

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on May 20, 2016 at 9:03 a.m.)

APPROVED
MINUTES
Monday, May 23, 2016

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; John Smaligo, Member; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:32 a.m. and the following business was transacted:

Moved by Peters, seconded by Smaligo, to approve the minutes of the Board of County Commissioners Meeting of May 16, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed Bids for Inmate Uniforms, Linens and Bedding were received and opened. The bidders being eight (8) in number are as follow:

| | | |
|---------------------------------|---------|---------------------------------|
| 1. ACME Supply Co., Ltd | by item | (Clerk's Misc. File No. 238003) |
| 2. Bob Barker Company, Inc. | by item | (Clerk's Misc. File No. 238004) |
| 3. Charm-Tex | by item | (Clerk's Misc. File No. 238005) |
| 4. Club Tex, Inc. | by item | (Clerk's Misc. File No. 238006) |
| 5. ICS Jail Supplies, Inc. | by item | (Clerk's Misc. File No. 238007) |
| 6. Paradise Pillow, Inc. | by item | (Clerk's Misc. File No. 238008) |
| 7. Uniforms Manufacturing, Inc. | by item | (Clerk's Misc. File No. 238009) |
| 8. Victory Supply, LLC | by item | (Clerk's Misc. File No. 238010) |

Moved by Peters, seconded by Smaligo, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on May 31, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve the following Bid/Proposal

Awards:

1. Board of County Commissioners - ADA Consultant Services - Deferred
2. CC Health - Permethrin Based Mosquito Pesticide - Deferred
3. Highways - Road Materials - Deferred
4. INCOG - Rental Housing - Deferred
5. Juvenile Bureau - Drug Testing for Family Drug Court - to Drugs of Abuse Testing Laboratory, Inc., the lowest and best bid received. This award is for one year beginning 5/31/16. (Clerk's Misc. File No. 237946)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve Amendment #1 from Purchasing to the award for Janitorial Supplies to Advanced Industrial Solutions, CMF #237853, to add the following items: hospital grade disinfectant, concentrate, 1/2 ounce per gallon, \$15.74 each; concentrate to water ratio, \$62.96 for a case of 4. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237947)

Moved by Smaligo, seconded by Peters, to approve Amendment #1 from Purchasing to the award for Natural Gas Procurement to Continuum Energy, CMF #236828, for name change of company from Continuum Energy to CenterPoint Energy Services, Inc. CenterPoint Energy Services, Inc. has bought Continuum Energy Company and they have a new tax ID number. All pricing and services will remain the same. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237948)

Moved by Peters, seconded by Smaligo, to approve Amendment #2 from Purchasing to the award for Food Service Requirements to Ben E. Keith Foods, CMF #231336, to extend award for one year beginning 6/7/16. Bid prices and conditions will remain the same. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237949)

Moved by Peters, seconded by Smaligo, to Strike the Second Public Hearing and presentation regarding the proposed Tulsa International Airport Economic Development Project Plan, which includes five supporting increment districts, for the purpose of providing the public an opportunity to be heard in support of or opposition to the proposed Project Plan. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve the gasoline and diesel fuel quotes for the week ending 5/31/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237951)

Moved by Peters, seconded by Smaligo, to approve the appointment from the Board of County Commissioners of John Smaligo as the Tulsa Workforce Development Board - Local Elected Official, effective immediately. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237952)

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the request for approval from Sheriff for authorization of signature card changes

for account #600000684 for the Sheriff's Depository Account. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237953)

Moved by Peters, seconded by Smaligo, to approve the following requests to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554:

1. Reserve Deputy Shawn Arrington, retirement effective 5/5/16. (Clerk's Misc. File No. 237954)
2. Reserve Deputy Sam Ives, retirement effective 5/5/16. (Clerk's Misc. File No. 237955)
3. Reserve Deputy Larry Martin, retirement effective 5/6/16. (Clerk's Misc. File No. 237956)
4. Reserve Deputy David Stone, retirement effective 5/3/16. (Clerk's Misc. File No. 237957)
5. Reserve Deputy Kenneth Yazel, retirement effective 4/22/16. (Clerk's Misc. File No. 237958)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to defer the request from the Sheriff for Reserve Deputy Mark Stevens to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554 Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to consider and adopt a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority; waiving competitive bidding and authorizing and approving such documents as may be necessary or required. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237959)

Moved by Peters, seconded by Smaligo, to consider and adopt a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority for the benefit of Independent School District No. 11, Tulsa County, Oklahoma (Owasso Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237960)

Moved by Smaligo, seconded by Peters, to approve and authorize execution, as needed, the following Agreements:

1. Administrative Services - ImageNet Consulting, LLC, for lease of copier equipment, Konica Minolta, Model C368, located at Highway District #2, 5300 West 31st Street, Tulsa, OK, 74107. (Clerk's Misc. File No. 237961)

2. Board of County Commissioners - Community Service Council of Greater Tulsa, Inc., a participant and agent for the Tulsa Metropolitan Human Services Commission, for advancing development of human capital in Tulsa County for FY 2015-2016; cost of \$24,000. (Clerk's Misc. File No. 237962)
3. Board of County Commissioners - Tedford Insurance, LLC, for insurance consultation services for one year beginning 7/1/16; cost of \$475. (Clerk's Misc. File No. 237963)
4. Court Services - Siemens Healthcare Diagnostics, Inc., for medical diagnostic equipment and service. (Clerk's Misc. File No. 237964)
5. Parks - Sand Springs Public School System, for the use of a Sand Springs Public school bus to provide transportation needs of the Park Summer Day Camp participants on various field trips for one month beginning 5/31/16. Cost of \$15 per hour for driver on duty and \$1.25 per mile for fuel costs. (Clerk's Misc. File No. 237965)
6. Parks - Rick Schmigle, for Young Rembrandt's art enrichment class at the LaFortune Park Community Center for FY 2016-2017. (Clerk's Misc. File No. 237966)
7. Sheriff - Voice Products Service, LLC, for maintenance of voice product equipment for FY 2016-2017; cost of \$2,781.55. (Clerk's Misc. File No. 237967)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Chairman, the following agreement renewals:

1. Building Operations - Schindler Elevator - Elevators, for the renewal of CMF #234705 for FY 2016-2017. (Clerk's Misc. File No. 237968)
2. Building Operations - Schindler Elevator - Escalators, for the renewal of CMF #234704 for FY 2016-2017. (Clerk's Misc. File No. 237969)
3. Election Board - MailFinance (Neopost USA, Inc. Company), for the renewal of CMF #235184 for FY 2016-2017. (Clerk's Misc. File No. 237970)
4. Sheriff - Correct Solutions, LLC, for renewal of CMF #235093 for FY 2016-2017. (Clerk's Misc. File No. 237971)
5. Sheriff - Schaffer Herring, P.L.L.C, for renewal of CMF #235898 for FY 2016-2017. (Clerk's Misc. File No. 237972)
6. Sheriff - Schaffer Herring, P.L.L.C, CJ-2013-00985, for renewal of CMF #236447 for FY 2016-2017. (Clerk's Misc. File No. 237973)
7. Sheriff - Schaffer Herring, P.L.L.C, CJ-2015-04424, for renewal of CMF #236698 for FY 2016-2017. (Clerk's Misc. File No. 237974)
8. Sheriff - Schaffer Herring, P.L.L.C, CJ-2015-044216, for renewal of CMF #236699 for FY 2016-2017. (Clerk's Misc. File No. 237975)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the Inventory Resolution from Inspections, junked; Olympia Startype 3 Electronic Typewriter, SN 23004698, purch. 6/24/03 for \$530. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237976)

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Sole Sources:

1. CC Health - Daddybear Sales, Inc., d/b/a PSA Worldwide Corp., for large prescription lockboxes. (Clerk's Misc. File No. 237977)
2. Highways - 3M Traffic Safety and Security Division, for high quality traffic paint and standard glass beads. (Clerk's Misc. File No. 237978)

3. Highways - Hilti, Inc., for parts and service for all Hilti brand products. (Clerk's Misc. File No. 237979)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the Utility Permit from Engineers with Washington County RWD #3, to cross E. 168th St. N. +/- 7/8 miles West of the junction of 168th St. N. & Peoria, Section 7, Township 22N, Range 13E, by boring for a 5/8" water line with a 4" casing. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 237980)

Moved by Peters, seconded by Smaligo, to approve the following Travel/Training Requests from OSU Extension:

1. Michelle Bonicelli attended Leader Lesson on 5/17/16 in Claremore, OK; cost of \$35. (Clerk's Misc. File No. 237981)
2. Michelle Bonicelli attended Tai Chi class from 5/18-19/16 in Okmulgee, OK; cost of \$100. (Clerk's Misc. File No. 237982)
3. Tracy R. Lane attended DASNR Day at the Capital on 5/4/16 in OKC, OK; cost of \$132. (Clerk's Misc. File No. 237983)
4. Tracy R. Lane to OAE4-HA Conference from 5/24-25/16 in Lawton, OK; cost of \$350. (Clerk's Misc. File No. 237984)
5. Tracy R. Lane to CWF Orientation on 6/1/16 in Stillwater, OK; cost of \$100. (Clerk's Misc. File No. 237985)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve the following Personnel Actions:

