNTY TREASURER		10002950	1920252	505940	TRAINING	LEWIS, DANIELLE	042419-042619	222.88
COUNTY TREASURER		10002950	1920253	505940	TRAINING	HANDY, CAROL	042419-042619	222.18
Department Total		10002950						2,426.26
10003150								
COUNTY ASSESSOR		10003150	1920079	505940	TRAINING	INTERNATIONAL ASSOC	10176285	445.00
COUNTY ASSESSOR		10003150	1920209	505940	TRAINING	SOUTH CENTRAL KANSAS	JONES-JAIME-2019	500.00
COUNTY ASSESSOR		10003150	1920364	505819	MISCELLANEOUS SUPPLIES	MCKESSON MEDICAL SUR	52631446	11.54
COUNTY ASSESSOR		10003150	1920517	505203	MILEAGE REIMB-IN COUNTY	ISABELLE, AUDREY	042619	18.56
COUNTY ASSESSOR		10003150	1920518	505203	MILEAGE REIMB-IN COUNTY	MARTIN, SARA	043019	5.80
Department Total		10003150						980.90
10003600								
SHERIFF'S DEPT-GENERAL FUND		10003600	1914142	505969	UTILITY SERVICES	CITY OF TULSA	1087-0547-6	45.58
SHERIFF'S DEPT-GENERAL FUND		10003600	1918409	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063254302	39.78
SHERIFF'S DEPT-GENERAL FUND		10003600	1919757	505849	OPERATING SUPPLIES	CHIEF SUPPLY CORP	172992	29.95
SHERIFF'S DEPT-GENERAL FUND		10003600	1919757	505849	OPERATING SUPPLIES	CHIEF SUPPLY CORP	171724	114.85
SHERIFF'S DEPT-GENERAL FUND		10003600	1920574	505849	OPERATING SUPPLIES	RCB BANK	G-SMITH191	5.00
Department Total		10003600						235.16
10003655								
COURT SERVICES		10003655	1919867	505559	COMMUNICATION SRVS	CELLCO PARTNERSHIP	742216843-00001	40.01
Department Total		10003655						40.01
20101625								
WORKERS COMPENSATION		20101625	1913849	505170	WORKERS COMPENSATION	UNITED SAFETY & CLAI	12160	50,000.00
Department Total		20101625						50,000.00

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20101635								
DENTAL SELF INSURANCE		20101635	1918906	505144	DENTAL CLAIMS	DELTA DENTAL OF OKLA	APRIL 2019 CLAIMS	68,461.32
DENTAL SELF INSURANCE		20101635	1918906	506085	EXPENSES FOR ADMINISTRATION	DELTA DENTAL OF OKLA	APRIL 2019 CLAIMS	6,846.13
Department Total		20101635						75,307.45
20101640								
HEALTH DEPT DENTAL SELF INSURA		20101640	1918906	505144	DENTAL CLAIMS	DELTA DENTAL OF OKLA	APRIL 2019 CLAIMS	23,569.56
HEALTH DEPT DENTAL SELF INSURA		20101640	1918906	506085	EXPENSES FOR ADMINISTRATION	DELTA DENTAL OF OKLA	APRIL 2019 CLAIMS	2,356.96
Department Total		20101640						25,926.52
20202585								
PARK OPERATIONS		20202585	1901224	505540	SWIMMING POOL SUPPLIES	MUNICIPAL INDUSTRIES	38079	2,978.57
PARK OPERATIONS		20202585	1910987	505969	UTILITY SERVICES	CITY OF TULSA	1036-8209-2	19,954.06
PARK OPERATIONS		20202585	1912105	505763	SAFETY MATERIAL & SUPPLIES	CINTAS CORPORATION	063254920	52.01
PARK OPERATIONS		20202585	1912105	505763	SAFETY MATERIAL & SUPPLIES	CINTAS CORPORATION	063245620	54.23
PARK OPERATIONS		20202585	1912105	505763	SAFETY MATERIAL & SUPPLIES	CINTAS CORPORATION	063248686	54.23
PARK OPERATIONS		20202585	1912105	505763	SAFETY MATERIAL & SUPPLIES	CINTAS CORPORATION	063242508	62.21
PARK OPERATIONS		20202585	1912105	505763	SAFETY MATERIAL & SUPPLIES	CINTAS CORPORATION	063251836	197.01
PARK OPERATIONS		20202585	1914727	505853	SECURITY SERVICE	DETEK SYSTEMS INC	22347	570.00
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063244620	10.53
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063247700	10.53
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063250832	10.53
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063253926	10.53
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063245947	25.17

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PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063252166	25.17
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063255270	25.17
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063243418	40.34
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063246500	40.34
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063249615	40.34
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063252719	40.34
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063255847	40.34
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063244678	52.71
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063250891	52.71
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063242495	62.12
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063245619	62.12
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063248685	62.12
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063251835	62.12
PARK OPERATIONS		20202585	1915015	505539	BLDGS & GROUNDS MAINTENANCE	CINTAS CORPORATION	063254919	62.12
PARK OPERATIONS		20202585	1917092	505544	DAY CAMP - PARKS	TULSA ZOO FRIENDS IN	TZ042619	1,216.00
PARK OPERATIONS		20202585	1917766	505803	RECREATIONAL & EDUCATIONAL	OFFICE DEPOT INC	291337030001	35.26
PARK OPERATIONS		20202585	1918385	505539	BLDGS & GROUNDS MAINTENANCE	SISEMORE WEISZ & ASS	125164	4,730.00
PARK OPERATIONS		20202585	1918605	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-301-203-0-0	11.31
PARK OPERATIONS		20202585	1918605	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	953-983-596-1-2	114.11
PARK OPERATIONS		20202585	1918605	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	958-990-203-0-9	1,014.15

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PARK OPERATIONS		20202585	1918635	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-653-743-0-1	19.88
PARK OPERATIONS		20202585	1918635	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-201-203-0-5	20.56
PARK OPERATIONS		20202585	1918635	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-022-768-0-2	60.83
PARK OPERATIONS		20202585	1918635	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-641-186-0-0	196.53
PARK OPERATIONS		20202585	1918637	505969	UTILITY SERVICES	JENKS PUBLIC WORKS A	06-0595-00	15.45
PARK OPERATIONS		20202585	1918637	505969	UTILITY SERVICES	JENKS PUBLIC WORKS A	06-0590-01	127.87
PARK OPERATIONS		20202585	1918637	505969	UTILITY SERVICES	JENKS PUBLIC WORKS A	06-0740-00	212.52
PARK OPERATIONS		20202585	1918646	505969	UTILITY SERVICES	CITY OF TULSA	1028-7422-9	1,082.12
PARK OPERATIONS		20202585	1918647	505969	UTILITY SERVICES	SAPULPA RURAL WATER	24414	23.00
PARK OPERATIONS		20202585	1919295	505539	BLDGS & GROUNDS MAINTENANCE	COXCOM INC	002-6311-069557001	96.99
PARK OPERATIONS		20202585	1919296	505539	BLDGS & GROUNDS MAINTENANCE	COXCOM INC	001-6311-02106701	123.05
PARK OPERATIONS		20202585	1919306	505763	SAFETY MATERIAL & SUPPLIES	SOUTHVEST INC	125963	549.75
PARK OPERATIONS		20202585	1919659	505539	BLDGS & GROUNDS MAINTENANCE	CELLCO PARTNERSHIP	322431691-00004	40.01
PARK OPERATIONS		20202585	1919738	505803	RECREATIONAL & EDUCATIONAL	LYCO MFG INC	ANDYB042519	92.00
PARK OPERATIONS		20202585	1920587	505544	DAY CAMP - PARKS	LESLIES POOL SUPPLIE	00054-02-013789	183.10
Department Total		20202585						34,622.16
20202600								
GROUND & MAINTENANCE		20202600	1913005	505536	PLUMBING SERVICE	LEKTRON LIGHTING & S	73843	277.70
GROUND & MAINTENANCE		20202600	1913005	505536	PLUMBING SERVICE	LEKTRON LIGHTING & S	73843-2	509.26
GROUND & MAINTENANCE		20202600	1917494	505539	BLDGS & GROUNDS MAINTENANCE	LOWES	988019	1,670.10
GROUND & MAINTENANCE		20202600	1917901	505536	PLUMBING SERVICE	MARQUIS HARDWARE	158620	47.99
GROUND & MAINTENANCE		20202600	1917901	505536	PLUMBING SERVICE	MARQUIS HARDWARE	158457	62.67
GROUND & MAINTENANCE		20202600	1917901	505536	PLUMBING SERVICE	MARQUIS HARDWARE	157981	115.43
GROUND & MAINTENANCE		20202600	1917901	505536	PLUMBING SERVICE	MARQUIS HARDWARE	157194	125.00
GROUND & MAINTENANCE		20202600	1917901	505536	PLUMBING SERVICE	MARQUIS HARDWARE	159167	131.04

