

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on March 24, 2011 at 3:33 p.m.)

APPROVED
MINUTES
Monday, March 28, 2011

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Fred R. Perry, Chairman; John Smaligo, Member; Karen Keith, Member; and Earlene Wilson, Tulsa County Clerk.

Fred Perry, Chairman presiding, called the meeting to order at 9:32 a.m., and the following business was transacted:

Moved by Smaligo, seconded by Keith, to approve the minutes of the Board of County Commissioners Meeting for March 21, 2011. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve and authorize execution as needed, the report from the Election Board for the month of 2/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220816)

Moved by Smaligo, seconded by Keith, to approve the following Bid Awards and Recommendations:

1. Building Operations - Air Handler Filters, to Redbud Air Filters, Inc., the lowest over all bid received. This award is for 1 year beginning 4/9/11. (Clerk's Misc. File No. 220817)
2. Highways - Stihl Chain Saw and Weed Eater Parts, to Jernigan's Home and Farm Supply, Inc., the lowest bid received. This award if for 1 year beginning 4/9/11. (Clerk's Misc. File No. 220818)
3. Parks - Day Camp Supplies - **DEFERRED**
4. TC Central Garage - Chevrolet and GMC Automotive Repair, to Bob Hurley Buick, GMC, Inc., the lowest bid received. This award is for 1 year beginning 4/9/11. (Clerk's Misc. File No. 220819)
5. TC Departments - Coffee Service, to Java Dave's Executive Coffee Service, the lowest and best bid received. This award is for 1 year beginning 3/28/11. (Clerk's Misc. File No. 220820)
6. TC Departments - Misc. Supplies, Floor Maintenance Pads and Trash Can Liners, to Xpedx, the best bid received. (Clerk's Misc. File No. 220821)
7. TC Departments - Office Supplies - **DEFERRED**
8. TC Departments - Paper Products, to be rejected and re-advertised at a later date, with revised specifications. (Clerk's Misc. File No. 220822)
9. TC Departments - Restaurant, Kitchen and Concessionary Supplies, to Ben E. Keith, Xpedx, and J&P Supply, the lowest and best bids received and the lowest on the majority of the products used. This award is for 1 year beginning 3/28/11. (Clerk's Misc. File No. 220823)
10. TC Departments - Safety Supplies - **DEFERRED**
11. TC Maintenance Garages - Automotive Batteries, to Battery Outfitters, the lowest and best bid received. This award is for 1 year beginning 4/13/11. (Clerk's Misc. File No. 220824)
12. TC Maintenance Garages - Replacement Oil, Fuel and Air Filters - **DEFERRED**

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve the gasoline and diesel fuel quotes for week ending April 4, 2011. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220825)

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, a Grant Application from the Sheriff's Office, Oklahoma Highway Safety Office, in the amount of \$93,326 in federal funds with no required match. These funds will be used to pay overtime wages for deputies to work targeted enforcement of traffic and drivers under the influence. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220826)

Moved by Keith, seconded by Smaligo, to approve and authorize execution by the Chairman, a Memorandum of Understanding from the Assessor, with Tulsa Community College (TCC), regarding a Business Law Course offered to employees for the Spring Semester 2011. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220827)

Memorandum of Understandings, from the Sheriff's Office, for the 2M2L grant with the Broken Arrow and Skiatook Police Departments, for the investigation and prosecution of retailers selling alcoholic beverages to minors. - **DEFERRED**

Moved by Keith, seconded by Smaligo, to approve a request from Parks, to accept a donation of \$15,000, on behalf of Park Friends, from the Hale Family Foundation administered through the Tulsa Community Foundation, for the purpose of funding Spring Break and Summer Tennis Camps, at LaFortune Park Tennis Center. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220828)

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, a request from Social Services, for Tulsa County Emergency Shelter to continue participating in the Best Management Practice Program (BMP) and Partners for a Clean Environment (PACE), with the City of Tulsa, pledging to be a good steward of Tulsa's environment by informing employees, customers, and clients about actions they can take to reduce pollution in our watershed. Also, to commit to following best management practices that are relevant to our business and that can be done reasonably and economically. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried. (Clerk's Misc. File No. 220829)

Moved by Keith, seconded by Smaligo, to approve and authorize execution as needed, the following Agreements:

1. District Attorney - J.D. Young Leasing, LLC, for lease of Lanier LD265SP copier. (Clerk's Misc. File No. 220830)
2. Election Board - Neopost USA, for lease of their equipment, products and services. (Clerk's Misc. File No. 220831)
3. IT - Melone & Melone, PC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 220832)
4. IT - Rasa Floors & Carpet Cleaning, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 220833)
5. IT - The Wealth Education Institute, Inc., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 220834)
6. Parks - Children Tumor Foundation (CTF), to hold a Walk-a-thon event at LaFortune Park on 5/21/11. (Clerk's Misc. File No. 220835)
7. Parks - Matthew Ingham, to provide outside instructor services for Free Divorce Clinic at South County Community Center - **STRICKEN**
8. Parks - Pride Amusements, to provide carnival rides and equipment in conjunction with the Parks divisions hosting of an event in Crystal City Shopping Center, from 3/31-4/3/11. (Clerk's Misc. File No. 220836)
9. Treasurer - The Journal Record Publishing Company, for rental of exhibitor's space at the Tulsa House Beautiful Show from 9/9-11/11. (Clerk's Misc. File No. 220837)
10. Tulsa County Public Facilities Authority - Breeder's Invitational, Inc., to produce their shows at the Ford Truck Arena, Mustang Arena, Expedition Barn, Oklahoma Ford Dealers Barn and Explorer Barn. (Clerk's Misc. File No. 220838)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve the following Request to

Advertise for Bids:

1. CC Health - X-Ray Maintenance and Repair Services. (Clerk's Misc. File No. 220839)
 2. Highways - Hydro-Mulching Services. (Clerk's Misc. File No. 220840)
 3. Parks - John Deere Small Implement Parts. (Clerk's Misc. File No. 220841)
 4. Parks - Swimming Pool Supplies. (Clerk's Misc. File No. 220842)
 5. Sheriff - Janitorial Supplies. (Clerk's Misc. File No. 220843)
 6. TC Departments - Lumber and Building Materials. (Clerk's Misc. File No. 220844)
- Bids to open 4/11/11 at 9:30 a.m.

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo to approve and authorize execution by the

Chairman, the following Inventory Resolutions:

1. Building Operations - surplus: 1996 Ford F350 Crew Cab 1-ton Pick-Up, VIN #1FTJW35HOTE80011, purch. 8/12/96 for \$19,996; 2005 Ford Crown Victoria Police Interceptor, VIN #2FAHP71W35X176162, purch. 7/13/05 for \$20,914; 2006 Ford Crown Victoria, VIN #2FAHP71W06X159529, purch. 6/23/06 for \$20,985. (Clerk's Misc. File No. 220845)
2. Sheriff - donated to Rogers County: 2-Dell computers, SN 3DN93C1 & 8DN93C1, purch. 11/15/06 for \$1,163.46 ea; 3-Dell Computers, SN C5R24B1, 62R24B1, 53R24B1, purch. 6/14/06 for \$956.22 ea. (Clerk's Misc. File No. 220846)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Chairman, the following Utility Permits:

1. Creek County Rural Water District #2, to cross 161st Street +/-2,196' East of the intersection of 161st and Elwood at 401 'A' E 161st St. S. of Sec. 23, T17N, R12E, by boring 1" water line with 2" casing. (Clerk's Misc. File No. 220847)
2. Creek County Rural Water District #2, to cross 161st Street +/-2,296' East of the intersection of 161st and Elwood at 401 'B' E 161st St. S. of Sec. 23, T17N, R12E, by boring 1" water line with 2" casing. (Clerk's Misc. File No. 220848)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve Travel/Training from the following:

1. Highways - Darrel Hicks & Scott Swindell, to OTEA Spring Meeting in Wagoner, OK from 4/27-29/11; estimated cost of \$800. (Clerk's Misc. File No. 220849)
2. OSU Extension - Charlotte Richert, was Guest Speaker at Caldwell High School, in Caldwell, KS on 3/17/11; cost of \$165. (Clerk's Misc. File No. 220850)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations:</u>			
Staley, Kathy	Rtn. from FMLA	\$2,030.60	3/21/11
Bevenue, Patricia Deniese	Dschrg.		3/22/11
Jackson, Paul	FMLA	\$1,780.87	3/14/11
Reed, Johnny (Clerk's Misc. File No. 220851)	Worker's Comp.	\$3,213.60	3/23/11
<u>Highways:</u>			
Foster, Robert J. (Clerk's Misc. File No. 220852)	End FMLA w/pay	\$2,378.27	3/22/11
<u>Parks:</u>			
Bible, Zachary	Dschrg.		3/14/11
Hathcock, Barbara	Pvertime.	\$7.25/hr.	3/29/11
Reed, Schelle	Pvertime.	\$7.25/hr.	3/29/11
Roland, Pamela	Resign.		3/22/11
Walsh, Brian (Clerk's Misc. File No. 220853)	Retire.		3/21/11
<u>Social Services:</u>			
Willis, Tamar L. (Clerk's Misc. File No. 220854)	Resign.		3/22/11

