(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on January 17, 2013 at 4:04 p.m.)

# MINUTES Tuesday, January 22, 2013

The Board of County Commissioners for Tulsa County met at the hour of 8:30 a.m. with the following members present: Karen Keith, Chairman; John Smaligo, Member; Fred Perry, Member; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman presiding, called the meeting to order at 8:30 a.m., and the following business was transacted:

Moved by Smaligo, seconded by Perry, to approve the minutes for the Management Conference Meeting for January 10, 2013; and Board of County Commissioners Meeting for January 14, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution, as needed, the following reports:

- 1. Assessor Monthly Revolving Fund for 12/12. (Clerk's Misc. File No. 226737)
- 2. Court Clerk Monthly for 12/12. (Clerk's Misc. File No. 226738)
- 3. Sheriff Monthly Receipts and Disbursements for 12/12. (Clerk's Misc. File No. 226739)
- 4. Treasurer Depository Summary of Daily Analysis for 12/12. (Clerk's Misc. File No. 226740)
- 5. Fiscal Office Quarterly E-911 funds for 7/1/12 thru 9/30/12. (Clerk's Misc. File No. 226741)
- 6. Fiscal Office Quarterly E-911 funds for 10/1/12 thru 12/31/12. (Clerk's Misc. File No. 226742)

Upon roll call, Smaligo, yes; Perry, yes; Keith. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Ice Melting Compound were received and opened. The bidders being five (5) in number are as follow:

1. Advanced Industrial Solutions	by item	(Clerk's Misc. File No. 226743)
2. Amsan	by item	(Clerk's Misc. File No. 226744)
3. John Deere Landscapes	by item	(Clerk's Misc. File No. 226745)
4. J&P Supply, Inc.	by item	(Clerk's Misc. File No. 226746)
5. Tucker Janitorial Supply	by item	(Clerk's Misc. File No. 226747)

Moved by Smaligo, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on January 28, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith. Motion carried.

Moved by Perry, seconded by Smaligo, to approve the recommendation for the following Bid Awards and Recommendations:

- 1. CC Health Transportation Services Deferred
- 2. IT- IP Telephony Communications System Deferred
- 3. Parks Agricultural Supplies Deferred
- 4. Parks Bermuda Grass Sod to Riverview Sod Ranch, Inc., the best and lowest bid that met specifications. The award is for 1 year beginning 1/22/13. (Clerk's Misc. File No. 226748)
- 5. Sheriff Detention Officer Uniforms to Bob Barker Company, Inc., and Gorfam Marketing, Inc., these are the overall lowest and best bids received based on prices on per line basis. The award is for 1 year beginning 1/22/13. (Clerk's Misc. File No. 226749)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve the gasoline and diesel fuel quotes for the week ending 1/28/13. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 226750)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Resolutions on Disposition of Funds/Cash Fund Estimate of Needs, subject to approval by the Budget Board from 12/13/12-1/16/13:

- 14 Gen Fund 10002800 404442 \$219; Gen Fund 10002800 506100 \$219;
- 37 Risk Mgmt 20101625 404521 \$359,740.26; Risk Mgmt 20101625 505170 \$359,740.26; Risk Mgmt 20101635 404542 \$117,378.15; Risk Mgmt 20101635 505144 \$117,378.15.
- 38 Risk Mgmt 20101640 404542 \$38,731.74; Risk Mgmt 20101640 505112 \$19,365.87; Risk Mgmt 20101640 505144 \$19,365.87.
- 40 Risk Mgmt 20101655 404602 \$102,190.74; Risk Mgmt 20101655 505372 \$102,190.74; Risk Mgmt 20101660 404602 \$32,237.12; Risk Mgmt 20101660 505372 \$32,237.12.
- 358 TAEMA 42507975 404550 \$550; TAEMA 42507975 505709 \$550;
- 423 Sales Tax 25004375 404407 \$191.13; Sales Tax 25004400 404407 \$3,058.09; Sales Tax 25004425 404407 \$1,337.91; Sales Tax 25004475 404407 \$1,911.31; Sales Tax 25004500 404407 \$504.41; Sales Tax 25004525 807970 \$504.41; Sales Tax 25004525 807970 \$6.498.44.
- 425 Gen Fund 10001150 403211 \$94,045.10; Gen Fund 10004275 807970 \$94,045.10.
- 505 CJA Oper40507750 404070 \$66,552; CJA Oper40507875 505906 \$66,552.
- 519 Spec Court 22504325 404059 \$44,979.17; Spec Court 22504325 506130 \$44,979.17.
- 530 Mo Cer Fee 29002975 404248 \$10,635; Mo Cer Fee 29002975 505852 \$5,635; Mo Cer Fee 29002975 505890 \$2,500; Mo Cer Fee 29002975 505940 \$2,500.
- 531 Resal Prop 29103000 403120 \$379,319.63; Resal Prop 29103000 403121 \$54,582; Resal Prop 29103000 404501 \$6.88; Resal Prop 29103000 505010 \$223,908.51; Resal Prop 29103000 505110 \$25,000; Resal Prop 29103000 505120 \$25,000; Resal Prop 29103000 505140 \$25,000; Resal Prop 29103000 505854 \$50,000; Resal Prop 29103000 505883 \$50,000; Resal Prop 29103000 506450 \$25,000.
- 534 Gen Fund 10002750 404850 \$21,604.60; Gen Fund 10002750 505030 \$1,067.20; Gen Fund 10002750 505775 \$881.90; Gen Fund 10002750 506080 \$19,442.50; Gen Fund 10002750 506150 \$213.
- 537 Gen Fund 10002875 404850 \$251; Gen Fund 10002875 506170 \$251.