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GROUNDS & MAINTENANCE		20202600	1918404	505541	SOD/SEED	SPRING CREEK NURSERY	151019	586.00
GROUNDS & MAINTENANCE		20202600	1919318	505590	OPER SUPPLIES&MAINT-EQUIP	A & N TRAILER PARTS	00315296	40.36
GROUNDS & MAINTENANCE		20202600	1919318	505590	OPER SUPPLIES&MAINT-EQUIP	A & N TRAILER PARTS	00314698	79.80
GROUNDS & MAINTENANCE		20202600	1919318	505590	OPER SUPPLIES&MAINT-EQUIP	A & N TRAILER PARTS	00315455	202.03
GROUNDS & MAINTENANCE		20202600	1919737	505763	SAFETY MATERIAL & SUPPLIES	FASTENAL COMPANY	OKTU661353	152.10
GROUNDS & MAINTENANCE		20202600	1919797	505536	PLUMBING SERVICE	LEKTRON LIGHTING & S	74899	596.12
GROUNDS & MAINTENANCE		20202600	1919798	505536	PLUMBING SERVICE	LEKTRON LIGHTING & S	75050	601.64
GROUNDS & MAINTENANCE		20202600	1920262	505539	BLDGS & GROUNDS MAINTENANCE	OFFICE DEPOT INC	306291669001	176.30
Department Total		20202600						5,373.54
20202625								
HORTICULTURE CONSTRUCTION		20202625	1913036	505798	SMALL TOOLS & INSTRUMENTS	LOWES	991397	190.51
HORTICULTURE CONSTRUCTION		20202625	1913036	505798	SMALL TOOLS & INSTRUMENTS	LOWES	974572	208.70
HORTICULTURE CONSTRUCTION		20202625	1916479	505539	BLDGS & GROUNDS MAINTENANCE	AIR POWER INC	IN00225023	178.85
Department Total		20202625						578.06
20202650								
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063243851	88.78
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063246938	88.78
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063250064	88.78
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063253162	88.78
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063242506	97.20
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063245617	97.20
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063248683	97.20



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LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063251833	97.20
LAFORTUNE GOLF COURSE		20202650	1916255	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063254917	97.20
LAFORTUNE GOLF COURSE		20202650	1919351	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1449863-01	361.02
LAFORTUNE GOLF COURSE		20202650	1919351	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1449863-00	806.69
LAFORTUNE GOLF COURSE		20202650	1920432	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0162-357105	12.50
LAFORTUNE GOLF COURSE		20202650	1920432	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0162-357102	182.58
LAFORTUNE GOLF COURSE		20202650	1920432	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0162-356892	345.72
LAFORTUNE GOLF COURSE		20202650	1920451	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1451502-00	166.13
LAFORTUNE GOLF COURSE		20202650	1920451	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1451821-00	226.41
LAFORTUNE GOLF COURSE		20202650	1920451	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1451073-00	345.83
LAFORTUNE GOLF COURSE		20202650	1920451	505590	OPER SUPPLIES&MAINT-EQUIP	PROFESSIONAL TURF	1451250-00	443.66
Department Total		20202650						3,731.66
20202675								
SOUTHLAKES GOLF COURSE		20202675	1903835	505539	BLDGS & GROUNDS MAINTENANCE	DT NOW RESOURCES LLC	9185	68.40
SOUTHLAKES GOLF COURSE		20202675	1903835	505539	BLDGS & GROUNDS MAINTENANCE	DT NOW RESOURCES LLC	9122	154.63
SOUTHLAKES GOLF COURSE		20202675	1903835	505539	BLDGS & GROUNDS MAINTENANCE	DT NOW RESOURCES LLC	9121	688.22
SOUTHLAKES GOLF COURSE		20202675	1905810	505761	RESTAURANT SUPPLIES	ALLIED REFRIGERATION	9125A	175.00
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063242620	50.39
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063245731	50.39
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063248797	62.39
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063251944	62.39

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SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063255033	62.39
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063243735	70.12
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063246820	78.10
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063249947	78.10
SOUTHLAKES GOLF COURSE		20202675	1915009	506175	PURCHASES FOR RESALE-PARKS	CINTAS CORPORATION	063253046	78.10
SOUTHLAKES GOLF COURSE		20202675	1916739	505761	RESTAURANT SUPPLIES	BEN E KEITH FOODS	64321351	346.70
SOUTHLAKES GOLF COURSE		20202675	1916741	506175	PURCHASES FOR RESALE-PARKS	MCINTOSH CORPORATION	950005064	526.73
SOUTHLAKES GOLF COURSE		20202675	1917165	505590	OPER SUPPLIES&MAINT-EQUIP	PRAXAIR DISTRIBUTION	88911268	9.00
SOUTHLAKES GOLF COURSE		20202675	1917165	505590	OPER SUPPLIES&MAINT-EQUIP	PRAXAIR DISTRIBUTION	88911264	13.50
SOUTHLAKES GOLF COURSE		20202675	1917165	505590	OPER SUPPLIES&MAINT-EQUIP	PRAXAIR DISTRIBUTION	88911250	27.00
SOUTHLAKES GOLF COURSE		20202675	1917165	505590	OPER SUPPLIES&MAINT-EQUIP	PRAXAIR DISTRIBUTION	88911254	27.00
SOUTHLAKES GOLF COURSE		20202675	1917165	505590	OPER SUPPLIES&MAINT-EQUIP	PRAXAIR DISTRIBUTION	88911259	72.00
SOUTHLAKES GOLF COURSE		20202675	1917929	506175	PURCHASES FOR RESALE-PARKS	TULSA COFFEE SERVICE	002054-2019	46.97
SOUTHLAKES GOLF COURSE		20202675	1917929	506175	PURCHASES FOR RESALE-PARKS	TULSA COFFEE SERVICE	003828-2019	236.83
SOUTHLAKES GOLF COURSE		20202675	1917941	506175	PURCHASES FOR RESALE-PARKS	TULSA COFFEE SERVICE	009359-2019	51.97
SOUTHLAKES GOLF COURSE		20202675	1917941	506175	PURCHASES FOR RESALE-PARKS	TULSA COFFEE SERVICE	007386-2019	78.62
SOUTHLAKES GOLF COURSE		20202675	1919346	506175	PURCHASES FOR RESALE-PARKS	BEN E KEITH FOODS	64316656	100.34
SOUTHLAKES GOLF COURSE		20202675	1919346	506175	PURCHASES FOR RESALE-PARKS	BEN E KEITH FOODS	64321301	190.49
SOUTHLAKES GOLF COURSE		20202675	1919346	506175	PURCHASES FOR RESALE-PARKS	BEN E KEITH FOODS	64310285	250.85
SOUTHLAKES GOLF COURSE		20202675	1919346	506175	PURCHASES FOR RESALE-PARKS	BEN E KEITH FOODS	64316641	669.33

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SOUTHLAKES GOLF COURSE		20202675	1920447	506175	PURCHASES FOR RESALE-PARKS	BOTTLING GROUP LLC	33863806	840.43
Department Total		20202675						5,166.38
20404026								
COURT CLERK	CT13V	20404026	1921045	506082	CONTRACTED SERVICES	FAMILY SAFETY CENTER	MARCH-2019	6,692.53
COURT CLERK	CT13V	20404026	1921045	505204	TRAVEL-OUT OF COUNTY	FAMILY SAFETY CENTER	MARCH-2019	5,597.32
COURT CLERK	CT13V	20404026	1921046	506082	CONTRACTED SERVICES	TULSA COUNTY COURT	MARCH-2019	6,534.05
COURT CLERK	CT20A	20404026	1921403	506082	CONTRACTED SERVICES	COMMUNITY SERVICE CO	MAR-2019-SAMHSA-FEES	53,184.53
Department Total		20404026						72,008.43
21003050								
ASSESSOR VISUAL INSP		21003050	1919198	505203	MILEAGE REIMB-IN COUNTY	AUTRY, CHARLES H	041519-041819	26.68
ASSESSOR VISUAL INSP		21003050	1919231	505203	MILEAGE REIMB-IN COUNTY	BIDDLE, JENNIFER M	040319-042619	147.32
ASSESSOR VISUAL INSP		21003050	1919235	505203	MILEAGE REIMB-IN COUNTY	BOHLEN, PENNY	040119-040119	273.18
ASSESSOR VISUAL INSP		21003050	1919236	505203	MILEAGE REIMB-IN COUNTY	BROWN, DANIEL	042619	23.20
ASSESSOR VISUAL INSP		21003050	1919238	505203	MILEAGE REIMB-IN COUNTY	BUSBY, BARON	040119-041919	178.06
ASSESSOR VISUAL INSP		21003050	1919239	505203	MILEAGE REIMB-IN COUNTY	CONLEY, TRACI W	040419	26.10
ASSESSOR VISUAL INSP		21003050	1919247	505203	MILEAGE REIMB-IN COUNTY	FARROW, A LEE	040119-042419	239.54
ASSESSOR VISUAL INSP		21003050	1919249	505203	MILEAGE REIMB-IN COUNTY	FOX, NATHAN	040119-042619	189.66
ASSESSOR VISUAL INSP		21003050	1919250	505203	MILEAGE REIMB-IN COUNTY	FLY, AMANDA	040119-042219	254.62
ASSESSOR VISUAL INSP		21003050	1919251	505203	MILEAGE REIMB-IN COUNTY	GRASS, TIM	040419-042619	260.42
ASSESSOR VISUAL INSP		21003050	1919253	505203	MILEAGE REIMB-IN COUNTY	HODGES, ALISON	040219-042219	232.58
ASSESSOR VISUAL INSP		21003050	1919254	505203	MILEAGE REIMB-IN COUNTY	JORDAN, TIMOTHY	040919-041819	34.80

