

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on August 23, 2012 at 4:39 p.m.)

MINUTES
Monday, August 27, 2012

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member, represented by Michael Willis, Chief Deputy; Fred Perry, Member, represented by Richard Bales, Parks Director; and Earlene Wilson, Tulsa County Clerk.

John Smaligo, Chairman presiding, called the meeting to order at 9:31 a.m., and the following business was transacted:

Moved by Willis, seconded by Bales, to approve the minutes of the Board of County Commissioners Meeting of August 20, 2012. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution as needed, the following reports:

1. Assessor - Monthly Revolving Fund for 7/12. (Clerk's Misc. File No. 225629)
2. Sheriff - Funds received and spent by TCSO under Federal Equitable Sharing Program for FY2012. (Clerk's Misc. File No. 225630)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Janitorial Services for City-County Health Locations were received and opened. The bidders being six (6) in number are as follow:

- | | | |
|---|---------|---------------------------------|
| 1. ANMI Facility Services | by item | (Clerk's Misc. File No. 225631) |
| 2. Dynamite Cleaning | by item | (Clerk's Misc. File No. 225632) |
| 3. Everclean Janitorial Service | by item | (Clerk's Misc. File No. 225633) |
| 4. Feeback Janitorial Services, LLC | by item | (Clerk's Misc. File No. 225634) |
| 5. Office Express Janitorial Services, Inc. | by item | (Clerk's Misc. File No. 225635) |
| 6. SOURCEONE Management Services, Inc. | by item | (Clerk's Misc. File No. 225636) |

Moved by Willis, seconded by Bales, to refer the bids to CC Health and Purchasing for analysis, report and recommendation on September 4, 2012. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Sealed bid for Paperstock for Printing was received and opened. The bidder being one (1) in number is as follows:

1. Xpedx, a division of International Paper

Company by item (Clerk's Misc. File No. 225637)

Moved by Willis, seconded by Bales, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on September 4, 2012. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve the following Bid Awards and Recommendations:

1. Board of County Commissioners - Langston University-Tulsa Campus New Storage Facility and Flag Mall, Vision 2025, Sub-Fund 20, to Magnum Construction Inc., the lowest and best bid received meeting specifications. (Clerk's Misc. File No. 225638)
2. Engineers - West 103rd Street North Roadway and Drainage Improvements from Osage Drive to State Highway 11, to Cherokee Pride Construction, Inc., in the amount of \$536,712.40, the lowest bid received. (Clerk's Misc. File No. 225639)
3. TC Departments - Lock Repair, to Bradley Lock & Safe, the lowest and best bid received. This award is for 1 year beginning 8/31/12. (Clerk's Misc. File No. 225640)
4. TC Departments - Overhead Door Maintenance, Repair Parts and Labor, to Tulsa Overhead Door, LLC, the lowest and best bid received. This award is for 1 year beginning 8/29/12. (Clerk's Misc. File No. 225641)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve Addendum #1 from Purchasing, to the Notice to Bidders for Janitorial Services for Tulsa City-County Health Department, to provide clarification and answers to questions submitted, with details available for review in the County Clerk's office and Purchasing Department. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225642)

Moved by Willis, seconded by Bales, to approve Amendment #1 from Purchasing, to Rescind the Bid Award for Fall Seed to Winfield Solutions and Johnston Seed Company (CMF #222572), and re-award to Johnston Seed Company only. Winfield has been unable to provide proper documents of price increases and they are unable to honor their original bid pricing. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225643)

Moved by Willis, seconded by Bales, to approve and authorize execution by the Commission, the resolution from the Board of County Commissioners, to update the Extreme Fire Danger and Burn Ban existing in Tulsa County. This situation, as defined in the afore-mentioned section has been verified by a documented concurrence of the majority of the County's municipal and rural fire chiefs or their delegates and Governor Mary Fallin's issuance of a statewide Burn Ban for all Counties in Oklahoma. The Board of County

Commissioners hereby approves this burn ban to coincide with the statewide ban. This resolution shall be effective immediately through September 4, 2012 from the date and time of passage by the Board of County Commissioners. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage. This Burn Ban may be removed at any time during this period in the same method by which it was approved. Upon roll call, Bales, yes; Willis, yes; Smaligo, no. Motion declared. (Clerk's Misc. File No. 225644)

