

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on April 4, 2013 at 11:03 a.m.)

MINUTES
Monday, April 8, 2013

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Fred Perry, Member; John Smaligo, Member, represented by Mark Liotta, Chief Deputy; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Perry, seconded by Liotta, to approve the minutes for the Board of County Commissioners Meeting for April 1, 2013. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Perry, to approve and authorize execution, as needed, the monthly report for the County Clerk of 3/13. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227330)

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Clinical Supplies were received and opened. The bidders being four (4) in number are as follow:

- | | | |
|--|---------|---------------------------------|
| 1. Laerdal Medical Corporation | no bid | (Clerk's Misc. File No. 227331) |
| 2. Moore Medical, LLC | by item | (Clerk's Misc. File No. 227332) |
| 3. Henry Schein, Inc. | by item | (Clerk's Misc. File No. 227333) |
| 4. World Medical Government Solutions, LLC | by item | (Clerk's Misc. File No. 227334) |

Moved by Perry, seconded by Liotta, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 15, 2013. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve the recommendation for the following Bid Awards and Recommendations:

1. Building Operations - Air Handler Filters to OK Filter Co., Inc., the lowest overall bid received. This award is for 1 year beginning 4/23/13. (Clerk's Misc. File No. 227335)

2. Highways - Hydro-Mulching Services to Hydromulch Plus of Oklahoma, LLC, the only bid received, however, this vendor has been used in the past and they have been very satisfactory. This award is for 1 year beginning 4/23/13. (Clerk's Misc. File No. 227336)
3. Parks - Swimming Pool Chemicals - Deferred.
4. Parks - Swimming Pool Supplies - Deferred.
5. TC Departments - Bread - Deferred.
6. TC Departments - Lumber and Building Materials to Economy Lumber Company, Inc., the only bid received, however, this vendor has been used in the past and they have been very satisfactory. This award is for 1 year beginning 4/23/13. (Clerk's Misc. File No. 227337)
7. TC Maintenance Garages - Automotive Batteries to Battery Outfitters, Inc., the lowest overall bid received. This award is for 1 year beginning 4/23/13. (Clerk's Misc. File No. 227338)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve the gasoline and diesel fuel quotes for the week ending 4/15/13. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227339)

Moved by Perry, seconded by Liotta, to approve and authorize execution, by the Commission, Documents for Sale of County Property from Treasurer for parcel 60000-24-20-03350 LOT 9 BLK 4, GOODALES ADDN to Bobby Gene Moore for the sum of \$250.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$127.38, total paid \$376.38. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227340)

Moved by Perry, seconded by Liotta, to approve and authorize execution, by the Chairman, Memorandum of Understanding from Human Resources with Tulsa Technology Center, to provide computer software classes to Tulsa County Employees. The classes being offered are Microsoft Excel and Microsoft Outlook from 3/13/13-5/30/13. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227341)

Moved by Perry, seconded by Liotta, to approve the requests from Parks to accept donations to Park Friends, Inc., for the LaFortune Tennis Ball Fundraiser, as follows:

1. Ann Hammond, in the amount of \$1,000. (Clerk's Misc. File No. 227342)
2. Bruce G. Weber Precious Jewels, in the amount of \$2,000. (Clerk's Misc. File No. 227343)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve the request from Human Resources of the Educational Review Board Recommendations for reimbursement not to exceed

\$2,577.78, for payment from the General Government Account. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227344)

Moved by Perry, seconded by Liotta, to approve the request from Social Services to close the George Prothro, MD Pharmacy of Tulsa County on Tuesday, 5/14/13 and Wednesday, 5/15/13, to conduct the annual inventory. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227345)

Moved by Perry, seconded by Liotta, to approve the request for Public Hearing from the Board of County Commissioners, on Monday, April 22, 2013 at 9:30 a.m., to hear the application for Certificate of Authority to locate and establish a Private, Family Cemetery in Tulsa County. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227346)

Moved by Perry, seconded by Liotta, to approve and authorize execution, as needed, for the following Agreements:

1. Engineers - Cyprus Amax Minerals Company, collect samples, test, remove and replace soil on County right-of-way in the Collinsville area. (Clerk's Misc. File No. 227348)
2. IT - Forest Court Management, LLC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 227349)
3. Parks - Evelyn Coons, to provide outside instructor services for Dog Training class (Pack Leader Dog Academy) at South Community Center from 4/1-6/30/13. (Clerk's Misc. File No. 227350)
4. Parks - Rendezvous for First Friday Concert Series at the Gardens of LaFortune Park, on 5/3/13. (Clerk's Misc. File No. 227351)
5. Parks - Barton R. Rhoades, to provide outside instructor services for Snag Golf classes at various Park locations as determined by Park Staff from 4/1-6/30/13. (Clerk's Misc. File No. 227352)
6. Treasurer - Gifford Auction and Realty for the Treasurer's June Tax Resale Auction beginning 6/10/13. (Clerk's Misc. File No. 227353)
7. Treasurer - The Journal Record Publishing Company, for the 2013 Tulsa Home & Family Expo to be held from 11/15-17/13. (Clerk's Misc. File No. 227354)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve the following Requests to Advertise for Bids:

1. Engineers - Mowing on County Levees. (Clerk's Misc. File No. 227355)
 2. IT - Maintenance and Service on Computer Room Air Conditioning Equipment. (Clerk's Misc. File No. 227356)
 3. Sheriff - Janitorial Supplies. (Clerk's Misc. File No. 227357)
- Bids due by Friday 4:00 p.m. 4/19/13 and to open Monday 4/22/13 at 9:30 a.m.