| A. Name | B. Action | C. Salary | D. Eff. Date |
|--|--|------------|--------------|
| <u>Election Board</u> | | | |
| Stege, Harry Gerard (Clerk's Misc. File No. 237986) | Temp. on Call | \$9.00/hr. | 5/31/16 |
| <u>Parks</u> | | | |
| Maples, Jordan | Rescind Resignation on 5/11/16 Action Sheet | \$9.00/hr. | 5/13/16 |
| Pardue, Maegan | Part-Time | \$8.50/hr. | 5/23/16 |
| Patterson, Thomas | Provisionary | \$1,833.60 | 5/24/16 |
| Scott, Cierra | Part-Time/Rehire | \$8.00/hr. | 5/23/16 |
| Bledsoe, Bryce (Clerk's Misc. File No. 237987) | Part-Time | \$9.00/hr. | 5/24/16 |

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to accept and file the following Juvenile

Bureau Personnel Actions:

| A. Name | B. Action | C. Salary | D. Eff. Date |
|---|---|------------|--------------|
| Pizarro Jr., Erique | Regular Appt./Chg. Org. to 26003900-505010 | \$2,130.60 | 6/1/16 |
| Garfield, Amanda | Regular Appt./Chg. Org. to 26003900-505010 | \$2,289.51 | 6/1/16 |
| Beatt, Debra (Clerk's Misc. File No. 237992) | Returned from FMLA | \$4,722.00 | 5/16/16 |

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to accept and file the following CC Health Documents:

Agreements:

- a. M & B Properties, LLC, for lease of property at 9924 E. 21st for WIC Clinic from 6/1/16 to 5/31/17; cost of \$3,200/mo. \$38,400/yr. (Clerk’s Misc. File No. 237993)
- b. Indian HealthCare Resource Center, for subcontractor services for Healthy Start Program from 6/1/16 to 5/31/17; cost of \$41,240/yr. (invoiced monthly). (Clerk’s Misc. File No. 237994)
- c. S.P.O.T. Consultants, Inc., for alarm monitoring at Eastgate warehouse and food handler training center from 5/1/16 to 4/30/17; cost of \$40/mo. (Clerk’s Misc. File No. 237995)
- d. S.P.O.T. Consultants, Inc., for alarm monitoring at JGHC facility from 5/1/16 to 4/30/17; cost of \$57.50/mo. (Clerk’s Misc. File No. 237996)
- e. S.P.O.T. Consultants, Inc., for alarm monitoring at all WIC clinic locations from 5/1/16 to 4/30/17; cost of \$95/mo. (Clerk’s Misc. File No. 237997)

Personnel Actions:

| A. Name | B. Action | C. Salary | D. Eff. Date |
|--------------------|--------------------------|-------------|--------------|
| Graff, Barbara | New hire; Reg. full time | \$3,816.25 | 5/16/16 |
| Jones, Corin | Temp/hourly rehire | \$14.00/hr. | 5/16/16 |
| Hoverman, Brittany | Resignation | | 5/20/16 |

(Clerk’s Misc. File No. 237998)

Travel/Training:

a) Richard Myscofski attended TAHRA May Program Meeting – Decontaminate Toxic People on 5/18/16 in Tulsa, OK; cost of \$41.88. b) Todd Autry attended Purchasing for Counties from 5/12-13/16 in Sapulpa, OK; cost of \$147.68. c) Clayton Tselee & Matthew Condley to ODAPCA – IC/RC Certification (dates to be determined when fees are paid) in Moore, OK; cost of \$1,106.40. d) Todd Autry to Purchasing Workshop on 6/7/16 in OKC, OK; cost of \$193.80. e) Richard Myscofski to 2016 Oklahoma Safety and Health Conference from 6/16-17/16 in Tulsa, OK; cost of \$442.76. f) Bruce Dart, Reggie Ivey, Priscilla Haynes, Pam Rask, Kaitlin Snider, Kelly VanBuskirk, Joani Dotson, & Lamar Brown to NACCHO Annual Conference from 7/18-22/16 in Phoenix, AZ; cost of \$13,694.30. (Clerk’s Misc. File No. 237999)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to cancel and disallow the following Purchase Orders:

| PO# | Vendor | Warrant # | Amount | Clerk's Misc. File # |
|---------|---------------------------|-----------|-------------|----------------------|
| 1614137 | Pittsburg Hospitality LR | 495720 | \$89 | 238001 |
| 1618012 | District Attorney Council | 495668 | \$14,125.93 | 238002 |

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 5/9-13/16), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 5/16-20/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Chairman advised the announcements of County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Smaligo, that this meeting be adjourned. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.