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ASSESSOR VISUAL INSP		21003050	1919255	505203	MILEAGE REIMB-IN COUNTY	LAAKSO, TAMMY	040919	18.56
ASSESSOR VISUAL INSP		21003050	1919257	505203	MILEAGE REIMB-IN COUNTY	LAWHEAD, RON	040119-042619	249.98
ASSESSOR VISUAL INSP		21003050	1919258	505203	MILEAGE REIMB-IN COUNTY	LAY, ZACH	040819-042319	51.62
ASSESSOR VISUAL INSP		21003050	1919260	505203	MILEAGE REIMB-IN COUNTY	MCGINNIS, STEVEN	040119-040919	55.68
ASSESSOR VISUAL INSP		21003050	1919261	505203	MILEAGE REIMB-IN COUNTY	MILLER, MICHAEL	040119-041519	240.12
ASSESSOR VISUAL INSP		21003050	1919263	505203	MILEAGE REIMB-IN COUNTY	MOFFITT, DARLA	040119-042419	193.72
ASSESSOR VISUAL INSP		21003050	1919264	505203	MILEAGE REIMB-IN COUNTY	MOORE, JODY	040219-042619	167.62
ASSESSOR VISUAL INSP		21003050	1919267	505203	MILEAGE REIMB-IN COUNTY	NEWBERRY, DANIEL	040819-042219	111.36
ASSESSOR VISUAL INSP		21003050	1919269	505203	MILEAGE REIMB-IN COUNTY	PERKINS, CANDACE	040119-042619	319.58
ASSESSOR VISUAL INSP		21003050	1919270	505203	MILEAGE REIMB-IN COUNTY	POUNDS, BRIAN K	040119-042219	209.96
ASSESSOR VISUAL INSP		21003050	1919274	505203	MILEAGE REIMB-IN COUNTY	RUDY, ZACHARY	041619-042619	37.70
ASSESSOR VISUAL INSP		21003050	1919276	505203	MILEAGE REIMB-IN COUNTY	UNGER, ERIN	040119-042619	258.68
ASSESSOR VISUAL INSP		21003050	1919279	505203	MILEAGE REIMB-IN COUNTY	VOGT, CLINT	040119-040519	26.10
ASSESSOR VISUAL INSP		21003050	1919842	505204	TRAVEL-OUT OF COUNTY	BUSBY, BARON	042119-042619	302.50
ASSESSOR VISUAL INSP		21003050	1920641	505940	TRAINING	SOUTH CENTRAL KANSAS	FELTS-TABITHA-2019	500.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	BIDDLE-JENNIFER-2019	450.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	CARLILE-DEIDRA-2019	450.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	COOK-LOGAN-2019	450.00

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ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	FOX-NATHAN-2019	450.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	LAY-ZACHARY-2019	450.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	MCGINNIS-STEVEN-2019	450.00
ASSESSOR VISUAL INSP		21003050	1920750	505940	TRAINING	INTERNATIONAL ASSOC	VOGT-CLINT-2019	450.00
ASSESSOR VISUAL INSP		21003050	1921150	505203	MILEAGE REIMB-IN COUNTY	MARRACCINI, RACHEL	041819-042619	20.88
Department Total		21003050						7,800.22
21203100								
ASRS FEES		21203100	1920016	505849	OPERATING SUPPLIES	CDW LLC	RXM7023	123.06
Department Total		21203100						123.06
22003500								
BOGUS CHECK PROCEEDS		22003500	1920283	505670	MISCELLANEOUS EXPENSE	SHI INTERNATIONAL CO	B09857952	736.00
Department Total		22003500						736.00
23003600								
SHERIFF'S DEPT - CASH FUND	SA13P	23003600	1914127	505855	EQUIP SERVICE AGREEMENTS	AMERICAN SERVICES IN	0038906-IN	50.00
SHERIFF'S DEPT - CASH FUND		23003600	1917745	505849	OPERATING SUPPLIES	MTM RECOGNITION CORP	5976852	1,043.45
SHERIFF'S DEPT - CASH FUND		23003600	1918606	505889	PROFESSIONAL & TECH SERVICES	INDIAN NATIONS COUNC	222799	3,014.77
SHERIFF'S DEPT - CASH FUND		23003600	1918624	505204	TRAVEL-OUT OF COUNTY	HOLLAND, PAUL	041419-042619	671.00
SHERIFF'S DEPT - CASH FUND		23003600	1918625	505849	OPERATING SUPPLIES	LAW ENFORCEMENT TARG	0414766-IN	923.70
SHERIFF'S DEPT - CASH FUND		23003600	1918683	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706178	121.06
SHERIFF'S DEPT - CASH FUND		23003600	1918685	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706107	103.77
SHERIFF'S DEPT - CASH FUND		23003600	1918686	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706100	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918687	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706098	121.06
SHERIFF'S DEPT - CASH FUND		23003600	1918688	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706097	86.47

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SHERIFF'S DEPT - CASH FUND		23003600	1918689	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706106	103.70
SHERIFF'S DEPT - CASH FUND		23003600	1918690	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706123	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918691	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706111	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918692	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706109	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918693	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706126	69.18
SHERIFF'S DEPT - CASH FUND		23003600	1918694	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706132	103.77
SHERIFF'S DEPT - CASH FUND		23003600	1918695	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706105	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918696	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706131	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918697	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706130	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918698	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706128	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918699	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706172	103.77
SHERIFF'S DEPT - CASH FUND		23003600	1918700	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706174	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918702	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706133	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918703	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706134	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918704	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706173	86.47
SHERIFF'S DEPT - CASH FUND		23003600	1918705	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706135	103.77
SHERIFF'S DEPT - CASH FUND		23003600	1918706	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706171	51.88
SHERIFF'S DEPT - CASH FUND		23003600	1918711	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706094	51.88
SHERIFF'S DEPT - CASH FUND		23003600	1918712	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706175	51.88
SHERIFF'S DEPT - CASH FUND		23003600	1918713	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706095	51.88
SHERIFF'S DEPT - CASH FUND		23003600	1918714	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706096	51.88
SHERIFF'S DEPT - CASH FUND		23003600	1918715	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706176	34.59
SHERIFF'S DEPT - CASH FUND		23003600	1918831	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706124	17.29
SHERIFF'S DEPT - CASH FUND		23003600	1918832	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706113	34.59
SHERIFF'S DEPT - CASH FUND		23003600	1918871	505849	OPERATING SUPPLIES	TROPHY & PLAQUE PLUS	70631	386.50
SHERIFF'S DEPT - CASH FUND		23003600	1919920	505719	MOTOR VEHICLES- MAINTENANCE	CODE 3 INC	1203892	432.98
SHERIFF'S DEPT - CASH FUND		23003600	1919921	505849	OPERATING SUPPLIES	PEAVEY CORPORATION	356781	455.75
SHERIFF'S DEPT - CASH FUND		23003600	1919926	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706115	61.18
SHERIFF'S DEPT - CASH FUND		23003600	1919927	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706099	20.39
SHERIFF'S DEPT - CASH FUND		23003600	1920230	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706909	637.90
SHERIFF'S DEPT - CASH FUND		23003600	1920308	505719	MOTOR VEHICLES- MAINTENANCE	ALL RITE PRODUCTS	4814	720.41
SHERIFF'S DEPT - CASH FUND		23003600	1920309	505566	NON-CAPITAL HARDWARE	CDW LLC	RXN4561	1,031.30

