

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on August 21, 2014 at 3:24 p.m.)

MINUTES
Monday, August 25, 2014

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Ron Peters, Chairman; John Smaligo, Member, represented by Mark Liotta, Chief Deputy; Karen Keith, Member, represented by Michael Willis, Chief Deputy; and Pat Key, Tulsa County Clerk.

Ron Peters, Chairman presiding, called the meeting to order at 9:31 a.m., and the following business was transacted:

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Liotta, seconded by Willis, to approve the minutes of the Management Conference Meeting of August 14, 2014. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve the minutes of the Board of County Commissioners Meeting of August 18, 2014. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve and authorize execution, as needed, the following reports:

1. Sheriff - of funds received and spent by the TCSO under Federal Equitable Sharing Program for the FY 2014. The U.S. Department of Justice requires this certification in order to distribute forfeited property as existing participant. (Clerk's Misc. File No. 232272)
2. Treasurer - Depository Summary of Daily Analysis for 7/14. (Clerk's Misc. File No. 232273)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Traffic Paint were received and opened. The bidders being three (3) in number are as follow:

- | | | |
|--|---------|---------------------------------|
| 1. Allstates Coatings Company | by item | (Clerk's Misc. File No. 232274) |
| 2. Ennis Paint, Inc., dba Ennis Traffic Safety Solutions | by item | (Clerk's Misc. File No. 232275) |
| 3. The Sherwin-Williams Company | by item | (Clerk's Misc. File No. 232276) |

Moved by Willis, seconded by Liotta, to refer the bid to Highways and Purchasing for analysis, report and recommendation on September 2, 2014. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Sealed bids for Automotive Glass Replacement were received and opened. The bidders being three (3) in number are as follow:

- | | | |
|-------------------------------|---------|---------------------------------|
| 1. ASAP Auto Glass | by item | (Clerk's Misc. File No. 232277) |
| 2. Glass Doctor | by item | (Clerk's Misc. File No. 232278) |
| 3. Safelite Fulfillment, Inc. | by item | (Clerk's Misc. File No. 232279) |

Moved by Liotta, seconded by Willis, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on September 2, 2014. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Sealed bids for Paperstock for Printing were received and opened. The bidders being four (4) in number are as follow:

- | | | |
|--|---------|---------------------------------|
| 1. Admiral Express, Inc. | by item | (Clerk's Misc. File No. 232280) |
| 2. OfficeMax North America, Inc. | by item | (Clerk's Misc. File No. 232281) |
| 3. Staples Contract & Commercial, Inc. | by item | (Clerk's Misc. File No. 232282) |
| 4. XPEDX, LLC | by item | (Clerk's Misc. File No. 232283) |

Moved by Willis, seconded by Liotta, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on September 2, 2014. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve the recommendation for the Bid

Award:

1. Parks - Top Dressing Sand, the bidder's sieve analysis did not meet the specifications. In the Golf Industry, it is imperative that any Top Dressing Sand completely meet specifications, therefore the bids are to be rejected. (Clerk's Misc. File No. 232284)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve the recommendations for the following Bid Awards:

2. Sheriff - Chevy Tahoe and Chevy Suburban Vehicle Equipment to Defender Supply, LLC, the lowest and best bid received. This award is for 1 year beginning 8/25/14. (Clerk's Misc. File No. 232285)
3. TC Departments - Car Rentals - Deferred

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve Addendum #1 from Purchasing to the Notice to Bidders for Janitorial Services for City-County Health Locations, to provide

clarification and answers to questions that were submitted and to add WIC South as a location. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232286)

Moved by Willis, seconded by Liotta, to approve and authorize execution by the Chairman, an Amendment from Engineers to correct description of Resolution for Sale of County-Owned property, (CMF #232211), to read: lying south of 111th Street South and east of Haikey Creek in Broken Arrow, OK. This property is no longer needed for any purpose of Tulsa County, including courthouse or jail uses, detailed legal description available for review in the County Clerk's office. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232287)