- 539 Law Libr 41008000 404091 \$26,263.19; Law Libr 41008000 404407 \$14.27; Law Libr 41008000 404410 \$3,989.40; Law Libr 41008000 505120 \$6,000; Law Libr 41008000 505185 \$30; Law Libr 41008000 505670 \$24,236.86.
- 563 Crt Cl Rev 20404026 404450 \$77,568.72; Crt Cl Rev 20404026 807970 \$77,568.72
- TAEMA 42507975 404082 \$185,303.24; TAEMA 42507975 505010 \$104,690; TAEMA 42507975 505081 \$4,906; TAEMA 42507975 505110 \$8,222; TAEMA 42507975 505120 \$15,034; TAEMA 42507975 505130 \$255; TAEMA 42507975 505140 \$16,346; TAEMA 42507975 505145 \$921; TAEMA 42507975 505150 \$279; TAEMA 42507975 505170 \$2,448; TAEMA 42507975 505192 \$2,016; TAEMA 42507975 505195 \$900; TAEMA 42507975 505198 \$720; TAEMA 42507975 505199 \$1,758; TAEMA 42507975 505204 \$124; TAEMA 42507975 505551 \$125; TAEMA 42507975 505557 \$199; TAEMA 42507975 505558 \$1,375; TAEMA 42507975 505637 \$4,686.74; TAEMA 42507975 505670 \$210; TAEMA 42507975 505709 \$6,600; TAEMA 42507975 505719 \$625; TAEMA 42507975 505739 \$500; TAEMA 42507975 505909 \$1,500; TAEMA 42507975 505940 \$750; TAEMA 42507975 505961 \$6.189.50.
- 582 Gen Fund 10002900 404550 \$25,166.81; Gen Fund 10002900 404550 \$64,453.70; Gen Fund 10002900 505889 \$25,166.81; Gen Fund 10002900 505889 \$64,453.70.
- 587 Lien Fee 24103350 404217 \$2,842; Lien Fee 24103350 807970 \$2,842;
- 589 Co Cl Rec 24003325 404225 \$60,845; Co Cl Rec 24003325 807970 \$60,845.
- 622 Spec Proj 27002825 404501 \$390.03; Spec Proj 27002825 506205 \$390.03.
- 637 Spec Court 22504325 404251 \$4,922.61; Spec Court 22504325 506130 \$4,922.61.
- 640 Spec Court 22504350 404059 \$17,000; Spec Court 22504350 506130 \$17,000.
- 662 Hwy Tcash 30002350 403340 \$36,000; Hwy Tcash 30002350 505849 \$36,000.
- 672 Spec Court 22504325 404251 \$5,245.47; Spec Court 22504325 506130 \$5,245.47.
- 678 Crt Cl Rev 20404026 404450 \$165.60; Crt Cl Rev 20404026 505903 \$165.60. Crt Cl Rev 20404050 404509 \$238; Crt Cl Rev 20404050 505030 \$238.
- 679 Lien Fee 24103350 404217 \$3,264; Lien Fee 24103350 807970 \$3,264.
- 680 Co Cl Rec 24003325 404225 \$57,405; Co Cl Rec 24003325 807970 \$57,405.
