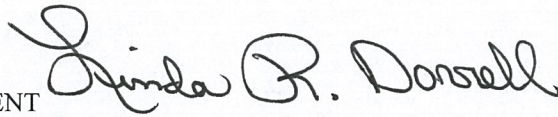

TULSA COUNTY
PURCHASING
DEPARTMENT

MEMO

DATE: JUNE 15, 2016

FROM: LINDA R. DORRELL
PURCHASING DEPARTMENT



TO: BOARD OF COUNTY COMMISSIONERS

SUBJECT: SERVICE AGREEMENT- SOUTHWEST SOLUTIONS GROUP

THE TULSA COUNTY PURCHASING DEPARTMENT RESPECTFULLY REQUESTS THE BOARD OF COUNTY COMMISSIONERS APPROVE AND EXECUTE THE ATTACHED SERVICE AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS ON BEHALF OF THE TULSA COUNTY TREASURER'S OFFICE AND SOUTHWEST SOLUTIONS GROUP FOR MAINTENANCE AND SERVICE ON ITEMS 125-1511S AND POWER FILE 72160 G, LOCATED AT THE TULSA COUNTY TREASURER'S OFFICE, 500 S. DENVER, 3RD FLOOR, TULSA, OKLAHOMA 74103.

RESPECTFULLY SUBMITTED FOR YOUR APPROVAL AND EXECUTION.

LRD/arh

ORIGINAL: PAT KEY, COUNTY CLERK, FOR THE JUNE 20, 2016 AGENDA.

COPIES: COMMISSIONER JOHN M. SMALIGO
COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
DENNIS SEMLER, TREASURER
MICHAEL WILLIS, CHIEF DEPUTY
VICKI ADAMS, CHIEF DEPUTY

SERVICE AGREEMENT PROGRAM

BOCC on behalf of
Tulsa County Treasurer
500 South Denver 3rd Floor - Annex
Tulsa, OK 74103

COVERED ITEMS

We propose to furnish the materials and perform the labor necessary for the completion of the Scheduled Maintenance & Service Program on system(s):

(1) 125-1511S

Serviceable Item	Serial Number	Location
4987	400704	Treasurer Office

(1) Power File 72160 G

Serviceable Item	Serial Number	Location
4988	23357	Treasurer's office

SERVICE LEVEL OPTIONS

Platinum Plan (Preventative Maintenance, Labor, and Discounted Parts Program)



- * Two scheduled Preventative Maintenance inspection per year.
- * Covers 100% of all Labor Service charges for repairs.
- * 25% discount for all parts required as a result of normal wear & tear.
Does not include operator error or misuse.
- * Additional investment required for repairs performed outside of normal business hours.

Annual Investment to insure the safety of your equipment:

Program effective dates: 7/28/16 through 7/27/17

\$1602.31

Gold Plan (Preventative Maintenance Program)



- * Two scheduled Preventative Maintenance inspection per year.
- * Additional investment required for repairs performed outside of normal business hours.

Annual Investment to insure the safety of your equipment:

Program effective dates: 7/28/16 through 7/27/17

\$1102.31

For Extended Agreements we will apply a 5% discount on a 2 year price total and 10% discount on a 3 year price total.

***24/7/365 SCHEDULED MAINTENANCE & SERVICE PROGRAMS AVAILABLE UPON REQUEST.** If you are interested in this type of program please email Chelsea Brown for more details at chelseabrown@southwestsolutions.com.

Southwest Solutions Group would like to thank you for the opportunity to serve you and our team looks forward to serving you in other areas, please visit our website at www.southwestsolutions.com for more products & services.

Sincerely,
Chelsea Brown
Direct: 972-331-8876
Cell: 214-998-0045
Fax: 888-980-8177
chelseabrown@southwestsolutions.com



Chelsea Brown
A. Cal Miller
CFO/COO

[illegible]

KARDEX		Sheet type: _____ Serial no.: _____	
Page 2			
Date: _____		Inspected by: _____	
TEST OF ELECTRICAL EQUIPMENT:			
1. Ground, cable and plug-in connections			
2. Insulation resistance testing			
3. Protective operation of safety switch			
4. Safety devices ()			
a) Isolating and earth testing			
b) Insulation resistance testing			
c) Earth continuity testing			
d) RCD (GFI) or MCB testing			
e) Leakage current testing			
5. RCD safety switch ()			
a) Insulation resistance testing			
b) Leakage and tripping time testing ()			
c) Insulation resistance testing			
6. Battery control of equipment			
a) Insulation resistance testing			
7. Earthing test after completion of all work			
a) Insulation resistance testing			
b) Leakage current testing			
c) RCD (GFI) or MCB testing			
8. Other inspections:			
1. Check safety on floor			
2. Check safety or compliance related by operation of equipment			
3. Check safety			

Version: 05-04-2009

SS-19 - 0004713

	Service Center: _____
Page 5	
For more detail regarding the tests see: Technical Manual, chapter Maintenance Regulations.	
(*) If only a safety inspection is carried out (in Germany obligatory in compliance with the rules for the prevention of accidents UVV BGI A1 and UVV BGI A3) only the items marked  are subject to inspection.	
Examination of the ground conductor system in compliance with IEC 60364-1 (DIN A3), see separate test certificate attachment A (only if included by customer) Test intervals depending on locality (in Germany <u>minimum 6 years</u> (only if tested):	
Inspection label with inspection date: _____ was affixed.	
Date _____	Signature of service technician _____
<u>Order confirmation:</u>	
All maintenance works / safety inspections were performed to our satisfaction and the machines handed over in a faultless condition.	
Date _____	Signature of technician _____
Date _____	Operator _____
_____	_____
_____	_____
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ACCEPTANCE PAGE FOR SERVICE AGREEMENT

Tulsa County

When accepted please **CHECK** the option of choice, authorize below, and return a copy to Southwest Solutions Group via email chelseabrown@southwestsolutions.com or via fax (888) 980-8177 to the attention of CHELSEA BROWN, please retain original for your records.

Accepted by: _____ Date: _____

Title: Chairperson

Bill-To Address: 500 S Denver Ave

City: Tulsa State: OK Zip code: 74103

Purchase Order # if appropriate: _____

Attention Accounts Payable: _____

If paying by Visa, Master Card, or American Express: _____

Full Name on Card: _____

Credit Card #: _____ Exp. Date: _____

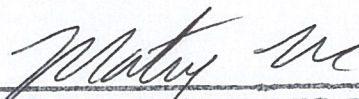
OTHER NOTES

Preventative Maintenance, Service and Repair calls are provided during Southwest Solutions Group's normal work hours Monday - Friday, excluding holidays.

This Agreement does not cover repairs for damages caused by acts of God, vandalism or misuse. Southwest Solutions Group is not responsible for delays or failure to furnish parts or service caused by acts of God, labor unrest, failure of transport or operational errors and causes beyond the control of Southwest Solutions Group.

To help ensure proper operation, you should perform all routine periodic housekeeping duties as outlined in your system's operating manual. You must ensure no foreign matter or debris falls into areas that may hinder normal operation of the equipment, resulting in equipment failure.

Coverage under this Agreement will be voided if the equipment is dismantled, relocated or substantially modified without prior approval from Southwest Solutions Group.



APPROVED AS TO FORM
APPROVED AS TO MONEY