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve and authorize execution by the Chairman, the Inventory Resolution from Parks - junked: Security System Package with Camera, SN WMANK3317929, purch. 9/14/06 for \$2,868.99. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227358)

Moved by Perry, seconded by Liotta, to approve and authorize execution by the Chairman, the Sole Source from Parks with Professional Turf Products, LP, for Toro Commercial mowing and large turf irrigation equipment, service and parts for these products. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227359)

Moved by Perry, seconded by Liotta, to approve the following Travel/Training requests:

1. Human Resources - David Hayes, to Oklahoma Safety Council's Defensive Driving Instructor Course from 4/25-27/13 in OKC, OK; estimated expense \$711. (Clerk's Misc. File No. 227360)
2. OSU Extension - Leslie Lewis, to State Record Books in Stillwater, OK on 4/29/13; approximate cost of \$120. (Clerk's Misc. File No. 227361)
3. OSU Extension - Alex Magee, Spoke at Rotary Club in Stillwater, OK on 3/13/13; approximate cost of \$85. (Clerk's Misc. File No. 227362)
4. OSU Extension - Alex Magee, to Incubation Egg pick-up in Stillwater, OK on 4/1/13; approximate cost of \$108. (Clerk's Misc. File No. 227363)
5. OSU Extension - Alex Magee, to 4-H Day @ the Capitol in OKC, OK on 4/2/13; approximate cost of \$122. (Clerk's Misc. File No. 227364)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services:</u>			
Greene, Doris (Clerk's Misc. File No. 227365)	FMLA w/o pay		3/18/13
<u>Building Operations:</u>			
Dicello, Jeffrey	FMLA	\$2,291.12	3/19/13
Stoddard, Tabitha (Clerk's Misc. File No. 227366)	Resign.		4/1/13
<u>Election Board:</u>			
Allbritton, Oren	Term.		4/8/13
Armstrong, Randy	Term.		4/8/13
Arndt, Jimmie	Term.		4/8/13
Bell, Ladonna	Term.		4/8/13
Brunner, Teresa	Term.		4/8/13
Burns, Cheryl	Term.		4/8/13
Carter, Tracy	Term.		4/8/13
Celestine, Elvert	Term.		4/8/13
Chambers, Frederic	Term.		4/8/13
Clark, Shawn	Term.		4/8/13
Clark, Angela	Term.		4/8/13
Clymer, Jennifer	Term.		4/8/13

Coatney, Christina	Term.	4/8/13
Cook, James	Term.	4/8/13
Crawford, Katrina	Term.	4/8/13
Davis, Joseph	Term.	4/8/13
Davis, Larry	Term.	4/8/13
Dedmon, Bruce	Term.	4/8/13
Dennis, Denise	Term.	4/8/13
Dixon, Thomas	Term.	4/8/13
Doris, Edward	Term.	4/8/13
Duckett, Wesley	Term.	4/8/13
Dunaway, Anna Lee	Term.	4/8/13
Dusanic, George	Term.	4/8/13
Emerson, Helen	Term.	4/8/13
Evans, Cledella	Term.	4/8/13
French, Charles	Term.	4/8/13
Garner, Donna	Term.	4/8/13
Gingrich, Gordon	Term.	4/8/13
Grimes, Victor	Term.	4/8/13
Gunn, Kenneth	Term.	4/8/13
Hafner, Sandra	Term.	4/8/13
Haught, Tyler	Term.	4/8/13
Hill, Sharon	Term.	4/8/13
Hiriams, Gloria	Term.	4/8/13
Holcomb, Judith	Term.	4/8/13
Hughes, Donna	Term.	4/8/13
Humphrey, Thomas	Term.	4/8/13
Hurd, Kenneth	Term.	4/8/13
Jones, Joel	Term.	4/8/13
Kaiser, April	Term.	4/8/13
Keck, Kevin	Term.	4/8/13
Lane, Clarence	Term.	4/8/13
Lewis, Mark A.	Term.	4/8/13
Ligons, Marcus	Term.	4/8/13
Ludeman, Allan	Term.	4/8/13
Mathena, Donna	Term.	4/8/13
McElyea, James	Term.	4/8/13
Merrill, David	Term.	4/8/13
Merritt, Terry	Term.	4/8/13
Miller, Paul	Term.	4/8/13
Mills, Steve	Term.	4/8/13
Mooneyham, Jarreth	Term.	4/8/13
Nimmo, Jim	Term.	4/8/13
Norton, Fonda	Term.	4/8/13
Owens, Frederick	Term.	4/8/13
Parker, Lloyd	Term.	4/8/13
Phillips, Debra	Term.	4/8/13
Phillips, Ryan	Term.	4/8/13
Pitts, James	Term.	4/8/13
Prado, Peggy	Term.	4/8/13
Prater, Robert	Term.	4/8/13
Reese, Bonnie	Term.	4/8/13
Rocha, Chelsie	Term.	4/8/13
Rucker, Delwayne	Term.	4/8/13
Rush, Heather	Term.	4/8/13
Scott, Gerald	Term.	4/8/13
Shook, Archie	Term.	4/8/13
Smith, Brian	Term.	4/8/13
Smith, Melinda	Term.	4/8/13
Stephens, Ronald	Term.	4/8/13
Stoops, Vincent R.	Term.	4/8/13
Tarver, Gerry	Term.	4/8/13

