

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on May 10, 2012 at 3:49 p.m.)

**APPROVED**  
MINUTES  
Monday, May 14, 2012

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member; Fred Perry, Member; and Earlene Wilson, Tulsa County Clerk.

John Smaligo, Chairman presiding, called the meeting to order at 9:31 a.m., and the following business was transacted:

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Perry, seconded by Keith, to approve the minutes of the Board of County Commissioners Meeting for May 7, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution as needed, the following reports from:

1. Assessor - Monthly Revolving Fund for 4/12. (Clerk's Misc. File No. 224471)
2. Election Board - Monthly for 4/12. (Clerk's Misc. File No. 224473)
3. Social Services - Monthly Admission to Emergency Shelter for 4/12. (Clerk's Misc. File No. 224474)
4. Social Services - Summary of Emergency Housing & Meals for 4/12. (Clerk's Misc. File No. 224475)
5. Human Resources - Annual Inventory Certification for FY 2011-12. (Clerk's Misc. File No. 224472)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

There were no bids received for Highways - Fence Installation.

There were no proposals received for Metropolitan Tulsa HOME Consortium - Innovative Housing Initiatives.

Sealed bids for Bullet Resistant Body Armor were received and opened. The bidders being three (3) in number are as follow:

- |                                |         |                                 |
|--------------------------------|---------|---------------------------------|
| 1. Galls, LLC                  | by item | (Clerk's Misc. File No. 224476) |
| 2. Oklahoma Police Supply, LLC | by item | (Clerk's Misc. File No. 224477) |
| 3. Special Ops Uniforms        | by item | (Clerk's Misc. File No. 224478) |

Moved by Perry, seconded by Keith, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on May 21, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Whelen Justice Lightbars were received and opened. The bidders being three (3) in number are as follow:

- |                                 |         |                                 |
|---------------------------------|---------|---------------------------------|
| 1. Fleet Distributors Express   | by item | (Clerk's Misc. File No. 224479) |
| 2. Howard Technology Solutions  | by item | (Clerk's Misc. File No. 224480) |
| 3. Whelen Engineering Co., Inc. | by item | (Clerk's Misc. File No. 224481) |

Moved by Keith, seconded by Perry, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on May 21, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Bids/ Proposals/  
Qualifications Recommendations:

1. Employees' Retirement System of Tulsa County - Actuarial Consulting Services - DEFERRED
2. Employees' Retirement System of Tulsa County - Auditing Services - DEFERRED
3. Tulsa County Employees' Retirement System - Master Limited Partnership Manager - DEFERRED
4. Engineers - Jenks Levee and Haikey Creek Levee Authorization Project, to AMEC Earth & Environmental, Inc., the best qualifications received. (Clerk's Misc. File No. 224482)
5. Sheriff - Glock Handguns - DEFERRED
6. Sheriff - Janitorial Supplies, to Lektron Lighting & Supply, Inc.; Tucker Janitorial Supply; and Xpedx, the lowest and best bids received, respectively. This award is for 1 year beginning 5/14/12. (Clerk's Misc. File No. 224483)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve an Amendment from Commissioner Smaligo, to correct the term expire date to 9/15/14 for the Appointment of Dan Draper to Board of Adjustment. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224484)

Moved by Keith, seconded by Perry, to approve a request from Purchasing, for Name Change of Sole Source, from Tulsa Business Machines, (CMF #222355), to Addtronics Business Systems, effective 2/3/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224485)

Moved by Keith, seconded by Smaligo, to approve the Zoning Resolution, from Tulsa Metropolitan Area Planning Commission, CZ-412, Owner: Jason Page/Applicant: William L. Myers, Subject Property +/- .85+ acres in size and is located at the SW/C of Southwest

Boulevard and South 63<sup>rd</sup> West Avenue. The property appears to be an auto repair business and is Zoned RS/CG. Approved by TMAPC 10-0-0, on 4/4/12 to CG Zoning and approved the recommendation of TMAPC by BOCC on 5/7/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224470)

Moved by Perry, seconded by Keith, to approve the gasoline and diesel fuel quotes for the week ending May 21, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224486)

Moved by Keith, seconded by Perry, to approve Requests to accept donations, for the following:

1. Parks - from Tulsa Disc Golf Association, for event held at Chandler Park Disc Golf Course, in the amount of \$600. (Clerk's Misc. File No. 224487)
2. Social Services - from Community Food Bank; various nursing homes; and various individuals of food; medication; and various items. (Clerk's Misc. File No. 224488)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve requests from the Sheriff, for the following:

1. Larry J. Martin, to retain Peace Officer Status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554; retirement effective 5/6/12. (Clerk's Misc. File No. 224489)
2. Judy M. Martin, to retain Peace Officer Status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554; retirement effective 6/6/12. (Clerk's Misc. File No. 224490)
3. Duane Helling, to retain Peace Officer Status and be designated as a Peace Officer, Retired under Title 19 O.S. §§553 & 554; retirement effective 6/1/12. (Clerk's Misc. File No. 224491)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve and authorize execution by the Chairman, a request from Assessor, for the proportionate purchase of 2012 digital aerials of Tulsa County, from Indian Nation Council of Governments (INCOG), in the amount of \$9,246, detail listing available for review in the County Clerk's office. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224492)