Moved by Liotta, seconded by Peters, to approve and authorize execution by the Chairman, an Amendment from Juvenile Bureau to agreement with Office of Juvenile Affairs, FY2015 Regional Secure Detention, Option Year 2, for FY 2016-17, for replacement of FY 2015 Allocation Schedule A, details available for review in the County Clerk's office. Upon roll call, Willis, abstain; Liotta, yes; Peters, yes. Motion declared. (Clerk's Misc. File No. 232288)

Moved by Willis, seconded by Liotta, to approve and authorize execution by the Chairman, an Amendment #1 from Purchasing to agreement with Alcohol Monitoring Systems, Inc., for their equipment, (the scam sets), with the option to purchase or rent the scam remote breath products with the territory, pricing, and other terms, as set forth in schedule R, available for review in the County Clerk's office and Purchasing Department. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232289)

Moved by Liotta, seconded by Willis, to approve an Amendment #1 from Purchasing to Bid Award for Ammunition to GT Distributors, Inc., and Cruse Uniforms. Two items were erroneously awarded to the wrong vendor, .45 ACP 230 grain, brass cased full metal jacket was awarded to Cruse Uniforms, should have been awarded to Precision Delta Corporation and the .40 caliber 180 grain, brass cased full metal jacket awarded to GT Distributors, should have been awarded to Precision Delta Corporation. Precision Delta Corporation has the lowest price on these two items and agreed to honor the original bid

pricing. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232290)

Moved by Willis, seconded by Liotta, to approve the gasoline and diesel fuel quotes for the week ending 9/2/14. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232291)

Moved by Liotta, seconded by Willis, to approve the following requests from Commissioner Keith:

1. Appointment of Guillermo Rojas to Greater Tulsa Area Hispanic Affairs Commission, term expires 12/31/14. (Clerk's Misc. File No. 232292)
2. Reappointment of Keith of David Charney to Board of Adjustment, term expires 9/15/17. (Clerk's Misc. File No. 232293)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve and authorize execution by the Commission, Documents for Sale of County Properties from the Treasurer:

1. Parcel 63175-22-23-03810, LT 21 BLK 34, SKIATOOK-ORIGINAL TOWN to SDIRA LLC for the sum of \$1.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$124.38, total paid \$125.38. (Clerk's Misc. File No. 232294)
2. Parcel 63175-22-23-03820, LT 22 BLK 34, SKIATOOK-ORIGINAL TOWN to SDIRA LLC for the sum of \$1.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$124.38, total paid \$125.38. (Clerk's Misc. File No. 232295)
3. Parcel 63175-22-23-03830, LT 23 BLK 34, SKIATOOK-ORIGINAL TOWN to SDIRA LLC for the sum of \$1.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$124.38, total paid \$125.38. (Clerk's Misc. File No. 232296)
4. Parcel 63175-22-23-03840, LT 24 BLK 34, SKIATOOK-ORIGINAL TOWN to SDIRA LLC for the sum of \$1.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$124.38, total paid \$125.38. (Clerk's Misc. File No. 232297)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Memorandum of Understanding from the Board of County Commissioners with the City of Tulsa to agree it is in the public interest to facilitate dispute mediation services in Tulsa County - Deferred.

Moved by Liotta, seconded by Willis, to approve the Notice to Proceed from Purchasing, for American Demolition and Site Services, LLC, for Tulsa County CDBG Oakhurst Clearance, Phase II, the agreement was approved 8/11/14, CMF #232143. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232298)

Moved by Willis, seconded by Peters, to approve and authorize execution by the Commission, a resolution from Board of County Commissioners establishing the salary for

Tulsa County Elected Officials, determined by 19 O.S. §§ 180.71 to 180.84, details available for review in the County Clerk's office. Upon roll call, Willis, yes; Liotta, no; Peters, yes.

