

(Agenda of meeting was posted in the central and outside lobby of the Tulsa County Administration Building on January 28, 2010 at 12:03 p.m.)

APPROVED

MINUTES

Monday, February 1, 2010

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman, Fred R. Perry, Member, John Smaligo, Member, and Earlene Wilson, Tulsa County Clerk.

Karen Keith, Chairman, presiding, called the meeting to order at 9:31 a.m., and the following business was transacted:

Sheriff Stanley Glanz led the Pledge of Allegiance.

Moved by Smaligo, seconded by Perry, to approve the minutes for the Board of County Commissioners Meeting on January 25, 2010. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution as needed, the following reports:

- 1. Court Clerk - Monthly for 12/09. (Clerk's Misc. File No. 216790)
- 2. Sheriff - Monthly Receipts and Disbursements for 12/09. (Clerk's Misc. File No. 216791)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

There were no bids received for Parks - Sump Pump Service.

Sealed bids for Deodorizing Agents and Cleaners, were received and opened. The bidders being three (3) in number are as follows:

- | | | |
|-----------------------------|---------|---------------------------------|
| 1. Amsan | by item | (Clerk's Misc. File No. 216792) |
| 2. Tucker Janitorial Supply | by item | (Clerk's Misc. File No. 216793) |
| 3. Xpedx | by item | (Clerk's Misc. File No. 216794) |

Moved by Smaligo, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on February 8, 2010. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Sealed bids for Ice Melting Compound were received and opened. The bidders being four (4) in number are as follow:

- | | | |
|-----------------------------|---------|---------------------------------|
| 1. Amsan | by item | (Clerk's Misc. File No. 216795) |
| 2. J & P Supply, Inc. | by item | (Clerk's Misc. File No. 216796) |
| 3. Tucker Janitorial Supply | by item | (Clerk's Misc. File No. 216797) |

4. Xpedx by item (Clerk's Misc. File No. 216798)

Moved by Smaligo, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on February 8, 2010. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve the following Bid Awards and Recommendations:

1. CC Health - Microscope Repair and Maintenance, to Midwest Bioservice Company, LLC, the only bid received, however they meet all bid specifications and they have been a past vendor with their performance being satisfactory. This award is for 1 year beginning 2/1/10. (Clerk's Misc. File No. 216799)
2. INCOG - CDBG Urban County request for Applications from Competitive Category Applicants, as follows: City of Collinsville, for Wastewater Collection Systems Improvements, cost of \$69,778; City of Glenpool, for Streetscape Lighting: Handicapped Access Improvements along 141st street, cost of \$69,778; and Town of Skiatook, Osage Prairie Trailhead Restroom Facilities, cost of \$69,778. (Clerk's Misc. File No. 216800)
3. TC Departments - Waxes and Polishes - DEFERRED.

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve the gasoline and diesel fuel quotes for the week ending February 8, 2010. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216801)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, a Grant Award from the Sheriff, for Stop Violence Against Women for \$65,708.00 in federal funds, with no required match. This grant award will pay for the salary and benefits of one deputy to serve protective orders. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216802)

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, a request for approval, from Assessor, to purchase the 2010 Digital Aerial Photographs, in the amount of \$10,000.00, from INCOG. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216803)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, a resolution from Building Operations, to designate replacement Receiving Officer naming Rick Auten to replace Daniel Belding. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216804)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, a resolution from Engineers, for Approval of Plat, authorizing the filing of Sooner

Mini Storage Extended plat, as required under Title 19 O.S., §288. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216806)

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, a resolution from Hilborne & Weidman, to consider and adopt a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority; waiving competitive bidding and authorizing the sale of the bonds at a discount; approving a bond purchase agreement; approving the issuance of the bonds by the authority in accordance with the Provisions of Section 147 of the Internal Revenue Code of 1986, as amended and authorizing the signing off and approving of the TEFRA hearing conducted by a hearing officer of the Authority; and authorizing such other documents as may be necessary or required. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216807)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, a Sign Contractor's Bond from Engineers, for Stokely Outdoor Advertising, Inc., as Principle, and Travelers Casualty and Surety Company of Hartford, CT as Surety. Bond amount is \$2,000; time period being 9/22/09 to 9/22/10. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216808)

Moved by Smaligo, seconded by Perry, to approve and authorize execution as needed, the following Agreements:

1. Assessor - Thos. Y. Pickett & Company, Inc., for professional appraisal services of the Sinclair Oil Corporation (refinery) and Sunco Refinery, both now owned by Holly Refinery & Marketing-Tulsa, LLC. (Clerk's Misc. File No. 216809)
2. Engineers - Verdigris Valley Electric, for Utility Relocation Project BRO-072D(591) bridge replacement on 136th Street North, 0.4 miles East of US Hwy 169; cost estimated at \$2,415.98. (Clerk's Misc. File No. 216810)
3. IT - Commercial Law Group P.C., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216811)
4. IT - Maggard Investments, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 216812)
5. Juvenile Bureau - Coal County, for regional bed detention. (Clerk's Misc. File No. 216813)
6. Juvenile Bureau - Latimer County, for regional bed detention. (Clerk's Misc. File No. 216814)
7. Treasurer - SMG-Tulsa Convention Center, for the Treasurer's Auction scheduled for 6/14/10. (Clerk's Misc. File No. 216815)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve the following Requests to

Advertise for Bids:

- 1. Highways - Lease-Purchase of one (1) New or Used Wheel Loader. (Clerk's Misc. File No. 216816)
 - 2. TC Departments - Paper Products. (Clerk's Misc. File No. 216817)
 - 3. TC Departments - Natural Gas Procurement. (Clerk's Misc. File No. 216818)
- Bids #1 & #2 to open on 2/16/10 at 9:30 a.m.
Bid #3 to open on 2/22/10 at 9:30 a.m.