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, a request from PMg, for Drainage Easement with City of Bixby, identified as a parcel of land required for the construction of the portion of the Haikey Creek Flood Protection Project known as the Relief Channel and Levy, details available for review in the

County Clerk's office. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.  
(Clerk's Misc. File No. 224493)

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, a Resolution from Engineers, ordering Stop Signs at certain intersections, for installation of a 4-way stop sign at 176<sup>th</sup> Street North and 113<sup>th</sup> East Avenue. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224494)

Moved by Keith, seconded by Perry, to approve the recommendation from District Attorney, for Tort Claim TC-2012-13, Claimant: Edward Mayes, to deny, with reference to the incident on 4/17/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224495)

Moved by Keith, seconded by Perry, to approve and authorize execution, as needed, the following Agreements:

1. Board of County Commissioners - Public Service Company of Oklahoma, for C&I Demand Response Program. (Clerk's Misc. File No. 224496)
2. IT - Look Properties/James L. Burcham, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 224497)
3. Juvenile Bureau - Office of Juvenile Affairs for Alternatives to Detention/Transportation renewal for FY2013. (Clerk's Misc. File No. 224529)
4. Tulsa County Public Facilities Authority - Junior League of Tulsa, Inc., for the Holiday Market. (Clerk's Misc. File No. 224498)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the following Requests to Advertise for Bids:

1. Sheriff - Color Coated Handcuffs. (Clerk's Misc. File No. 224499)
2. Sheriff - Inmate Uniforms, Linens and Bedding. (Clerk's Misc. File No. 224500)  
Bids to be received by 4:00 p.m. 5/25/12 and to open 5/29/12 at 9:30 a.m.

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, the following Inventory Resolutions:

1. Court Clerk - duplicate: intercom system, item #14010060252, purch. 11/2/11 for \$4,823. (Clerk's Misc. File No. 224501)
2. Sheriff - retired: Glock pistol, SN DXX816US, purch. 6/23/00 for \$515; Glock pistol, SN FDL338, purch. 1/8/03 for \$517; Glock pistol, SN FHU557, purch. 6/30/03 for \$308; Python II Body Armor, SN 116675, purch. 7/6/06 for \$500; Glock pistol, SN SRS204, purch. 3/21/12 for \$469. (Clerk's Misc. File No. 224502)
3. Social Services - junked: Copying & Fax machine, SN 1991000878, purch. 12/23/99 for \$907. (Clerk's Misc. File No. 224503)
4. Social Services - junked: Maytag Washer, SN MHWE300VW, purch. 7/1/11 for \$629.98. (Clerk's Misc. File No. 224504)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve and authorize execution by the Chairman, the following Sole Sources:

1. Building Operations - Smiths Detection, Inc., for maintenance, parts and/or service of Smiths Heimann X-ray and Barringer Smiths Systems. (Clerk's Misc. File No. 224505)
2. CC Health - AmSan-Eve Supply, for Tennant floor scrubber parts and service. (Clerk's Misc. File No. 224506)
3. CC Health - LogiXML, Inc., for their Info and Info Studio, and associated products and services. (Clerk's Misc. File No. 224507)
4. Highways - Frontier International Trucks, Inc., for their parts and service. (Clerk's Misc. File No. 224508)
5. Highways - White Star Machinery, Inc., for Bobcat parts and supplies. (Clerk's Misc. File No. 224509)
6. Law Library - West Group, for distribution of their respective legal publications. (Clerk's Misc. File No. 224510)
7. Parks - Hobart Corporation, for parts and service for their equipment. (Clerk's Misc. File No. 224511)
8. Parks - Regal Chemical Company, for proprietary products. (Clerk's Misc. File No. 224512)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve Travel/Training for the following:

1. Charlotte L. Richert attended DASNR Day at the Capitol, in OKC, OK, on 5/9/12; approximate cost of \$170. (Clerk's Misc. File No. 224513)
2. Kendra Woodburn attended joint meeting with County agent Maxey, of Tulsa County Growers concerning Co-op & Okmulgee establishment, in Okmulgee (Beggs), OK, on 5/4/12; approximate cost of \$40. (Clerk's Misc. File No. 224514)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations:</u>			
Hunter, Ryan O'Neal	New Hire Ptime	\$7.25/hr.	5/7/12
Myles, Frederick Schuyler	New Hire Ptime	\$7.25/hr.	5/7/12
Sander, George B.	Intermit. FMLA	\$2,008.60	4/9/12
McCorkle, Terry (Clerk's Misc. File No. 224515)	FMLA	\$1,494.90	5/14/12
<u>IT:</u>			
Lord, Joe	Reclass.		5/1/12
Stewart, Diana (Clerk's Misc. File No. 224516)	End Provis.	\$1,753.40	5/1/12
<u>Parks:</u>			
Bagwell, Brooke	Temp.	\$8.00/hr.	5/15/12
Chase, Carrie	Rehire Temp.	\$8.00/hr.	5/15/12
Harber, Kyle	Rehire Temp.	\$9.00/hr.	5/15/12
Harris, Shannon	Temp.	\$8.50/hr.	5/15/12
Lewis, Loren	Rehire Temp.	\$9.50/hr.	5/15/12
Mackey, Kendra	Temp.	\$8.50/hr.	5/15/12
Maddoux, Keaton	Rehire Temp.	\$7.25/hr.	5/15/12
Markus, Makenzie	Correct Start Date	\$7.25/hr.	5/3/12