Moved by Willis, seconded by Bales, to defer until September 10, 2012, the resolution from the Board of County Commissioners, to consider and take action to adopt a resolution designating the projects to be funded by Tulsa County's Portion of the Twenty Nine Percent of One Percent (.290%) Sales Tax Levied by Tulsa County, Oklahoma and to consider for approval by the Registered Voters of Tulsa County, Oklahoma at a Special Election called for such purpose on November 6, 2012. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve the gasoline and diesel fuel quotes for the week ending 9/4/12. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225645)

Moved by Willis, seconded by Bales, to approve and authorize execution by the Chairman, a Quit Claim Deed from Engineers between Tulsa County and the City of Tulsa for surplus property acquired through delinquent tax sales process, to-wit: parcel 22600-93-11-07228, the West 15.00' of Lot 14, Block 2, Leisure Lanes Second Addition, Tulsa County, OK, recorded and details available for review in County Clerk's Office. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225646)

Moved by Willis, seconded by Bales, to approve and authorize execution by the Chairman, the request from INCOG, as follows:

Action #1. Designate the County's Chief Executive Officer, the Chair person, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications.

Action #2. Make a Finding of Exemption on the following projects: Administration of FY2012 Urban County CDBG Program; Town of Sperry FY2012: Purchase of Fire Equipment; FY2012 Public Services-Broken Arrow Neighbors; FY2012 Public Services-Broken Arrow Seniors; FY2012 Public Services-Margaret Hudson; FY2012 Public Services-Child Abuse Network; FY2012 Public Services-Treetops Outreach; FY2012 Public Services-Arrow Springs Elementary Tutoring.

Action #3. Make a Finding of Categorical Exclusion (Subject to 58.5) on the following project: Town of Skiatook FY2010: Wastewater Collection System Improvements; City of Owasso FY2012: Sidewalk Improvements.

Action #4. Make a Finding of No Significant Effect on the Environment on the following project: City of Bixby FY2012: Midland Addition Drainage Improvements; City of Collinsville FY2011: Accessible Park Trail: Construction of an ADA Accessible Trail in City Park; Town of Skiatook FY2012: Renovation of Former School Building into Senior Center Facility.

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225647)

Moved by Willis, seconded by Bales, to approve and authorize execution by the Commission, a resolution for Drainage District #12 from the Board of County Commissioners, for the dual method of imposition of drainage district assessments on all non-exempt parcels based on most current rolls of the Tulsa County Assessor's office within the District for FY 2012-13. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 225648)

Moved by Willis, seconded by Bales, to approve and authorize execution by the Commission, for the following resolutions from Engineers:

1. County Bridge BR Project, Federal Bridge Replacement Program, located on South 72nd West Avenue, 1 block south of Cameron Street. The bridge will be constructed under Federal Bridge Replacement (BR) Program and the bridge will replace narrow, deficient steel I beam bridge presently rated at 8 tons. The estimated cost for this project is \$460,000, utilizing State and Federal funds and submitted to Oklahoma Department of Transportation. (Clerk's Misc. File No. 225649)
2. County Bridge BR Project, Federal Bridge Replacement Program, located on South Lewis, 0.5 miles south of 141st Street South. The bridge will be constructed under Federal Bridge Replacement (BR) Program and the bridge will replace narrow, deficient steel I beam bridge presently rated at 10 tons. The estimated cost for this project is \$450,000, utilizing State and Federal funds and submitted to Oklahoma Department of Transportation. (Clerk's Misc. File No. 225650)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution by the Chairman, for the following resolutions from Tulsa Area Emergency Management Agency:

1. Designate replacement Requisitioning Officer and Initiate Purchase Orders naming John Campbell to replace Curt Easter, with authority to make requisitions and initiate purchase orders. (Clerk's Misc. File No. 225651)
2. Designate replacement Requisitioning Officer and Initiate Purchase Orders naming Sky Martin to replace Curt Easter, with authority to make requisitions and initiate purchase orders. (Clerk's Misc. File No. 225652)
3. Designate replacement Receiving Officer naming Kaitlyn Cross to replace Jamie Ott, with authority to receive purchases. (Clerk's Misc. File No. 225653)
4. Designate replacement Requesting Officer naming Jamie Ott to replace Curt Easter. (Clerk's Misc. File No. 225654)
5. Designate replacement Inventory Officer naming John Campbell to replace Curt Easter. (Clerk's Misc. File No. 225655)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution, as needed, for the following Agreements:

1. Engineers - Cherokee Nation, for Tulsa County Road/Bridge Projects for 2012-13 planning document. (Clerk's Misc. File No. 225656)
2. IT - City of Tulsa, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 225657)
3. IT - Smith Roberts Baldischwiler, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 225658)
4. Juvenile Bureau - Carter County, for regional bed detention services for FY 2012-13. (Clerk's Misc. File No. 225659)
5. Juvenile Bureau - Creek County, for regional bed detention services for FY 2012-13. (Clerk's Misc. File No. 225660)
6. Parks - Jennifer Teegarden, to provide outside instructor services for Team USA Cheerleading Class at Bixby Community Center. (Clerk's Misc. File No. 225661)
7. Sheriff - City of Tulsa, for the Cooperative Law Enforcement efforts in suppressing gang-related criminal activity. (Clerk's Misc. File No. 225662)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve the following Requests to Advertise for Bids:

1. District Attorney - Space Saver Legal Size File Folders. (Clerk's Misc. File No. 225663)
2. Parks - Irrigation Fittings, Pipe & Supplies. (Clerk's Misc. File No. 225664)
3. Parks - Sound System Maintenance and Repair. (Clerk's Misc. File No. 225665)
4. TC Departments - Testing Services. (Clerk's Misc. File No. 225666)
5. TC Departments - Trash Can Liners. (Clerk's Misc. File No. 225667)
6. Board of County Commissioners - Haikey Creek-Restroom Additions Tulsa County Parks. (Clerk's Misc. File No. 225668)
7. Parks and Tulsa County Fairgrounds - Food Service Requirements. (Clerk's Misc. File No. 225669)

Bids #1 - #5 to be received by 4:00 p.m. 9/14/12 and opened 9/17/12 at 9:30 a.m.
Bids #6 & #7 to be received by 4:00 p.m. 9/21/12 and opened 9/24/12 at 9:30 a.m.

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution by the Chairman, the following Inventory Resolutions:

1. Assessor - lost; Canon Sure Shot Digital Camera, SN 4828501513, purch. 1/24/08 for \$318. (Clerk's Misc. File No. 225670)
2. Assessor - exchanged under warranty; Lexmark printer, SN S72HDK13, purch. 6/6/11 for \$415.13. (Clerk's Misc. File No. 225671)
3. Tulsa Area Emergency Management Agency - junked; 3-file cabinet, item #680010406, 680010407, 680010408, purch. 7/2/79 for \$186.71 ea; IBM monitor, SN 0093566, purch. 2/27/84 for \$496.40; Dell monitor, SN 94051C02GDB6, purch. price & date unkn; Compaq computer, SN 67C2HVTSHSS, purch. price & date unkn; Tripp lite power protector, SN 9033AOM4020F000314, purch. price & date unkn. (Clerk's Misc. File No. 225672)
4. Treasurer - junked; 3 copies Adobe Acrobat 6.0, item #7200239128, purch. 10/29/03 for \$1,347. (Clerk's Misc. File No. 225673)

5. Treasurer - junked; 12 Dell laptops, SN 85V23D1, D5V23D1, 46V23D1, J4V23D1, G4V23D1, C4V23D1, 35V23D1, 65V23D1, B5V23D1, H5V23D1, 26V23D1, 76V23D1, purch. 6/25/07 for \$1,517.94 ea. (Clerk's Misc. File No. 225674)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution by the Chairman, the following Sole Sources:

1. CC Health - Target Specialty Products, for Phoenix ULV Fogger parts and all attachments. (Clerk's Misc. File No. 225675)
2. Sheriff - Law Enforcement Associates, Inc., for the 90310-Live link disguised utility box. Live link Encoder allows the best viewing options on a much lower bandwidth. (Clerk's Misc. File No. 225676)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve the following Travel/Training requests:

1. Inspections - Teresa Tosh & Terry West to OFMA Fall Workshop for Floodplain Managers, in Tulsa, OK from 9/17-19/12; cost not to exceed \$700. (Clerk's Misc. File No. 225677)
2. OSU Extension - Tracy Lane, to Judge Creek County Fair in Kellyville, OK, on 9/19/12; approximate cost of \$30. (Clerk's Misc. File No. 225678)
3. OSU Extension - Tracy Lane, to Judge Okfuskee County Fair in Okemah, OK, on 9/6/12; approximate cost of \$85. (Clerk's Misc. File No. 225679)
4. OSU Extension - Tracy Lane, to Pick-up Program supplies in Caremore, OK, on 9/12/12; approximate cost of \$35. (Clerk's Misc. File No. 225680)
5. OSU Extension - Tracy Lane, to OHCE Leader Training in Claremore, OK, on 8/28/12; approximate cost of \$35. (Clerk's Misc. File No. 225681)
6. Parks - William Keirse, to Safety Seminar, in OKC, OK from 10/22-28/12; cost not to exceed \$1,200. (Clerk's Misc. File No. 225682)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Board of County Commissioners:</u>			
Burnette, Jason (Clerk's Misc. File No. 225683)	End Ptime. Empl.		8/21/12
<u>Building Operations:</u>			
Fissel, Larry J.	Retire.		8/31/12
Myles, Frederick (Clerk's Misc. File No. 225684)	Dschrg.		8/15/12
<u>Court Services:</u>			
McPherson, Cody	Probation.	\$2,354.00	8/17/12
Ashby, Deborah (Clerk's Misc. File No. 225685)	Probation.	\$2,354.00	8/17/12
<u>Election Board:</u>			
Roberts, Brett	Temp. On Call	\$13.00/hr.	8/27/12
Bowman, Brody	Temp. On Call	\$13.00/hr.	8/27/12
Scott, Gerald	Temp. On Call	\$13.00/hr.	8/27/12
Hamilton, Michael	Temp. On Call	\$8.00/hr. \$50.00/day	8/27/12

