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**TULSA COUNTY**  
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**PURCHASING**  
**DEPARTMENT**

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# MEMO

**DATE:** AUGUST 15, 2012

**FROM:** LINDA R. DORRELL  
PURCHASING DIRECTOR 

**TO:** BOARD OF COUNTY COMMISSIONERS

**SUBJECT:** BID AWARD RECOMMENDATION FOR WINDOW WASHING

IT IS THE RECOMMENDATION OF THE TULSA COUNTY PURCHASING DEPARTMENT AND ALL USING TULSA COUNTY DEPARTMENTS TO AWARD THE BID FOR WINDOW WASHING TO THE FOLLOWING VENDOR:

**BUDGET GLASS CLEANING, INC.**

THIS WAS THE OVERALL LOWEST AND BEST BID RECEIVED.

THIS AWARD IS FOR A ONE (1) YEAR PERIOD BEGINNING AUGUST 24, 2012 THROUGH AUGUST 23, 2012.

THIS RECOMMENDATION IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/sks

**ORIGINAL:** EARLENE WILSON, COUNTY CLERK, FOR THE AUGUST 20, 2012 AGENDA.

**COPIES:** COMMISSIONER JOHN M. SMALIGO  
COMMISSIONER KAREN KEITH  
COMMISSIONER FRED R. PERRY  
MARK LIOTTA, CHIEF DEPUTY  
BRUCE DART, DIRECTOR, HEALTH DEPARTMENT  
JIM FISSEL, DIRECTOR, BUILDING OPERATIONS



**TULSA HEALTH  
DEPARTMENT**

**TULSA CITY-COUNTY HEALTH DEPARTMENT**  
**5051 South 129<sup>th</sup> East Avenue**  
**Tulsa, Oklahoma 74134-7004**  
**918.582.9355**

8-14-12

Susan Sutterfield, Purchasing  
Purchasing Department  
Tulsa County Courthouse  
500 South Denver  
Tulsa, Oklahoma 74103

Dear Susan Sutterfield:

The Tulsa City-County Health Department has reviewed and evaluated the bids for the Window Washing Bid Services. It is the recommendation of The Tulsa City-County Health Department to issue the bid to Budget Glass Cleaning Inc. Their bid appears to have satisfied all of our specifications and they seem to be the most economical of the potential vendors in this bid. If you have any questions please call Jack Coonfield at 595-4424 or Bruce Dart at 918-595-4044.

Respectfully submitted for your approval

Sincerely,

A handwritten signature in cursive script that reads "Bruce Dart".

Bruce Dart Ph.D.  
Director  
Tulsa Health Department

cc: Jack Coonfield



**Larry J. Fissel, Director**  
**Building Operations**

A Department of the Board of County Commissioners  
Tulsa County Administration Bldg. 500 South Denver  
**Tulsa, OK 74103-3832 (918) 596-5000**

**DATE:** Wednesday, August 15, 2012

**TO:** Ms. Linda Dorrell, Purchasing Director

**FROM:** Jim Fissel

**RE:** Bid Recommendation

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It is the recommendation of Tulsa County Building Operations to award the bid for Window Washing to:

Budget Glass Cleaning, Inc.

It was the overall lowest bid received.

JF: ac