Motion declared. (Clerk's Misc. File No. 232299)

Moved by Liotta, seconded by Willis, to approve and authorize execution by the Chairman, a resolution from Social Services to designate replacement Receiving Officer naming Leolita Kelly to replace Vicki Smith, with authority to receive authorized purchases. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232300)

Moved by Willis, seconded by Liotta, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners - Lamar Companies, for renewal of CMF #228916 for FY 2014-15. (Clerk's Misc. File No. 232301)
2. Engineers - Cherokee Nation, for road/bridge projects for 2014-15. (Clerk's Misc. File No. 232302)
3. IT - Savage Baum & Glass, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 232303)
4. Juvenile Bureau - Tulsa Public Schools, for educational services for qualified residential students in the Juvenile Detention Center. (Clerk's Misc. File No. 232304)
5. Parks - DIRTBOXWAILERS, for First Friday Concert Series at the Gardens of LaFortune Park, on 9/5/14. (Clerk's Misc. File No. 232305)
6. Parks - Brittany Friske, to provide outside instructor services for Children's Dance Class at Bixby Community Center for FY 2014-15. (Clerk's Misc. File No. 232306)
7. Parks - Hound Dog Blues Music Festival (HDBMF), to hold a Blues Music Festival in the event area at Chandler and use the Community Center on Saturday, 9/20/14 from 12:00 p.m. to 10:00 p.m.; setting up the event on Friday, 9/19/14 and breaking down on Sunday, 9/21/14. (Clerk's Misc. File No. 232307)
8. Parks - Jennifer Teegarden, to provide outside instructor services for Cheer & Self Defense Class at LaFortune Community Center. (Clerk's Misc. File No. 232308)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve the following Requests to Advertise for Bids:

1. TC Departments - Temporary Labor. (Clerk's Misc. File No. 232309)
 2. TC Departments - Testing Services. (Clerk's Misc. File No. 232310)
- Bids due by 4:00 p.m. 9/12/14 and to open 9/15/14 at 9:30 a.m.

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve and authorize execution by the Chairman, the Inventory Resolution:

1. Social Services - junked; Manitowoc Ice Maker & Bin, SN 951260697; 951621931, purch. 2/6/96 for \$2,150. (Clerk's Misc. File No. 232311)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve and authorize execution by the Chairman, the following Sole Sources:

1. CC Health - Hach Company, for Lachat Instruments Brand QC8000 and QC8500 series 2 flow injection analyzer, and accessories. (Clerk's Misc. File No. 232312)
2. CC Health - Red Bud Air Filter Sales & Service, for Steril-Aire clinical air sterilization applications, used in conjunction with existing equipment and systems products and solutions. (Clerk's Misc. File No. 232313)
3. CC Health - Target Specialty Products, for Phoenix ULV Foggers, parts and all attachments. (Clerk's Misc. File No. 232314)
4. IT - Connectivity Systems Incorporated, for VSE-ESA software products, to include the following: TCP/IP for VSE and GPS for VSE. (Clerk's Misc. File No. 232315)
5. IT - ML Software, Inc., for the Dynamic File Access (DFA) Mainframe software products. (Clerk's Misc. File No. 232316)
6. Sheriff - Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA), for National and International Law Enforcement Accreditation program and software. (Clerk's Misc. File No. 232317)
7. Sheriff - Law Enforcement Associates, Inc., (LEA AID Acquisition Company), to provide for the 90310-Live Link disguised utility box. Live Link encode is only offered by Law Enforcement Associates, Inc., and has advanced encoder that allows the best viewing options on a much lower bandwidth. (Clerk's Misc. File No. 232318)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services:</u>			
Capehart, Christina (Clerk's Misc. File No. 232319)	Provis. Appt.	\$2,237.13	8/20/14
<u>Building Operations:</u>			
Black, Sr., Michael L.	Provis. New Hire	\$1,833.60	8/15/14
Derrick, Leon S.	Provis. New Hire	\$1,833.60	8/18/14
Miller, Jonathan	New Hire	\$1,594.90	8/13/14
Ponds, Champagne (Clerk's Misc. File No. 232320)	New Hire	\$1,594.90	8/13/14
<u>Court Services:</u>			
Worsham, David (Clerk's Misc. File No. 232321)	Incr. Add'l. Duties	\$4,477.60	9/1/14
<u>Early Settlement Mediation Program:</u>			
Barnaby-Johnson, Susan (Clerk's Misc. File No. 232322)	New Hire Pttime.	\$10.00/hr.	8/15/14
<u>Election Board:</u>			
Edmundson, Marricco	Temp. On Call	\$16.00/hr.	8/25/14
Vaughns, Bettye	Temp. On Call	\$9.00/hr.	8/25/14
Hallock, Micki Lyn	Temp. On Call	\$50.00/day or \$8.00/hr.	8/25/14
Shelton, Philip	Reclass.	\$50.00/day or \$8.00/hr.	8/25/14
Thompson, Aalaxandar	Temp. On Call	\$50.00/day or \$8.00/hr.	8/25/14
Bethard, Sean	Temp. On Call	\$50.00/day or \$8.00/hr.	8/25/14
Wiedman, Jr., Wilbur	Temp. On Call	\$50.00/day or \$8.00/hr.	8/25/14