Tennyson-Wright, Janel	Term.	4/8/13
Tisdale, Rodney	Term.	4/8/13
Vaughn, Judith	Term.	4/8/13
Walker, Eddie	Term.	4/8/13
Wallace, Kofi	Term.	4/8/13
Walters, Steven	Term.	4/8/13
Ward, James	Term.	4/8/13
Weber, Justin	Term.	4/8/13
Williams, Roger	Term.	4/8/13
Wooldridge, Richard	Term.	4/8/13
Wooten, Tim	Term.	4/8/13
Ingram, Ruth	Term.	4/8/13

(Clerk's Misc. File No. 227367)

Highways:

Owens, David R.	End FMLA w/pay	3/26/13
Owens, David R.	FMLA w/o pay	3/27/13

(Clerk's Misc. File No. 227368)

Human Resources:

Hayes, David	Reg. Appt.	\$4,166.67	5/1/13
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(Clerk's Misc. File No. 227369)

Parks:

Motte-Ward, Patricia	FMLA Intermit.		4/1/13
Davis, Jr., Wilson T.	Provis.	\$1,733.60	4/9/13
Garner, Ria	Pvertime.	\$7.25/hr.	4/9/13

(Clerk's Misc. File No. 227370)

Social Services:

Cady, Carla	Resign.		3/27/13
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(Clerk's Misc. File No. 227371)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Bale, Maria R.	Provis. Appt.	\$1,846.00	4/1/13
Boone, Larry	Rtn. from FMLA	\$2,284.00	4/1/13

(Clerk's Misc. File No. 227375)

Travel/Training - Susan Emery & Oliver Ainsworth to Working with Religious and Spiritual Issues in Counseling workshop on 4/9/13 in Tulsa, OK; cost not to exceed \$70. (Clerk's Misc. File No. 227376)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Sanchez, Micheal	Sal. Adj.; End Probation.	\$3,326.00	2/1/13
Patino, Yvonne	Resign.		3/31/13
DeBella, Karen	Resign.		4/11/13

(Clerk's Misc. File No. 227377)

Travel/Training:

a) Luisa Krug attended Hepatitis C Training Workshop in Tahlequah, OK on 3/28/13; cost not to exceed \$83.51. b) Lester Franklin & Vincent Njoroge attended OPHA Annual Conference in Midwest City, OK from 4/3-5/13; cost not to exceed \$658.42. c) Kyla Jeffers, Leigh Ann Montgomery, & Catherine Ndhlovu to Mandatory C-1 CEU's in OKC, OK from 4/9-10/13; cost not to exceed \$676. d) Nancy Glenn to 2013 Nutrition & Breastfeeding Conference in Norman, OK from 5/29-31/13; cost not to exceed \$260.36. d) Kathleen Cannon to So....What's New in Infection Control? in Tulsa, OK on 6/12/13; cost not to exceed \$337. (Clerk's Misc. File No. 227378)

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to cancel and disallow the following Purchase Order:

<u>PO#</u>	<u>Vendor</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Clerk's Misc. File #</u>
1317190	SJS Hospitality LLC	445408	\$281.52	227379

Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 3/25-28/13), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/1-5/13. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Request for Executive Session from District Attorney by Matney Ellis Pursuant to 25 O.S. § 307 (B) (4) this matter be discussed between the Board and its attorney for the purpose of confidential communications concerning possible official action regarding a pending lawsuit, to-wit: Rosa Delia Sosa-Torres v. Board of County Commissioners of Tulsa County; CJ-12-4934, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Perry, seconded by Liotta, to go into Executive Session. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:41 a.m.

Moved by Perry, seconded by Liotta, for the regular meeting to reconvene at 9:48 a.m. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Liotta, to approve Matney Ellis to negotiate settlement for Rosa Delia Sosa-Torres v. Board of County Commissioners of Tulsa County; CJ-12-4934, up to the amount as discussed in Executive Session. (Clerk's Misc. File No. 227380)

Moved by Liotta, seconded by Perry, that this meeting be adjourned. Upon roll call, Liotta, yes; Perry, yes; Keith, yes. Motion carried.