Littlefield, Joe Don	Temp. On Call	\$13.00/hr.	8/27/12
Riise, Tammy (Clerk's Misc. File No. 225686)	Elect. Worker	\$50.00/day	8/27/12
<u>Highways:</u>			
McGill, Perry A. (Clerk's Misc. File No. 225687)	Provis.	\$2,008.60	8/16/12
<u>Parks:</u>			
Bauer, Audrey	End Temp. Empl.		8/21/12
Bennett, III, Jeffrey	End Temp. Empl.		8/21/12
Brown, Benjamin	End Temp. Empl.		8/21/12
Bulmer, Erik	End Temp. Empl.		8/13/12
Cuaderes, Jacqueline	End Temp. Empl.		8/14/12
Davis, Mikaele	End Temp. Empl.		8/13/12
DiLenardo, Alexandra	End Temp. Empl.		8/11/12
Douglass, Adrian	End Temp. Empl.		8/11/12
Drew, Markia	End Temp. Empl.		8/21/12
Duttry, Cody	End Temp. Empl.		8/11/12
Eipp, Thomas	End Temp. Empl.		8/11/12
Hampton, Jessica	End Temp. Empl.		8/21/12
Harber, Kyle	End Temp. Empl.		8/13/12
Hardcastle, Hannah	End Temp. Empl.		8/21/12
Harris, Shannon	End Temp. Empl.		8/14/12
Hayward, Tessa	End Temp. Empl.		8/14/12
Hess, Ryker	End Temp. Empl.		8/14/12
Kragel, Joshua	End Temp. Empl.		8/13/12
Kreymborg, Samantha	End Temp. Empl.		8/11/12
Lehmeyer, Claudia	End Temp. Empl.		8/11/12
Leseberg, Macenna	End Temp. Empl.		8/11/12
Leslie, Dalton	End Temp. Empl.		8/11/12
Looney, Lindsey	End Temp. Empl.		8/11/12
Mackey, Ariel	End Temp. Empl.		8/21/12
Mackey, Kendra	End Temp. Empl.		8/14/12
Madsen, Chelsea	End Temp. Empl.		8/21/12
Markus, Makenzie	End Temp. Empl.		8/21/12
Massey, Haylee	End Temp. Empl.		8/13/12
Mathewson, Meagan	End Temp. Empl.		8/13/12
McCaleb, Katherine	End Temp. Empl.		8/10/12
McKenzie, Margo	End Temp. Empl.		8/21/12
Meehleder, Ian	End Temp. Empl.		8/11/12
Morris, Kaleb	End Temp. Empl.		8/11/12
Morsman, Michelle	End Temp. Empl.		8/11/12
Motte, Trey	End Temp. Empl.		8/21/12
O'Connor, William	End Temp. Empl.		8/21/12
Page, Ranson	End Temp. Empl.		8/13/12
Palmer, Ashton	End Temp. Empl.		8/13/12
Palmer, Macy	End Temp. Empl.		8/13/12
Parker, Clay	End Temp. Empl.		8/12/12
Portis, LaShaun	End Temp. Empl.		8/13/12
Quattrochi, Ryan	End Temp. Empl.		8/21/12
Reynolds, Cole	End Temp. Empl.		8/12/12
Schwager, Lindsey	End Temp. Empl.		8/12/12
Scribner, Paden	End Temp. Empl.		8/12/12
Shaban, Noel	End Temp. Empl.		8/21/12
Sherman, Zoe	End Temp. Empl.		8/14/12
Slattery, Jaclyn	End Temp. Empl.		8/14/12
Stanley, Lincoln	End Temp. Empl.		8/10/12
Swinford, Steven	Resign.		8/16/12
Terhune, Julie	End Temp. Empl.		8/12/12
Thomas, Natalie	End Temp. Empl.		8/12/12