- 727 Dist Att 22003400 404422 \$51,888.03; Dist Att 22003400 505819 \$51,888.03; Dist Att 22003475 404450 \$2,236; Dist Att 22003475 505739 \$2,236; Dist Att 22003500 404450 \$1,209.15; Dist Att 22003500 505670 \$1,209.15; Dist Att 22003525 404253 \$77,990; Dist Att 22003525 505819 \$77,990.
- 577 Sher Cash 23003600 404222 \$133,276.06; Sher Cash 23003600 404509 \$14,401.89; Sher Cash 23003600 807970 \$133,276.06; Sher Cash 23003602 404065 \$1,015; Sher Cash 23003602 807970 \$1,015; Sher Cash 23003603 404425 \$97,076.86; Sher Cash 23003603 505010 \$32,076.86; Sher Cash 23003603 505081 \$10,000; Sher Cash 23003603 505110 \$20,000; Sher Cash 23003603 505120 \$10,000; Sher Cash 23003603 505140 \$10,000; Sher Cash 23003603 505145 \$5,000; Sher Cash 23003603 505170 \$10,000; Sher Cash 23003605 505080 \$14,401.89; Sher Cash 23003625 404059 \$17,033.29; Sher Cash 23003625 404059 \$11,838.26; Sher Cash 23003625 505080 \$12,033.29; Sher Cash 23003625 505170 \$5,000; Sher Cash 23003625 505889 \$11,838.26; Sher Cash 23003650 404226 \$9,524.75; Sher Cash 23003650 505010 \$8,000; Sher Cash 23003650 505030 \$1,524.75.
- 806 She Op TCJ 23105000 404450 \$1,420.05; She Op TCJ 23105000 404550 \$43; She Op TCJ 23105000 404550 \$198.69; She Op TCJ 23105000 505204 \$198.69; She Op TCJ 23105000 505849 \$43; She Op TCJ 23105000 505849 \$1,420.05.
- 1,134 Hwy T Cash 30002350 404550 \$8,603.38; Hwy T Cash 30002350 807970 \$8,603.38.
- 1,135 Hwy T Cash 30002300 404521 \$1,080.37; Hwy T Cash 30002300 404523 \$800. Hwy T Cash 30002300 404540 \$422.30; Hwy T Cash 30002300 807970 \$2,302.67
- 1,181 Gen Fund 10001175 404521 \$99.01; Gen Fund 10004025 505180 \$99.01.
- 1,265 Crt Cl Rev 20404150 404509 \$315,006.33; Crt Cl Rev 20404150 505010 \$207,219.27; Crt Cl Rev 20404150 505020 \$12,075.31; Crt Cl Rev 20404150 505030 \$9,905.80; Crt Cl Rev 20404150 505110 \$17,138.79; Crt Cl Rev 20404150 505120 \$29,010.69; Crt Cl Rev 20404150 505130 \$367.21; Crt Cl Rev 20404150 505140 \$30,052.47; Crt Cl Rev 20404150 505145 \$1,686.74; Crt Cl Rev 20404150 505150 \$373.49; Crt Cl Rev 20404150 505185 \$53; Crt Cl Rev 20404150 505195