(Clerk's Misc. File No. 232323)

Highways:

Barnes, Evan	Resign.		8/21/14
Van Hoose, John	Resign.		8/21/14
O'Bryan, Kenneth E. (Clerk's Misc. File No. 232324)	Promo. 10% Incr.	\$2,363.65	8/18/14

Parks:

Beck, Lance	End of Temp. Empl.		8/14/14
Block, Rachel	End of Temp. Empl.		8/10/14
Bryan, Lindsey	End of Temp. Empl.		8/12/14
Duttry, Cody	End of Temp. Empl.		8/12/14
Hilderbrandt, Cody	End of Temp. Empl.		8/12/14
Ingram, Chloe	End of Temp. Empl.		8/12/14
Lahmeyer, Claudia	End of Temp. Empl.		8/12/14
Lane, Chase	End of Temp. Empl.		8/12/14
Massey, Haylee	End of Temp. Empl.		8/12/14
McKerley, Craig	Resign.		8/14/14
Pagett, Creighton	End of Temp. Empl.		8/12/14
Palmer, Macy	End of Temp. Empl.		8/12/14
Rampey, Elisabeth	End of Temp. Empl.		8/12/14
Rice, Shannon	End of Temp. Empl.		8/12/14
Tetreault, Nisa	Promo. 10002575- 505020	\$1,853.40	9/1/14
Lewis, Loren	End of Temp. Empl.		8/12/14
Haney, Katie	End of Temp. Empl.		8/12/14
Brown, Darwin	End of Temp. Empl.		8/12/14
Bias, Donnie	End of Temp. Empl.		8/12/14
Rumery, Kailey	End of Temp. Empl.		8/12/14
Bates, Ricco	Term.		8/18/14
Williams, Gerald	Term.		8/18/14
Rorschach, Daniel (Clerk's Misc. File No. 232325)	End of Temp. Empl.		8/11/14

Social Services:

Kelly, Leolita	Provis. Hire	\$2,707.10	8/18/14
Long, Jacqueline (Clerk's Misc. File No. 232326)	Dschrg.		8/19/14

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Monroe, LaQuanto	Trnsfr. to Reg. 10003825-505010	\$2,454.00	9/1/14
Brown, Quinn	Trnsfr. to Reg. 26003900-505010	\$2,194.52	9/1/14
Wilkerson, Todd	Trnsfr. to Reg. 10003775-505010	\$2,829.10	9/1/14
Howard, Gabrielle	Trnsfr. to Reg. 10003750-505010	\$2,829.10	9/1/14
Gilchrist, Paul	Trnsfr. to Reg. 26003900-505010	\$2,304.25	9/1/14
Grundy, Sylvia	Exhaust FMLA		8/22/14
Grundy, Sylvia	Med. Lve. of Abs.		8/23/14
Fink, Dena	Rtn. from FMLA w/pay	\$2,233.35	8/18/14

Jones, Kharla 5% Incr. Add'l. Duties \$3,033.45 9/1/14
(Clerk's Misc. File No. 232333)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to accept and file the following CC Health