Walker, Aikia	End Temp. Empl.		8/21/12
Ziegler, Beverly	End Temp. Empl.		8/14/12
Dyer, Matthew	Provis.	\$2,354.00	8/27/12
Marquine, Brandon	Provis.	\$1,733.60	8/28/12
Phillips, Amber Dawn	Pvertime	\$7.25/hr.	8/28/12
Willis, Michael	Provis.	\$2,300.00	9/1/12
Brown, Darwin	End Temp. Empl.		8/6/12
Holmes, Gracia	End Temp. Empl.		8/10/12
Love, Cordell	End Temp. Empl.		8/10/12
Robedeaux, Leslie	End Temp. Empl.		8/10/12
Salyer, Cody	End Temp. Empl.		8/6/12
Wensman, Hanna	End Temp. Empl.		8/10/12
Williams, Sherick	End Temp. Empl.		8/10/12
Wofford, Casey	End Temp. Empl.		8/10/12

(Clerk's Misc. File No. 225688)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to accept and file the following Juvenile Bureau

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Brumley, Laura	Provis. Appt.	\$1,938.00	8/20/12
Clements, Richard	Resign.		8/24/12
Riggs, Lynda	Retire.		8/31/12
Westbrook, Jordan M.	Provis. Appt.	\$3,042.00	8/20/12
Richardson, David	Promo.	\$3,369.00	8/1/12
Peters, Mark	Workers Comp Lve.	\$1,846.00	8/4/12
Peters, Mark	Rtn. from Workers Comp Lve.	\$1,846.00	8/21/12
Ellis, Vivian	Rtn. from FMLA	\$2,663.00	8/20/12
Lee, Pamela	Rtn. from FMLA	\$2,031.00	8/19/12

(Clerk's Misc. File No. 225689)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to accept and file the following CC Health

Documents:

Agreements:

- a) Community Service Council of Greater Tulsa, Inc., for Healthy Start Initiative services to reduce infant mortality from 6/1/12-5/31/13; cost of \$128,500/max., billed monthly for actual services provided. (Clerk's Misc. File No. 225693)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Raley, Shaun	Sal. Adj. End of Probat.	\$3,087.00	8/1/12
Mabe, Karen	Promo.	\$2,348.00	8/1/12
Snider, Kaitlin	Promo.	\$5,549.00	8/20/12

(Clerk's Misc. File No. 225694)

Travel/Training:

- a) Sekou Clincy attended Nonprofit 101: How to Start a 501c3 in Tulsa, OK on 8/16/12; cost not to exceed \$85.55. b) Stacy Johnson & Lindy Kroenert attended Essentials for Healthy Homes Practitioner Course in Tulsa, OK from 8/21-22/12; cost not to exceed \$18.87. c) Jennifer Aycock & Stacy Johnson attended Bridges Out of Poverty in Tulsa, OK on 8/24/12; cost not to exceed \$41.10. d) Marianne Long & Stephanie Tillman to RPC & SPF SIG Sub-recipient Annual Meeting in OKC, OK from 8/29-30/12; cost not to exceed \$426. e) Alicia Etgen to RealOpt Training OSDH & Evaluator Training OCC in OKC, OK

from 9/12-13/12; cost not to exceed \$323.46. f) Lou Ann Beuke to 2012 Partnership Conference on Domestic Violence, Sexual Violence, & Stalking in Norman, OK from 9/18-20/12; cost not to exceed \$393. g) *Cindy Spitler to course: Environmental Site Assessment, OSU, Summer 2012; cost not to exceed \$400.50. h) *Lynnsey Childress to courses: Environmental Health, & Introduction to Health Education & Promotion, OUHSC, Fall 2012; cost not to exceed \$2,808.10. i) *Cindy Spitler to courses: Industrial Ecology, & Physical Geology, OSU, Fall 2012; cost not to exceed \$801. j) *Kelly VanBuskirk to courses: Principles of Communication in Public Health, & Essentials of Public Health: A Case Study Approach, Walden University, Fall 2012; cost not to exceed \$2,765. (Clerk's Misc. File No. 225695)

Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 8/13-17/12), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Moved by Willis, seconded by Bales, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 8/20-24/12. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Willis, seconded by Bales, that this meeting be adjourned. Upon roll call, Bales, yes; Willis, yes; Smaligo, yes. Motion carried.