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**TULSA COUNTY**

**PURCHASING  
DEPARTMENT**

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# MEMO

**DATE:** MARCH 19, 2013

**FROM:** LINDA R. DORRELL  
PURCHASING DIRECTOR



**TO:** BOARD OF COUNTY COMMISSIONERS

**SUBJECT:** BID RECOMMENDATION FOR RESTAURANT, KITCHEN AND CONCESSIONARY  
SUPPLIES

IT IS THE RECOMMENDATION OF THE TULSA COUNTY PURCHASING DEPARTMENT AND ALL  
USING TULSA COUNTY DEPARTMENTS AND RELATED AGENCIES TO AWARD THE BID FOR  
RESTAURANT, KITCHEN AND CONCESSIONARY SUPPLIES TO THE FOLLOWING VENDORS:

**BEN E. KEITH AND EMPIRE PAPER COMPANY**

THESE ARE THE LOWEST AND BEST BIDS RECEIVED ON A PER LINE ITEM BASIS.

THIS BID IS GOOD FOR A ONE (1) YEAR PERIOD BEGINNING APRIL 1, 2013 THROUGH  
MARCH 31, 2014.

THIS RECOMMENDATION IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/sks

**ORIGINAL:** PAT KEY, COUNTY CLERK, FOR THE MARCH 25, 2013 AGENDA.

**COPIES:** COMMISSIONER JOHN M. SMALIGO  
COMMISSIONER KAREN KEITH  
COMMISSIONER FRED R. PERRY  
MARK LIOTTA, CHIEF DEPUTY

March 19, 2013


To whom it may concern:

After review of the Restaurant, Kitchen, & Concessionary Supplies it is my recommendation to split the bid between Ben E. Keith and Empire Paper Company being as they are the only bidders and to obtain all necessary products.

*Mike Land*  
*Food Services Manager*  
*Tulsa County Parks*  
*5501 S. Yale*  
*Tulsa, OK 74135*

## MEMORANDUM

**TO:** Susan Sutterfield, Tulsa County Purchasing


**FROM:** Jessica Booth, Purchasing Agent   
Tulsa County Public Facilities Authority

**DATE:** March 19, 2013

**SUBJECT:** Bid Award Recommendation for Restaurant, Kitchen &  
Concessionary Supplies Bid

After reviewing the bids that were received, Tulsa County Public Facilities Authority recommends splitting the bid award between Ben E. Keith and Empire Paper Company based on the lowest prices on a per line basis.

# Memo

**To:** Susan Sutterfield  
**From:** Brent Wolfe, ✓   
Juvenile Bureau  
**Date:** March 12, 2013  
**Re:** Bid Recommendation for Restaurant, Kitchen &  
Concessionary Supplies

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It is the recommendation of the Juvenile Bureau to award the bid for Restaurant, Kitchen & Concessionary Supplies to Empire Paper and Ben E. Keith.

This recommendation is based on availability of merchandise used by this department and the lowest price. We have used their products in the past and both service and product have been excellent.