Pagett, Ransom	Temp.	\$8.50/hr.	5/15/12
Portis, LaShaun	Temp.	\$8.00/hr.	5/15/12
Schwager, Lindsey	Rehire Temp.	\$8.50/hr.	5/15/12
Scribner, Paden	Rehire Temp.	\$8.50/hr.	5/15/12
Slattery, Jaclyn	Temp.	\$8.50/hr.	5/15/12
Snow, James	FMLA w/Pay	\$2,008.60	5/3/12
Tetreault, Nisa (Clerk's Misc. File No. 224517)	Temp.	\$8.00/hr.	5/15/12

Social Servies:

Cunningham, Wanda (Clerk's Misc. File No. 224518)	Rtn. from FMLA w/pay	\$2,439.04	5/5/12
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Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Smith, Pamela (Clerk's Misc. File No. 224523)	Provis. Appt.	\$1,846.00	5/7/12

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept and file the following CC Health

Documents:

Agreements:

- Indian Health Care Resource Center of Tulsa, for Healthy Start Initiative-additional monies for per diem from 6/1/11-5/31/12; cost of \$820. (Clerk's Misc. File No. 224524)
- Scott Adkins Consulting, Inc., for Public Relations Professional Services from 7/1/12-6/30/13; cost of \$49,920, (\$4,160/mo.) (Clerk's Misc. File No. 224525)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Hawkins, Sandra	Temp./Hourly	\$12.90/hr.	4/18/12
Turner, Erin	Sal. Adj. End of Probat.	\$3,146.00	5/1/12
Carollo, Kristen	Sal. Adj. End of Probat.	\$3,272.00	5/1/12
Brice, Amy	Sal. Adj. End of Probat.	\$3,272.00	5/1/12
Kroenert, Lindy	New Hire Reg. Fulltime	\$3,596.00	5/7/12
Patino, Yvonne	Rtn. from LWOP	\$2,173.00	5/7/12
Villio, Abbie	New Hire Reg. Fulltime	\$3,750.00	5/7/12
Mathai, Betsy	Rtn. from FMLA-LWOP	\$3,569.00	5/7/12
Hutton, Karla (Clerk's Misc. File No. 224526)	Promo. Job Title Chg.	\$3,819.00	5/14/12

Travel/Training:

- Dana Taylor, Catherine Ndhlovu & Leigh Ann Montgomery, attended CAP Day Mini Conference/Mandatory C-1 Training in OKC, OK from 4/3-4/12; cost not to exceed \$959.15.
- Alesia Landis attended OK-1 Training in OKC, OK from 5/9-10/12; cost not to exceed \$350.20.
- Susan Glynn, to Nursing Family Partnership Nurse Supervisor Education & Conference in Denver, CO from 5/14-17/12; cost not to exceed \$1,149.60.
- Clayton Tselee, Marianne Long, Stephanie Tillman & Matthew Condley, to On-Sale Assessments and Program Implementation in OKC, OK from 5/16-17/12; cost not to exceed \$896.96.
- 16 Employees, to CPR Recertification in Tulsa, OK on 6/1/12; cost not to exceed \$400.
- Kassie Prather, to National Fetal & Infant Mortality Review (NFIMR) Conference in Arlington, VA from 6/6-9/12; cost not to exceed \$1,701.
- Jennifer Aycock,

to OK-2 Training in OKC, OK from 6/11-14/12; cost not to exceed \$528. (Clerk's Misc. File No. 224527)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 4/30-5/4/12), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 5/7-11/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Request for Executive Session from District Attorney, requested by John David Luton, Pursuant to 25 O.S. § 307 (B) (4) for confidential communications between the Board and its attorney concerning a pending claim or action, to Wit: WCC# 2011-05662R Robert Foster v. Tulsa County District #1.

Moved by Keith, seconded by Perry, to go into Executive Session. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Executive Session commenced at 9:40 a.m. and ended at 9:59 a.m.

Moved by Perry, seconded by Keith, for the regular meeting to reconvene at 10:00 a.m. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, second by Perry, to designate Commissioner Perry to be available, via telephone, for settlement conference of WCC# 2011-05662R Robert Foster v. Tulsa County District #1, in amount, as discussed in executive session. Upon roll call Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224528)

Moved by Keith, seconded by Perry, that this meeting be adjourned. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.