Documents:

Agreements:

- a) American Document Shredding, LLC, for document destruction services, from 9/1/14-8/31/15; cost of \$20 per console serviced \$40 per container serviced (frequency dependent on waste volume). (Clerk's Misc. File No. 232334)
- b) Brooke Allen, d/b/a b.allen photography and design, for photography work for Healthy Executive project from 8/1/14-9/30/14; cost of \$550. (Clerk's Misc. File No. 232335)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Jones, Gloria	Sal. Adj.; End Probat.	\$3,976.00	8/1/14
Whitley, Eva Louise (Clerk's Misc. File No. 232336)	Resign.		8/31/14

Travel/Training:

a) Scott Buffington attended TAHRA-Program Meeting on 8/20/14 in Tulsa, OK; cost not to exceed \$80. b) LaMaria Folks to OK-2 Training from 9/9-11/14 in OKC, OK; cost not to exceed \$418. c) Jumao Wang to Form 990: A Comprehensive Approach to Accurate Preparation on 9/17/14 in Tulsa, OK; cost not to exceed \$360.68. d) Marianne Long, Matthew Condley, Stephanie Tillman, Kathryn Rodriguez, & Whitney Kemp (Coalition Member) to 20th Annual Zarrow Mental Health Symposium from 9/18-19/14 in Tulsa, OK; cost not to exceed \$1,310. e) John Ethridge to HAZWOPER Refresher Training on 9/19/14 in Tulsa, OK; cost not to exceed \$150. f) Debbie Watts & DeBrena Hilton to FDA Southwest Region Seminar & Pre-Seminar Training from 9/22-26/14 in Kansas City, MO; cost not to exceed \$2,312.70. g) LaMaria Folks to Keys to Caregiving and Grief/Newborn Screening from 9/23-24/14 OKC, OK; cost not to exceed \$242. h) James Seebass to Heartland National TB Center Medical Consultant Meeting from 10/2-4/14 in San Antonio, TX; cost not to exceed \$808. i) Debbie Watts, Kendra Wise, Betsy Mathai, Frank Strozier, Gregory McGraw, & Leslie Ptomey to OSEHP-Oklahoma Society of Environmental Health Professionals from 10/13-15/14 in Tulsa, OK; cost not to exceed \$900. j) *Kristen Carollo to course; Educational Advocacy & Leadership; OSU-Tulsa, Fall 2014; cost not to exceed \$987.84. (Clerk's Misc. File No. 232337)

Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to cancel and disallow the following Purchase

Orders:

PO#	Vendor	Warrant #	Amount	Clerk's Misc. File #
1502824	American T's	467870	\$187.00	232338

Upon roll call, Liotta, yes; Willis, yes; Peters, yes. Motion carried.

Moved by Willis, seconded by Liotta, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 8/11-15/14), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 8/18-22/14. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Requests for Executive Sessions:

1. District Attorney - requested by Nolan M. Fields, IV, pursuant to Title 25 O.S. § 307(B)(4) for the purpose of confidential communications between the Board and its attorney concerning possible official action regarding this tort claim, to-wit: TC-2014-27 (D.D.), disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
2. Board of County Commissioners - requested by Michael Willis, pursuant to 25 O.S. § 307(B)(3), this matter be discussed between the Board and its attorney for the purpose of confidential communications concerning possible official action regarding possible land purchase, to wit; disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Willis, seconded by Liotta, to go into Executive Session. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Executive Session commenced at 9:47 a.m.

Moved by Liotta, seconded by Willis, for the regular meeting to reconvene at 10:00 a.m. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.

Moved by Liotta, seconded by Willis, for Executive Session #1, to grant settlement authority to Commissioner Peters, to-wit: TC-2014-27 (D.D.), up to the amount as discussed in executive session. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried. (Clerk's Misc. File No. 232339)

Executive Session #2, no action taken.

Moved by Willis, seconded by Liotta, that this meeting be adjourned. Upon roll call, Willis, yes; Liotta, yes; Peters, yes. Motion carried.