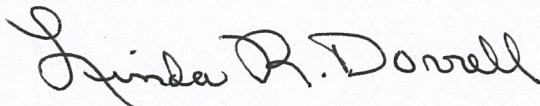


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TULSA COUNTY  
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PURCHASING  
DEPARTMENT

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# MEMO

DATE: MARCH 16, 2016  
TO: BOARD OF COUNTY COMMISSIONERS  
FROM: LINDA R. DORRELL  
PURCHASING DIRECTOR   
SUBJECT: BID AWARD RECOMMENDATION- FORD MOTOR COMPANY TRUCK AND AUTO PARTS

IT IS THE RECOMMENDATION OF THE TULSA COUNTY MAINTENANCE GARAGES AND THE TULSA COUNTY PURCHASING DEPARTMENT TO AWARD THE BID FOR FORD MOTOR COMPANY TRUCK AND AUTO PARTS TO THE FOLLOWING VENDOR:

**LEIF JOHNSON FORD**

THIS WAS THE LOWEST BID RECEIVED.

THIS AWARD IS FOR A ONE (1) YEAR PERIOD BEGINNING MARCH 24, 2016 THROUGH MARCH 23, 2017.

THIS RECOMMENDATION IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/arh

ORIGINAL: PAT KEY, COUNTY CLERK, FOR THE MARCH 21, 2016 AGENDA.

COPIES: COMMISSIONER JOHN M. SMALIGO  
COMMISSIONER KAREN KEITH  
COMMISSIONER RON PETERS  
MICHAEL WILLIS, CHIEF DEPUTY  
VICKI ADAMS, CHIEF DEPUTY  
TOM RAINS, COUNTY ENGINEER  
DAN BELDING, DIRECTOR, BUILDING OPERATIONS

**TULSA  
COUNTY  
Engineering  
Division**

**MEMORANDUM**

**DATE:** March 15, 2016

**TO:** Linda Dorrell, Purchasing Director

**FROM:** Tom Rains, County Engineer



**SUBJECT:** Bid review for Ford Motor Company Truck & Auto Parts


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**This office has reviewed the bids received for Ford Motor Company Truck & Auto Parts. We would recommend awarding the bid to Leif Johnson Ford.**

**This was the bid with the best discount.**

**TR: am**

# Memo

**To:** Linda Dorrell  
**From:** Darren Hensley   
**CC:** Amanda Hensley, Dan Belding and File  
**Date:** 3/15/2016  
**Re:** Bid for Ford Company Truck & Car Parts Bid

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It is the recommendation of Tulsa County Central Garage to award the bid for **Ford Motor Company Truck & Car Parts Bid** to the following vendor:

**Leif Johnson Ford**

It was the overall lowest and best bid received.

DH/cg

SPECIFICATIONS

BIDDER AGREES TO FURNISH FORD OEM PARTS TO TULSA COUNTY DEPARTMENTS FOR A ONE (1) YEAR PERIOD BEGINNING MARCH 24, 2016 TO MARCH 23, 2017 AT THE FOLLOWING DISCOUNT:

COUNTY PART # 1500 002 000

See Addendum I % DISCOUNT FROM THE CURRENT DEALER PRICE LIST (S).

TERMS OF PAYMENT N/A % \_\_\_\_\_ DAYS

VENDOR: LEIF Johnson Ford

REPRESENTATIVE: JOSE CASAREZ III

ADDRESS: 501 E Koenig Ln

800-274-3673

TELEPHONE NUMBER: 512-454-9515 jcasarez@leifjohnsonford.com

REMIT TO: Leif Johnson Ford  
501 E. Koenig Ln  
Austin, TX 78751

Parts ordering & Delivery - See Addendum II

Leif Johnson Ford References - See Addendum III

Ford Motor Company Truck and Auto Parts

Tulsa County Maintenance Bid

**Addendum I:**

Leif Johnson Ford pricing bid:

Ford OEM branded parts (non-incentive bearing).....Ford Dealer Cost plus 5%

Ford Motorcraft branded parts (incentive bearing).....Ford Dealer cost minus 5%

Example of pricing:

Ford OEM-non-incentive bearing part# 6W1Z-4234-A dealer cost \$210.43; price to Tulsa County Maintenance.....\$220.95

Ford Motorcraft branded incentive bearing part 3U2Z-1S177-AA dealer cost \$8.94; sale price to Tulsa County Maintenance.....\$8.49

Ford Dealer pricing obtained from price disc FPSD 3642. This tape is updated monthly. A copy of the pricing disc can be supplied quarterly at the request of Tulsa County Maintenance personnel.