- \$2,145; Crt Cl Rev 20404150 505198 \$1,560; Crt Cl Rev 20404150 505199 \$3,418.56.
- 1,266 Crt Cl Rev 20404100 404509 \$22,613.67; Crt Cl Rev 20404100 505010 \$15,416.67; Crt Cl Rev 20404100 505110 \$1,147.89; Crt Cl Rev 20404100 505120 \$2,158.33; Crt Cl Rev 20404100 505130 \$27.75; Crt Cl Rev 20404100 505140 \$3,099.93; Crt Cl Rev 20404100 505145 \$163.71; Crt Cl Rev 20404100 505150 \$18.06; Crt Cl Rev 20404100 505185 \$3; Crt Cl Rev 20404100 505195 \$150; Crt Cl Rev 20404100 505198 \$120; Crt Cl Rev 20404100 505199 \$308.33.
- 1,272 In Aut Deb 51006500 442500 \$10,316,775; In Aut Deb 51006500 707310 \$10,316,775.

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 226751)

Moved by Smaligo, seconded by Perry, to approve the appointment from Commissioner Smaligo for Steve Mowery to Tulsa County Home Finance Authority effective immediately, term to expire 10/16/17. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 226752)

Moved by Perry, seconded by Smaligo, to approve the following reappointments:

- 1. Commissioner Keith Val Childers to 2003 Vision Sales Tax Overview Committee, term to expire 12/31/15. (Clerk's Misc. File No. 226753)
- 2. Commissioner Keith Mike Spradling to Tulsa County Public Facilities Authority, term to expire 12/31/14. (Clerk's Misc. File No. 226754)
- 3. Commissioner Perry Bob Dick to INCOG for District #3, term to expire 12/31/14. (Clerk's Misc. File No. 226755)
- 4. Commissioner Smaligo Robert Bruening to INCOG Board of Directors, term to expire 12/31/14. (Clerk's Misc. File No. 226756)
- 5. Commissioner Smaligo John Dix to Tulsa Metropolitan Area Planning Commission, effective immediately, term to expire 1/18/16. (Clerk's Misc. File No. 226757)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to strike the request for approval from Engineers for Right of Way Easement for Electrical Service with Verdigris Valley Electric to provide electrical services to the sewer pump station at the construction facility in Owasso. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve a request from Human Resources for the Educational Review Board Recommendations for reimbursement not to exceed \$663.75, for payment from the General Government Account. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 226758)

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, a resolution from Engineers of Plat, authorizing the filing of Bethel Indian

Christian Assembly Plat, as required under Title 19 O.S., §§288.1. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 226759)

Moved by Smaligo, seconded by Perry, to approve and authorize execution, as needed, for the following Agreements:

- 1. Administrative Services Oklahoma State Election Board for digital printing and binding of state ballot cards for all Tulsa County Special Elections in 2013. (Clerk's Misc. File No. 226760)
- 2. INCOG/CDBG Urban County City of Broken Arrow for Central Park Improvement and Senior Center remodel; cost of \$348,073. (Clerk's Misc. File No. 226761)
- 3. INCOG/CDBG Urban County City of Broken Arrow for Social Services Contract; cost of \$66,511. (Clerk's Misc. File No. 226762)
- 4. INCOG/CDBG Urban County City of Jenks for Downtown ADA Sidewalk Accessibility Project Phase 4; cost of \$42,748. (Clerk's Misc. File No. 226763)
- 5. INCOG/CDBG Urban County Town of Sperry for Purchase of Fire Equipment; cost of \$69,097. (Clerk's Misc. File No. 226764)
- 6. INCOG/CDBG Urban County Town of Skiatook for Skiatook Senior Citizens Center Renovation; cost of \$69,097. (Clerk's Misc. File No. 226765)
- 7. IT Yana Hestand/CCC, Inc., for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 226766)
- 8. IT Mallory Scott/Lemke Land Surveying, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 226767)
- 9. IT Ann H. Morris, PC, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 226768)
- 10. IT Law Office of Scott E. Osman, for remote access to computerized records in the Tulsa County Treasurer, Assessor and County Clerk's offices. (Clerk's Misc. File No. 226769)
- 11. Parks Levi Coleman, to provide outside instructor services for Happy Feet Soccer Class at Bixby Community Center. (Clerk's Misc. File No. 226770)
- 12. Sheriff 44 Blue Productions, Inc., for their productions at the jail. (Clerk's Misc. File No. 226771)
- 13. Tulsa County Public Facilities Authority Barbara Donnell, Inc., for lease of premises for Women's Living Expo. (Clerk's Misc. File No. 226772)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry to strike the agreement from Sheriff, for United States Shooting Academy-Stephen W. Dixon, to purchase 35 acres. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve the following Request to Advertise for Bids:

1. TC Departments - Pest Control. (Clerk's Misc. File No. 226773) Bids due by 4:00 p.m. Friday 2/8/13 and open on Monday 2/11/13 at 8:30 a.m.