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SHERIFF'S DEPT - CASH FUND		23003600	1920589	505849	OPERATING SUPPLIES	TULSA BASEBALL INC	247642	700.00
SHERIFF'S DEPT - CASH FUND		23003600	1920932	505849	OPERATING SUPPLIES	GT DISTRIBUTORS INC	INV0706171-A	34.59
Department Total		23003600						12,483.98
23003606								
DOJ FORFEITURES		23003606	1920142	505719	MOTOR VEHICLES- MAINTENANCE	CONTROLLING FACTOR	INV180239	948.83
DOJ FORFEITURES		23003606	1920573	505719	MOTOR VEHICLES- MAINTENANCE	STATE OF KANSAS	52452	200.00
Department Total		23003606						1,148.83
23203644								
USER REVENUES - JAIL		23203644	1916690	506082	CONTRACTED SERVICES	ELIOR INC	INV20000469 66	17,420.77
Department Total		23203644						17,420.77
23203646								
OTHER COUNTY REVENUE - JAIL		23203646	1916690	506082	CONTRACTED SERVICES	ELIOR INC	INV20000469 66	1,531.33
Department Total		23203646						1,531.33
23203648								
BUDGET BOARD APPROP-JAIL	SU1M8	23203648	1915182	607033	SECURITY EQUIPMENT	BLACK CREEK INTEGRA	1027602-01	164,284.89
Department Total		23203648						164,284.89
23203649								
JAIL EXPAN .026 PENNY SALES TA	SU1M8	23203649	1915182	607033	SECURITY EQUIPMENT	BLACK CREEK INTEGRA	1027602-01	33,609.26
Department Total		23203649						33,609.26
23953595								
TULSA CO JAIL COMMISSARY		23953595	1914611	505849	OPERATING SUPPLIES	KEEFE GROUP LLC	1135165	88.00
TULSA CO JAIL COMMISSARY		23953595	1914611	505849	OPERATING SUPPLIES	KEEFE GROUP LLC	1137901	198.40
TULSA CO JAIL COMMISSARY		23953595	1914611	505849	OPERATING SUPPLIES	KEEFE GROUP LLC	1134312	7,943.02
TULSA CO JAIL COMMISSARY		23953595	1918182	505930	TAXES-STATE SALES TAX	OKLAHOMA TAX COMM	040119- 043019	13,409.39
Department Total		23953595						21,638.81

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24003325								
COUNTY CLERK RECORDS MGMT		24003325	1916105	505565	SOFTWARE-LICENSING	CDW LLC	RVN0124	1,536.15
COUNTY CLERK RECORDS MGMT		24003325	1920026	505567	OFFICE EQUIPMENT-NON-CAPITAL	CDW LLC	RWL4340	989.92
COUNTY CLERK RECORDS MGMT		24003325	1920390	505849	OPERATING SUPPLIES	TYLER BUSINESS FORMS	31797	599.00
Department Total		24003325						3,125.07
24103350								
COUNTY CLERK LIEN FEES		24103350	1920888	505849	OPERATING SUPPLIES	TULSA COFFEE SERVICE	730123-2019	171.95
Department Total		24103350						171.95
27004750								
EMERGENCY 911		27004750	1920880	505855	EQUIP SERVICE AGREEMENTS	INTELLITECH CORP	2019-1512	24,427.32
EMERGENCY 911		27004750	1920882	505855	EQUIP SERVICE AGREEMENTS	INTELLITECH CORP	2019-1513	24,427.32
Department Total		27004750						48,854.64
29103000								
TREAS-RESALE PROPERTY		29103000	1913748	505859	OTHER SERVICES	CELLCO PARTNERSHIP	342158177-00001	40.01
TREAS-RESALE PROPERTY		29103000	1920002	505849	OPERATING SUPPLIES	ADVANCED INDUSTRIAL	241212	48.20
Department Total		29103000						88.21
30002325								
HIGHWAY CONSTRUCTION DIV		30002325	1919940	505849	OPERATING SUPPLIES	FINAL TOUCH CLEANING	15847	875.00
HIGHWAY CONSTRUCTION DIV		30002325	1920515	505590	OPER SUPPLIES&MAINT-EQUIP	WELDON PARTS INC	2276316-00	102.96
HIGHWAY CONSTRUCTION DIV		30002325	1920536	505590	OPER SUPPLIES&MAINT-EQUIP	WARREN POWER & MACHI	PS100717906	218.30
HIGHWAY CONSTRUCTION DIV		30002325	1920537	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0830-396415	86.22
HIGHWAY CONSTRUCTION DIV		30002325	1920539	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0830-396413	42.93
HIGHWAY CONSTRUCTION DIV		30002325	1920555	505590	OPER SUPPLIES&MAINT-EQUIP	OLS INC	01045899	206.88

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HIGHWAY CONSTRUCTION DIV		30002325	1920555	505590	OPER SUPPLIES&MAINT-EQUIP	OLS INC	01045900	240.69
HIGHWAY CONSTRUCTION DIV		30002325	1920628	505590	OPER SUPPLIES&MAINT-EQUIP	OREILLY AUTOMOTIVE	0830-396563	20.80
Department Total		30002325						1,793.78
30002330								
HIGHWAY DISTRICT 1		30002330	1917997	505590	OPER SUPPLIES&MAINT-EQUIP	B ETHRIDGE INC	64790	16,032.16
HIGHWAY DISTRICT 1		30002330	1919814	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063244497	201.80
HIGHWAY DISTRICT 1		30002330	1919814	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063253810	218.21
HIGHWAY DISTRICT 1		30002330	1919814	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063250709	231.73
HIGHWAY DISTRICT 1		30002330	1919814	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063247582	231.80
HIGHWAY DISTRICT 1		30002330	1920038	505590	OPER SUPPLIES&MAINT-EQUIP	SID TOOL CO INC	81740860	91.25
HIGHWAY DISTRICT 1		30002330	1920139	505590	OPER SUPPLIES&MAINT-EQUIP	AMAZON.COM LLC	43795485956 3	63.99
HIGHWAY DISTRICT 1		30002330	1920316	505590	OPER SUPPLIES&MAINT-EQUIP	P & K EQUIPMENT INC	3204599	535.36
HIGHWAY DISTRICT 1		30002330	1920352	505849	OPERATING SUPPLIES	IMAGENET CONSULTING	CNIN089949 BMIT	176.79
HIGHWAY DISTRICT 1		30002330	1920358	505849	OPERATING SUPPLIES	AYS LLC	174832	55.00
Department Total		30002330						17,838.09
30002335								
HIGHWAY DISTRICT 2		30002335	1913838	505849	OPERATING SUPPLIES	TULSA GAS & GEAR LLC	80008963	39.00
HIGHWAY DISTRICT 2		30002335	1917935	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063244250	244.07
HIGHWAY DISTRICT 2		30002335	1917935	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063253553	244.07
HIGHWAY DISTRICT 2		30002335	1917935	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063247332	253.37
HIGHWAY DISTRICT 2		30002335	1917935	505849	OPERATING SUPPLIES	CINTAS CORPORATION	063250460	303.62
HIGHWAY DISTRICT 2		30002335	1919860	505849	OPERATING SUPPLIES	TULSA COFFEE SERVICE	751027-2019	113.94
HIGHWAY DISTRICT 2		30002335	1920040	505590	OPER SUPPLIES&MAINT-EQUIP	SOUTHERN TIRE MART	3500009366	4,187.64
HIGHWAY DISTRICT 2		30002335	1920266	505590	OPER SUPPLIES&MAINT-EQUIP	SOUTHERN TIRE MART	3500010185	930.24