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to accept and file the following Juvenile

Bureau Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Tottress, Michael	Trnsfr. to Reg. Appt.	\$1,846.00	4/1/11
Hornsby, Ethel	Trnsfr. to Reg. Appt.	\$2,031.00	4/1/11
Watson, Melody	Trnsfr. to Reg. Appt.	\$2,916.00	4/1/11

Brown, Jessica	Med. Lve. of Abs.w/pay	\$2,481.00	3/28/11
Bryan, Dustin	Rtn. from FMLA	\$3,984.00	3/21/11
Brown, Chontay	FMLA Exhaust. Med.		
	Lve. w/o pay		3/17/11
Foster, Carolyn	End of Temp. Empl.		3/14/11
Goudeau, Dahran	Rehire-Provis. Appt.	\$1,957.00	3/21/11

(Clerk's Misc. File No. 220857)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to accept and file the following CC Health

Documents:

Agreements:

- a. SKC Communication Products, Inc., for Modular Messaging via S8800 Server, including installation, integration with PBX and de-installation of existing equipment, from 3/10/11-6/30/11; cost of \$9,300. (Clerk's Misc. File No. 220858)
- b. HACH Company, for service agreement for QC800 System, from 3/7/11-3/6/12; cost of \$3,968. (Clerk's Misc. File No. 220859)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Glynn, Susan	Sal. Adj.	\$4,808.00	3/1/11
Kuplicki, Carol	Sal. Adj.	\$3,716.00	3/1/11
Durant-Macon, Donna	Sal. Adj.	\$4,630.00	3/1/11
Acosta-Willis, Clara	Sal. Adj.	\$3,695.00	3/1/11
Hillard, Earl	Sal. Adj.	\$2,351.00	3/1/11
Grubb, Rebecca	Sal. Adj.	\$5,564.00	3/1/11
Cardwell-Eddy, Dana	Resign.		3/25/11

(Clerk's Misc. File No. 220860)

Travel/Training:

- a) Leon Skillens, attended Boot Camp for New Dads in OKC, OK from 3/23-24/11; cost not to exceed \$361.50.
- b) Rick Myscofski, to OSHA 2011 Compliance & Training for Medical & Dental in OKC, OK on 4/5/11; cost not to exceed \$299.
- c) Teresa Smith, Michelle Jameson & Charley Daniel, to Our Kids: Treating the Childhood Obesity Epidemic on 4/6/11; cost not to exceed \$105.
- d) Thirty-three employees, to OPHA Conference in Norman, OK from 4/19-21/11; cost not to exceed \$13,588.25.
- e) Rosa Trenary, Melissa Henson & Angela Jackson, to IFC Training from 4/13-15/11; cost not to exceed \$1,114.
- f) Bernard Dindy, to Oklahoma Asbestos Training Institute; Asbestos Inspector Course in Tulsa, OK from 4/18-20/11; cost not to exceed \$350.
- g) Carrie Suns & Megan Quickle, to 2011 Integrated Medical, Public Health, Preparedness & Response Training Summit in Grapevine, TX from 5/1-5/11; cost not to exceed \$1,744.40.
- h) Emma Kientz, Su An Phipps & Corrina Jackson, to Interconception Care Learning Community (ICC-LC) Meeting in Washington, D.C. from 5/18-21/11; cost not to exceed \$5,399.46.
- i) Meredreth Maynard, to SNS Summit in Atlanta, GA from 7/24-29/11; cost not to exceed \$1,654.
- j) *Nicole Schlaefli, to course, Pharmacology, TCC, Spring 2011; cost not to exceed \$150.19. (Clerk's Misc. File No. 220861)

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to cancel and disallow the following Purchase

Orders:

PO#	Vendor	Warrant #	Amount	Clerk's Misc. File #
#1116018	Sheehan, Janet L.	#412701	\$ 44.88	220862
#1114736	Palmer Supply Co	#412024	\$174.00	220863

Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 3/14-18/11), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 3/21-25/11. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion, departments with information gave a report.

Moved by Keith, seconded by Smaligo, that this meeting be adjourned. Upon roll call, Smaligo, yes; Keith, yes; Perry, yes. Motion carried.