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, the inventory resolution from Tulsa Area Emergency Management Agency, to junk: 2-Dell laptops, SN 4JPMM31 & GHPMM31, purch. 9/22/03 for \$3,663.15 ea. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216820)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Sole Sources:

- 1. CC Health - Amsan Oklahoma, supplier/dealer for Tennant Floor Scrubber parts and service. (Clerk's Misc. File No. 216821)
- 2. Sheriff - Travis Voice and Data, for the Vistaplex Digital Video Recording System repair, parts, maintenance, and enhancement to existing Vistaplex Digital Video Recording system. (Clerk's Misc. File No. 216822)
- 3. Sheriff - CMI, Inc., for the Intoxilyzer 8000 Breath Alcohol testing instruments, accessories and replacement parts for Law Enforcement. (Clerk's Misc. File No. 216823)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, Utility Permit from Engineers, from Tulsa Grass & Sod Farms, to cross 18149 E. 161st So. +/- 40' by cutting the road for 6" water line. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 216824)

Moved by Perry, seconded by Smaligo, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services</u>			
Ross, Stephen S. (Clerk's Misc. File No. 216825)	Provis. Appt.	\$1,753.40	1/18/10
<u>Board of County Commissioners</u>			
Burnette, Jason (Clerk's Misc. File No. 216826)	Pvertime. Appt.	\$9.00/hr.	1/1/10
<u>Building Operations</u>			
Ramsey, Joshua	Correct Action	1/12/10 \$1,733.60	1/22/10
Harrison, Andre (Clerk's Misc. File No. 216827)	Rehire Provis.	\$1,494.90	1/20/10
<u>Court Services</u>			

Wiafe, Melinda (Clerk's Misc. File No. 216828)	Rtn. from FMLA	\$3,966.60	1/25/10
<u>Election Board</u>			
Manuel, Bonnie M. (Clerk's Misc. File No. 216829)	Temp On Call	\$14.00/hr.	2/1/10
<u>Highways</u>			
Yancey, John	Promo. 10%	\$2,784.23	2/1/10
Royal, Donald	Reg. Appt.	\$2,310.00	2/1/10
Denton, Ted Z.	FMLA w/Pay	\$2,866.49	1/22/10
Murray, Covey (Clerk's Misc. File No. 216830)	Reg. Hire	\$2,340.00	2/1/10
<u>Human Resources</u>			
Ingram, Lillian Gayle (Clerk's Misc. File No. 216831)	Reg. Fulltime	\$3,640.00	2/1/10
<u>IT</u>			
Mooneyham, Brian (Clerk's Misc. File No. 216832)	Promo. 10%	\$5,526.77	2/1/10
<u>Parks</u>			
Rogers, Michael	FMLA w/Pay	\$1,733.60	1/21/10
Ho, Emily Lane	Pvertime.	\$7.25/hr.	2/2/10
Phelan, Amber Leann (Clerk's Misc. File No. 216833)	Pvertime.	\$7.25/hr.	2/2/10
<u>Social Services</u>			
Willis, Tamar L. (Clerk's Misc. File No. 216834)	Provis.	\$2,030.60	1/20/10

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Womeldorff, Clint	Promo.	\$3,598.10	2/1/10
Conde, Wilson	Rescind Action 1/20/10		1/25/10
Purley, LeAndre' (Clerk's Misc. File No. 216836)	Dschrg.		1/25/10

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to accept and file the following CC Health

Documents:

1. Agreements - AHS Oklahoma Health System, LLP and AHS Oklahoma Holdings, Inc., Partner (formerly Hillcrest Healthcare System), for the “Don’t Bug Me” flu prevention awareness marketing campaign, from 9/1/09-3/31/10; cost of \$50,000. (Clerk's Misc. File No. 216838)

2. Personnel Actions

A. Name	B. Action	C. Salary	D. Eff. Date
Norton, Fred (Clerk's Misc. File No. 216839)	Temp./Hrly.	\$12.50/hr.	1/19/10

3. Travel/Training:

a) Lucia Jimenez to “Dealing with Difficult People Seminar” in Tulsa, OK on 2/22/10; cost not to exceed \$149. b) Pam Daigle, Maria Lozano, Sekou Clincy, Ann Hurst and Michelle Jameson to “Working with Child & Adolescent Obesity”, in Tulsa, OK on 2/26/10; cost not to exceed \$149.10. c) *Karon Allen to courses; “Innovation, Design and Creativity” & “Integrated Business Topics”, Fall 2010, University of Phoenix; cost not to exceed \$530.54. (Clerk's Misc. File No. 216840)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 1/19-22/10), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 1/25-29/10. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Perry, that this meeting be adjourned. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.