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HIGHWAY DISTRICT 2		30002335	1920267	505590	OPER SUPPLIES&MAINT-EQUIP	SOUTHERN TIRE MART	3500010189	465.12
Department Total		30002335						6,781.07
30002340								
HIGHWAY DISTRICT 3		30002340	1916734	505590	OPER SUPPLIES&MAINT-EQUIP	CINTAS CORPORATION	063247348	169.54
HIGHWAY DISTRICT 3		30002340	1916734	505590	OPER SUPPLIES&MAINT-EQUIP	CINTAS CORPORATION	063250476	169.54
HIGHWAY DISTRICT 3		30002340	1916734	505590	OPER SUPPLIES&MAINT-EQUIP	CINTAS CORPORATION	063253569	169.54
HIGHWAY DISTRICT 3		30002340	1916734	505590	OPER SUPPLIES&MAINT-EQUIP	CINTAS CORPORATION	063244266	199.54
HIGHWAY DISTRICT 3		30002340	1919359	505590	OPER SUPPLIES&MAINT-EQUIP	TULSA GAS & GEAR LLC	80008959	30.00
HIGHWAY DISTRICT 3		30002340	1919910	505590	OPER SUPPLIES&MAINT-EQUIP	ECONOMY LUMBER CO IN	27580	493.50
HIGHWAY DISTRICT 3		30002340	1920126	505590	OPER SUPPLIES&MAINT-EQUIP	W W GRAINGER INC	9148467336	96.80
HIGHWAY DISTRICT 3		30002340	1920827	505590	OPER SUPPLIES&MAINT-EQUIP	P & K EQUIPMENT INC	3216853	59.77
Department Total		30002340						1,388.23
30002350								
COUNTY ROAD IMPROVEMENT		30002350	1913868	505969	UTILITY SERVICES	INDIAN ELECTRIC COOP	5915110200	16.00
COUNTY ROAD IMPROVEMENT		30002350	1913868	505969	UTILITY SERVICES	INDIAN ELECTRIC COOP	5914120700	20.00
COUNTY ROAD IMPROVEMENT		30002350	1913868	505969	UTILITY SERVICES	INDIAN ELECTRIC COOP	5918250100	45.00
COUNTY ROAD IMPROVEMENT		30002350	1913880	505969	UTILITY SERVICES	CELLCO PARTNERSHIP	322431691-00009	280.07
COUNTY ROAD IMPROVEMENT		30002350	1913891	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	956-601-413-0-0	453.97
COUNTY ROAD IMPROVEMENT		30002350	1919488	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	953-801-744-0-9	89.68
COUNTY ROAD IMPROVEMENT		30002350	1919630	505969	UTILITY SERVICES	ONEOK INC	210041646-2517349-73	22.33
COUNTY ROAD IMPROVEMENT		30002350	1919630	505969	UTILITY SERVICES	ONEOK INC	210041646-1043679-18	247.98

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COUNTY ROAD IMPROVEMENT		30002350	1919858	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	957-746-501-0-5	2,562.91
COUNTY ROAD IMPROVEMENT		30002350	1920244	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	955-321-413-0-6	2,110.03
Department Total		30002350						5,847.97
30002450								
COUNTY BRIDGE IMPROVEMENT		30002450	1918962	505795	OTHER PIPE ROAD & BRIDGE REPAI	SHERWIN-WILLIAMS CO,	CM-1034-2	-62.16
COUNTY BRIDGE IMPROVEMENT		30002450	1918962	505795	OTHER PIPE ROAD & BRIDGE REPAI	SHERWIN-WILLIAMS CO,	CM-10342139390419	-62.16
COUNTY BRIDGE IMPROVEMENT		30002450	1918962	505795	OTHER PIPE ROAD & BRIDGE REPAI	SHERWIN-WILLIAMS CO,	1028413930419	170.16
COUNTY BRIDGE IMPROVEMENT		30002450	1918962	505795	OTHER PIPE ROAD & BRIDGE REPAI	SHERWIN-WILLIAMS CO,	9567313930319	170.16
Department Total		30002450						216.00
30007525								
CAPITAL PROJECTS		30007525	1921100	505889	PROFESSIONAL & TECH SERVICES	CITITECH SYSTEMS INC	2019-17266	11,797.00
Department Total		30007525						11,797.00
41008000								
LAW LIBRARY		41008000	1920658	505670	MISCELLANEOUS EXPENSE	WEST PUBLISHING CORP	840136306	4,032.00
Department Total		41008000						4,032.00
41506650								
OFFICE OF DIRECTOR		41506650	1900667	505889	PROFESSIONAL & TECH SERVICES	SCOTT ADKINS CONSULT	04-19	4,547.02
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88538	20.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88668	20.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88723	20.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88899	20.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	89075	20.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88811	30.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88891	30.00

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OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88990	40.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88615	60.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88621	120.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88835	140.00
OFFICE OF DIRECTOR		41506650	1912419	505859	OTHER SERVICES	AMERICAN DOCUMENT	88531	240.00
OFFICE OF DIRECTOR		41506650	1917964	505889	PROFESSIONAL & TECH SERVICES	EMPLOYEE BASED	IN000017099	1,500.00
OFFICE OF DIRECTOR		41506650	1919013	505203	MILEAGE REIMB-IN COUNTY	WILLIAMS, ALYSSA	030119-041619	116.58
OFFICE OF DIRECTOR		41506650	1919016	505203	MILEAGE REIMB-IN COUNTY	ORR, CHANTEAU	040319-042619	145.00
OFFICE OF DIRECTOR		41506650	1919016	505204	TRAVEL-OUT OF COUNTY	ORR, CHANTEAU	040319-042619	0.00
OFFICE OF DIRECTOR		41506650	1919017	505203	MILEAGE REIMB-IN COUNTY	GRANT, JENNA	032919-043019	61.48
OFFICE OF DIRECTOR		41506650	1919018	505203	MILEAGE REIMB-IN COUNTY	IVEY, REGGIE	040219-043019	378.16
OFFICE OF DIRECTOR		41506650	1919018	505204	TRAVEL-OUT OF COUNTY	IVEY, REGGIE	040219-043019	0.00
OFFICE OF DIRECTOR		41506650	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	304.78
OFFICE OF DIRECTOR		41506650	1921030	505670	MISCELLANEOUS EXPENSE	PATLAN, SHERRI JANE	PATLAN-050319	190.00
Department Total		41506650						8,003.02
41506700								
FINANCE DEPARTMENT		41506700	1908218	505203	MILEAGE REIMB-IN COUNTY	RODRIQUEZ, KIMBERLY	121718	10.90
FINANCE DEPARTMENT		41506700	1914146	505203	MILEAGE REIMB-IN COUNTY	RODRIQUEZ, KIMBERLY	012219-032719	48.72
FINANCE DEPARTMENT		41506700	1916318	505191	TUITION REIMBURSEMENT	STEELE, STEPHAN TYLE	SPRING-2019	2,500.00
Department Total		41506700						2,559.62
41506725								
CREATIVE SERVICES & MARKETING		41506725	1908907	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090722 BMIT	2,035.50
CREATIVE SERVICES & MARKETING		41506725	1908918	505580	EQUIP LEASE-PURCHASE COST	IMAGENET CONSULTING	CNIN090636 BMIT	2,275.00

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CREATIVE SERVICES & MARKETING		41506725	1919145	505203	MILEAGE REIMB-IN COUNTY	JUST, LORI	040119-042319	46.40
CREATIVE SERVICES & MARKETING		41506725	1919145	505940	TRAINING	JUST, LORI	040119-042319	0.00
CREATIVE SERVICES & MARKETING		41506725	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	611.00
CREATIVE SERVICES & MARKETING		41506725	1921225	505670	MISCELLANEOUS EXPENSE	STOREY WRECKER INC	479873	113.00
Department Total		41506725						5,080.90
41506740								
HEALTH DATA & EVALUATION		41506740	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	664.00
Department Total		41506740						664.00
41506775								
EMERGENCY PREPAREDNESS & RESPO		41506775	1917709	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-066583101	100.54
EMERGENCY PREPAREDNESS & RESPO		41506775	1919363	505203	MILEAGE REIMB-IN COUNTY	AVEY, MICHAEL	040419-042519	74.24
EMERGENCY PREPAREDNESS & RESPO		41506775	1919363	505204	TRAVEL-OUT OF COUNTY	AVEY, MICHAEL	040419-042519	336.75
EMERGENCY PREPAREDNESS & RESPO		41506775	1919364	505203	MILEAGE REIMB-IN COUNTY	ETGEN, ALICIA B	040219-041819	100.95
EMERGENCY PREPAREDNESS & RESPO		41506775	1919364	505204	TRAVEL-OUT OF COUNTY	ETGEN, ALICIA B	040219-041819	130.80
EMERGENCY PREPAREDNESS & RESPO		41506775	1919365	505203	MILEAGE REIMB-IN COUNTY	HOOD, SAMANTHA	040319-042319	144.02
EMERGENCY PREPAREDNESS & RESPO		41506775	1919366	505203	MILEAGE REIMB-IN COUNTY	MAXEY, HEATHER	040319-043019	87.00
EMERGENCY PREPAREDNESS & RESPO		41506775	1919367	505203	MILEAGE REIMB-IN COUNTY	PEEL, JOANN	040219-042619	89.90
EMERGENCY PREPAREDNESS & RESPO		41506775	1919368	505203	MILEAGE REIMB-IN COUNTY	SUNS, CARRIE C	040419-042719	145.58
EMERGENCY PREPAREDNESS & RESPO		41506775	1919369	505203	MILEAGE REIMB-IN COUNTY	WENZELL, MEGAN	040319-042419	62.64
EMERGENCY PREPAREDNESS & RESPO		41506775	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	2,308.87

