

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on December 6, 2012 at 2:51 p.m.)

MINUTES
Monday, December 10, 2012

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member; Fred Perry, Member; and Earlene Wilson, Tulsa County Clerk.

John Smaligo, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Moved by Perry, seconded by Keith, to approve the minutes of the Board of County Commissioners Meeting of December 3, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, the report from the County Clerk for the month of 11/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226458)

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Electrical Wire were received and opened. The bidders being two (2) in number are as follow:

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|---------------------------------------|---------|---------------------------------|
| 1. Broken Arrow Electric Supply, Inc. | by item | (Clerk's Misc. File No. 226459) |
| 2. Stuart C. Irby Co. | by item | (Clerk's Misc. File No. 226460) |

Moved by Keith, seconded by Perry, to refer the bids to Building Operations and Purchasing for analysis, report and recommendation on December 17, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Miscellaneous Electrical Supplies were received and opened. The bidders being two (2) in number are as follow:

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|-----------------------|---------|---------------------------------|
| 1. Amsan | by item | (Clerk's Misc. File No. 226461) |
| 2. Stuart C. Irby Co. | by item | (Clerk's Misc. File No. 226462) |

Moved by Perry, seconded by Keith, to refer the bids to Building Operations and Purchasing for analysis, report and recommendation on December 17, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Concrete, Curb, Gutter and Flat Work were received and opened. The bidders being two (2) in number are as follow:

1. Jim Bomar Concrete Construction, Inc. by item (Clerk's Misc. File No. 226463)
2. Theodore Concrete Construction, LLC by item (Clerk's Misc. File No. 226464)

Moved by Keith, seconded by Perry, to refer the bids to Highways and Purchasing for analysis, report and recommendation on December 17, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Detention Officer Uniforms were received and opened. The bidders being two (2) in number are as follow:

1. Bob Barker Company, Inc. by item (Clerk's Misc. File No. 226465)
2. Gorfam Marketing, Inc. by item (Clerk's Misc. File No. 226466)

Moved by Perry, seconded by Keith, to refer the bids to Sheriff and Purchasing for analysis, report and recommendation on December 17, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Laboratory Services were received and opened. The bidders being three (3) in number are as follow:

1. Clinical Pathology Laboratories, Inc. by item (Clerk's Misc. File No. 226467)
2. Cytocheck Laboratory, LLC by item (Clerk's Misc. File No. 226468)
3. Regional Medical Laboratory, Inc. by item (Clerk's Misc. File No. 226469)

Moved by Keith, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on December 17, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the following Bid Awards and Recommendations:

1. Board of County Commissioners - Construction of Three (3) Sun Shade Structures at O'Brien Park - Deferred
2. IT- IP Telephony Communications System - Deferred
3. Parks & Tulsa County Fairgrounds - Food Service Requirements - Deferred
4. Sheriff - Replacement of the Hydraulic Folding Sallyport Doors at the David L. Moss Criminal Justice Center - Deferred
5. Sheriff - Vertex Super LED Lights and Surface Mount Kits, to Standard Law Enforcement Supply Company, the lowest bid received. (Clerk's Misc. File No. 226470)
6. TAEMA - One (1) New 16 ft. Communications Trailer, Midway Trailers, Inc., in the total amount of \$29,678, the only bid received, however it is within the projected cost. (Clerk's Misc. File No. 226471)
7. TAEMA - One (1) Tactical Communications Bridge - Deferred
8. TC Departments - Receptacles, to Amsan Oklahoma and Tucker Janitorial Supply, these were the lowest and best bids received, respectively. This award is for 1 year beginning 12/20/12. (Clerk's Misc. File No. 226472)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Notice to Bidders for Morton Office and Canopy Additions, Vision 2025, Sub-Fund 26:

1. To replace various documents, available for review in Purchasing Department and the County Clerk's office. (Clerk's Misc. File No. 226473)
2. To supersede and supplement various documents, available for review in Purchasing Department and the County Clerk's office. (Clerk's Misc. File No. 226474)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the gasoline and diesel fuel quotes for the week ending 12/17/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226475)

Moved by Keith, seconded by Perry, to approve an Appointment from Commissioner Keith for Vic Vreeland to the Indian Nations Council of Governments Board of Directors (INCOG); term to expire 12/31/14. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226476)

Moved by Perry, seconded by Keith, to strike the request from INCOG, to appoint Commissioner John Smaligo as the representative and Chairman of, the Local Development Act Review Committee. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve a request from Parks to accept the donation of \$2,000, from Frank Walters, Jr., to Park Friends, Inc., for the LaFortune Tennis Phase III Project. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226477)

Moved by Keith, seconded by Perry, to approve a request from the Sheriff to authorize the Chairman of Board of County Commissioners to sign an agreement on behalf of Tulsa County, with U.S. Department of Homeland Security Immigrations and Customs Enforcement, (ICE), for the purpose of extending the 287(g) program. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226478)

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commissioner, an agreement from Engineers for Oklahoma Department of Transportation, for a Right-of-Way Public Utility Encroachment for the purpose of construction of a bridge over Skalall Creek at 176th Street North. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 226479)

Moved by Perry, seconded by Keith, to approve the following Requests to Advertise for

Bids:

- 1. Sheriff - New Rifles and Accessories. (Clerk's Misc. File No. 226480)
 - 2. TC Departments - Plumbing Supplies. (Clerk's Misc. File No. 226481)
- Bid #1 to due by 4:00 p.m. Friday 12/21/12 and open on Wednesday 12/26/12 at 9:30 a.m.
 Bid #2 to due by 4:00 p.m. Friday 1/4/13 and open on Monday 1/7/13 at 9:30 a.m.

