

## MEMORANDUM

**TO:** Commissioner Karen Keith, Chair  
Board of County Commissioners

**FROM:** Richard Bales, Director  
Tulsa County Parks Division

**SUBJECT:** Travel/Training Request

**DATE:** June 8, 2016

The Park Division respectfully request's Board approval for our various Park Summer Camp participants and staff to participate in the following Out Of County Fields Trips.

LaFortune Day camp to attend the Muskogee Water Park August 12, 2016.

Chandler Day Camp to attend Woolaroc June 22, 2016.

Bixby & South County Day Camps to attend the Muskogee Water Park July 27, 2016.

O'Brien Day Camp to attend Woolaroc June 23, 2016.

Chandler Day Camp to attend the Muskogee Water Park August 3, 2016.

Transportation will be provided by use of a County vehicle (Park Division 15 passenger vans), or the use of a Sand Springs School bus and toll road costs will be covered by use of a County Pike Pass.

This is a budgeted expense of the Park Fund.

rb:

xc: Comm. Peters  
Comm. Smaligo  
Pat Ward (e-mail memo only)  
Cherrie Lewallen (e-mail memo only)  
Caroline Storjohann (e-mail memo only)  
Celia Wetherill (e-mail memo only)  
Jody Baker (e-mail memo only)  
Eddie Shackelford (e-mail memo only)  
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