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EMERGENCY PREPAREDNESS & RESPO		41506775	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	41.23
Department Total		41506775						3,622.52
41506850								
INFORMATION & TECHNOLOGY SERVI		41506850	1900680	505559	COMMUNICATION SRVS	SPOK INC	C0321716Q	16.12
INFORMATION & TECHNOLOGY SERVI		41506850	1919592	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-064994001	259.95
INFORMATION & TECHNOLOGY SERVI		41506850	1919598	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-061295701	134.95
INFORMATION & TECHNOLOGY SERVI		41506850	1919602	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-071828001	413.82
INFORMATION & TECHNOLOGY SERVI		41506850	1919604	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-064883502	2,700.00
INFORMATION & TECHNOLOGY SERVI		41506850	1919605	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067678801	1,608.78
INFORMATION & TECHNOLOGY SERVI		41506850	1919606	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067422101	870.00
INFORMATION & TECHNOLOGY SERVI		41506850	1919938	505849	OPERATING SUPPLIES	CDW LLC	RMW8441	426.41
INFORMATION & TECHNOLOGY SERVI		41506850	1919938	505849	OPERATING SUPPLIES	CDW LLC	SBR9809	34,112.80
INFORMATION & TECHNOLOGY SERVI		41506850	1920401	505569	DATA PROCESSING SRVS	CDW LLC	SBT7088	2,400.00
INFORMATION & TECHNOLOGY SERVI		41506850	1920402	505569	DATA PROCESSING SRVS	CDW LLC	SCF2107	1,984.98
INFORMATION & TECHNOLOGY SERVI		41506850	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	1,446.65
Department Total		41506850						46,374.46
41506900								
FACILITIES MGMT-SATELLITE CENT		41506900	1905394	505859	OTHER SERVICES	THOMAS & ASSOCIATES	14001	2,552.00
FACILITIES MGMT-SATELLITE CENT		41506900	1907266	505849	OPERATING SUPPLIES	DAVCO MECHANICAL	44323	716.50
Department Total		41506900						3,268.50
41506925								
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1907266	505849	OPERATING SUPPLIES	DAVCO MECHANICAL	44323	0.00
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063242214	67.77
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063245317	67.77
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063248391	67.77
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063251538	67.77

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Department	Project	Org	PO #	Object	Acct Desc	Vendor Name	Inv Nbr	Amount
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063254626	67.77
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1919230	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-889-022-0-1	2,011.40
FACILITIES MGMT-CENTRAL(CRHC)		41506925	1919587	505969	UTILITY SERVICES	CITY OF TULSA	1036-4782-2	486.13
Department Total		41506925						2,836.38
41506950								
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1905496	505859	OTHER SERVICES	CALVERTS PLANTS LLC	35987	162.00
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1907266	505849	OPERATING SUPPLIES	DAVCO MECHANICAL	44323	0.00
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063243109	85.48
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063249304	85.48
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063252416	85.48
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063255536	85.48
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063246198	87.03
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063255537	369.77
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1916574	505709	MOTOR VEHICLES-OPER SUPPLIES	COMDATA INC	20313546	652.12
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1916575	505709	MOTOR VEHICLES-OPER SUPPLIES	COMDATA INC	20314010	676.01
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1918262	505539	BLDGS & GROUNDS MAINTENANCE	MICHAEL S HOPPER CO	5947	1,950.00
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1918992	505559	COMMUNICATION SRVS	TULSA COUNTY	313394	2,566.25
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1919232	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954496-903-0-4	10,428.50
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1919780	505849	OPERATING SUPPLIES	AIR DUCT INC	16196	478.00
FACILITIES MGMT-GOODWIN(JGHC)		41506950	1919790	505849	OPERATING SUPPLIES	HARRISON MANUFACTUR	19-1783	96.00
Department Total		41506950						17,807.60
41506975								
SECURITY		41506975	1920208	505849	OPERATING SUPPLIES	MERRIFIELD OFFICE SO	0169290-001	256.48
Department Total		41506975						256.48
41507000								
FACILITIES MGMT-N REGINAL(NRHC)		41507000	1905496	505859	OTHER SERVICES	CALVERTS PLANTS LLC	35987	164.00
FACILITIES MGMT-N REGINAL(NRHC)		41507000	1907266	505849	OPERATING SUPPLIES	DAVCO MECHANICAL	44323	0.00
FACILITIES MGMT-N REGINAL(NRHC)		41507000	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063245949	50.75

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FACILITIES MGMT-N REGINAL(NRHC		41507000	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063249040	50.75
FACILITIES MGMT-N REGINAL(NRHC		41507000	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063252168	50.75
FACILITIES MGMT-N REGINAL(NRHC		41507000	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063255272	50.75
FACILITIES MGMT-N REGINAL(NRHC		41507000	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063242852	87.95
FACILITIES MGMT-N REGINAL(NRHC		41507000	1919220	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	954-442-052-1-5	2,841.16
Department Total		41507000						3,296.11
41507025								
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1917485	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-244-022-0-9	61.62
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1917698	505969	UTILITY SERVICES	CITY OF BIXBY	04-3500-05	1.72
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1917710	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067928801	38.91
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1918989	505559	COMMUNICATION SRVS	BIXBY TELEPHONE CO	5001	8.76
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1919586	505969	UTILITY SERVICES	CITY OF SAND SPRINGS	11453-8124	55.00
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1919597	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-068332501	180.97
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1920157	506003	OUTGOING TRANSFERS	CITY OF BROKEN ARROW	033119-TEMP-FOOD-LIC	75.00
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1920295	506003	OUTGOING TRANSFERS	OKLAHOMA STATE DEPAR	3RDQTRFY1 9-TEMP-FOOD	923.80
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1920295	506003	OUTGOING TRANSFERS	OKLAHOMA STATE DEPAR	3RDQTRFY1 9-PLANREVIE	11,857.50
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	1,630.68
ENVIRONMNTL PUBLIC HLTH-FOOD P		41507025	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	1,039.35
Department Total		41507025						15,873.31
41507050								
ENVIRONMENTAL HEALTH SERVICES		41507050	1900689	505776	CHEMICAL & LAB SUPPLIE	PRAXAIR DISTRIBUTION	89127817	278.96
ENVIRONMENTAL HEALTH SERVICES		41507050	1900774	505776	CHEMICAL & LAB SUPPLIE	PRAXAIR DISTRIBUTION	89127816	126.04
ENVIRONMENTAL HEALTH SERVICES		41507050	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063243109	4.25
ENVIRONMENTAL HEALTH SERVICES		41507050	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063246198	4.25
ENVIRONMENTAL HEALTH SERVICES		41507050	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063249304	4.25

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ENVIRONMENTAL HEALTH SERVICES		41507050	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063252416	4.25
ENVIRONMENTAL HEALTH SERVICES		41507050	1913062	505859	OTHER SERVICES	CINTAS CORPORATION	063255536	4.25
ENVIRONMENTAL HEALTH SERVICES		41507050	1916351	505859	OTHER SERVICES	MOMENTUM SERVICES	20087372	2,640.00
ENVIRONMENTAL HEALTH SERVICES		41507050	1919174	505203	MILEAGE REIMB-IN COUNTY	AUSTIN, ADAM	040119-043019	400.40
ENVIRONMENTAL HEALTH SERVICES		41507050	1919174	505204	TRAVEL-OUT OF COUNTY	AUSTIN, ADAM	040119-043019	0.00
ENVIRONMENTAL HEALTH SERVICES		41507050	1919175	505203	MILEAGE REIMB-IN COUNTY	CUPPLES, ROSALINE	040219-043019	129.92
ENVIRONMENTAL HEALTH SERVICES		41507050	1919177	505203	MILEAGE REIMB-IN COUNTY	DIXON, AMANDA	040219-043019	237.22
ENVIRONMENTAL HEALTH SERVICES		41507050	1919177	505204	TRAVEL-OUT OF COUNTY	DIXON, AMANDA	040219-043019	0.00
ENVIRONMENTAL HEALTH SERVICES		41507050	1919178	505203	MILEAGE REIMB-IN COUNTY	MEADOR, MICHAEL SCOT	040219-043019	96.86
ENVIRONMENTAL HEALTH SERVICES		41507050	1919178	505204	TRAVEL-OUT OF COUNTY	MEADOR, MICHAEL SCOT	040219-043019	0.00
ENVIRONMENTAL HEALTH SERVICES		41507050	1919179	505203	MILEAGE REIMB-IN COUNTY	MORRISON, MICHAEL	040119-043019	546.94
ENVIRONMENTAL HEALTH SERVICES		41507050	1919181	505203	MILEAGE REIMB-IN COUNTY	PETERSON, RICHARD	040119-043019	481.98
ENVIRONMENTAL HEALTH SERVICES		41507050	1919182	505203	MILEAGE REIMB-IN COUNTY	ROTH, ROGER	040119-043019	176.90
ENVIRONMENTAL HEALTH SERVICES		41507050	1919183	505203	MILEAGE REIMB-IN COUNTY	WISE, KENDRA	040119-042919	349.68
ENVIRONMENTAL HEALTH SERVICES		41507050	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	27.00
ENVIRONMENTAL HEALTH SERVICES		41507050	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	123.69
ENVIRONMENTAL HEALTH SERVICES		41507050	1921082	505670	MISCELLANEOUS EXPENSE	OKLAHOMA DEPARTMENT	19040150019	2,269.40
ENVIRONMENTAL HEALTH SERVICES		41507050	1921082	505670	MISCELLANEOUS EXPENSE	OKLAHOMA DEPARTMENT	19040260048	2,826.67
Department Total		41507050						10,732.91
41507075								
COMMUNITY HEALTH ADMIN		41507075	1917309	505203	MILEAGE REIMB-IN COUNTY	SELLS, DANA	030119-032919	63.80
Department Total		41507075						63.80