**Ford Motor Company Truck and Auto Parts**

**Tulsa County Maintenance Bid**

**Addendum II:**

**Leif Johnson Ford Parts Order/Delivery:**

**Stock parts ordered prior to 5:15 PM CST will be delivered the next day**

**Special order parts ordered prior to 3:30 PM CST will be delivered 2<sup>nd</sup> day**

**Leif Johnson Ford has over \$5 million in Ford & Motorcraft parts in stock at all times. Multiple contracts with both city and county entities has allowed us to have a large inventory of parts needed by customers like Tulsa County Maintenance; thus eliminating the need to special order parts.**

**Parts can be ordered via telephone, fax, online cataloging system-Fordparts.com or email.**

**At no charge to the fleet, Leif Johnson Ford provides access to Ford Technical Resource Center to our customers. FTRC grants a fleet access to valuable resources such as Ford TSB's and other repair processes to assist technicians in the field. This is a valuable resource providing real-time updates like Ford factory technicians rely on to expedite repairs.**

**Leif Johnson Ford facilitates fleet customers in obtaining rebates on many different types of parts like filters, electrical, engines and transmissions.**

Ford Motor Company Truck and Auto Parts

Tulsa County Maintenance Bid

Addendum III:

Leif Johnson Ford bid references:

1. Williamson County  
301 SE Inner Loop  
Georgetown, TX 78626  
Contact Person: Ed Pospisil  
Contact number: (512) 943-3343  
[epospisil@wilco.org](mailto:epospisil@wilco.org)  
3<sup>rd</sup> consecutive 3 year contract to provide OEM Ford Parts
2. Texas Department of Public Safety  
5805 N. Lamar  
Austin, TX 78752  
Contact Person: Ralph Acosta  
Contact number: (512) 424-5991  
[ralph.acosta@dps.texas.gov](mailto:ralph.acosta@dps.texas.gov)  
4<sup>th</sup> consecutive 3-year contract to provide OEM Ford Parts
3. City of Austin  
1182 Hargrove  
Austin, TX 78702  
Contact person: Urcha Dunbar-Crespo  
Contact number (512) 491-3957  
[Urcha.Dunbar-Crespo@austintexas.gov](mailto:Urcha.Dunbar-Crespo@austintexas.gov)  
2<sup>nd</sup> consecutive 5 year contract to provide OEM and Motorcraft Ford Parts
4. Travis County  
4501 Ranch Road 620 North  
Austin, TX 78732  
(512) 566-1108  
Bill Ebner
5. City of El Paso Fire Dept  
8600 Montana  
El Paso, TX 79901  
Contact Person: Albert Tovar  
Contact Number: 915-212-5138  
[tovarax@elpasotexas.com](mailto:tovarax@elpasotexas.com)

## CONDITIONS

### INTENT:

THE PURPOSE OF THIS BID IS TO SECURE A CONTRACT ON THE PURCHASE OF FORD MOTOR COMPANY TRUCK AND AUTOMOTIVE PARTS FOR ALL TULSA COUNTY DEPARTMENTS AND RELATED AGENCIES FOR A PERIOD OF ONE (1) YEAR BEGINNING MARCH 24, 2016 TO MARCH 23, 2017.

### GENERAL:

THE BIDDER SHALL BID A PERCENTAGE DISCOUNT FROM THE CURRENT OEM PUBLISHED DEALERS PRICE LIST. PRICES ARE TO BE QUOTED NET, DELIVERED F.O.B. TO THE REQUESTING DEPARTMENTS.

ONLY BIDS FROM FRANCHISED PARTS DEALERS WILL BE ACCEPTED.

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH TO THE CENTRAL PURCHASING DEPARTMENT FIVE (5) COPIES OF THE CURRENT OEM PUBLISHED DEALERS PRICE LIST AND FIVE (5) COPIES OF EACH SUBSEQUENT PRICE LIST THEREAFTER, FOR THE DURATION OF THE CONTRACT.

IN THE EVENT OF MANUFACTURER'S PRICE CHANGES DURING THE CONTRACT PERIOD, THE PERCENTAGE DISCOUNTS WILL REMAIN THE SAME. IT WILL BE THE RESPONSIBILITY OF THE CONTRACT HOLDER TO NOTIFY TULSA COUNTY OF ANY PRICE INCREASES. NOTICE MUST BE IN WRITTEN FORM SUBSTANTIATED BY MANUFACTURER'S NOTIFICATION. SHOULD TULSA COUNTY ISSUE PURCHASE ORDERS FOR PARTS BASED ON OUT-DATED PRICE LISTS DUE TO FAILURE OF THE VENDOR TO COMPLY WITH THE FOREMENTIONED, THE OLD PRICES SHALL PREVAIL.

TULSA COUNTY DEPARTMENTS WILL INITIATE PURCHASE ORDERS ON AN AS NEEDED BASIS DURING THE CONTRACT PERIOD AS OUR REQUIREMENTS MANDATE.

BIDDER MUST HAVE DAILY DELIVERY SERVICE TO TULSA COUNTY'S VARIOUS DEPARTMENTS. BIDDERS FROM OUTSIDE THE COUNTY LIMITS OF TULSA MUST BE ABLE TO DELIVER WITHIN 24 HOURS AFTER RECEIPT OF ORDER ON ALL STOCK PARTS. IN THE EVENT OF UNREASONABLE DELAY IN DELIVERY, TULSA COUNTY WILL HAVE THE OPTION TO CANCEL THE ORDER AND/OR TO PURCHASE THE PARTS ON THE OPEN MARKET.