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, the following inventory resolutions:

- 1. Assessor transfer to Building Operations; Kitchen Aid 18" ice maker, SN KS20201908, purch. 1/30/12 for \$1529. (Clerk's Misc. File No. 226774)
- 2. Juvenile Bureau junked; Dell laptop, SN FOVR4G1, purch. 4/28/08 for \$1,275.09; Panasonic Television, SN MB80700377, purch 5/5/08 for \$1,339.99. (Clerk's Misc. File No. 226775)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve the following Personnel Actions:

A. Name Court Services:	B. Action	C. Salary	D. Eff. Date
Jumper, Marilyn (Clerk's Misc. File No. 226776)	New Hire/Provis.	\$2,729.10	1/7/13
Highways: Lankford, Perry M. Owens, David R. Owens, David R. Gonzales, Pete (Clerk's Misc. File No. 226777)	Promo. 13.591% Inc FMLA w/pay Workers Comp. w/p Retire.	\$1,768.27	1/1/13 1/2/13 1/2/13 1/31/13
Human Resources: Burbank, Clark (Clerk's Misc. File No. 226778)	Sal. Adj.	\$4,431.90	1/1/13
IT: Lord, Joe Martin, Jeff (Clerk's Misc. File No. 226779)	Promo. 20% Retire.	\$6,071.38	1/11/13 1/31/13
Parks: Alexander-Groover, Cynthia Spillers, Susan Glenn, Carla (Clerk's Misc. File No. 226780)	End Intermit. FMLA End Intermit. FMLA End Intermit. FMLA	\$2,136.92	1/1/13 1/16/13 1/19/13

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to accept and file the following Juvenile

#### Bureau Documents:

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A. Name

Penney, Nicole
(Clerk's Misc. File No. 226782)

B. Action
Workers Comp. w/pay \$1,883.00
1/2/13

### Travel/Training:

Clint Womeldorff to HR Law through Fred Pryor Seminars on 2/7/13 in Tulsa, OK; cost not to exceed \$149. (Clerk's Misc. File No. 226783)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to accept and file the following CC Health

### Documents:

# Agreements:

- a) Community Service Counsel, for technical assistance to establish and train a coalition for prevention of non-medical prescription use from 7/1/12-6/30/13; cost of \$12,120/max. (Clerk's Misc. File No. 226784)
- b) Sound Advice, for messages on Hold at CRHC, NRHC, and JGHC from 3/1/13-2/28/14; cost of \$3,200/yr. (Clerk's Misc. File No. 226785)

#### Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Hall, Meisha	Promo.	\$4,530.00	1/1/13
Vails, Krista	Sal. Adj. End Probat.	\$3,087.00	1/1/13
Rask, Pamela	Org. Code Chg. to		
	41507300	\$6,241.00	1/1/13
Barry, Melody	Rehire Reg. Fulltime	\$3,589.00	1/7/13
Pruett, Ana	New Hire Reg. Fulltime	\$2,174.00	1/14/13
Valera, Bessy	Temp./Hourly	\$13.00/hr.	1/16/13
Juarez-Vazques, Karla	Temporary/Hourly	\$13.00/hr.	1/16/13
Smith, Dylan	Resign.		1/24/13
Richardson, Nathanael	Resign.		1/25/13
(Clerk's Misc. File No. 226786)			

# Travel/Training:

a) Lindy Kroenert attended OK-3 Training in OKC, OK from 1/15-17/13; cost not to exceed \$471.30. b) Kathleen Cannon to Pediatric Dentistry & Traumatized Teeth online on 1/28/13; cost not to exceed \$157. c) Jennifer Aycock & Julie Sleeper to Breastfeeding Educator Course in OKC, OK from 1/28-29/13; cost not to exceed \$464. d) Brenda Dale & Ashley Huffman to 2013 Emergency Preparedness, Emergency Response & Recovery Consortium in Orlando, FL from 5/7-11/13; cost not to exceed \$3,462. e) \*Cindy Spitler to courses; Chemical Aspects of Environmental Science II & Applied Standards for Environmental Managers, OSU, Spring 2013; cost not to exceed \$1,500. f) \*Corey Love to courses; Epidemiology of Infectious Disease, Public Health Law & Public Health Biology & Sanitation, OU Health Science Center (OUHSC), Spring 2013; cost not to exceed \$3,959.03. g)\*Catherine Ndhlovu to course; Testing & Evaluation in Nursing Education, OU, Spring 2013; cost not to exceed \$1,005. (Clerk's Misc. File No. 226787)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 1/7-11/13), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 1/14-18/13. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Perry, seconded by Smaligo, that this meeting be adjourned. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.