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41507100								
FAMILY PLANNING		41507100	1905210	505889	PROFESSIONAL & TECH SERVICES	BOARD OF REGENTS OF	T-19-3384A	900.00
FAMILY PLANNING		41507100	1917485	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-244-022-0-9	37.24
FAMILY PLANNING		41507100	1917710	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067928801	23.51
FAMILY PLANNING		41507100	1919129	505203	MILEAGE REIMB-IN COUNTY	GREGG, DELANA	040119-042919	164.72
FAMILY PLANNING		41507100	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	256.50
FAMILY PLANNING		41507100	1919586	505969	UTILITY SERVICES	CITY OF SAND SPRINGS	11453-8124	33.24
Department Total		41507100						1,415.21
41507160								
TEEN PREGNANCY PREVENT - PREP		41507160	1919024	505203	MILEAGE REIMB-IN COUNTY	BRICE, AMY	040219-040319	48.72
TEEN PREGNANCY PREVENT - PREP		41507160	1919024	505204	TRAVEL-OUT OF COUNTY	BRICE, AMY	040219-040319	0.00
Department Total		41507160						48.72
41507161								
PREGNANCY ASSISTANCE FUND		41507161	1919024	505203	MILEAGE REIMB-IN COUNTY	BRICE, AMY	040219-040319	2.32
PREGNANCY ASSISTANCE FUND		41507161	1919024	505204	TRAVEL-OUT OF COUNTY	BRICE, AMY	040219-040319	1,549.62
Department Total		41507161						1,551.94
41507175								
COMMTY HLTH INTRVNTN & PREVENT		41507175	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	0.00
Department Total		41507175						0.00
41507200								
CHILDREN FIRST GRANT		41507200	1917327	505203	MILEAGE REIMB-IN COUNTY	COONFIELD, MICHELLE	030119-041619	48.72
CHILDREN FIRST GRANT		41507200	1919037	505203	MILEAGE REIMB-IN COUNTY	ELIAS, KRISTY L	040119-043019	311.46
CHILDREN FIRST GRANT		41507200	1919075	505203	MILEAGE REIMB-IN COUNTY	FLEWELLEN, PAYTON	040219-042619	121.22

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CHILDREN FIRST GRANT		41507200	1919075	505204	TRAVEL-OUT OF COUNTY	FLEWELLEN, PAYTON	040219-042619	0.00
CHILDREN FIRST GRANT		41507200	1919082	505203	MILEAGE REIMB-IN COUNTY	TAYLOR, DANA	040119-043019	430.94
CHILDREN FIRST GRANT		41507200	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	812.64
CHILDREN FIRST GRANT		41507200	1920814	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	837151776	701.51
CHILDREN FIRST GRANT		41507200	1921239	505203	MILEAGE REIMB-IN COUNTY	MOORE, KAITLIN	040119-043019	169.07
CHILDREN FIRST GRANT		41507200	1921239	505204	TRAVEL-OUT OF COUNTY	MOORE, KAITLIN	040119-043019	295.13
Department Total		41507200						2,890.69
41507210								
MIECHV C1		41507210	1917340	505203	MILEAGE REIMB-IN COUNTY	STEPHEN, IJEOMA	030119-032819	254.04
MIECHV C1		41507210	1920814	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	837151776	125.89
Department Total		41507210						379.93
41507215								
MIECH CONNECTOR		41507215	1917341	505203	MILEAGE REIMB-IN COUNTY	ALMADER-QUIROZ, C	020119-032819	230.36
MIECH CONNECTOR		41507215	1917341	505204	TRAVEL-OUT OF COUNTY	ALMADER-QUIROZ, C	020119-032819	134.78
Department Total		41507215						365.14
41507220								
BIRTH THROUGH EIGHT STRATEGY T		41507220	1920814	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	837151776	41.43
Department Total		41507220						41.43
41507225								
ADULT HEALTH		41507225	1917485	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-244-022-0-9	37.24
ADULT HEALTH		41507225	1917710	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067928801	23.51
ADULT HEALTH		41507225	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	121.50

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ADULT HEALTH		41507225	1919586	505969	UTILITY SERVICES	CITY OF SAND SPRINGS	11453-8124	33.24
Department Total		41507225						215.49
41507255								
AUDIOLOGY CLINIC		41507255	1919958	505776	CHEMICAL & LAB SUPPLIE	COCHLEAR AMERICAS	2670945	70.00
Department Total		41507255						70.00
41507275								
IMMUNIZATIONS		41507275	1916328	505776	CHEMICAL & LAB SUPPLIE	SANOFI PASTEUR INC	912228103	11,952.00
IMMUNIZATIONS		41507275	1917485	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-244-022-0-9	23.94
IMMUNIZATIONS		41507275	1917710	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067928801	15.11
IMMUNIZATIONS		41507275	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	0.00
IMMUNIZATIONS		41507275	1919586	505969	UTILITY SERVICES	CITY OF SAND SPRINGS	11453-8124	21.36
Department Total		41507275						12,012.41
41507300								
HEALTH PROMOTION&OUTREACH ADMN		41507300	1919186	505203	MILEAGE REIMB-IN COUNTY	RASK, PAMELA SUE	040219-042919	108.46
HEALTH PROMOTION&OUTREACH ADMN		41507300	1919186	505940	TRAINING	RASK, PAMELA SUE	040219-042919	0.00
HEALTH PROMOTION&OUTREACH ADMN		41507300	1919187	505203	MILEAGE REIMB-IN COUNTY	SNODGRASS, TERRICE	041119-041819	44.08
Department Total		41507300						152.54
41507325								
HEALTHY START INITIATIVE		41507325	1918869	505920	SUBSCRIPTIONS & MEMBERSHIPS	CHALLENGER GROUP	181926	1,600.00
HEALTHY START INITIATIVE		41507325	1919191	505203	MILEAGE REIMB-IN COUNTY	GEORGE, FALINE A	040819	10.44
HEALTHY START INITIATIVE		41507325	1919193	505203	MILEAGE REIMB-IN COUNTY	HENDERSON, KASSANDRA	040119-043019	241.86
HEALTHY START INITIATIVE		41507325	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	165.12
Department Total		41507325						2,017.42

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41507340								
RESOURCE PREVENT COORD (RPC)		41507340	1919373	505203	MILEAGE REIMB-IN COUNTY	TSELEE JR, CLAYTON	040419-042519	71.00
RESOURCE PREVENT COORD (RPC)		41507340	1919373	505204	TRAVEL-OUT OF COUNTY	TSELEE JR, CLAYTON	040419-042519	0.00
RESOURCE PREVENT COORD (RPC)		41507340	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	124.89
Department Total		41507340						195.89
41507342								
SPF STATE INCNTIVE GRNT(SPFSIG		41507342	1920813	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	994406890	82.66
Department Total		41507342						82.66
41507350								
CX OF TULSA COUNTY		41507350	1919196	505203	MILEAGE REIMB-IN COUNTY	WAGNER, VICKI	040319-042319	85.00
CX OF TULSA COUNTY		41507350	1919196	505204	TRAVEL-OUT OF COUNTY	WAGNER, VICKI	040319-042319	129.00
CX OF TULSA COUNTY		41507350	1920377	505849	OPERATING SUPPLIES	GLOBAL GARDENS INC	03292019	1,500.00
Department Total		41507350						1,714.00
41507375								
CHILD GUIDANCE CENTER		41507375	1919206	505203	MILEAGE REIMB-IN COUNTY	DEHART, LETITIA R	040119-043019	158.76
CHILD GUIDANCE CENTER		41507375	1919206	505940	TRAINING	DEHART, LETITIA R	040119-043019	328.00
CHILD GUIDANCE CENTER		41507375	1919206	505204	TRAVEL-OUT OF COUNTY	DEHART, LETITIA R	040119-043019	483.74
Department Total		41507375						970.50
41507400								
WIC		41507400	1917476	505969	UTILITY SERVICES	ONEOK INC	210054768-1062875-73	29.83
WIC		41507400	1917485	505969	UTILITY SERVICES	PUBLIC SERVICE COMPA	959-244-022-0-9	61.62
WIC		41507400	1917698	505969	UTILITY SERVICES	CITY OF BIXBY	04-3500-05	32.64
WIC		41507400	1917710	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-067928801	38.91