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the

Chairman the following Inventory Resolutions:

- 1. Juvenile Bureau - junked: Dictaphone, SN 71136, purch. 10/21/91 for \$590.88; & Dell Optiplex computer, SN C5PR051, purch. 6/14/04 for \$1,557.02. (Clerk's Misc. File No. 226482)
- 2. Treasurer - junked: Epson scanner, SN LZBF000047, purch. 8/16/10 for \$740. (Clerk's Misc. File No. 226483)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the

Chairman, the following Sole Sources:

- 1. CC Health - Helmer, Inc., for i-Series and Horizon Series Pharmacy Refrigerators. (Clerk's Misc. File No. 226484)
- 2. CC Health - Sanofi Pasteur, for YF-VAX, Yellow Fever vaccine. (Clerk's Misc. File No. 226485)
- 3. CC Health - Select Media, Inc., publisher and distributor for "Making a Difference" and "Making Proud Choices" curricula. (Clerk's Misc. File No. 226486)
- 4. Juvenile Bureau - Wetherbee Electric, Inc., for parts, service, and repair on Wetherbee Masterguard System. (Clerk's Misc. File No. 226487)
- 5. Sheriff - Mavron, Inc., for the bolt-together prisoner transport cages which are required for the Sheriff's cargo inmate vans. (Clerk's Misc. File No. 226488)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Travel/Training requests

from OSU Extension:

- 1. Leslie Lewis attended In-Service in OKC, OK on 12/5/12; approximate cost of \$100. (Clerk's Misc. File No. 226489)
- 2. Leslie Lewis attended Committee Meeting in Stillwater, OK on 12/7/12; approximate cost of \$60. (Clerk's Misc. File No. 226490)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations:</u>			
Gilbert, Isaiah Solomon (Clerk's Misc. File No. 226491)	End Provis.	\$1,494.90	12/1/12
<u>Highways:</u>			
Robey, Jessica R.	New Hire Temp. Seasonl.	\$1,733.60	12/1/12

Dobson, Brian (Clerk's Misc. File No. 226492)	Reg. Hire	\$2,246.20	12/1/12
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Human Resources:

Roberts, Kimberly Jean	Rescind Intermit. FMLA	\$3,417.00	8/25/12
Pollard, Deepa K. (Clerk's Misc. File No. 226493)	Reg.	\$3,637.00	1/1/13

Parks:

Breckenridge, Chestene	Retire.		12/4/12
Mitchell, Douglas (Clerk's Misc. File No. 226494)	Rtn. from Workers Comp. Date Correct.	\$3,547.32	11/10/12

Social Services:

Walker, Stephanie	Reg. Hire	\$1,494.90	12/1/12
Cady, Carla (Clerk's Misc. File No. 226495)	Reg. Hire	\$1,494.90	12/1/12

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept and file the following Juvenile Bureau

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Johnson, Shelia	Retire.		12/31/12
Hamson, Matthew W. (Clerk's Misc. File No. 226498)	Provis. Appt.	\$1,846.00	12/1/12

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved Perry by, seconded by Keith, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Corgill, Margaret	Refer to Action Dated 9/28/12; Chg. Effect. Date to 8/1/12	\$3,465.00	8/1/12
Garcia, Cyndi	End Temp. Assign.		11/28/12
Acosta-Willis, Clara	Sal. Adj.; Chg. to RPT 50%	\$1,903.00	12/1/12
Barry, Melody	Resign.		12/3/12
Mitchell, Maria	End Temp. Assign.		12/3/12
Pena, Gladys (Clerk's Misc. File No. 226499)	Retire.		12/27/12

Travel/Training:

a) Julie Sleeper to OK-3 Training in OKC, OK from 12/11-13/12; cost not to exceed \$398.
 b) 2 WIC Employees to Peer Orientation in OKC, OK from 12/16-19/12; not to exceed \$1,363.84. c) *K. Danielle Robertson to courses; Community Assessment, Integrated PH Practice & Fundamentals of Scientific Writing, OUHSC, Spring 2013, at a cost not to exceed \$3,489.55. (Clerk's Misc. File No. 226500)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried

Moved by Keith, seconded by Perry, to approve and authorize execution by the

Commission, the claims, (payments for bills to be paid from 11/26-30/12), that are in

order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 12/3-7/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Keith, seconded by Perry, that this meeting be adjourned. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.