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WIC		41507400	1918013	505203	MILEAGE REIMB-IN COUNTY	LOPEZ-GONZALEZ, V	031919-041619	22.04
WIC		41507400	1918989	505559	COMMUNICATION SRVS	BIXBY TELEPHONE CO	5001	166.52
WIC		41507400	1919234	505859	OTHER SERVICES	STERICYCLE INC	4008572092	0.00
WIC		41507400	1919377	505203	MILEAGE REIMB-IN COUNTY	ANDALON, MARIA	041719-042919	41.18
WIC		41507400	1919390	505203	MILEAGE REIMB-IN COUNTY	EZELL, KITTY	040219-041619	40.02
WIC		41507400	1919392	505203	MILEAGE REIMB-IN COUNTY	GOMEZ, DORA	040819-042619	70.76
WIC		41507400	1919393	505203	MILEAGE REIMB-IN COUNTY	GUTIERREZ-ORELLANA,	040519-041219	10.44
WIC		41507400	1919396	505203	MILEAGE REIMB-IN COUNTY	LEWIS, ALMA	041219-041619	19.14
WIC		41507400	1919397	505203	MILEAGE REIMB-IN COUNTY	LIAN, NGUR SIAM	041219	12.18
WIC		41507400	1919398	505203	MILEAGE REIMB-IN COUNTY	LONG, JENY	040519-041819	19.72
WIC		41507400	1919402	505203	MILEAGE REIMB-IN COUNTY	MIRELES, MARIA	041019-041219	21.46
WIC		41507400	1919404	505203	MILEAGE REIMB-IN COUNTY	ORONA, ISABEL	040519-042319	34.80
WIC		41507400	1919405	505203	MILEAGE REIMB-IN COUNTY	PRUETT, ANA	041219	12.76
WIC		41507400	1919406	505203	MILEAGE REIMB-IN COUNTY	QUACH, SARAH	041019-041219	44.08
WIC		41507400	1919407	505203	MILEAGE REIMB-IN COUNTY	QUIJADA-CABRERA, N	040119-043019	27.84
WIC		41507400	1919408	505203	MILEAGE REIMB-IN COUNTY	REPACK, NORMA	041219	6.96
WIC		41507400	1919410	505203	MILEAGE REIMB-IN COUNTY	RING, KRISTI	041219	12.76
WIC		41507400	1919411	505203	MILEAGE REIMB-IN COUNTY	SALGADO-GARAY, D	041219	4.06
WIC		41507400	1919416	505203	MILEAGE REIMB-IN COUNTY	SWEEZEY, GLENDA	041019-041219	41.76
WIC		41507400	1919417	505203	MILEAGE REIMB-IN COUNTY	TANGUMA, KIMBERLY	040119-041219	22.62
WIC		41507400	1919420	505203	MILEAGE REIMB-IN COUNTY	TORRES-SANTANA, W	041219	12.76

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WIC		41507400	1919422	505203	MILEAGE REIMB-IN COUNTY	WHITTAKER, GLORIA	040219-043019	110.78
WIC		41507400	1919435	505203	MILEAGE REIMB-IN COUNTY	PELTON, LESLIE	040219-042619	35.96
WIC		41507400	1919585	505969	UTILITY SERVICES	CITY OF OWASSO	04931-02	38.29
WIC		41507400	1919586	505969	UTILITY SERVICES	CITY OF SAND SPRINGS	11453-8124	55.00
WIC		41507400	1919589	505969	UTILITY SERVICES	CITY OF TULSA	1068-5561-2	4.76
WIC		41507400	1919600	505559	COMMUNICATION SRVS	COXCOM INC	001-6311-071797802	107.01
WIC		41507400	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	1,931.20
Department Total		41507400						3,089.86
41507404								
WIC PEER		41507404	1913501	505559	COMMUNICATION SRVS	AT&T MOBILITY II LLC	1913501	655.57
WIC PEER		41507404	1915908	505203	MILEAGE REIMB-IN COUNTY	LOPEZ-GOMEZ, MARIA	022819-042419	16.82
WIC PEER		41507404	1919427	505203	MILEAGE REIMB-IN COUNTY	EASTON, PATRICIA	040319-042619	93.38
WIC PEER		41507404	1919428	505203	MILEAGE REIMB-IN COUNTY	GONZALEZ, MIRIAM	040119-042919	32.48
Department Total		41507404						798.25
41507405								
WIC LBL		41507405	1919435	505203	MILEAGE REIMB-IN COUNTY	PELTON, LESLIE	040219-042619	98.06
Department Total		41507405						98.06
41507450								
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1918514	505849	OPERATING SUPPLIES	SJS PARTNERSHIP	IN25264	540.00
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1918514	505849	OPERATING SUPPLIES	SJS PARTNERSHIP	IN25352	561.50
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919441	505203	MILEAGE REIMB-IN COUNTY	CUTRIGHT, ASHLEY	040119-042619	119.48
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919441	505204	TRAVEL-OUT OF COUNTY	CUTRIGHT, ASHLEY	040119-042619	930.58
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919442	505203	MILEAGE REIMB-IN COUNTY	CHICAS, STEPHANIE	040219-042619	179.22

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Department	Project	Org	PO #	Object	Acct Desc	Vendor Name	Inv Nbr	Amount
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919444	505203	MILEAGE REIMB-IN COUNTY	DANIEL, CHARLEY J	040419-042919	107.30
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919444	505204	TRAVEL-OUT OF COUNTY	DANIEL, CHARLEY J	040419-042919	828.91
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919445	505203	MILEAGE REIMB-IN COUNTY	HORN-SPECK, MELISSA	040119-042619	243.02
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919446	505203	MILEAGE REIMB-IN COUNTY	IBARRA, OMAR	040219-042619	115.42
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919447	505203	MILEAGE REIMB-IN COUNTY	MAPLES, VERONICA	040119-042919	211.12
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919448	505203	MILEAGE REIMB-IN COUNTY	PARKS, MEGAN	040119-042919	219.82
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1919450	505203	MILEAGE REIMB-IN COUNTY	RICHARDSON, MARG	040419-042219	76.56
SCHOOL HEALTH(ITS ALL ABOUT KI		41507450	1920692	505204	TRAVEL-OUT OF COUNTY	BANK OF AMERICA NA	8383-032019-041919	1,444.08
Department Total		41507450						5,577.01
41507475								
WORKING FOR BALANCE		41507475	1917245	505670	MISCELLANEOUS EXPENSE	COSTCO WHOLESALE	1207-51-40-813	181.56
WORKING FOR BALANCE		41507475	1920292	505776	CHEMICAL & LAB SUPPLIE	MCKESSON MEDICAL SUR	52878873	34.10
WORKING FOR BALANCE		41507475	1920292	505776	CHEMICAL & LAB SUPPLIE	MCKESSON MEDICAL SUR	52884925	40.30
WORKING FOR BALANCE		41507475	1920311	505776	CHEMICAL & LAB SUPPLIE	MCKESSON MEDICAL SUR	52883278	95.50
Department Total		41507475						351.46
41507505								
ACCOUNTABLE HEALTH COMMUNITIES		41507505	1917346	505203	MILEAGE REIMB-IN COUNTY	AUSTIN, TRINA	011119-041219	46.40
Department Total		41507505						46.40
41507510								
TULSA MCH INITIATIVE		41507510	1918111	505203	MILEAGE REIMB-IN COUNTY	FRIAS-MOLINA, LUCERO	030119-043019	76.56
Department Total		41507510						76.56



These claims are approved for payment for the individual amounts indicated above (19 O.S. 1981, Section 326 and 19 O.S. supplement 1983, Section 215.37G).
The district attorney is approving officer for expenditures for his/her office (19 O.S. 1981, Section 328).

Board of County Commissioners

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Date

.....
Member

Attest:
County Clerk

.....
Member

*****End of Report*****